



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



VENDOR INFORMATION

June 10, 2026

Presented By :
Cherylle Mallinson Director
of Community Services
Support & Friends
Vendor Advisory Committee
(VAC)

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NEW STAFF

*Public Records Act
(PRA) Coordinator:
Katelyn Johnson*



INSURANCE

**South Central Los Angeles Regional Center (SCLARC)
BOARD POLICY**

Policy Title: Service Provider Insurance Policy

Policy Number: INS2023

Date Approved: 11/14/2023

BOARD COMMITTEE RESPONSIBLE FOR THIS POLICY:

The Executive Committee

PURPOSE:

The purpose of the Service Provider Insurance Policy is to protect both the interests of the center's consumers and their families to ensure a safe and healthy environment to all individuals with a developmental disability that are provided services by a vendor or service provider. The Service Provider Insurance Policy establishes the minimum insurance requirements for all service providers utilized by the center to serve consumers.

RESPONSIBILITY:

The Community Services & Family Support Department shall have the overall responsibility to monitor compliance with the Service Provider Insurance Policy. All service providers shall ensure that they comply with the Service Provider Insurance Policy as outlined below.

POLICY:

This policy applies to all service providers that provide direct services and supports as defined by Welfare & Institutions Code (WIC), section 4512(b), have access to consumer assets, transport consumers, or have hired one (1) or more employees.

- A. All service providers shall obtain and maintain insurance coverage at the level established by the regional center to which the services are provided.
- B. At minimum, all service providers shall obtain and maintain General Liability insurance with at least a \$1 million limit of liability per occurrence, and name SCLARC as "additional insured."
- C. All service providers who have hired one (1) or more employees shall maintain Worker's Compensation insurance for their employees.
- D. At minimum, all service providers that provide direct care services and support shall maintain Professional Liability insurance with at least a \$1,000,000 limit of liability per claim and name SCLARC as "additional insured."
- E. All service providers that provide direct care services and supports shall maintain Abuse & Molestation Liability insurance with at least a \$1,000,000 limit of liability, and name SCLARC as "additional insured."
- F. All service providers that have access to consumer assets shall maintain Bond insurance that provides sufficient coverage for the amount of the consumer's assets that the service provider has control over.
- G. All service providers that own or use vehicles in the course of their operations shall maintain Auto insurance that complies with the state of California's financial responsibility law(s).

SCLARC Board
Approved Policy
requires service
providers to carry
insurance.



SUBMITTING INSURANCE

COI

SCLARC will not accept providers' COI.

The COI must be sent to
gsc.coir.sclarc@ajg.com
or
call (833)-862-8432

Compliance

As of 06/08/2026
Compliant: 360 (includes waived issues such as accepting a higher deductible)
Non-Compliant: 214
Expired/Missing: 170/32

***Additional notification letters are being sent out to providers without COI and/or expired COI

PAST INSURANCE MEETING

When: May 26, 2026 | 9:30 a.m. - 10:30 a.m.

Where: Zoom

Who: All Service Providers - approximately 65

What: To provide SCLARC Insurance Requirements.
No Exemption. Brokers may be invited.

***** SCLARC will issue written notice of DO NOT REFER to service providers who do not have valid COI and/or Expired COI and/or SAM policy.**





SCLARC Insurance Criteria and Requirements
Updated 5/26/2026

Submitting Insurance Certificates

Gallagher Verify assists SCLARC with the collection, processing and tracking of insurance certificates. This system will verify insurance compliance according to SCLARC requirements, SCLARC Board Policy, your payment agreement, contract and/or rate letter contract. All certificates of insurance (COIs) and any related endorsements **should be e-mailed directly to GSC.COIR.SCLARC@AJG.COM for processing.** Please **do not** send e-mail or hard copy versions directly to SCLARC.

Type of Liability Insurance Required

All vendors, regardless of the type of service provided, must maintain **general liability, professional liability, and abuse and molestation insurance**. Each policy provides a different type of coverage, so you **must have all three to be fully insured**. All required endorsements must also appear on each individual policy.

Claims-Made vs. Per Occurrence Type of Insurance

You are required to have per occurrence commercial coverage. If unable to obtain "occurrence" please provide you insurance broker's marketing list and results showing the attempt was made to obtain "occurrence" and why it is unavailable. If you have per claims-made coverage and your current policy must be current and has not expired.

Per claim vs per occurrence: If the vendor currently has occurrence-based coverage and is now renewing with claims made, no additional action is required.

Endorsements

SCLARC is to be **named as additional insured on a primary and non-contributing basis, with a waiver of subrogation**. This wording must be printed on the insurance certificate and having the endorsement number and edition date added to the certificates along with primary, non-contributing and waiver of subrogation language. Specific regional center contact information must also be stated on the policy. Please have the insurance company write on the endorsement documents:

Cherylle Mallinson, Director CSFS CherylleM@sclarc.org and
Kyla Lee, Chief Operations Officer Kylal@sclarc.org
South Central Los Angeles Regional Center
2500 S. Western Ave
Los Angeles, CA 90018

Type of Auto Liability Required:

- a. **When the vendor is the only person driving the vehicle (no individuals serve by SCLARC):** If your personal insurance policy does not have an exclusion for business operations, then your **Personal insurance policy** is adequate coverage.
- b. **When a company vehicle is used:** If you own or lease the vehicles used in your business and your employees only transport consumers in company owned/leased vehicles, then you will need to have owned auto-only coverage.
- c. **When the employees of a company transport consumers in their personal vehicles:** If you do not own the vehicles used in your company business and your employees transport consumers in their personal vehicles, then you will need hired autos and non-owned autos coverage.

Please note additional insurance requirements:

All certificates must be accompanied by insurance company-issued endorsements naming RC as additional insured on a primary, non-contributing basis with a waiver of subrogation for liability arising out of the named insured operations.

The vendor must endeavor to provide "occurrence" language but if not obtainable "claims made" will be accepted for professional liability and sexual abuse and molestation only.

All vendors fall under Risk Profile A unless written approval is obtained from the Director of Community Services.

General Liability (including Automobile Liability) Checklist:

- \$1 million per occurrence/ \$2 million annual aggregate
- A combined single limit of \$1 million for any purchased auto liability coverage.
- All vendor locations to be covered on the policy
- On-going operations coverage.
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives;
- Policy to be written as Commercial General Liability Policy (Homeowner's policies are not acceptable);
- SCLARC to be named as additional insured with a copy of endorsement naming them as additionally insured on the general liability policy of the vendor.

Employee Theft of Client Property Checklist:

- Surety Bond required for Supported Living Services (SLS); and
- Highly Recommended to all service types who have access to client personal effects
- At minimum \$5000 coverage

Sexual Abuse & Molestation (SAM) Liability Checklist:

- \$1 million per abusive conduct/ \$2 million annual aggregate
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives
- Policy to be written as Commercial General Liability Policy (Homeowner's policies are not acceptable);
- Professional Liability and Abuse and Molestation is commonly written on a claim made trigger of coverage and with the exception of mostly Philadelphia Insurance Company carriers are not offering anything other than claims made.
 - Most of the vendors will not be acceptable to Philadelphia Insurance Company who has basically pulled out of the California and specifically Southern California market for professional liability, abuse and molestation as standalones and almost completely from the market the vendors inhabit.
- SCLARC to be named as additional insured, on a primary and noncontributing basis with a waiver of subrogation; with a copy of endorsement naming them as additional insured.

Professional Liability Checklist:

- \$1 million each Professional Incident Limit/ \$2 million annual aggregate.
- Coverage to include all employees, directors & officers, volunteers, and independent contractors
- SCLARC to be named as additional insured with a copy of endorsement naming SCLARC as additional insured on vendor's policy.

Vendor Name: _____ Vendor Number: _____

Vendor Authorized Signature: _____

Date: _____

RISK PROFILE A

Covering Services Codes: 006, 008, 015, 017, 020, 026, 028, 029, 034, 051, 057, 058, 062, 072, 073, 074, 076, 077, 083, 084, 089, 090, 091, 093, 094, 096, 097, 099, 101, 102, 104, 106, 107, 108, 109, 110, 111, 113, 114, 116, 117, 163, 400, 405, 415, 420, 425, 455, 456, 457, 458, 459, 460, 465, 470, 475, 490, 491, 520, 525, 531, 532, 533, 605, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670, 672, 674, 676, 678, 680, 691, 692, 693, 694, 702, 706, 707, 710, 715, 720, 741, 742, 743, 744, 745, 760, 772, 773, 775, 780, 785, 790, 793, 800, 805, 810, 850, 851, 854, 855, 856, 860, 862, 864, 868, 869, 875, 883, 885, 890, 891, 892, 893, 896, 899, 900, 901, 902, 903, 904, 905, 910, 915, 920, 925, 930, 935, 940, 950, 952, 954, 956 and 999. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	\$1,000,000
	All Owned Autos	
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajr.com
	Additional Insured Entities	South Central Los Angeles Regional Center

Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)	\$5,000
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

RISK PROFILE B

Covering Services Codes: 17, 056, 93, 880, 882, 905, 910, 915, and 920. Codes for guidance only; profile assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	\$1,000,000
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
	Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
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RISK PROFILE C

Covering Services Codes: 001, 008, 009, 021, 022, 042, 089, 094, 100, 101, 104, 105, 112, 315, 317, 410, 525, 610, 627, 655, 660, 700, 725, 730, 735, 750, 755, 760, 765, 850, 851, and 895. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
	Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

RISK PROFILE D

Covering Service Codes: 17, 034, 056, 114, 116, 117, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670, 672, 674, 676, 678, 680, 691, 692, 693, 694, 706, 707, 715, 720, 741, 742, 743, 744, 745, 772, 773, 775, 780, 785, 790, 793, 800, 810, 856, 860, 864, and 890. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Auto Liability	Personal Auto Liability (with no exception for business use)	
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)	\$5,000

SCLARC will not accept providers' COI.

The COI must be sent to gsc.coir.sclarc@ajg.com or call (833)-862-8432

June 9, 2026

Vendor Name
Vendor Address
Vendor Address
Vendor Email Address
Vendor Phone

RE: Notice of Insurance Compliance Deficiency and Immediate Demand for Cure

To the Authorized Representative of the Service Provider:

This correspondence serves as South Central Los Angeles Regional Center's (SCLARC) formal notice that your organization is in default of mandatory insurance compliance requirements applicable to service providers, as set forth in **Attachment 1** and previously reviewed during SCLARC's informational session on May 26, 2026.

SCLARC has not received a response, or has not received sufficient documentation to establish compliance, despite prior notice and opportunity to cure. This letter therefore constitutes SCLARC's formal demand for immediate cure of the deficiencies described below.

Your agreement with SCLARC is presently in material noncompliance with SCLARC Board Policy (**Attachment 2**) and California Code of Regulations, Title 17, section 54370(b)(1). Specifically, your organization has failed to provide documentation demonstrating full compliance with SCLARC's insurance requirements, including proof that SCLARC has been named as an additional insured.

If SCLARC does not receive sufficient documentation establishing full compliance **by July 10, 2026**, SCLARC will place the above-referenced vendor number and service code on Do Not Refer (DNR) status, effective immediately and without further notice. DNR status means SCLARC may suspend new referrals and take related administrative action under the applicable contract and policy requirements.

- Submit the insurance documentation identified in **Attachment 1**, including written confirmation that SCLARC has been added as an additional insured.
- Deliver the required documentation to both SCLARC (vendorhelp@sclarc.org) and Gallagher Verify (GSC.COIR.SCLARC@ajq.com) on or before **July 10, 2026**.
- Incomplete, deficient, or untimely submissions will not satisfy this demand and may result in the enforcement action described in this notice.

SCLARC expects your full and immediate cooperation in resolving this matter within the timeframe set forth above.

Respectfully,

Cherylle Mallinson
Director, Community Services & Family Support Services

cc: Executive Leadership Distribution
Dexter A. Henderson, Executive Director
Kyla Lee, Chief Financial Officer
Jesse Rocha, Director of Consumer & Support Services (Adults)
Jenice Turner, Director of Consumer & Support Services (Children)
Cesar Garcia, Director of Clinical Services

SERVICE TYPE INFORMATION (STI)

Income: IDR 2.4 Billion

IDR 800 Million

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

All Service Provider Record Maintenance Requirements CCR, Title 17, Section 50604

(a) Service providers shall maintain financial records which consistently use a single method of accounting. These financial records shall clearly reflect the nature and amounts of all costs and all income. All transactions for each month shall be entered into the financial records within 30 days after the end of that month.

(b) Subsection (a) shall apply to residential facilities for the purposes described in subsection (c), day programs, transportation companies, and other non-medical service providers which provide ongoing services to regional center consumers on a regular basis each month, except that the following service providers shall be exempt:

(1) Residential facilities in which regional center consumers represent less than ten percent of the total consumers served by the facility during the last 12 month period.

(2) Residential facilities in which regional center consumers represent more than ten percent of the total consumers served by the facility; however, no Departmental funds are received for the care and services provided to those consumers.

(c) Subsection (a) shall apply to residential facilities not exempted pursuant to subsections (b)(1) and (2) only for the following purposes:

(1) To facilitate residential cost studies performed by the Department or authorized agency representative;

(2) To ensure that staffing schedules in conformance with staffing level requirements, if any, are supported by payroll records and source documents;

(3) To ensure that revenue and cost information are available to support administrative overhead allocations of parent organizations, if applicable; and

(4) To ensure that revenue and cost information are available to support intercompany transactions with affiliate or commonly-owned organizations, if applicable.

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

All Service Provider Record Maintenance Requirements... cont. CCR, Title 17, Section 50604

(d) All service providers shall maintain complete service records to support all billing/invoicing for each regional center consumer in the program. This requirement may be satisfied by retaining an electronic record of the information in the record, if the record reflects accurately the information set forth in the record at the time it was first generated in its final form as an electronic record or otherwise, and the electronic record remains accessible for later reference. **Service records used to support service providers' billing/invoicing** shall include, but not be limited to:

- (1) Information identifying each regional center consumer including the Unique Consumer Identifier and consumer name;
- (2) Documentation for each consumer reflecting the dates for program entrance and exit, if applicable, as authorized by a regional center.
- (3) A record of services provided to each consumer. The record shall include:
 - (A) For the purchase of medical equipment and/or supplies, and/or other merchandise, the date of the purchase, name of the entity/individual from whom the equipment, supplies, and/or merchandise is purchased, the item(s) purchased, and the cost of each item; or
 - (B) For transportation services, the dates of service, city or county where service was provided, and the number of miles driven or trips provided; or
 - (C) For community-based day programs, the dates of service, place where service was provided, the start and end times of service provided to the consumer, and the daily or hourly units of service provided. For community-based day program services provided solely in natural environments, the city and county where service was provided shall be reported as the place where service was provided. For community-based day programs whose services are provided at the facility only or at both the facility and in the community, the street address of the facility shall be reported as the place where service was provided; or

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

All Service Provider Record Maintenance Requirements ... cont. CCR, Title 17, Section 50604

(D) For all other services, the date, the start and end times of service provided to the consumer, street address where service was provided, and daily or hourly units of service provided.

(E) For goods and/or services purchased utilizing a voucher or Participant-Directed Services, as described in California Code of Regulations, Title 17, Section 58884(a)(1), in addition to the information

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

Non- Residential, Standard for Community Based Day Programs CCR, Title 17, Section 56720

- (a) The vendor shall be responsible for establishing, maintaining, and modifying, as necessary, documentation regarding the manner in which it will assist each consumer served in achieving his/her IPP objective(s) for which the vendor is responsible.
- (b) The following time lines shall be followed in establishing, maintaining, and modifying the documentation required in (a) above.
- (1) The regional center shall provide the vendor a written copy of the consumer's IPP within 30 days following:
 - (A) The consumer's admission to the vendor's program; and
 - (B) Any modification made by the ID Team to the consumer's IPP.
 - (2) **The vendor shall prepare the documentation required in (a) above within 30 days of receipt of the IPP pursuant to (b)(1)(A) or (B) above.**
- (c) **Each fiscal year or at least semiannually**, the vendor shall:
- (1) Review the consumer's performance and progress in relation to each IPP objective for which the vendor is responsible; and
 - (2) **Submit written documentation to the regional center** which includes all of the following:
 - (A) An evaluation of the consumer's performance and progress based upon the review conducted pursuant to (c)(1) above;
 - (B) Identification of the barriers to the consumer's success in achieving the IPP objective(s) for which the vendor is responsible and how such barriers shall be overcome in the future; and
 - (C) Whether the vendor's program can continue to meet the consumer's needs as specified in the IPP.

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

Residential Service Records CCR, Title 17, Section 56026

- (a) The administrator for each Service Level 2, 3 or 4 facility shall be responsible for ensuring preparation and maintenance of on-going, written consumer notes which shall include:
- (1) Community and leisure activities;
 - (2) Overnight visits away from the facility;
 - (3) Illness;
 - (4) SIRs as defined in Section 54327(b);
 - (5) Medical and dental visits; and
 - (6) The date and signature of the staff person making the entry.
- (b) The administrator for each Service Level 2 and 3 facility shall be responsible for ensuring the preparation and maintenance of a written semi-annual report of consumer progress toward achievement of each IPP objective for which the facility is responsible. The report shall include the date of completion of the report and signature of the person preparing the report.
- (c) The administrator for each Service Level 4 facility shall be responsible for ensuring the preparation and maintenance of a written quarterly report of consumer progress toward achievement of each IPP objective for which the facility is responsible. The report shall include:
- (1) A summary of the data collected for each consumer as specified in Section 56013(d)(4);
 - (2) Identification of barriers to consumer progress and actions taken in response to these barriers; and
 - (3) The date of completion of the report and signature of the person preparing the report.
- (d) The administrator for each Service Level 4 facility shall submit the quarterly report required in subsection (c) above to the service coordinator within 30 days of the end of the quarter.....

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

Residential Service Records CCR, Title 17, Section 56059

- (a) Each Service Level 2, 3 and 4 facility shall maintain individual consumer files, and a facility file.
- (b) Individual consumer files shall contain the following:
 - (1) Current emergency information, including names, addresses and telephone numbers of the consumer's authorized representative and pharmacy;
 - (2) Recent consumer photograph and physical description;
 - (3) Consumer inoculation records and TB clearance;
 - (4) Consumer allergy record;
 - (5) Signed consent for release of information form(s), if any;
 - (6) Current IPP in accordance with Section 56022;
 - (7) Consumer notes pursuant to Section 56026;
 - (8) **Quarterly or semi-annual reports pursuant to Section 56026;**
 - (9) Copies of SIRs prepared as required by Title 17, California Code of Regulations, Section 54327(b); and
 - (10) Current information provided by the regional center pursuant to Section 56017(b).
- (c) The facility file shall contain the following:
 - (1) All items specified in Section 56013;
 - (2) QA Evaluation reports pursuant to Section 56052;
 - (3) CAPs, pursuant to Section 56056;
 - (4) A weekly staff schedule which specifies the number of staff in the facility during each hour of each day;
 - (5) A weekly schedule which specifies the number of consumers in the facility during each hour of each day;

STI: REPORTING REQUIREMENTS - ISP, QUARTERLY, PROGRESS NOTES, ETC.

Residential Service Records ... cont. **CCR, Title 17, Section 56059**

- (6) Personnel and training records that verify compliance with Sections 56033, 56034 and, if applicable, 56034.1 which shall include, but not be limited to:
 - (A) The date on which the direct care staff was hired;
 - (B) The date on which the direct care staff's employment was terminated.
- (7) A copy of any direct care staff's written notification regarding challenge or competency testing pursuant to Section 56033(b) or (d).
- (8) Each written approval issued by the Department authorizing the use of Welfare and Institutions Code Section 4681.4(a) or (b) rate increase funds for a purpose other than those specified in Section 56932(a)(1) through (3); and
- (9) For a Foster Family Agency (FFA):
 - (A) A copy of any approved FFA request for a waiver required by Section 56034.1;
 - (B) A copy of the regional center's written approval of the FFA's request for a waiver; and
 - (C) A copy of any decision by the Department regarding any FFA appeal pursuant to Section 56034.1(f).

STI: VENDOR EMPLOYEE IDENTIFICATION

Individuals have the right to know who is caring for them

1. Employees must identify themselves while working.
2. Staff to be prepared to present proper identification.

STI: BED HOLDS

Skill Nursing Facility (SNF): Seven (7) days [CCR, Title 22, Sec. 72520]

Intermediate Care Facility (ICF), ICF-developmentally disabled (DD), ICF-DD nursing, ICF-DD continuous nursing, or ICF-DD habilitative (or “ICF-DD home”):
Thirty (30) days [DDS Directives 06/02/2026].

Residential Facility rates established by DDS: Fourteen (14) days [CCR, Title 17, Sec. 56917].

UPCOMING REQUESTS: AUDIT DOCUMENTATION TRAININGS

MAY

- Financial Audits / Reviews**
Fiscal Year 2024-2025
- ACRE Training**
5/11 – 5/15

JUNE

- Biennial Audit**
- Open Registration Residential Service Providers Training (RSOT)**
- Compassion @ Work Training**
6/4 – 6/5
- DSP Documentation Training & Support**
6/16, 6/18
- ACRE Certificate Supplemental Training**
6/24

JULY

- RSOT Classes Begin**
7/14
- DSP Documentation Training & Support**
7/14, 7/16
- Compassion @ Work Training**
7/30
- E-billing Training**

AUGUST

- Providers Leadership Summit**
8/4, 8/6 – 8/7
- Compassion @ Work Training**
8/6, 8/13, 8/20, 8/27
- ACRE Certificate Supplemental Training**
8/5

SEPTEMBER

- Compassion @ Work Training**
9/15, 9/22, 9/29

OCTOBER

- SLS Provider Training**
- Non-Residential Provider Training**
- Compassion @ Work Training**
10/13





Performance Contract

Upcoming Year 2026-27



SCLARC is holding a public meeting regarding the upcoming 2026-27 performance contract objectives and outcomes. Please review the previous FY 2025-26 performance contract and attend the meeting to provide any changes you'd like to see in the upcoming 2026-27 performance contract. Or you can also provide feedback by completing the survey below.

June 24, 2026

5:00 p.m. -6:15 p.m.

Join Zoom Meeting

<https://www.zoomgov.com/j/1657> Zoom ID: 165 782 8785
828785pwd=cxgOaQ6hWoyCasSkZ PC: 283603
[TyvvkRluybOik.1](#)

[Performance Contract 2025-26](#)



[Public Input Survey](#)



Contrato de Desempeño

Año Entrante, 2026-27



SCLARC estará presentando una reunión pública sobre los objetivos y resultados del contrato de desempeño para el año entrante, 2026-27. Por favor, revisa el contrato del año anterior y asista le junta para sugerir cualquier cambio que le gustaría ver en el contrato de desempeño del año entrante, 2026-27. También puede enviar sus comentarios en la encuesta a continuación.

24 de junio de 2026

5:00 p.m. -6:15 p.m.

Reunión de Zoom

<https://www.zoomgov.com/j/1657> Zoom ID: 165 782 8785
828785pwd=cxgOaQ6hWoyCasSkZ PC: 283603
[TyvvkRluybOik.1](#)

[Contrato de Desempeño 25-26](#)



[Encuesta de opinión pública](#)





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



DEPARTMENT OF CHILDREN SERVICES

Jenice Turner, Director of Children Services





South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

Scan QR code to register:



SCAN ME
bit.ly/4uF29Do

PERSON CENTERED THINKING

FOUR DAY IN-PERSON TRAINING:

- MONDAY, JULY 20, 2026
 - WEDNESDAY, JULY 22, 2026
 - MONDAY, JULY 27, 2026
 - WEDNESDAY, JULY 29, 2026
- 8:30AM TO 12:30PM

**REGISTRATION OPEN FOR
VENDORS, PROVIDERS &
DSP STAFF**

PARTICIPANTS WILL RECEIVE:

CERTIFICATE OF COMPLETION
ISSUED BY THE LEARNING
COMMUNITY AND
CEU CERTIFICATE ISSUED BY SCLARC ✓

TRAINING FROM CERTIFIED PCT
TRAINERS WITH REGIONAL
CENTER EXPERIENCE ✓

INVITATIONS TO FUTURE PCT
SKILLS-BUILDING WORKSHOPS ✓

\$200
PER PERSON

*Limited to 2 attendees per
agency due to limited space*
Last day to register
July 15, 2026

IF YOU HAVE ANY
QUESTIONS CONTACT: | BERLINR@SCLARC.ORG | (213)519-9357



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

Person-Centered Thinking training is an
overview and training on how to use
Person-Centered practices in the actual
planning process.

About this event:

- The sessions will be held from 8:30am to 12:30pm on July 20th, 22nd, 27th, and 29th of 2026.
- All sessions are conducted in-person.
- **Must provide proof of being a SCLARC vendor.**
- **In order to be accredited, the same attendee must attend all four-training sessions.**

This program will include:

- Learning and practicing the phases of Person-Centered Planning including Pre-planning, Discovery, Positive Change, Outcomes and Actions, and a Support Sequence.
- Developing a Person-Centered description and creating a Person-Centered Plan.

What you will learn:

- Person-Centered approaches in planning.
- Ways to gather meaningful information through a series of conversations.
- An overview of how to create a one-page profile as the beginning of a person-centered plan.
- How to turn ideas into action steps.
- Ways of organizing a plan summary and how to follow up and review progress.
- Tips for facilitating the planning process.

FISCAL DEPARTMENT

Kyla Lee, CFO

Income:

IDR 800 Million

Retro Payments Update

- Processed retro payments for approximately 40 vendors during the month.
 - Total retro payments processed: \$4.2M
- 17 residential vendors remain pending for processing.
- Retro payment processing will continue throughout the month for all eligible providers.

E-Billing Training

-  **Saves Time**
 - a. No manual invoice creation
 - b. Invoices are generated automatically from approved authorizations
 - c. Faster submission process
-  **Improves Accuracy**
 - a. Reduces data entry errors
 - b. Billing aligns with authorized services
 - c. Standardized invoice format
-  **Supports Faster Payment**
 - a. Electronic submission speeds processing
 - b. Real-time invoice status tracking
 - c. Fewer delays caused by paperwork
-  **Increases Visibility**
 - a. Review invoices online
 - b. Track billing and payment history
 - c. Monitor invoice status anytime
-  **Simplifies Compliance**
 - a. Supports DDS and SCLARC billing requirements
 - b. Electronic records available for audits
 - c. Secure documentation storage

Invoices

Invoice

How to Search for an Invoice

1. Select or enter the appropriate service provider number on the home screen.
2. Select the Invoices tab. *TIP: If you would like to search for an invoice that has been submitted select the Invoice History tab.*
3. Enter the search criteria. If you would like to pull up all available invoices then leave the search criteria blank.
4. Click the SEARCH button.
5. The search summary results will appear on the bottom half of the screen.

#1 Enter search criteria.

#2 Click the SEARCH button.

Invoice #	Service Code	Service M/Y	UCI#	Consumer Name	Invoice Date	Updated Date-Time	Updated By
-----------	--------------	-------------	------	---------------	--------------	-------------------	------------

Invoices

Invoice

How to save time by using buttons!

No Service, Defer, Calendar Template, Add Invoice Lines

Defer

The **DEFER** button will allow you to mark a consumer record as defer. This will indicate that the consumer did receive a service, but the authorization needs to be updated. The Regional Center will then resend the invoice the following the month. If **DEFER** is applied to the whole invoice, then the whole invoice will be reissued.

No Service

The **NO SERVICE** button allows you to mark a consumer records as having had no service/billable time for the month.

Add Invoice Line

The **ADD INVOICE LINE** button will allow you to add an attendance only (A/O) detail line under a contract. This button will only work for certain service codes if the Regional Center has enabled this option.

Calendar Template

The **CALENDAR TEMPLATE** button will allow you to apply a calendar template with attendance information to one or more consumer records.

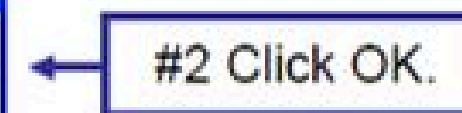
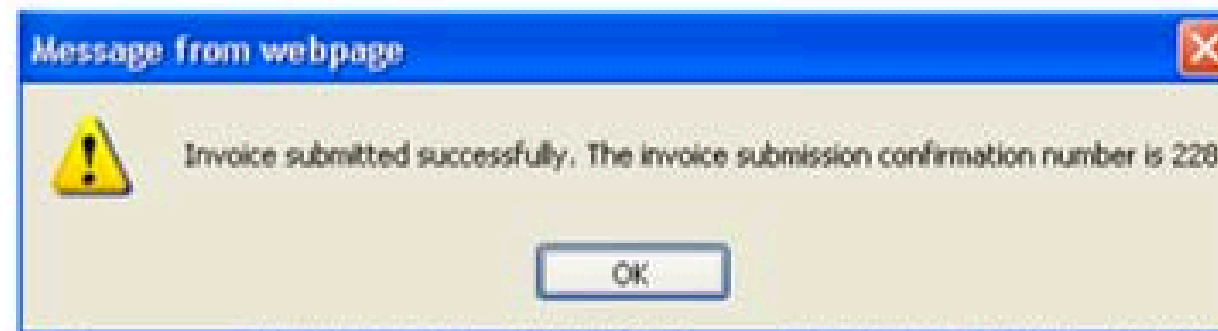
Invoices

Invoice

eBilling  system

How To Submit an Invoice

1. View the invoice you would like to submit in EDIT/UPDATE mode.
2. Check each invoice line to make sure that it has been updated with the correct information.
3. Scroll down to the bottom of the screen
4. Click the SUBMIT button.
5. A pop up window will appear. Click OK.
6. Your invoice has been submitted.



Invoices

Invoice History

Brief Description of Invoice History

eBilling ▲ system



- ✓ Once your invoice has been submitted you will be able to search for it under the Invoice History sub tab.
- ✓ You must choose an SPN number on the Home tab to view the Invoice History sub tab.
- ✓ You are able to print invoice details from the Invoice History sub tab.

eBilling ▲ system

Payments

Payment History

EFT Payment History Search

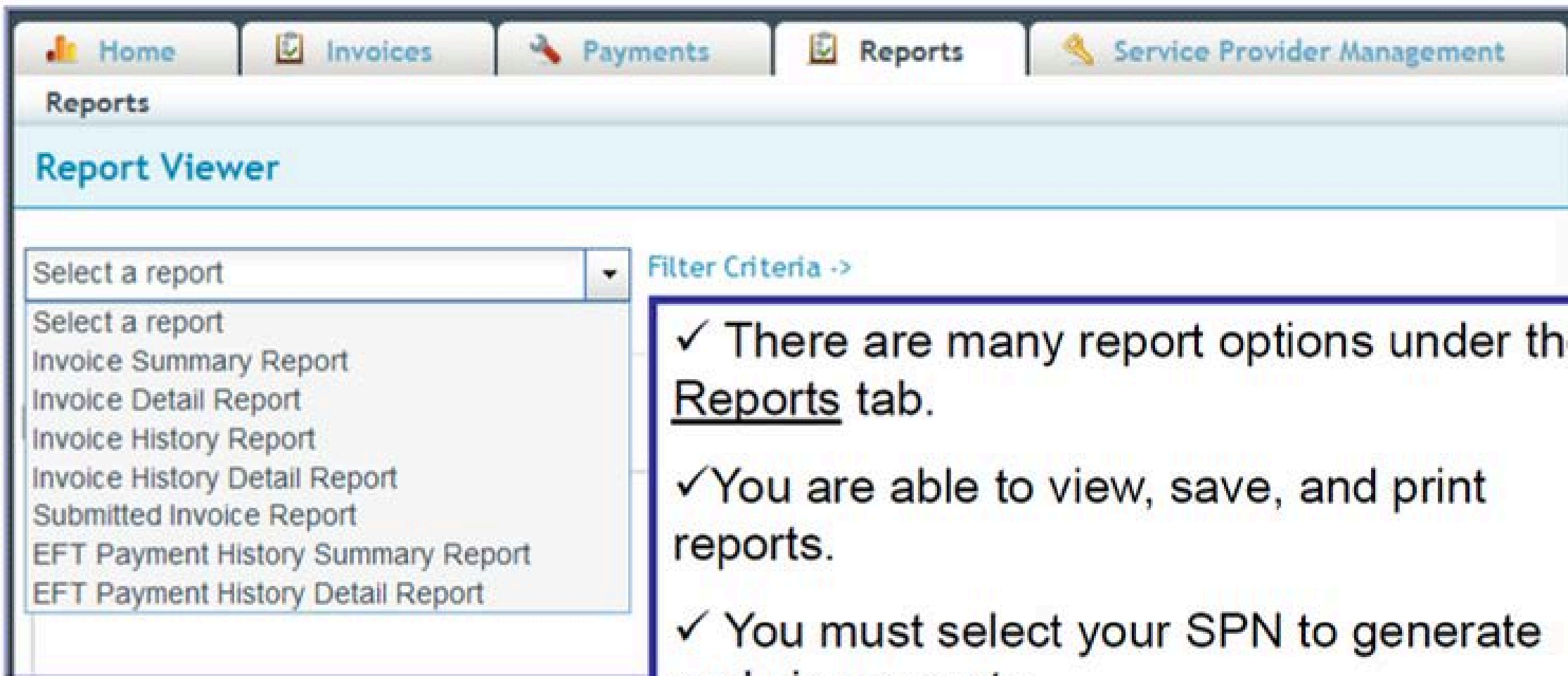
Home | Invoices | Payments | Reports | Service Provider Management | Administration

Payment History

EFT Payment History Search

Invoice #:	<input type="text"/>	Reference #:	<input type="text"/>	Service Code:	<input type="text"/>		<input type="button" value="Search"/>	
UCI #:	<input type="text"/>	Service M/Y:	<input type="text"/>	Date Range: From:	<input type="text"/>	To:	<input type="text"/>	<input type="button" value="Clear"/>

- ✓ You are able to search EFT Payment History in the same way that you search for available invoices under the Invoices tab. Just choose the Payments tab, enter search criteria, and click the SEARCH button.
- ✓ To view a selected EFT Payment History for an invoice, click anywhere on the invoice line.
- ✓ To create a .CSV file of the Payment History, select the invoice, and click the CREATE CSV button. You can either view the file or save it to your computer.



- ✓ There are many report options under the Reports tab.
- ✓ You are able to view, save, and print reports.
- ✓ You must select your SPN to generate and view reports.

Reports Reports

How to Generate a Report

1. Click the Reports tab. (Make sure you have selected the appropriate SPN).
2. Choose a report from the drop down menu on the left.
3. Enter the appropriate search criteria on the right hand side of the screen. (The search criteria will changed depending upon the report you've selected).
4. Click SUBMIT.



Invoice#:

Invoice Date:

UCI#:

Service M/Y:

Service Code:

Submit

#1 Choose Report.

#2 Enter Search Criteria.

#3 Click Submit.



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



CLINICAL DEPARTMENT

Cesar Garcia, Clinical Director





Please Join us For a Presentation on

**MANAGING CHRONIC MEDICAL CONDITIONS
INCLUDING HYDRATION**

PRESENTED BY GALA FAIR
NURSE CONSULTANT

JOIN US VIA ZOOM

SCAN HERE

**CLICK HERE TO
REGISTER**



**— JUNE 26, 2026 —
1PM-3PM**



CEU'S PROVIDED TO THE PARTICIPANTS

**PARTICIPANTS MUST ATTEND FROM THEIR OWN DEVICE FOR AT LEAST 60 MIN TO
RECEIVE CEU CERTIFICATE**

SERVICE PROVIDER TRAININGS



Paid Internship Program Technical Assistance Training - Virtual



Through SCLARC HBCS grant funding, IRI will be providing this **FREE** training to SCLARC providers.

Each virtual series includes three trainings that build on one another. When you register, you are signing up for all three dates to ensure a complete, progressive learning experience.

[Click HERE to Register](#)

Training Description

- **1st Series 9am-11am (FULL)**
 - Tuesday June 2nd
 - Tuesday June 9th
 - Tuesday June 16th
- **2nd Series 11am-1pm**
 - Wednesday June 24th
 - Wednesday July 1st
 - Wednesday July 8th
- **3rd Series 11am-1pm**
 - Monday July 13th
 - Monday July 20th
 - Monday August 3rd
- **4th Series 9am-11am**
 - Thursday August 20th
 - Thursday August 27th
 - Thursday September 3rd



Paid Internship Program (PIP)

- This training provides an overview, best practices and practical strategies for implementing the Paid Internship Program efficiently, with tools and resources you can immediately use to support individuals gaining meaningful work experience.

Transition to Competitive Integrated Employment (CIE)

- This session offers guidance, tools, and system tips to help individuals move smoothly from pre-employment services into Competitive Integrated Employment, along with take-home resources to support implementation.

Best Practices in Employment Supports

- This training highlights proven person-centered approaches, efficiency strategies, and practical tips—with ready-to-use resources—to strengthen employment services and promote independence.

FREE

SOCIAL SECURITY BENEFITS COUNSELING & TRAINING

Presented by Progressive Employment Concepts funded by ACRC, IRC, NLACRC, and SCLARC HCBS grant funds.



WHAT YOU'LL GET:

- Individualized training on how work impacts Social Security Benefits, specific to someone you support
- An individual benefits advisement tailored to someone you support or analysis of the impact of employment on benefits



HOW IT HELPS:

- Alleviate fears over working while receiving benefits
- Help you as a support staff talk to people about work and financial stability
- Provides resources for ongoing assistance and information



WHAT'S REQUIRED:

- Watching a webinar introducing Social Security Benefits- held live or recorded
- Working with a person who receives a benefit from Social Security
- Commitment of 4-7 hours of time spent meeting with your trainer to learn, discuss, and review

APPLY NOW



Application dates- now until 1/27/26. Training will occur throughout 2026.
Spots are limited and are not guaranteed. Apply early!

[progressiveemployment.org](https://www.progressiveemployment.org) kateb@progressiveemployment.org

PAPER TO PRACTICE: ACRE MENTORING

VIRTUAL MENTORSHIP FOR DISCOVERY AND CUSTOMIZED
EMPLOYMENT DEVELOPMENT

Funded by HCBS Grant funds from ACRC, IRC, SCLARC, & NLACRC

TRAINING CONSISTS OF:

- Virtual group discussions and classroom training tailored to each stage.
- Preparation and Debrief at regular intervals
- Individualized review and feedback on Records of Discovery
- Opportunities to earn gift cards for submitting timely Records of Discovery!

All training will focus on evidenced based fidelity. Deepen the knowledge you gained in ACRE and take it from Paper to Practice!

Only for service providers who already have their ACRE certificate

PARTICIPANTS WILL RECEIVE

Specialized training and mentorship throughout the Customized Employment process with a job seeker.

DATES FOR EACH PARTICIPATING REGIONAL CENTER:

Inland

- 6/1/26 1-4pm
- 6/22 1-4pm
- 8/3 1-4pm
- 9/28 1-4pm

SCLARC

- 5/27 1-4pm
- 6/24 1-4pm
- 8/5 1-4pm

Alta

- 5/26/26 1-4pm
- 6/23 1-4pm
- 8/4 1-4pm
- 9/29 1-4pm

NLACRC

- 5/28/26 1-4pm
- 6/25 1-4pm
- 8/6 1-4pm
- 10/1 1-4pm

Progressive Employment Concepts

Paper to Practice Implementation Mentoring for Service providers who have ACRE certificate.

- 3 sessions, 2-3 hours each

*Note: Due to low participation, Progressive Employment has decided to combine the sessions into 1 cohort.

The dates will be adjusted, and they will use Inland dates:

6/1 1-4pm

6/22 1-4pm

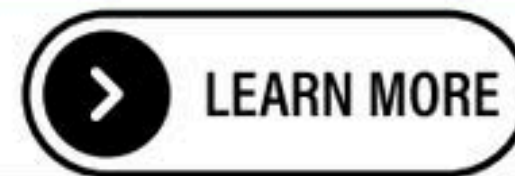
8/3 1-4pm

9/28 1-4pm



QUESTIONS?

acre@progressiveemployment.org





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



DSP DOCUMENTATION TRAINING & SUPPORT

IN COMPLIANCE WITH HCBS FINAL RULE

REGISTER TODAY!

TRAINING DATES AND TIMES

- June 16, 2026 - 10:00 AM - 2:00 PM (In-Person)*
- June 18, 2026 - 1:00 PM - 4:00 PM (In-Person)
- July 14, 2026 - 10:00 AM - 2:00 PM (In-Person)*
- July 16, 2026 - 1:00 PM - 4:00 PM (In-Person)

CEU CREDITS AVAILABLE



SCAN ME

LOCATION

South Central Los Angeles Regional Center (SCLARC) Auditorium
2500 S. Western Avenue, Los Angeles, CA 90018

WHO SHOULD ATTEND?

- Direct Support Professionals (DSPs)
- Day Program DSPs
- Residential Facility DSPs
- Your Facility must be a registered vendor of SCLARC to attend

WHY ATTEND?

- Strengthen your documentation skills
- Ensure compliance with HCBS rules
- Protect clients & staff with accurate notes
- Promote dignity, choice, and empowerment

FREE LUNCH PROVIDED!
JUNE 16 & JULY 14

IN-PERSON TRAINING

CLICK HERE

Registration Link:
<https://form.jotform.com/252345199863165>



FOR MORE INFORMATION CONTACT US

April Carter
acarter@themerakisolutiongroup.org
310-901-2995





SPANISH DSP DOCUMENTATION TRAINING & SUPPORT

IN COMPLIANCE WITH HCBS FINAL RULE

SPANISH VIRTUAL TRAINING DATES AND TIMES

- June 3, 2026 – 1:00PM – 4:00 PM (Virtual)
- June 8, 2026 – 10:00 AM – 2:00 PM (Virtual)
- June 20, 2026 10:00AM – 2:00PM (Saturday/Virtual)

Trainings will be held in Spanish via. Zoom
 You must register to receive the Zoom link
 Participants only need to register for one (1) session



WHO SHOULD ATTEND?

- Direct Support Professionals (DSPs)
 - Day Program DSPs
 - Residential Facility DSPs
- Your Facility must be a registered vendor of SCLARC to attend

WHY ATTEND?

- Strengthen your documentation skills
- Ensure compliance with HCBS rules
- Protect clients & staff with accurate notes
- Promote dignity, choice, and empowerment

Must have access to a Computer or Smart Device

FOR MORE INFORMATION CONTACT US

April Carter
 acarter@themerakisolutiongroup.org
 310-901-2995



REGISTER TODAY!



SCAN ME
CLICK HERE

Click Registration Link:
<https://form.jotform.com/253525454948164>



CAPACITACIÓN Y APOYO EN DOCUMENTACION DSP EN ESPAÑOL

EN CUMPLIMIENTO CON LA REGLA FINAL DE HCBS

FECHAS Y HORARIOS DE CAPACITACIÓN VIRTUAL EL ESPAÑOL

- 3 de junio de 2026– 1:00PM – 4:00 PM (Virtual)
- 8 de junio 2026– 10:00 AM – 2:00 PM (Virtual)
- 20 de junio 2026 10:00AM – 2:00PM (Sábado/Virtual)

Las capacitaciones se llevarán a cabo en español a través de Zoom. Debe registrars para recibir el enlace de zoom.
 Los participantes solo necesitan registrarse para una (1) sesión



QUIÉNES DEBEN ASISTIR?

- Profesionales de Apoyo Directo (DSPs)
 - DSPs de program as diurnos
 - DSPs de instalaciones residenciales
- Su centro debe ser un proveedor registrado de SCLARC para asistir

POR QUE ASISTIR?

- Fortalecer sus habilidades de documentación
- Asegurar el cumplimiento con las reglas de HCBS
- proteger a los clientes y al personal connotas precisas
- Promover la dignidad, la elección y el empoderamiento

Es necesario tener acceso a una computadora a un dispositivo inteligente

¡REGÍSTRESE HOY!



SCAN ME
CLICK HERE

Enlace de Registro:
<https://form.jotform.com/253525454948164>



PARA MAS INFORMACIÓN, CONTACTENOS

April Carter
 acarter@themerakisolutiongroup.org
 310-901-2995





Person-Centered Leadership Summit

Get clear, focused, and productive.

Join us for a 3-day, in-person **Person-Centered Leadership Summit** designed to strengthen how teams and leaders connect, collaborate, and lead with purpose.

Through three practical modules **Positive and Productive Meetings, Person-Centered Teams, and Person-Centered Supervision** you'll gain tools to run effective meetings, build trust and clarity within teams, and lead meaningful coaching conversations that support growth and accountability.

Leave with approaches you can immediately apply to create more aligned, engaged, and high-performing teams.

[Learn more & Register](#)



Positive and Productive Meetings

Learn an innovative, practical meeting process that ensures that people can listen carefully, think clearly and therefore make effective decisions together.



Person-Centered Teams

During this workshop teams and leaders strengthen clarity, connection, trust, and performance.



Person-Centered Supervision

Build stronger relationships, foster growth, and increase accountability with structured coaching conversations.

When and Where

Day 1: August 4, 2026

Day 2: August 6, 2026

Day 3: August 7, 2026

9:00am - 4:00pm all days

Location: SCLARC Auditorium

2500 S Western Ave, Los Angeles, CA 90018

Compassion @work



South Central Los Angeles Regional Center is excited to be collaborating with Helen Sanderson Associates to bring SCLARC service providers **Compassion@Work!**

During this practical program you will learn how to:

- Strengthen your professional skills and effectiveness
- Build more meaningful, effective relationships with colleagues
- Reduce stress and increase well-being
- Contribute to a more positive, productive work environment
- Listen and communicate in ways that honor what matters most to people while aligning with HCBS requirements

This series introduces 15 Compassion@Work Practices to strengthen self-compassion, compassionate communication, and the way we show up at work and beyond. When we care for ourselves and each other, our ability to provide meaningful, person-centered support grows stronger and the impact of our work deepens.

"C@W has provided our organization with a shared learning experience around navigating challenging professional situations with kindness and curiosity."

This training is open to SCLARC service providers and offers Continuing Education Units (CEUs) for ARF and GH Administrators*



Questions?
Holly@helensandersonassociates.com

Remote series 1 - (9am-12pm)

July 30, August 6, 13, 20, 27, 2026

[CLICK HERE TO REGISTER](#)

Remote series 2 - (9am-12pm)

Sept 15, 22, 29, Oct 6, Oct 13, 2026

[CLICK HERE TO REGISTER](#)

Please only register for one series.

Topics we will be covering:

Compassionate Communication

Explore what compassion is, and how it can change the way we communicate with others. Learn about the fundamental principles of compassionate communication and how to use them in everyday conversations.

Challenging Conversations

Discover how to prepare for and navigate challenging conversations with curiosity, empathy, and courage and explore self-compassionate practices that can help us care for our needs in difficult moments.

Digital and Written Communication

Explore compassion in the digital world, and look at practical ways to bring empathy into written communication and digital conversations, helping us connect more thoughtfully online.

Compassion and Teamwork

Discover what a compassionate culture can be within teams and organizations. Discuss practical ways to encourage compassionate leadership and team dynamics that promote respect, understanding, and support.

Moving Forward with Compassionate Practices

Focusing on cultivating a compassionate culture through feedback, coaching, and daily interactions, we learn how to integrate these compassionate strategies for lasting positive change in how we care for ourselves and others.

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson
associates
USA

You're invited



Community Connecting



Community Connecting is centered on fostering a sense of belonging and encouraging people to engage meaningfully within their community, which directly supports **HCBS Requirement #1: Access to Community**. Participants will learn and practice practical tools and skills that can be used immediately.

During this program participants will:

- Learn how to explore the persons gifts, interests and passions in the community context
- Explore ways to identify what is available in communities
- Learn how to support matching the person to the available options
- Practice evaluation tools and explore ways to increase the chances of successful and sustainable connections

This training is ideal for service providers, individuals with intellectual/developmental disabilities, family members, regional center staff, and any interested community members.

Three opportunities to get connecting in 2026

Held remotely over Zoom 9:00 am- 12:00 pm

July 29, August 5, 12, 19, 26 September 2, 2026

[Learn more and register](#)

August 27, September 3, 10, 17, 24, October 1, 2026

[Learn more and register](#)

October 15, 22, 29, November 5, 12, 19, 2026

[Learn more and register](#)

Questions? Contact Holly@helensandersonassociates.com





Online Training for

FREE

Direct Support Professionals

Welcome to DSP Essentials! A flexible, engaging training series designed to strengthen your skills and provide practical resources for delivering meaningful, person-centered support. Each online course is self-paced, designed to fit into your busy schedule.

Topics include: Promoting Integration in Everyday Support, Supporting Decision Making-Tools for Everyday Empowerment, Empowering Opportunities-Strategies for Meaningful Support, Respecting Rights-Foundation for Dignity in Support.

Benefits of DSP Essentials

- **Mix & match courses**-complete 1 or all 8 courses at you convenience
- **Practical resources, toolkits, and activity guides** for personalized support
- **Time-efficient**-each online course is one hour or less
- **Side-by-Side Practice**-complete skills along side someone you support in real time
- **Immediate impact**-strengthen person-centered approaches in daily work
- **Continuing Education Units (CEUs)**-available for ARF and GH Administrators*

Flexible and self paced

Practical tips and tools

Side-by-side practice



Click or scan to learn more and register!

www.helensandersonassociates.com/sclarc-dsp-essentials

Question? Contact Julie@helensandersonassociates.com

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson
associates
USA

Team 15: Person-Centered Approaches

Short. Practical. Sustainable. Ready when your team is.

A flexible, affordable, on-demand learning resource designed to help managers and teams confidently put person-centered thinking into daily practice.

What Is Team 15?

A ready-to-use coaching kit that helps teams strengthen and sustain person-centered skills — without adding hours to your schedule.

- 15 short videos
- 15 downloadable resources
- 15 practical activities
- Designed for 15-minute team sessions

Use the activities in any order, as often as you like. Integrate them into team meetings, supervision, or professional development time.

Why Team 15?

- Reinforces and sustains person-centered thinking
- Builds team confidence and practical skill
- Supports better outcomes for the people you serve
- Time-efficient and easy to implement
- Cost-effective and sustainable

With Team 15, you can “do more with less” — stretching your training budget while increasing real-world impact.

Who Is It For?

Managers, supervisors, professionals, and teams who want practical ways to strengthen person-centered approaches and move from theory to consistent practice.

Team 15 includes person-centered concepts and materials used with permission from The Learning Community for Person-Centered Practices.

[Click here to sign-up](#)

Use Coupon Code: **SCLARCT15**

Help? Hello@helensandersonassociates.com





A Self-Paced Introduction to Person-Centered Practices

Ready to start (or strengthen) your person-centered journey?

This engaging e-learning course is a great first step for anyone who wants practical, real-world tools to support people in meaningful, person-centered ways—at work and in everyday life. Through short, interactive modules, you'll explore what it truly means to be person-centered and practice skills you can begin using right away.

Benefits

- On-demand, self-paced learning
- 12 core modules + reflection activities
- Accessible on computers, tablets, and mobile devices
- Ideal for staff at all levels, families, and community partners

What you'll learn

You'll be introduced to 12 essential person-centered thinking skills designed to help people have more choice, voice, and control in their lives. These tools offer practical ways to strengthen relationships, improve support, and focus on what truly matters to each person.

What is covered

- What Is Person-Centered Thinking
- Person-Centered Thinking Skills
- One-Page Profiles
- Good Days & Bad Days
- Relationship Circles
- Communication Charts
- Working / Not Working
- Community Mapping
- Perfect Week
- The Donut (Roles & Responsibilities)
- Matching Support
- Decision Making
- Learning Log
- 4 + 1 Questions

How to Use This Course

Work through the course from start to finish—or jump directly to the tools most relevant to you. The more you engage with the videos, activities, and reflections, the more value you'll gain. We also encourage you to share learning and questions with colleagues and supervisors.

Important Note: This course is an introductory experience and does not replace the full Person-Centered Thinking training offered by The Learning Community.

[Click here to sign-up](#)

Use Coupon Code: **SCLARCPCT4E**

Help? Hello@helensandersonassociates.com

Q & A



**The following pages are
Supplemental
Information Shared from
prior VAC Meetings**

CHANGE OF LOCATION, AND/OR PROGRAM/SERVICE DESIGN



04/08/2026; 05/13/2026

04/08/2026;
05/13/2026

CHANGE OF LOCATION, AND/OR PROGRAM/SERVICE DESIGN

**Before Making a change...
Did you know??**

Did you notify CLL & SCLARC of your change in
Administrator? Including Death?

Section 54330 states that a vendor shall notify the vendoring regional center 30 days prior to any change in ownership, location, program design, and/or license. In such event, "A vendorization is valid during the effective period of any license [...] and that vendorization shall not continue if the required document is suspended or revoked." [Title 17, § 54322].

Did you notify your insurance carrier of your change in location?

[CCR Title 17,
Section 54330,
54340 (a)(1)(A),
54302, 54306,
54308, 54310,
54312, 54314,
54316, 54318,
54319, 54320,
54322, 54324,
54326, 54327,
54327.1]

Vendorization will be terminated at the end of the first working day following receipt of written notification from the vendoring regional center [Title 17, Section 54370(b)] if vendorization has been transferred to another person or entity.

Service Providers may have modified the program/service design by relocating the service and/or individuals [Title 17, Sections 54330(a)(2) and (b)(2)].

Contact information: Vendorhelp@sclarc.org

DDS PROVIDER DIRECTORY

Any changes to current vendorization please complete at the DDS Provider Directory Standardized Vendorization Portal and upload all required documentation.
<https://caddsprod.servicenowservices.com/spd>



REMINDER: AS OF 07/01/2025: CARSON, CA IS NO LONGER PART OF SCLARC CATCHMENT AREA.

04/08/2026; 05/13/2026

DDS Department of Developmental Services

Consumers Services Regional Centers Vendors Initiatives Transparency Search

Home | Regional Centers | **Regional Center Lookup**

Regional Center Lookup

California has 21 regional centers with more than 40 offices located throughout the state. Both geographic accessibility and population density were considered when selecting locations for the 21 regional centers. The catchment area boundaries for the regional centers conform to county boundaries or groups of counties, except in Los Angeles County, which is by health districts and not by county.

CALIFORNIA **LOS ANGELES COUNTY**

550 E Carson Plaza Dr, Carson, CA, 90746, USA

English - English

Clear search location

Harbor Regional Center

550 E Carson Plaza Dr
Carson, California 90746

Regional Center of Orange County

Click the link for more information.

[Harbor Regional Center](#)

DDS QIP UPDATE

Income: IDR 2.4 Billion

IDR 800 Million

MESSAGE FROM DDS

EVV Complete as of 2/20/2026

This tab provides information for service providers that:

- delivered and billed services in Fiscal Year (FY) 2024-25,
- operated in a service code subject to Rate Reform, and
- were registered and validated in the Provider Directory

Click on one of the three links below to view the compliance status by vendor number for each corresponding program. Please note the compliance status reflects a point in time.

[Provider QIP Survey Status](#) (updated on 02/20/2026)

Look up a survey status for a QIP-eligible vendor; the three statuses are: Not Required, Not Complete, Complete, Yes and No.

[EVV Registration Status](#) (updated on 02/20/2026)

Service providers have met this requirement by either completing EVV self-registration or the regional center has confirmed the service provider is exempt from the EVV requirement.

[Independent Audit/Review Compliance Status](#) (updated on 3/31/2026)

Service providers receiving payments from the Regional Centers greater than or equal to \$500,000, have met this requirement by either submitting their most recently required independent audit/review to the Regional Center, or the Regional Center has granted the service provider an exemption from the requirement. Please see [Welfare and Institutions Code Section 4652.5](#) for more details. The two statuses are: Yes, and No.

MESSAGE FROM DDS...CONTINUED



Individuals & Families ▾ Services ▾ Regional Centers ▾ Vendors ▾ Initiative

Initial QIP Provider **Provider Survey Status** **Archive**

This tab provides information for service providers that:

- delivered and billed services in Fiscal Year (FY) 2024-25,
- operated in a service code subject to Rate Reform, and
- were registered and validated in the Provider Directory

Click on one of the three links below to view the compliance status by vendor number for each corresponding program. Please note the compliance status reflects a point in time.

Provider QIP Survey Status (updated on 02/20/2026)

Look up a survey status for a QIP-eligible vendor; the three statuses are: Not Required, Not Complete, Complete, Yes and No.

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Independent Audit/Review Compliance Status (updated on 3/31/2026)

Service providers receiving payments from the Regional Centers greater than or equal to \$500,000, have met this requirement by either submitting their most recently required independent audit/review to the Regional Center, or the Regional Center has granted the service provider an exemption from the requirement. Please see [Welfare and Institutions Code Section 4652.5](#) for more details. The two statuses are: Yes, and No.

VendorID	Regional Center	Independent Audits Requirement Met
HX0865	SCLARC	No
HX0869	SCLARC	No
HX0895	SCLARC	No
HX0936	SCLARC	No
HX0973	SCLARC	No
HX0977	SCLARC	No
HX0990	SCLARC	No
HX0997	SCLARC	No
HX0998	SCLARC	No
HX1004	SCLARC	No
HX1091	SCLARC	No
HX1101	SCLARC	No
HX1131	SCLARC	No
HX1151	SCLARC	No
PX0977	SCLARC	No
PX0440	SCLARC	No
PX0476	SCLARC	No
PX0493	SCLARC	No
PX0886	SCLARC	No
PX0922	SCLARC	No
PX0927	SCLARC	No
PX0966	SCLARC	No
PX0968	SCLARC	No
PX0982	SCLARC	No
PX0997	SCLARC	No
PX1004	SCLARC	No
PX1005	SCLARC	No
PX1016	SCLARC	No
PX1319	SCLARC	No

Vendor Audit Report or Review Requirement NOT MET per DDS Website

MESSAGE FROM DDS...CONTINUED

DDS

VendorID	Regional Center	Independent Audits Requirement Met
HX0865	SCLARC	No
HX0869	SCLARC	No
HX0895	SCLARC	No
HX0936	SCLARC	No
HX0973	SCLARC	No
HX0977	SCLARC	No
HX0990	SCLARC	No
HX0997	SCLARC	No
HX0998	SCLARC	No
HX1004	SCLARC	No
HX1091	SCLARC	No
HX1101	SCLARC	No
HX1131	SCLARC	No
HX1151	SCLARC	No
PX0977	SCLARC	No
PX0440	SCLARC	No
PX0476	SCLARC	No
PX0493	SCLARC	No
PX0886	SCLARC	No
PX0922	SCLARC	No
PX0927	SCLARC	No
PX0966	SCLARC	No
PX0968	SCLARC	No
PX0982	SCLARC	No
PX0997	SCLARC	No
PX1004	SCLARC	No
PX1005	SCLARC	No
PX1016	SCLARC	No
PX1319	SCLARC	No

SCLARC

Vendor Number	Regional	Compliant
H73480	SCLARC	No
H73541	SCLARC	No
H73550	SCLARC	No
H73563	SCLARC	No
H73611	SCLARC	No
H73622	SCLARC	No
H73638	SCLARC	No
HX0007	SCLARC	No
HX0057	SCLARC	No
HX0074	SCLARC	No
HX0082	SCLARC	No
HX0153	SCLARC	No
HX0251	SCLARC	No
HX0325	SCLARC	No
HX0407	SCLARC	No
HX0441	SCLARC	No
HX0464	SCLARC	No
HX0480	SCLARC	No
HX0487	SCLARC	No
HX0488	SCLARC	No
HX0491	SCLARC	No
HX0683	SCLARC	No
HX0761	SCLARC	No
HX0763	SCLARC	No
HX0764	SCLARC	No
HX0780	SCLARC	No
HX0805	SCLARC	No
HX0825	SCLARC	No
HX0865	SCLARC	No
HX0869	SCLARC	No
HX0877	SCLARC	No
HX0895	SCLARC	No
HX0903	SCLARC	No
HX0904	SCLARC	No
HX0936	SCLARC	No
HX0973	SCLARC	No
HX0977	SCLARC	No
HX0990	SCLARC	No
HX0997	SCLARC	No
HX0998	SCLARC	No
HX1004	SCLARC	No
HX1091	SCLARC	No
HX1101	SCLARC	No
HX1131	SCLARC	No
HX1145	SCLARC	No
HX1151	SCLARC	No
PX0237	SCLARC	No
PX0440	SCLARC	No
PX0476	SCLARC	No
PX0493	SCLARC	No
PX0785	SCLARC	No
PX0786	SCLARC	No
PX0843	SCLARC	No
PX0886	SCLARC	No
PX0922	SCLARC	No
PX0924	SCLARC	No
PX0927	SCLARC	No
PX0966	SCLARC	No
PX0968	SCLARC	No
PX0977	SCLARC	No
PX0982	SCLARC	No
PX0997	SCLARC	No
PX1004	SCLARC	No
PX1005	SCLARC	No
PX1016	SCLARC	No
PX1319	SCLARC	No

Vendor Audit Report or Review Requirement NOT MET DDS will correct to match SCLARC List

MESSAGE FROM DDS...CONTINUED

QIP SURVEY

Provider QIP Survey Status (updated on 02/20/2026)

Look up a survey status for a QIP-eligible vendor; the three statuses are: Not Required, Not Complete, Complete, Yes and No.

QIP Survey Status							
Parent ID	Vendor ID	Regional Center	Provider Capacity	Prevention & Wellness - Adult	Prevention & Wellness - Child	Employment QIP Surveys Complete?	
606796	H02034	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
605252	H06596	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
66845	H08280	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
605981	H10275	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
606117	H18833	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
80049	H19345	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
600647	H19549	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
606647	H19654	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
600654	H73541	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
600158	HX0111	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
600299	HX0138	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606517	HX0142	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
600158	HX0210	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
607194	HX0228	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
606710	HX0255	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
69968	HX0366	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
69973	HX0385	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
70071	HX0441	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
607577	HX0450	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
607577	HX0451	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70046	HX0481	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606710	HX0500	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
605624	HX0503	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
69990	HX0507	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
69991	HX0514	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete

MESSAGE FROM DDS...CONTINUED

QIP SURVEY

Parent ID	Vendor ID	Regional Center	Provider Capacity	QIP Survey Status			Employment QIP Surveys Complete?
				Prevention & Wellness	Prevention & Wellness		
				- Adult	- Child		
69991	HX0514	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
70046	HX0541	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
600943	HX0556	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
605821	HX0598	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
601723	HX0638	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601723	HX0649	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601011	HX0658	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70046	HX0678	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
80729	HX0698	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70007	HX0705	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
70009	HX0713	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
602953	HX0770	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
602953	HX0772	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601011	HX0789	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
81736	HX0799	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70026	HX0817	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606521	HX0834	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606521	HX0841	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
605997	HX0865	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606598	HX0944	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
70009	HX0946	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601152	HX0956	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
66081	HX0960	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70046	HX0988	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
72679	HX1000	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70048	HX1009	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70053	HX1040	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete

MESSAGE FROM DDS...CONTINUED

QIP SURVEY

Due to a technical issue, some providers may have been inaccurately marked as complete in the tracker uploaded on 1/22/2026.

An asterisk (*) has been placed beside the status of impacted surveys.

Please note that survey statuses have been reviewed and are accurate as of 2/20/2026.

QIP Survey Status							
Parent ID	Vendor ID	Regional Center	Provider Capacity	Prevention & Wellness - Adult	Prevention & Wellness - Child	Employment QIP Surveys Complete?	
70053	HX1040	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
72679	HX1047	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70057	HX1055	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
70026	HX1079	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
606040	HX1091	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
600943	HX1099	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601267	HX1123	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
70071	HX1131	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete
601077	HX1139	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
605531	HX1151	SCLARC	Not Complete	Not Complete	Not Required	Not Required	Not Complete
80729	HX1165	SCLARC	Not Complete*	Not Complete	Not Required	Not Required	Not Complete

<https://www.dds.ca.gov/rc/vendor-provider/quality-incentive-program/>



UPCOMING REQUESTS: AUDIT DOCUMENTATION

QUALITY ASSURANCE

QA

SCLARC Case Management and Quality Assurance Teams have the overall responsibility to monitor compliance all services and support provided to individuals served by SCLARC. As needed, teams may consult with Department Supervisors, Clinical, and/or Directors [WIC 4640.6(d); 4646.5(a)(2); 4648.1(a); 4684.70(b); 4689(e); & 4747]; [WIC 4571(b)(2); 4640.6(g)(6); 4697(3); 4743; 4745; & 4746].

SCLARC HCBS monitoring plan is currently under review that includes but not limited to Residential, FHA, Day Services, and Supported Living Services.

COMMUNITY CARE LICENSING (CCL)

CCL

Community Care Licensing (CCL), specifically under the California Department of Social Services (CDSS), regulates and monitors community care facilities—such as child care, senior care, and residential facilities—to ensure the health, safety, and personal rights of individuals receiving care. It ensures compliance through inspections, investigations, and establishing health and safety standards.

CCL is separate from South Central Los Angeles Regional Center (SCLARC). SCLARC is an independent, private, non-profit entity contracted by the California Department of Developmental Services (DDS). SCLARC cannot help entities apply for CCL.

May 1, 2026

G-2026-Regional Center Operations-001

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: TRACKING THE PROVISION OF REMOTE SERVICES

The purpose of this letter is to inform regional centers of an enhancement to the eBilling application for the purposes of tracking the provision of remote services.

On March 6, 2025, the Department issued directive D-2025 Community Services Division-003 about the provision of remote services. That directive provides individuals with the ability to voluntarily choose remote delivery of day program, look-a-like day program, independent living, behavioral therapy services and clinical assessment activities for Lanterman Act eligibility, through December 31, 2026.

There now is a field within the eBilling application that requires these vendors to report the number of days in the month the vendor provided remote services to an individual (see the Attachment). A separate Technical Bulletin will be issued by the Department providing additional details about this new eBilling field. This enhancement will allow regional centers and the Department to monitor the provision of remote services across the different services listed above that are allowed to be delivered remotely. Early start vendors delivering remote services consistent with Government Code Section 95020(d)(5)(A) and vendors providing tailored day services and delivering the service remotely consistent with WIC Section 4688.21(b)(1)(B) also shall report on the provision of remote services in eBilling.

These service providers must use the new eBilling field to report remote services when billing for services provided on or after June 1, 2026 (billing completed in July 2026).

The field is established for service providers to report the number of days remote services were provided, regardless of the billing unit.

The Department requests regional centers distribute and make service providers aware of this change in eBilling as soon as possible. The Department will be scheduling meetings with service provider groups to review this enhancement to eBilling and the requirement to report on the provision of remote services. Additional details will be provided in a Technical Bulletin following this communication.

Regional center questions related to remote services should be directed to your Primary Regional Center Liaison, or the Community Operations Branch at (916) 654-1690 or cob@dds.ca.gov.

Need to Know...Continues

15. REMOTE SERVICES - E-BILLING SCREENSHOT

G-2026-Regional Center Operations-001
Attachment

The screenshot shows a software interface for e-billing. On the left, there is a calendar for March 2026 with checkboxes for each day. On the right, there are 'Invoice Details' including checkboxes for 'No Service', 'Last Month of Service?', and 'Defer (Regenerate Invoice Line)', along with an 'Exit Date' field. A red arrow points to a text input field labeled 'Number of days remote services were provided:'. Below the calendar, there is a yellow-highlighted field with the same label and a text input box.

Regional Center Invoice History Detail Report

Run Time:

Page : 1

Provider #:
Name: HC-POS VENDOR
Address:

Invoice Date: 03/23/2026
Invoice #: 0492564
Service Mnth/Yr: 07/2025
Total Units: 0
Total Amount: 0

Client Name	UCI#	Auth #	Auth Dates	Total Service Units	Sub-Code	Unit Type	Total Amount	Notes	Total Service Days	Remote Service Days
DA-LAST, CR-FIR			07/01/25-06/30/26	531		D		Proration Reqd	5	2
LA-LAST, PA-FIR			07/01/25-06/30/26	531		D			31	0
SE-LAST, WE-FIR			07/01/25-06/30/26	531		D		Proration Reqd	10	3

----- End of Report -----

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
1	Funeral Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
6	Foster Grandparent program	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
8	Sport Club	Ben Estrada	BenE@sclarc.org	(213) 744-8431
9	POS Misc Med Part D	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
15	School 4 Deaf/Blind	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
17	Crisis Team-Evaluation/Behavior Intervention	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
20	Transition/set up	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
21	Vehicle Modification/Adaptation	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
22	Motel	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
24	Purchase Reimbursement	Shametrius McGlothan	ShametriusM@sclarc.org	(213) 744-8439
28	Socialization training Program	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
29	Start	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
34	Money Management	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
42	Repair Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
48	Client Parent Support Behavior intervantion Training	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
51	Personnel emergency response system	Ben Estrada	BenE@sclarc.org	(213) 744-8431
56	Interdisciplinary Assessment Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
57	Air Charter Services	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
58	Out of State Residential treatment Program	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
62	Personal Assistance	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
65	SSP/SSI Restoration	Yanira (Marlene) Rosales	YaniraR@sclarc.org	(213) 744-8808
72	Coordinator of Volunteers	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
73	Coordinator of Volunteers	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
74	Out of home Respite- Acute Care Facility	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
76	Coordinated Family Support	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
77	Parent Coordinator Home based behavior intervention program	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
83	PublicSchool Early Intervention Program	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
89	Housing Access Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
90	Crisis intervention Facility/Bed	Shametrius McGlothan	ShametriusM@sclarc.org	(213) 744-8439
91	In-home day program	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
94	Creative Art Program	Ben Estrada	BenE@sclarc.org	(213) 744-8431
96	Geriatric Facility	Shametrius McGlothan	ShametriusM@sclarc.org	(213) 744-8439
97	Wellness Initiative Projects	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
99	SD Support Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
100	Professional Copying, Reporting, and Technical Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
101	Housing Services	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
102	Individual or Family Training	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
103	specialized Health, Treatment and training Services	Ben Estrada	BenE@sclarc.org	(213) 744-8431
104	Environmental Accessibility	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
105	Travel Reimbursement	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
106	Specialized Health, Treatment and Training Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
107	Education Services	Ben Estrada	BenE@sclarc.org	(213) 744-8431
108	Parenting Support Services	Ben Estrada	BenE@sclarc.org	(213) 744-8431
109	Supplemental Residential Program Support	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
110	Supplemental Day Services Program Support	Ben Estrada	BenE@sclarc.org	(213) 744-8431
111	Supplemental Program Support (Other)	Ben Estrada	BenE@sclarc.org	(213) 744-8431
113	Specialized Residential Facility (Habilitation)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
114	Specialized Residential Facility Health)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
115	Specialized Therapeutic Services (For consumers aged 3 and o	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
116	Early Start Specialized Therapeutic Services	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
117	Specialized Therapeutic Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
310	RESPIRE IN-HOME (IND OR AGENCY)	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
311	RESPIRE FACILITY	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
315	FMS CO-EMPLOYER	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
316	FMS CO-EMPLOYER	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
317	FMS CO-EMPLOYER	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
320	COMMUNITY LIVING SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
331	COMMUNITY INTEGRATION SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
333	PARTICIP DIRECTED GOODS/SERVICES	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
334	INDIVIDUAL TRAINING & EDUCATION	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
335	EMPLOYMENT SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
336	TECHNOLOGY SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
338	NON-MEDICAL TRANSPORTATION	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
339	PREVOCATIONAL SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
340	INDEPENDENT FACILITATOR	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
358	PERSONAL EMERG RESPONSE SYSTEMS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
361	SKILLED NURSING	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
363	CRISIS INTERVENTION	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
364	BEHAVIORAL INTERVENTION SERVICES	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
365	SPECIALIZED MED EQUIPMENT/SUPPORTS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
367	DENTAL SERVICES	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
371	TRAIN/COUNS FOR UNPAID CAREGIVERS	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
374	MASSAGE THERAPIST	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
400	Personal and Incidental expense	Shametrius McGlothan	ShametriusM@sclarc.org	(213) 744-8439
405	Day Care - family member	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
410	Diaper and Nutritional Supplements- Family Member	Ben Estrada	BenE@sclarc.org	(213) 744-8431
415	Nursing Service - Family Member	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
420	Respite Service - Family Member	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
425	Transportation - Family Member	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
455	PD Day Care Service	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
459	PD Social Recreation, Camp, & Non-Medical Therapies	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
470	PD Trans Srvc	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
490	FMS F/EA-One Srvc	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
491	FMS CO-Employer/Financial Management Services	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
520	Independent Living Program	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
525	Social Recreation Program	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
531	Day Services	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
532	Behavioral Day Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
533	Medical Day Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
605	Adaptive Skills Trainer	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
610	Attorney	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
612	Behavior Analysis	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
615	Behavior management Assistant	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
620	Behavior Management Consultant	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
625	Counseling Services(Family Counselor, Social Worker)	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
630	Driver Trainer	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
635	Independent Living Specialist	Ben Estrada	BenE@sclarc.org	(213) 744-8431
642	Interpreter	Ben Estrada	BenE@sclarc.org	(213) 744-8431
643	Translator	Ben Estrada	BenE@sclarc.org	(213) 744-8431
644	American Sign Language	Ben Estrada	BenE@sclarc.org	(213) 744-8431
645	Mobility training services Agency	Ben Estrada	BenE@sclarc.org	(213) 744-8431
660	Retail/Wholesale Store	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
670	Developmental Specialist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
672	Education Pshchologist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
674	Teacher	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
676	Teacher's Aide	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
678	Teacher of Special Education (Education Specialist)	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
680	Tutor	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
691	Art Therapist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
692	Dance Therapist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
693	Music Therapist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
700	Acute Care Hospital	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
702	Adult day Health Center	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
706	Audiology	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
707	Speech Pathology	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
710	day Treatment Center	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
715	Dentistry	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
720	Dietary Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
725	Durable Medical Equipment Dealer	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
730	Hearing & Audiology Facility	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
735	laboratory/Radiologic Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
741	Nurse Anesthetist	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
742	Licensed Vocational Nurse	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
743	Nurse's Aide or Assistant	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
744	Registered Nurse	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
750	Orthotic and Prosthetic services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
755	Other Medical Equipment/Supplies	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
760	Other Medical Services	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
765	Pharmaceutical Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
772	Physical Therapy	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
773	Occupational Therapy	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
775	Physician or Surgeons	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
780	Pyschiatrist	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
785	Clinical Psychologist	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
790	Pyschiatric Technician	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
793	Respiratory Technician	Brenda Ortega	BrendaO@sclarc.org	(213) 744-8404
805	Infant Development Program	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
810	Infant Development Specialist	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
850	Camping Services	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
851	Child Day Care	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
854	Home Health Agency	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
855	Adult Day Care	Irma De Leon	IrmaDL@sclarc.org	(213) 744-8436
856	Home Health Aide	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
858	Homemaker	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
860	Homemaker Service/Program	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
862	In-Home Respite Services Agency	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
864	In-Home Respite Worker	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
868	Out-of- Home Respite Services	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
869	Respite Facility	Elvis Ventura	ElvisV@sclarc.org	(213)743-3053
875	Transportation Company	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
880	Transportation - Additional Component	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
882	Transportation Assistance	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
883	Transportation Broker	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
885	Transportation Medical	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
890	Tranportation - Auto Driver	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
894	SUPPORTED LIVING SERVICES:ADMINISTRATIVE SER	Ben Estrada	BenE@sclarc.org	(213) 744-8431
895	Transportation - Public Transit Authority, rental car agency, or	Ivan Pavon	IvanP@sclarc.org	(213) 744-8433
896	Supported Living Services	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
900	Enhanced Behavioral Supports Homes (EBSH) Facility	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
901	Enhanced Behavioral Supports Homes (EBSH) Indiv Suport	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
904	Family Home Agency	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
905	Residential Facility Serving Adults - Owner Operator	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
910	Residential Facility Serving Children - Owner Operator	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
915	Residential Facility Serving Adults - Staff Operator	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
920	Residential Facility Serving Children - Staff Operator	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
925	Intermediate Care Facility(ICF/DD)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
930	Intermediate Care Facility(ICF/DD-H)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
935	Intermediate Care Facility(ICF/DD-N)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
940	Nursing Facility	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
950	Support Employment Program - this is Group Services Job Co	Ben Estrada	BenE@sclarc.org	(213) 744-8431
952	Support Employment Program - this is Individual Services Job	Ben Estrada	BenE@sclarc.org	(213) 744-8431
954	WAP - Work Activity Program - This is like any other day act	Ben Estrada	BenE@sclarc.org	(213) 744-8431
956	Coordinated Career Pathways	Desmia Murray	DesmiaM@sclarc.org	(213) 763-5603
998	Assembly Bill 637	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
999	Start - Up Funding For CPP (Community Placement Program)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439

Invoices and Payments Processed by Fiscal Assistant per Service Codes

Service Code No.	Service Code Description	Fiscal Assistant (FA) Name	FA Email	FA Phone No.
999	Start - Up Funding For PDF (Program Development Fund)	Shametrious McGlothan	ShametriousM@sclarc.org	(213) 744-8439
	<u>Other Fiscal Staff</u>			
<u>E-Billing</u>	Issue Usernames and Reset Passwords	Brenda Sanchez	BrendaS@sclarc.org	(323) 998-9534
<u>SDP</u>	FMS billing and payment questions	Monica Torres	MonicaT@sclarc.org	(213) 519-9396
<u>Consultants</u>	POS In-House Consultants	Yanira (Marlene) Rosales	YaniraR@sclarc.org	(213) 744-8808
<u>Revenue Staff</u>	Trust Management by Consumer's Last Name			
	Consumer's Last Name starting with A through E	Denise Gillion	DeniseG@sclarc.org	(213) 744-8432
	Consumer's Last Name starting with F through K	Anastasia Atwill	AnastasiaA@sclarc.org	(213) 744-8429
	Consumer's Last Name starting with L and M	Shametrious (Shann) McGlothan	ShametriousM@sclarc.org	(213) 744-8439
	Consumer's Last Name starting with N through Z	Jeanette Salcedo	JeanetteS@sclarc.org	(213) 744-8430
<u>Check Run Schedule</u>		<u>Submit By Date</u>	<u>Paid By Date</u>	
	Revenue SOF Check Run	Automatic - No Action Needed	To be paid by the 6th of the Month	
	1st POS Check Run	By end of day on the 3rd of the Month	To be Paid by the 10th of the Month	
	2nd POS Check Run	Between 4th and 21st of the Month	To be Paid by the 28th of the Month	
	SDP Check Run	By end of day on Monday of the Week	To be Paid Every Thursday of the Week	
<u>Fiscal Service Manager</u>		Yolanda Perez	YolandaP@sclarc.org	(213) 744-8419
	Fiscal POS staff			
	Fiscal Revenue Staff			

CODE OF CONDUCT

Dexter A. Henderson,
Executive Director





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

COMMUNITY ENGAGEMENT CODE OF CONDUCT (5/1/2026)

South Central Los Angeles Regional Center (SCLARC), deeply values the relationships we have built with our community and remain committed to fostering collaborative communication grounded in respect, courtesy, and professionalism. These expectations apply to all forms of communication, including in-person interactions, phone conversations, and written correspondence such as email. We strive to provide high-quality support while ensuring that every individual is treated with compassion and dignity.

To maintain this standard, we ask that all interactions with SCLARC staff reflect the same level of professionalism we uphold. This includes communicating in a polite, constructive, and solution-focused manner. We recognize that challenges or disagreements may arise; however, concerns must be expressed respectfully and without hostility.

Conduct that compromises the safety, well-being, or security of our environment will not be tolerated. This includes, but is not limited to, harassment, discrimination, intimidation, threats, retaliation or the use of abusive or inappropriate language. Such behavior is inconsistent with our organizational values and may impede our ability to effectively provide services. If a respectful and productive dialogue cannot be maintained, communication may need to be temporarily paused and resumed at a later time.

We encourage community members and employees to report interactions that do not align with these expectations. All reports will be taken seriously, reviewed promptly, and addressed appropriately. Conduct concerns can be reported to any member of SCLARC's Leadership team as listed below.

- Dexter A. Henderson, Chief Executive Officer – DexterH@sclarc.org
- Kyla Lee, Chief Financial Officer – KylaL@sclarc.org
- Jesse Rocha, Director of Adult Services – JesseR@sclarc.org
- Cherylle Mallinson, Director of Community Services & Family Support – CherylleM@sclarc.org
- Jenice Turner, Director of Children Services – JeniceT@sclarc.org
- Cesar Garcia, Director of Clinical Services – CesarG@sclarc.org

We appreciate the strong partnerships we share and your role in helping maintain a positive and productive environment. Through mutual respect and accountability, we can continue to support meaningful outcomes and adhere to the standards that guide SCLARC's mission.

SCLARC Vendor Portal Update

SCLARC VENDOR PORTAL MANDATORY ENROLLMENT

VENDOR PORTAL

- Vendor Registration Launch Date: 03/12/2025
- As of 05/01/2026, there are 1,092 registered service providers.
- The Vendor Registration Page has been developed and uploaded. This link has been added to SCLARC's website to allow vendors to access and log in.
- The URL is:
<https://vendorportal.sclarc.org/registration.aspx>

SCLARC VENDOR PORTAL ADDED FEATURE

App updates on iOS and Android are required to see the changes.

26274683	[REDACTED]	[REDACTED]	09/01/2025	
26284231	[REDACTED]	[REDACTED]	01/01/2026	

09/09/2024	Individual Program Plan	View
08/21/2025	CDER	View
01/23/2025	Addendum	View

Service Coordinator: Irma Salinas
Phone: 2137448400
Email: IrmaSa@sclarc.org

Program Manager: Eddie Villarreal
Phone: 213-744-8863
Email: EddieV@sclarc.org

SERVICE COORDINATOR AND PROGRAM MANAGER CONTACT INFORMATION

Rate Reform

Rate Reform

- In 2019, the California Legislature received a study of the rates for services provided for people with intellectual and developmental disabilities. This study looked at the amount paid for most services and in different areas of California, as well as the quality of those services. The study led to what is known as “Rate Reform”. Rate Reform has been implemented in phases, until its full implementation that will be effective January 1, 2025.
- Rate Reform includes the Quality Incentive Program (QIP). Through QIP, providers can earn up to 10 percent of their rate based on the quality of the service(s) they provide. The QIP has several different measures, each related to different types of services. The following areas for QIP measures were determined through the QIP’s public workgroup process: Prevention and Wellness; Employment; Informed Choice and Satisfaction; Workforce Capacity; Early Intervention; and Service Access.

Rate Reform

Rate Reform Progress

January 1-15

- ✓ Posted 2026 rates
- ✓ Posted AB2423 rates
- ✓ Updated TDS rates

January 16-31

- ✓ Finalized changes in methodology & billing for Transportation Company
- ✓ Finalized changes in methodology & billing for Transportation Brokers
- ✓ Adjusted non-ambulatory Transportation Additional Component rates
- ✓ Finalized Behavioral Day Program requirements
- ✓ Finalized additional Respite ratios
- ✓ Sent QIP rate schedule to regional centers
- ✓ Sent 2026 Level 7 and ARFPSHN worksheets to regional centers
- ✓ Requested data collection on CDRP/ CPP homes from regional centers

February

- ✓ Updated rates for Transportation Brokers in effect
- ✓ Updated rates for Transportation Additional Component, Non-Ambulatory in effect
- ✓ Updated ratios for Respite in effect
- ✓ Transportation Services webinar

In progress

- Release of 875 directive with updated billing methodology
- Review of CDRP/ CPP data & potential adjustments
- End of hold harmless (2/28/26)
- Updated rates for Transportation Companies go into effect 3/1/26
- Early Intervention 810 rate model finalization & implementation
- Direction on Behavioral Respite billing

Mid-End 2026

- March – December: Continue to monitor implemented changes
- June: Post QIP rate schedule to the DDS website
- 2026: Continue to track the development of Family Home Agencies (FHAs)

Need to Know

- 1. 90% of the Bench Mark Rate: Vendors who did not complete their DDS Provider Directory and/or Service Acknowledgement Forms in a timely manner.
- 2. Service Providers with rates higher than the benchmark rate is held harmless until 02/28/2026. This means their rate will drop down to the bench mark rate for March 2026 billing.
- 3. Level 7 Rates includes all DSP hours (SC 109, SC 111), and/or consulting hours (SC 117). As of 02/24/2026 DDS has updated the workbooks. SCLARC submitted all L7 and the ARFPSHN to DDS to review and update the rate for 2026.
- 4. Rate increase of 01/01/2026 are currently being updated by SCLARC.
- 5. DDS is working with HMA to update the rate model packets and the website will be updated some time this month.
- 6. New rates for Transportation Company SC 875 in effect 03/01/2026. DDS is working on new directives for RCs.

Need to Know... cont.

- 7. Out of area or shared (courtesy) vendors: SCLARC has been reaching out to the vendoring regional centers to obtain updated vendor information (i.e., SAF, VSN, Rates if applicable).
- 8. SCLARC created a SharePoint for RCs to access SCLARC Service Providers related to the rate reform.
- 9. Use of Generative Artificial Intelligence (GenAI)

Service Providers are required to submit any proposed GenAI solutions to the South Central Los Angeles Regional Center (SCLARC) for review prior to implementation, and existing systems leveraging GenAI, as outlined from DDS. Service Providers need to establish policies and procedures to address use of GenAI solutions so that any solution used meets all applicable federal and state privacy protections and otherwise complies with DDS Directive dated 12/24/2025. Service Providers are required to protect the privacy and security of individuals and families served. The use of GenAI by vendored service providers creates a risk because the AI models might use confidential or sensitive information for training purposes, potentially exposing proprietary or personally identifiable data to unauthorized parties.

Need to Know... cont.

16. Quality Incentive Program (QIP): FY2627: Effective 07/01/2026

- See DDS [website](#) about QIP. The website contains important information that would impact service provider rates.
- 10/09/2025 Directives Attachment B – shows some service type will need to complete 2 surveys to get 100% of the rate. If the provider only completes 1 survey, they only receive 95% of the rate. For example, all residential facilities have 2 surveys.
- Surveys are due 02/27/2026. SCLARC received notice that 150 service providers have not completed their survey. SCLARC emailed the providers using the email they used for the DDS Provider Directory and provided them with their Parent ID. Not completing the survey will drop their rate up to 10% less.

D-2025-Quality Incentive Program-015
Attachment B

QUALITY INCENTIVE PROGRAM: RATE STRUCTURE

Residential Service Providers: To earn their full (10%) quality incentive rate component for FY 2026-27, residential service providers operating in the services codes specific to the Prevention and Wellness column in the table below must participate in the Prevention and Wellness measure to earn half of their quality incentive rate component and the Provider Capacity measure to earn the other half of their quality incentive rate component.

Employment Providers: To earn their full (10%) quality incentive rate component for FY 2026-27, employment providers operating in the service codes specific to the Employment column in the table below must participate in the Employment reporting measure to earn half of their quality incentive rate component, and the Provider Capacity measure to earn the other half of their quality incentive rate component.

All Other Providers: To earn their full (10%) quality incentive rate component for FY 2026-27, all providers operating in the services codes listed in the table below that do not also operate in the Employment and Prevention and Wellness service codes must participate in the Provider Capacity measure to earn their full quality incentive rate component.

ALL SERVICE CODES ELIGIBLE TO PARTICIPATE IN THE QIP MEASURES FOR FY 2026-27				
Service Code	Type of Service	Provider Capacity	Prevention and Wellness	Employment
025	Tutor Services – Group	X		
048	Client/Parent Support Behavior Intervention Training	X		
055	Community Integration Training Program	X		
062	Personal Assistance	X		
063	Community Activities Support Services	X		

Need to Know... cont.

16. Quality Incentive Program (QIP)
FY2627: Effective 07/01/2026....
continues

The 5 things DDS are looking for vendors to complete are (if applicable):

1. Electronic Verification Visit (EVV) Enrollment
2. HCBS Compliance
3. Vendor Financial Audit/Report submitted to the regional center within nine (9) months after the end of the provider's most recent fiscal year.
4. QIP Survey issued by DDS, there are 2 for some vendors.
5. DDS Provider Directory Enrollment

862	Respite	X		
864	In-home Respite Worker	X		
875	Transportation Company	X		
880	Transportation – Additional Component	X		
882	Transportation Assistant	X		
883	Transportation Broker	X		
894	Supported Living Services – Administrative	X		
896	Supported Living Services	X		
900 & 901	Enhanced Behavioral Supports Home – Facility and Individual Services	X*	X*	
904	Family Home Agency	X	X	
905	Residential Facility Serving Adults – Owner Operated	X	X	
910	Residential Facility Serving Children – Owner Operated	X	X	
915	Residential Facility Serving Adults – Staff Operated	X	X	
920	Residential Facility Serving Children – Staff Operated	X	X	
950	Supported Employment – Group	X		X
952	Supported Employment – Individual	X		X
954	Work Activity Program	X		

**All service codes including an asterisk in the table above indicate that these service types may be vendored under different service codes.*

Service Type Information (STI)

STI: BEHAVIOR DAY PROGRAM

SERVICE CODE 532

04/08/2026

- Rate Reform Details: https://www.dds.ca.gov/wp-content/uploads/2026/02/SCLARC_RateReform_RateModels_20260210.pdf

Behavior Day Program includes BCBA Rates

Behavioral Day Services, 1:2

Unit of Service	Base Model	S. Central LA
	Hour	Hour
Direct Care Staff Wages and Benefits		
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$21.46	\$21.46
- Employee Benefit Rate (as a percent of wages)	19.87%	19.87%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$26.96	\$26.96
Productivity Adjustments		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.96	0.96
- Recordkeeping and Reporting	0.77	0.77
- Supervision and Other Employer Time	1.78	1.78
- Training	0.96	0.96
- Paid Time Off	3.04	3.04
"Billable" Hours	27.09	27.09
Productivity Factor	1.28	1.28
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	2.0	2.0
- Participant Attendance Rate	88%	88%
- Adjusted Weighted Avg. of No. of Participants per Staff	1.76	1.76
Staff Cost After Productivity Adj. per Billable Hour	\$19.61	\$19.61
Attendance		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	220.0	220.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,320	1,320
Mileage		
Amount per Mile	\$0.725	\$0.725
- Number of Miles Traveled per Vehicle per Week	250	225
- Number of Participants per Vehicle	1.76	1.76
Allocated Miles per Participant per Week	142.1	127.8
Annual Mileage Cost/ Participant (at 250 days of operation)	\$5,149.31	\$4,634.20
Mileage Cost per Participant per Billable Hour	\$3.90	\$3.51
Facility		
- Square Feet of Service Space per Participant	100	100
- Annual Cost per Square Foot	\$15.00	\$17.25
Annual Facility Cost per Participant	\$1,500.00	\$1,725.00
Facility Cost per Participant per Billable Hour	\$1.14	\$1.31
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Weekly Supervision Cost	\$1,270.28	\$1,270.28
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$2.66	\$2.66
Over-sight		
- BCBA Hourly Cost	\$122.46	\$119.71
- Hours of Oversight per Week	2.00	2.00
Oversight Cost per Billable Hour	\$9.04	\$8.84
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$36.35	\$35.93
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$2.15	\$2.15
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$5.25	\$5.19
Rate per Billable Hour	\$43.75	\$43.27

Behavioral Day Services, 1:3

Unit of Service	Base Model	S. Central LA
	Hour	Hour
Direct Care Staff Wages and Benefits		
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$21.46	\$21.46
- Employee Benefit Rate (as a percent of wages)	19.87%	19.87%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$26.96	\$26.96
Productivity Adjustments		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.96	0.96
- Recordkeeping and Reporting	0.96	0.96
- Supervision and Other Employer Time	1.78	1.78
- Training	0.96	0.96
- Paid Time Off	3.04	3.04
"Billable" Hours	26.90	26.90
Productivity Factor	1.29	1.29
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	3.0	3.0
- Participant Attendance Rate	88%	88%
- Adjusted Weighted Avg. of No. of Participants per Staff	2.64	2.64
Staff Cost After Productivity Adj. per Billable Hour	\$13.17	\$13.17
Attendance		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	220.0	220.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,320	1,320
Mileage		
Amount per Mile	\$0.725	\$0.725
- Number of Miles Traveled per Vehicle per Week	250	225
- Number of Participants per Vehicle	2.64	2.64
Allocated Miles per Participant per Week	94.7	85.2
Annual Mileage Cost/ Participant (at 250 days of operation)	\$3,432.88	\$3,089.59
Mileage Cost per Participant per Billable Hour	\$2.60	\$2.34
Facility		
- Square Feet of Service Space per Participant	100	100
- Annual Cost per Square Foot	\$15.00	\$17.25
Annual Facility Cost per Participant	\$1,500.00	\$1,725.00
Facility Cost per Participant per Billable Hour	\$1.14	\$1.31
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Weekly Supervision Cost	\$1,270.28	\$1,270.28
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$1.79	\$1.79
Over-sight		
- BCBA Hourly Cost	\$122.46	\$119.71
- Hours of Oversight per Week	2.00	2.00
Oversight Cost per Billable Hour	\$9.10	\$8.90
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$27.80	\$27.51
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$1.43	\$1.43
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$3.99	\$3.95
Rate per Billable Hour	\$33.22	\$32.89

Behavioral Day Services, 1:2

Unit of Service	Base Model	S. Central LA
	Hour	Hour
Over-sight		
- BCBA Hourly Cost	\$122.46	\$119.71
- Hours of Oversight per Week	2.00	2.00
Oversight Cost per Billable Hour	\$9.04	\$8.84

Behavioral Day Services, 1:3

Unit of Service	Base Model	S. Central LA
	Hour	Hour
Over-sight		
- BCBA Hourly Cost	\$122.46	\$119.71
- Hours of Oversight per Week	2.00	2.00
Oversight Cost per Billable Hour	\$9.10	\$8.90

STI: BEHAVIOR DAY PROGRAM

March 11, 2026

D-2026-Rate Reform-002

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: UPDATES TO REQUIREMENTS FOR BEHAVIOR DAY PROGRAMS

As part of continued rate reform implementation, this letter provides clarification of the clinical requirements for Behavior Day Programs (service code 532) in directive [D-2024-Rate Reform-008 REV](#), issued December 19, 2025.

A Board-Certified Behavior Analyst (BCBA) or Behavior Management Consultant as defined by Title 17 of the CCR section 54342(a) is required to provide at least 2 hours per person per month or averaged semi-annually across all individuals served, and can be prorated based on the part-time attendance of an individual attending the program. This staffing requirement is effective after February 28, 2026. To allow for agencies actively hiring but experiencing difficulty securing professionals, this specific requirement is not subject to audit by the Department or regional centers for services provided before March 1, 2027.

STI: MEDICAL DAY PROGRAM SERVICE CODE 533

5/13/2026

- Rate Reform Details: https://www.dds.ca.gov/wp-content/uploads/2026/02/SCLARC_RateReform_RateModels_20260210.pdf

Medical Day Program includes RN and/or LVN Rates

Unit of Service	Hour	Hour
Direct Care Staff Wages and Benefits		
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$20.52	\$20.52
- Employee Benefit Rate (as a percent of wages)	20.43%	20.43%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$25.89	\$25.89
Productivity Adjustments		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.96	0.96
- Recreational and Reporting	0.96	0.96
- Supervision and Other Employer Time	1.78	1.78
- Training	0.96	0.96
- Paid Time Off	3.04	3.04
"Billable" Hours	26.90	26.90
Productivity Factor	1.29	1.29
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	3.0	3.0
- Participant Attendance Rate	80%	80%
- Adjusted Weighted Avg. of No. of Participants per Staff	2.40	2.40
Staff Cost After Productivity Adj. per Billable Hour	\$13.92	\$13.92
Administration		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	200.0	200.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,200	1,200
Mileage		
Amount per Mile	\$0.721	\$0.721
- Number of Miles Traveled per Vehicle per Week	250	221
- Number of Participants per Vehicle	2.40	2.40
Allocated Miles per Participant per Week	104.2	93.8
Annual Mileage Cost/ Participant (at 250 days of operation)	\$3,776.16	\$3,398.44
Mileage Cost per Participant per Billable Hour	\$3.15	\$2.83
Facility		
- Square Feet of Service Space per Participant	100	100
- Annual Cost per Square Foot	\$15.00	\$17.23
Annual Facility Cost per Participant	\$1,500.00	\$1,723.00
Facility Cost per Participant per Billable Hour	\$1.25	\$1.44
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Weekly Supervision Cost	\$1,270.28	\$1,270.28
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$1.97	\$1.97
LVN Support		
- LVN Hourly Wage	\$34.09	\$34.09
- LVN Benefit Rate (as a percent of wages)	16.85%	16.85%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Weekly LVN Cost	\$1,671.64	\$1,671.64
- Number of Direct Care Staff Supported	20	20
LVN Support Cost per Participant per Billable Hour	\$1.29	\$1.29

1 : 2

LVN Support	- LVN Hourly Wage	\$34.09	\$34.09
	- LVN Benefit Rate (as a percent of wages)	16.85%	16.85%
	- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
	Weekly LVN Cost	\$1,671.64	\$1,671.64
	- Number of Direct Care Staff Supported	20	20
LVN Support Cost per Participant per Billable Hour		\$1.93	\$1.93

Over-sight	- RN Hourly Cost	\$133.66	\$130.72
	- Hours of Oversight per Week	2.00	2.00
	Oversight Cost per Billable Hour	\$9.87	\$9.6

1 : 3

LVN Support	- LVN Hourly Wage	\$34.09	\$34.09
	- LVN Benefit Rate (as a percent of wages)	16.85%	16.85%
	- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
	Weekly LVN Cost	\$1,671.64	\$1,671.64
	- Number of Direct Care Staff Supported	20	20
LVN Support Cost per Participant per Billable Hour		\$1.29	\$1.29

Over-sight	- RN Hourly Cost	\$133.66	\$130.72
	- Hours of Oversight per Week	2.00	2.00
	Oversight Cost per Billable Hour	\$9.94	\$9.72

DDS Vendor Rate Study - Rate Models
prepared for California Department of Developmental Services

Medical Day Services, 1-3

Unit of Service	Base Model	S. Central LA
Over-sight		
- RN Hourly Cost	\$133.66	\$130.72
- Hours of Oversight per Week	2.00	2.00
Oversight Cost per Billable Hour	\$9.94	\$9.72
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$31.52	\$31.17
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$1.74	\$1.74
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$4.54	\$4.49
Rate per Billable Hour	\$37.88	\$37.48

STI: MEDICAL DAY PROGRAM

December 19, 2025

D-2024-Rate Reform-008 REV

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: RATE REFORM IMPLEMENTATION FOR ADULT DAY SERVICES

D-2024-Rate Reform-008 issued on December 9, 2024, hereby is revised, as displayed on pages 1, 2, 3, 4 and 5 of the letter in strikethroughs and underlined italics.

Title 22 of the CCR section [80092](#) or other conditions that require oversight from a licensed medical professional. Individuals must have an objective which can be supported by the program. Services are provided with staffing ratios of employee to individuals of 1:2 and 1:3 only.

A Licensed Vocational Nurse (LVN) or licensed Psychiatric Technician (PT) is required to provide supervision and training to direct service staff and administer medical services as needed. An LVN or PT must be available during all operating hours. The program must have oversight from Registered Nurse a minimum of 8 hours per month to provide assessments, develop and monitor health care plans, provide training and monitor medications. This staffing must be in place by December 31, 2025. While not required to be Certified Nursing Assistants (CNA), direct service staff will be required to complete 40 hours of specified healthcare trainings as referenced on Attachment D. New staff must complete the training within 12 months of hire. Training for existing staff must be completed by June 30, 2026. Programs will be responsible for developing annual ongoing training programs consistent with the program to address the needs of the individuals being served.

STI: TRANSPORTATION ADDITIONAL COMPONENT SERVICE CODE 880

04/08/2026; 05/13/2026

- [Rate Reform Details: https://www.dds.ca.gov/wp-content/uploads/2025/01/SouthCentralLosAngelesRegionalCenter_CompleteRateModels_20250108.pdf](https://www.dds.ca.gov/wp-content/uploads/2025/01/SouthCentralLosAngelesRegionalCenter_CompleteRateModels_20250108.pdf)
 - Licensed/Center Based Day Services Rate Model DO NOT include Mileage/Transportation

DDS Vendor Rate Study - Rate Models - South Central Los Angeles Regional Center prepared for California Department of Developmental Services

Day Services, Center/Facility, 1:2

	Base Model	RC Model
Unit of Service	Hour	Hour
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$18.01	\$18.01
- Employee Benefit Rate (as a percent of wages)	22.21%	22.21%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$23.04	\$23.04
<i>Productivity Adjustments</i>		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.97	0.97
- Recordkeeping and Reporting	0.77	0.77
- Supervision and Other Employer Time	0.90	0.90
- Training	0.67	0.67
- Paid Time Off	3.04	3.04
"Billable" Hours	28.25	28.25
Productivity Factor	1.22	1.22
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	2.0	2.0
- Participant Attendance Rate	88%	88%
- Adjusted Weighted Avg. of No. of Participants per Staff	1.76	1.76
Staff Cost After Productivity Adj. per Billable Hour	\$15.97	\$15.97
Attendance		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	220.0	220.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,320	1,320
Facility		
- Square Feet of Service Space per Participant	75	75
- Annual Cost per Square Foot	\$15.00	\$17.25
Annual Facility Cost per Participant	\$1,125.00	\$1,293.75
Facility Cost per Participant per Billable Hour	\$0.85	\$0.98
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Supervisor Cost (wages + benefits)	\$31.76	\$31.76
Weekly Supervision Cost	\$1,270.40	\$1,270.40
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$1.72	\$1.72
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$19.38	\$19.51
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$2.15	\$2.15
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$2.94	\$2.95
Rate per Billable Hour	\$24.47	\$24.61

Day Services, Center/Facility, 1:3

	Base Model	RC Model
Unit of Service	Hour	Hour
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$18.01	\$18.01
- Employee Benefit Rate (as a percent of wages)	22.21%	22.21%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$23.04	\$23.04
<i>Productivity Adjustments</i>		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.97	0.97
- Recordkeeping and Reporting	0.97	0.97
- Supervision and Other Employer Time	0.90	0.90
- Training	0.67	0.67
- Paid Time Off	3.04	3.04
"Billable" Hours	28.05	28.05
Productivity Factor	1.23	1.23
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	3.0	3.0
- Participant Attendance Rate	88%	88%
- Adjusted Weighted Avg. of No. of Participants per Staff	2.64	2.64
Staff Cost After Productivity Adj. per Billable Hour	\$10.73	\$10.73
Attendance		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	220.0	220.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,320	1,320
Facility		
- Square Feet of Service Space per Participant	75	75
- Annual Cost per Square Foot	\$15.00	\$17.25
Annual Facility Cost per Participant	\$1,125.00	\$1,293.75
Facility Cost per Participant per Billable Hour	\$0.85	\$0.98
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Supervisor Cost (wages + benefits)	\$31.76	\$31.76
Weekly Supervision Cost	\$1,270.40	\$1,270.40
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$1.72	\$1.72
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$13.30	\$13.43
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$1.43	\$1.43
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$2.01	\$2.03
Rate per Billable Hour	\$16.74	\$16.89

DDS Vendor Rate Study - Rate Models - South Central Los Angeles Regional Center prepared for California Department of Developmental Services

Day Services, Center/Facility, 1:4

	Base Model	RC Model
Unit of Service	Hour	Hour
- Percent of Direct Care Staff Working Full-Time	70%	70%
- Direct Care Staff Hourly Wage	\$18.01	\$18.01
- Employee Benefit Rate (as a percent of wages)	22.21%	22.21%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$23.04	\$23.04
<i>Productivity Adjustments</i>		
Total Hours	34.60	34.60
- Program Set-Up/ Clean-Up	0.97	0.97
- Recordkeeping and Reporting	1.16	1.16
- Supervision and Other Employer Time	0.90	0.90
- Training	0.67	0.67
- Paid Time Off	3.04	3.04
"Billable" Hours	27.86	27.86
Productivity Factor	1.24	1.24
Staffing Ratio		
- Group Size (Participants per Direct Care Staff)	4.0	4.0
- Participant Attendance Rate	88%	88%
- Adjusted Weighted Avg. of No. of Participants per Staff	3.52	3.52
Staff Cost After Productivity Adj. per Billable Hour	\$8.12	\$8.12
Attendance		
- Annual Days of Program Operations	250.0	250.0
- Annual Days of Participant Attendance	220.0	220.0
- Hours per Day of Participant Attendance	6.00	6.00
Hours per Year of Participant Attendance	1,320	1,320
Facility		
- Square Feet of Service Space per Participant	75	75
- Annual Cost per Square Foot	\$15.00	\$17.25
Annual Facility Cost per Participant	\$1,125.00	\$1,293.75
Facility Cost per Participant per Billable Hour	\$0.85	\$0.98
Supervision		
- Supervisor Hourly Wage	\$25.24	\$25.24
- Supervisor Benefit Rate (as a percent of wages)	20.08%	20.08%
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%
Hourly Supervisor Cost (wages + benefits)	\$31.76	\$31.76
Weekly Supervision Cost	\$1,270.40	\$1,270.40
- Number of Direct Care Staff Supervised	10	10
Supervision Cost per Participant per Billable Hour	\$1.30	\$1.30
Admin. and Prog. Operations		
Cost per Hour, Before Program Operations and Administration	\$10.27	\$10.40
- Daily Program Operations Costs	\$20.00	\$20.00
Program Operations Cost per Billable Hour	\$1.08	\$1.08
- Administration Percent	12.0%	12.0%
Administration Cost per Billable Hour	\$1.55	\$1.57
Rate per Billable Hour	\$12.90	\$13.05

STI: TRANSPORTATION ADDITIONAL COMPONENT SERVICE CODE 880...CONTINUED

04/08/2026; 05/13/2026

- Rate Reform Details: https://www.dds.ca.gov/wp-content/uploads/2025/01/SouthCentralLosAngelesRegionalCenter_CompleteRateModels_20250108.pdf
 - 100% Community Based Day Services Rate Model INCLUDES Mileage/Transportation

DDS Vendor Rate Study - Rate Models - South Central Los Angeles Regional Center prepared for California Department of Developmental Services

Day Services, Community, 1:4

Unit of Service	Base Model		RC Model	
	Hour	Hour	Hour	Hour
Direct Care Staff Wages and Benefits				
- Percent of Direct Care Staff Working Full-Time	70%	70%		
- Direct Care Staff Hourly Wage	\$18.01	\$18.01		
- Employee Benefit Rate (as a percent of wages)	22.21%	22.21%		
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%		
Hourly Staff Cost Before Productivity Adj. (wages + benefits)	\$23.04	\$23.04		
Productivity Adjustments				
Total Hours	34.60	34.60		
- Program Set-Up/ Clean-Up	0.97	0.97		
- Recordkeeping and Reporting	0.97	0.97		
- Supervision and Other Employer Time	0.90	0.90		
- Training	0.67	0.67		
- Paid Time Off	3.04	3.04		
"Billable" Hours	28.05	28.05		
Productivity Factor	1.23	1.23		
Staffing Rate				
- Group Size (Participants per Direct Care Staff)	4.0	4.0		
- Participant Attendance Rate	88%	88%		
- Adjusted Weighted Avg. of No. of Participants per Staff	3.52	3.52		
Staff Cost After Productivity Adj. per Billable Hour	\$8.85	\$8.85		
Attendance				
- Annual Days of Program Operations	250.0	250.0		
- Annual Days of Participant Attendance	220.0	220.0		
- Hours per Day of Participant Attendance	6.00	6.00		
Hours per Year of Participant Attendance	1,320	1,320		
Mileage				
Amount per Mile	\$0.700	\$0.700		
- Number of Miles Traveled per Vehicle per Week	250	225		
- Number of Participants per Vehicle	3.52	3.52		
Allocated Miles per Participant per Week	71.0	63.9		
Annual Mileage Cost/ Participant (at 250 days of operation)	\$2,485.70	\$2,237.20		
Mileage Cost per Participant per Billable Hour	\$1.88	\$1.69		
Facility				
- Square Feet of Service Space per Participant	75	75		
- Annual Cost per Square Foot	\$15.00	\$17.25		
Annual Facility Cost per Participant	\$1,125.00	\$1,293.75		
Facility Cost per Participant per Billable Hour	\$8.85	\$9.99		
Supervision				
- Supervisor Hourly Wage	\$25.24	\$25.24		
- Supervisor Benefit Rate (as a percent of wages)	20.00%	20.00%		
- Workers' Compensation Rate (as a percent of wages)	5.74%	5.74%		
Hourly Supervisor Cost (wages + benefits)	\$31.76	\$31.76		
Weekly Supervision Cost	\$1,270.40	\$1,270.40		
- Number of Direct Care Staff Supervised	10	10		
Supervision Cost per Participant per Billable Hour	\$1.29	\$1.29		

BURNS & ASSOCIATES
A Division of Health Management Associates 151 January 2025

1:2

		1,320	1,320
Mileage	Amount per Mile	\$0.700	\$0.700
	- Number of Miles Traveled per Vehicle per Week	250	225
	- Number of Participants per Vehicle	1.76	1.76
	Allocated Miles per Participant per Week	142.1	127.8
	Annual Mileage Cost/ Participant (at 250 days of operation)	\$4,971.75	\$4,474.40
	Mileage Cost per Participant per Billable Hour	\$3.77	\$3.39

1:3

		1,320	1,320
Mileage	Amount per Mile	\$0.700	\$0.700
	- Number of Miles Traveled per Vehicle per Week	250	225
	- Number of Participants per Vehicle	2.64	2.64
	Allocated Miles per Participant per Week	94.7	85.2
	Annual Mileage Cost/ Participant (at 250 days of operation)	\$3,314.50	\$2,983.05
	Mileage Cost per Participant per Billable Hour	\$2.51	\$2.26

1:4

DDS Vendor Rate Study - Rate Models - South Central Los Angeles Regional Center prepared for California Department of Developmental Services

Day Services, Community, 1:4

Unit of Service	Base Model		RC Model	
	Hour	Hour	Hour	Hour
Admin. and Prog. Operations				
Cost per Hour, Before Program Operations and Administration	\$12.07	\$12.01		
- Daily Program Operations Costs	\$20.00	\$20.00		
Program Operations Cost per Billable Hour	\$1.88	\$1.88		
- Administration Percent	12.0%	12.0%		
Administration Cost per Billable Hour	\$1.79	\$1.79		
Rate per Billable Hour	\$14.94	\$14.88		

		1,320	1,320
Mileage	Amount per Mile	\$0.700	\$0.700
	- Number of Miles Traveled per Vehicle per Week	250	225
	- Number of Participants per Vehicle	3.52	3.52
	Allocated Miles per Participant per Week	71.0	63.9
	Annual Mileage Cost/ Participant (at 250 days of operation)	\$2,485.70	\$2,237.20
	Mileage Cost per Participant per Billable Hour	\$1.88	\$1.69

STI: TRANSPORTATION ADDITIONAL COMPONENT SERVICE CODE 880...CONTINUED

- Day Services that are currently 100% community-based and are requesting SC 880 will need to provide a justification for adding SC 880 as an additional service component.
- Current active authorizations will continue until a determination is made by case management based on each individual's needs.

STI: TAILORED DAY SERVICES (TDS) SERVICE CODE N/A SUBCODE TDS

Created in 2011 during the California budget process.

Welfare and Institutions Code (WIC) Section 4688.21 (a)-(b).

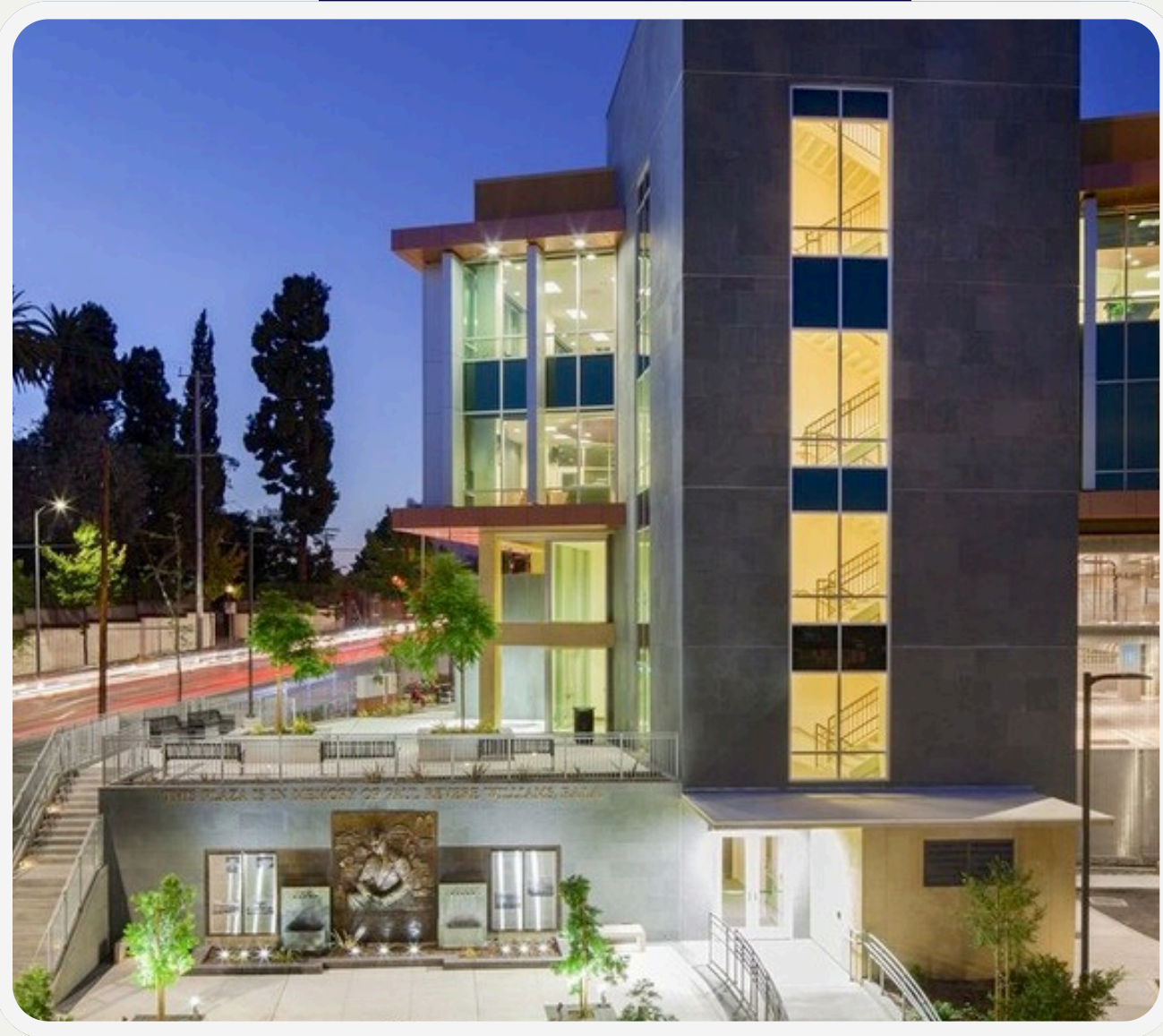
- Tailored Day Services are designed to maximize an individual's choice and needs through the customization of day services. Tailored Day Services provide opportunities for increased integration and inclusion, as well as promote opportunities for participants to develop or maintain employment/volunteer activities and pursue postsecondary education.
- **The goal is greater customization of services at a 1:1 ratio while saving the state money.**
- **TDS must be provided under and existing vendorization of an appropriate service code for day programs, look-alike day programs, supported employment programs, or work activity programs.**

STI: TAILORED DAY SERVICES (TDS) SERVICE CODE N/A SUBCODE TDS... CONTINUED

Created in 2011 during the California budget process.

Welfare and Institutions Code (WIC) Section 4688.21 (a)-(b).

- SB 188 approved by Governor Newsom on June 30, 2022
 - Allows TDS to be provided in conjunction with other programs (based on a daily rate of 6 hours per day), but not on the same days as other vendored day programs, look-alike day programs, supported employment programs, or work activity programs except under prescribed circumstances.
 - The total monthly hours of Tailored Day Services shall not exceed the number of days in the month tailored day services are authorized, multiplied by four.” (7)
 - $3 \text{ days/wk} \times 4 \text{ wks/mo} = 12 \text{ days/mo} \times 4 = 48 \text{ Hrs Total/Mo.}$
- WIC 4688.21



UNAUTHORIZED AND UNLICENSED DAY PROGRAM

04/08/2026; 05/13/2026



New Service
Codes 531,
532 & 533
applies

**DEPARTMENT OF DEVELOPMENTAL
SERVICES**

**COMMUNITY SERVICES & SUPPORTS DIVISION
PROGRAM ADVISORY**

Please be advised that CCL is issuing citations for permitting individuals to spend any part of their day at any vendor's unlicensed "administrative" office for any reason (i.e., waiting for a ride, meeting friends, etc.)

CDB 05- 3

Licensing Requirements

March 2005

PURPOSE

The purpose of this Program Advisory is to provide clarification regarding licensing requirements of community care facilities.

INTRODUCTION

Facility-based day programs are governed by Health and Safety Code, Section 1500 through 1567.8 (Community Care Facilities Act), and regulated by the California Code of Regulations, Title 22, Division 6 (licensing of community care facilities). These regulations provide the basis for the Department of Social Services' (DSS) licensing of community care facilities.

Title 22 defines a community care facility as "any facility, place, or building where non-medical care and supervision, as defined in Section 80001(c)(2), are provided." Additionally, license is defined as "...authorization to operate a community care facility and to provide care and supervision. The license is not transferable."

For purposes of this advisory, facilities where the delineated services are fully or partially provided **MUST** be licensed by DSS.

LIABILITY ISSUE

Vendors providing non-facility based services are not allowed to permit consumers to spend any part of their day at the vendor's unlicensed "administrative" office for any reason (i.e., waiting for a ride, meeting friends, etc.)

Allowing consumers to spend time at a program's non-licensed administrative office(s) is not permitted by regulations. DSS' licensing typically views this activity as providing "care and supervision," and in this instance, supervision is not present.

RECOMMENDATIONS

For clarification, the following are services that can be provided in a licensed community care facility or can be completely operated as non-licensed non-facility based programs, also known as "programs without walls."

- (028) Socialization Training Program;
- (048) Client/Parent Support Behavior Intervention;
- (055) Community Integration Training Program;
- (056) Interdisciplinary Assessment Service;
- (083) Public School Early Intervention Program;
- (091) In-Home Day Program;
- (094) Creative Art Program;
- (505) Activity Center;
- (510) Adult Development Center;
- (515) Behavior Management Program;
- (520) Independent Living Program;
- (525) Social Recreation Program;
- (605) Adaptive Skills Trainer;
- (855) Adult Day Care; and
- (850) Camping Services.

Regional centers should ensure that consumers participating in non-facility based programs are not spending time at the vendor's administrative location for any reason.

For additional information, please contact Charlene Locke of DDS' Services and Supports Section, at (916) 654-2975 or by email at clocke@dds.ca.gov.

STI: SUPPORTED LIVING SERVICES (SLS) SERVICE CODE 896

California Code Regulation, Title 17, Section 58616

Additional General Provisions

(b) No relative or conservator of a consumer shall serve as the SLS vendor for that consumer except when a determination **has been made through** the IPP process that:

- (1) Unpaid family-based, or other natural supports for the consumer will not be supplanted;
- (2) Such service is consistent with the consumer's IPP goals and objectives;
- (3) The relative or conservator proposing to serve as the SLS vendor has no legal obligation to support the consumer;
- (4) The consumer's preference is for that relative or conservator to serve as the SLS vendor; and
- (5) The service will be at least as cost effective as any available alternative.

STI: FRANCHISE TAX BOARD (FTB) CALIFORNIA SECRETARY OF STATE (SOC)

What happens when a California Corporation is suspended and/or terminated??

If your business is suspended - you cannot:

1. Legally do business
2. Sell, transfer, or exchange real property
3. File with an automatic extension
4. Be issued a refund
5. Start or continue a protest
6. Legally close or dissolve your business
7. Bring an action or defend your business in court
8. File or maintain an appeal before the Office of Tax Appeals

<https://www.ftb.ca.gov/help/business/my-business-is-suspended.html#Why-is-my-business-suspended>

STI: FRANCHISE TAX BOARD (FTB) CALIFORNIA SECRETARY OF STATE (SOC)...CONT.

What happens when a California Corporation is suspended and/or terminated?

If your business is suspended - you cannot:

9. Maintain the right to use your business name
10. Secretary of State (SOS) will deny your revival request if the entity name is no longer available.
11. SOS will require your business to choose a new name
12. Retain tax-exempt status.
13. We revoke an organization's tax-exempt status as of the suspension date.

<https://www.ftb.ca.gov/help/business/my-business-is-suspended.html#Why-is-my-business-suspended>

**Your business may be subject to a \$2,000 penalty per tax year for failure to file missing tax returns within 60 days after receiving a written demand to do so.

STI: FRANCHISE TAX BOARD (FTB) CALIFORNIA SECRETARY OF STATE (SOC)...CONT.

What happens when a California Corporation is suspended and/or terminated?

IF YOUR BUSINESS IS SUSPENDED

SCLARC Cannot Pay

**SCLARC WILL GIVE YOU ONE (1) DAY NOTICE TO
TERMINATE VENDORIZATION.**

STI: CPP, CRDP & HDO

DDS designed the Community Placement Plan (CPP) and Community Resource Development Plan (CRDP) for regional centers to enhance the capacity of the community service delivery system and to reduce the reliance on the use of developmental center and other restrictive living environments. The CPP and CRDP provide funding to the regional centers for the development of a variety of resources, including, but not limited, to residential development, transportation, day services, and mental health and crisis services, within individuals' communities consistent with resource development as described in Welfare and Institutions Code sections 4418.25 and 4679(a).

04/08/2026

STI: CPP, CRDP & HDO CONT.

The regional centers can also use CPP and CRDP funds to develop safe, affordable, and sustainable homes as a residential option. CPP and CRDP funds create permanent housing through the “Buy It Once” model where a housing developer organization (HDO) owns the property for the restricted use by regional center consumers. For this residential option, the regional centers must submit a housing proposal to DDS using the guidelines (developed by DDS), requesting approval of CPP and CRDP funds for the acquisition and development of HDO-owned housing for the benefit of consumers [<https://www.dds.ca.gov/services/cpp/>].

04/08/2026

DDS QIP UPDATE

Message from DDS

The Department is working with every provider who reached out prior to the survey deadline to give them another opportunity to complete their survey. If they wrote to DDS or submitted a help ticket, and were not able to complete their survey because of technical or related concerns, they are being emailed a new link to complete all required surveys and will also receive a phone call from the DDS QIP team explaining the situation. Surveys must be complete by April 10, 2026. New links are provided to the email of the person who reached out to the Department, along with the Parent Admin email, as registered in the Provider Directory (PD) if different. Phone calls are made to the Parent Admin phone number.

04/08/2026

Medicaid Waiver (MW) Audit Results

MW AUDIT BY THE NUMBERS

A. On Site Review & Findings:

1. Community Care Facility Record Review - 92%:

a. Documentation of Eviction & Appeal Rights [0%]

b. Quarterly Report of Progress [75%]

2. Day Program Record Review - 100%

B. Vendor Walk Through - 93%

C. Vendor Settings & HCBS Waiver Requirements - 96%

D. Vendor (Biennial) Monitoring Record Review - 100%

E. Vendor Timely Submission of SIR - 80%

Trailer Bill Language (TBL)

TRAILER BILL LANGUAGE (TBL)

Rate Reform/Quality Incentive Program Contract Exemption (updated: 02/02/2026)

- Through 12/31/30, DDS could contract with consultants to carry out rate model implementation and updates without going through the regular state contracting process.

Life Outcomes Improvement System (updated: 02/02/2026)

- Captures in statute the intent to move to LOIS.
- Requires regional centers to notify DDS of plans to permit systems to access various records or to change functionality.
- Prohibits planning for or changing case management systems without prior approval from DDS.
- Requires regional centers to prioritize data cleanup and other readiness tasks.
- Upon completion of LOIS, regional centers will discontinue use of other systems and minimize disruptions for individuals and families.

TBL ... CONTINUES

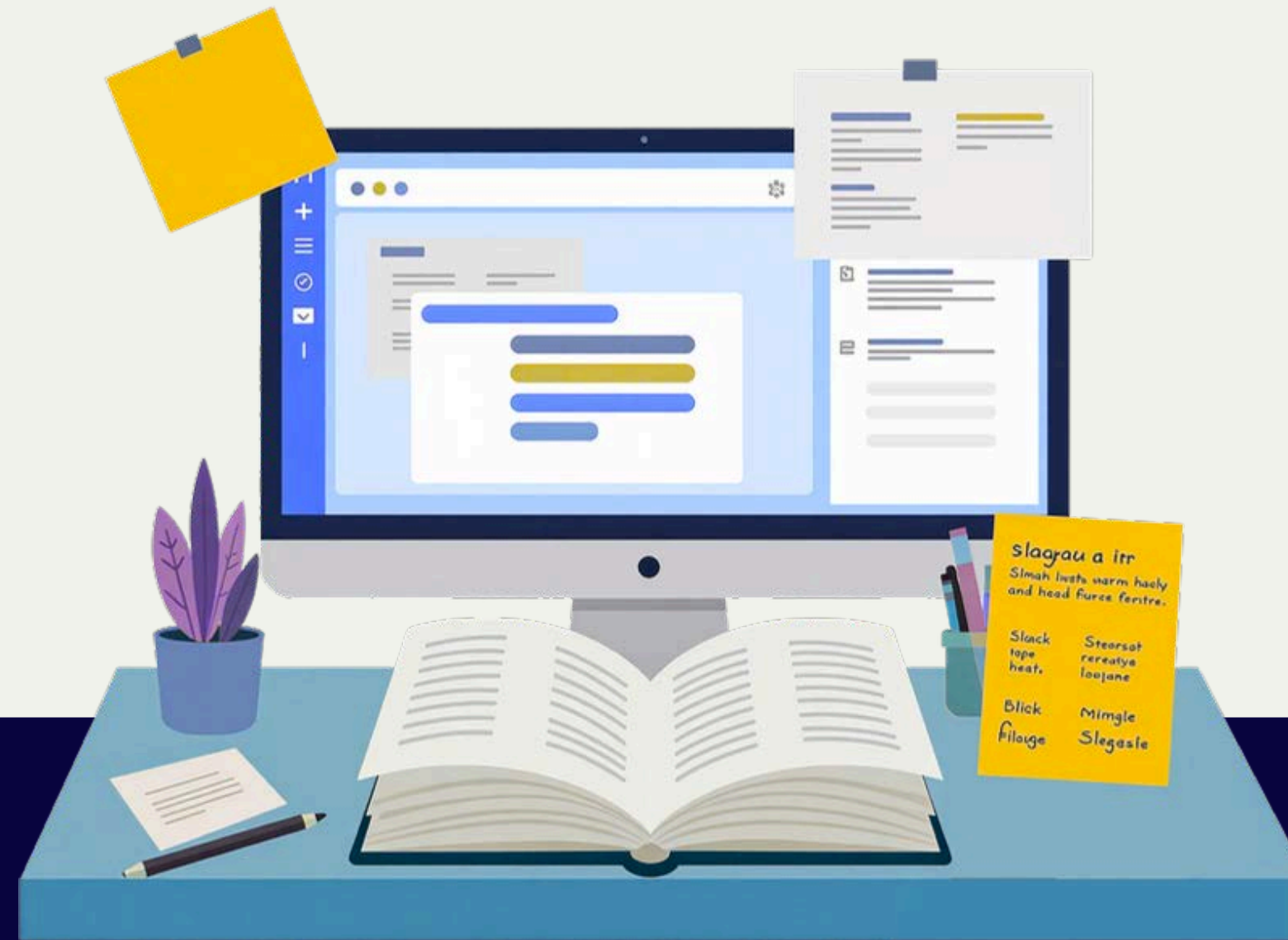
Remote Services (updated: 02/02/2026)

- Remote services for certain services (day programs, look-alike day programs, ILS, behavioral therapy, clinical assessments for Lanterman eligibility, and other services as determined by DDS) can be provided if they would effectively meet the identified needs and are chosen by individuals and families.
- Providers must track monthly remote service usage for all individuals.
- DDS may issue directives to implement this until adopting regulations no later than 10/31/29.

Regional Center Oversight /Fiscal Allocation Letter (updated: 02/02/2026)

- DDS may use fiscal letters for funding allocations or adjustments to regional center contracts.
- Courtesy vendorization will end by 3/1/28 and vendors shall prioritize serving their vendoring regional center's area.
- Beginning 1/1/27, vendors do not have to maintain a physical location in a regional center's area in order to be vendorized with them unless a physical location is needed for services, such as licensed residential facilities.

Service Providers Trainings or Workshops



Early Intervention Project/Study

By Dr. Barbara Caplan

Informational Session

JOIN VIA ZOOM

May 15, 2026

at 12pm

[CLICK
HERE TO
REGISTER](#)



SCAN HERE ↙



CLICK OR SCAN TO REGISTER



PLEASE JOIN US FOR A
PRESENTATION ON

MENTAL HEALTH

CRISIS INTERVENTION SUPPORT



BY DR. LAURIE BROWN
LEAD PSYCHOLOGIST CONSULTANT



JOIN US VIA ZOOM

MAY 15, 2026 @ 1PM-3PM



SCAN HERE



[CLICK HERE TO
REGISTER](#)



CEU'S PROVIDED TO THE PARTICIPANTS

PARTICIPANTS MUST ATTEND FROM THEIR OWN DEVICE FOR AT LEAST 60 MIN TO RECEIVE CEU CERTIFICATE



South Central Los Angeles
Regional Center



Monthly Independent Facilitator Round Table

What: Open & friendly discussion on SDP

When: 1st Monday of every Month 5:00 p.m. to 6:00 p.m.

Where: Zoom

Who: Independent Facilitators and SCLARC Staff

Let's Chat!

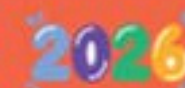
SCLARC invites Independent Facilitators to join us in an open dialogue to build bridges of communication and collaborate on the implementation of SDP at SCLARC.

[CLICK TO REGISTER](#)



We are passionate about meeting the needs of our stakeholders, families, employees, vendors and community. Contact Us to learn more!

Los Angeles Office: 2500 S. Western Avenue Los Angeles, CA 90018
(213) 744-7000 | selfdetermination@sclarc.org



SOUTH CENTRAL LOS ANGELES REGIONAL CENTER

INDEPENDENT FACILITATOR DROP IN OFFICE HOURS



SCLARC Presents: Drop-In Office Hours for Independent Facilitators.

Need support with Spending Plan development, Budget questions, FMS guidance, or case-specific follow-up? Join us for our weekly drop-in office hours—no appointment needed! Get the answers and help you need to better support our communities.



Beginning Oct 20th
Every Monday
11:00am - 12:00pm



[Click Here to Join](#)



We are passionate about meeting the needs of our stakeholders, families, employees, vendors and community. Contact Us to learn more!

Los Angeles Office: 2500 S. Western Avenue Los Angeles, CA 90018
(213) 744-7000 | selfdetermination@sclarc.org





Self-Determination Local Advisory Committee



The Self-Determination Local Advisory Committee is a volunteer advisory group that provides guidance and recommendations regarding the implementation of the Self-Determination Program at SCLARC. Meetings of the Self-Determination Local Advisory Committee are open to the public and offer an opportunity to learn more about the Self-Determination program.

Next Meetings:

January 14, 2026

March 11, 2026

May 13, 2026

July 8, 2026

September 9, 2026

November 11, 2026



When: Bi-Monthly



Where: Zoom



Time: 6:00pm - 8:00pm



[CLICK HERE](#)

We are passionate about meeting the needs of our stakeholders, families, employees, vendors and community. Contact Us to learn more!

Los Angeles Office: 2500 S. Western Avenue, Los Angeles CA, 90018.
(213) 744-7000 | Selfdetermination@sclarc.org

INFORMATION AND RESOURCES

About Day Programs

<https://www.dds.ca.gov/wp-content/uploads/2024/02/Rate-Reform-Highlights-Issue-1-Feb.-2024.pdf>

About Wages and Ratios by Regional Center By Service Code/Rate Model Type

<https://www.dds.ca.gov/wp-content/uploads/2024/02/Rate-Reform-Highlights-Issue-1-Feb.-2024.pdf>

DDS Provider Directory

To access:
<https://caddsprod.servicenowservices.com/spd>.

To get help:
ProviderDirectory@dds.ca.gov or call 844-469-9022.

Support hours are Monday-Friday, 8am to 4pm. Support is closed on state and federal holidays.

FAQ

<https://www.dds.ca.gov/wp-content/uploads/2024/02/Rate-Reform-Highlights-Issue-1-Feb.-2024.pdf>

SERVICE PROVIDER TRAININGS

Monica Mahon & Felicia Garcia
HCBS Program Evaluators



BY THE NUMBERS: Past HCBS Trainings

Progressive Employment Concepts

Training	Date	Signed Up	Available Spots
Self-Paced ACRE Training	January - March 2026	7 people earned ACRE certificates (out of 16 people who started the course)	24
Virtual ACRE Training	February - March 2026	11 people earned ACRE certificates (out of 21 who were approved to attend the training)	24
Social Security Benefit Training Webinar	December 16, 2025		24 100
Social Security Benefit Training Webinar	January 23, 2026		15 100
Social Security Benefit Training Webinar	February 12, 2026		8 100
Social Security Benefit Training Webinar	February 18, 2026		6 100

BY THE NUMBERS:

Past HCBS
Trainings...continued

Meraki DSP Documentation English

Date	Signed Up	Available Spots
October 20, 2025	45	50
October 24, 2025	38	50
November 13, 2025	35	50
November 14, 2025	29	50
December 11, 2025	32	50
December 12, 2025	27	50
January 21, 2026	22	50
February 17, 2026	30	50
February 19, 2026	34	50
March 17, 2026	27	50
March 18, 2026	16	50
March 19, 2026	10	50

BY THE NUMBERS:

Upcoming HCBS Trainings

Helen Sanderson Associates

Training	Date	Signed Up	Available Spots
DSP Essentials	Until March 31, 2027	86	475
Team 15	Until March 31, 2027	19	475
PCT for Everyone	Until March 31, 2027	20	475
Compassion @ Work	Remote (9 a.m. - 12 p.m.) Series 1: July 30, Aug. 6,13,20,27,2026 Series 2: Sept. 15, 22, 29, Oct. 6, 13,2026	0	50 participants per series
Community Connecting	Remote(9 a.m. - 12 p.m.) Series 1: July 29, August 5, 12, 29, 26 September 2 2026 Series 2: August 27, September 3, 10, 17, 24, and October 1, 2026 Series 3: October 15, 22, 29, November 5, 12, 19, 2026	0	50 participants per series
Person-Centered Leadership Summit	All days (9 a.m. - 4 p.m.) Day 1: August 4, 2026 Day 2: August 6, 2026 Day 3: August 7, 2026	0	50

BY THE NUMBERS:

Upcoming HCBS Trainings...continued

Progressive Employment Concepts

Training	Date	Signed Up	Available Spots
In-Person ACRE Training	May 11-15, 2026	22-SCLARC, 4-WRC	26
Paper to Practice Implementation Mentoring (for SP who have ACRE Certificate)	May 27, June 24, & August 5, 2026	16	20
Best Practice PIP to CIE Training	1st Series: June 2, June 9, June 16 2nd Series: June 24th, July 1st, July 8th 3rd Series: July 13th, July 20th, August 3rd 4th Series: August 20th, August 27th, September 3rd	5	100
Individualized Social Security Benefits Counseling (Receive individual benefits advisement or analysis of the impact of employment on benefits, tailored to someone you support.)	Throughout 2026	0	10

BY THE NUMBERS:

Upcoming HCBS Trainings...continued

Meraki DSP Documentation English

Date	Signed Up	Available Spots
June 16, 2026	39	50
June 18, 2026	8	50
July 14, 2026	14	50
July 16, 2026	3	50

Meraki DSP Documentation Spanish (Virtual)

Date	Signed Up	Available Spots
June 3, 2026	12	50
June 8, 2026	12	50
July 20, 2026	19	50