

SCLARC

# VENDOR INFORMATION

Presented by Cherylle Mallinson,  
Director of Community Services &  
Family Support  
Vendor Advisory Committee (VAC)  
September 10, 2025



South Central Los Angeles Regional Center  
*for persons with developmental disabilities, inc.*

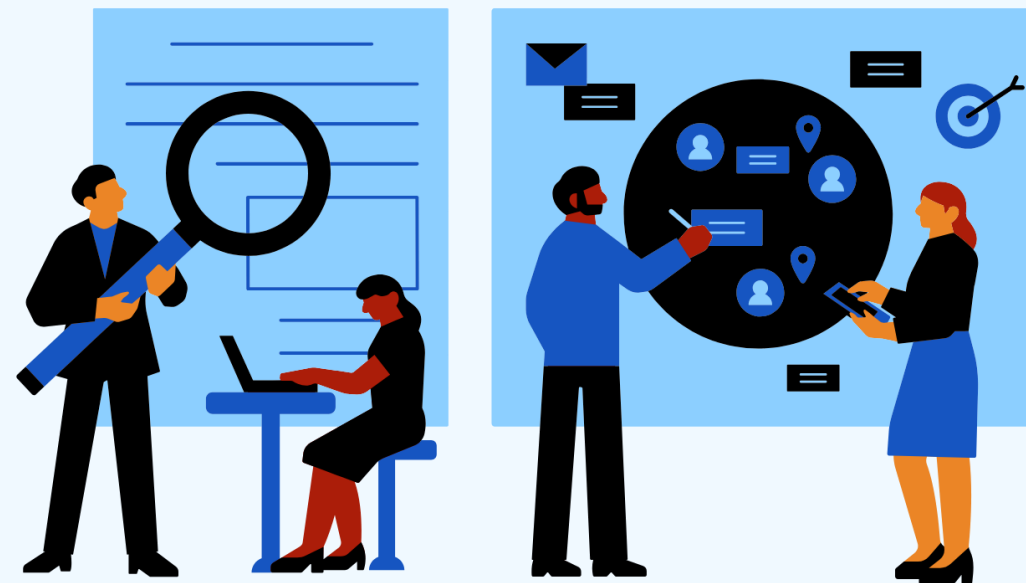




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# INSURANCE





# SUBMITTING INSURANCE

SCLARC will not accept provider COI.

The COI must be sent to

[GSC.COIR.SCLARC@ajg.com](mailto:GSC.COIR.SCLARC@ajg.com)



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# SCLARC VENDOR PORTAL: MANDATORY ENROLLMENT

# SCLARC VENDOR PORTAL UPDATE

## Launch Date: 03/12/2025 - Vendor Registration:

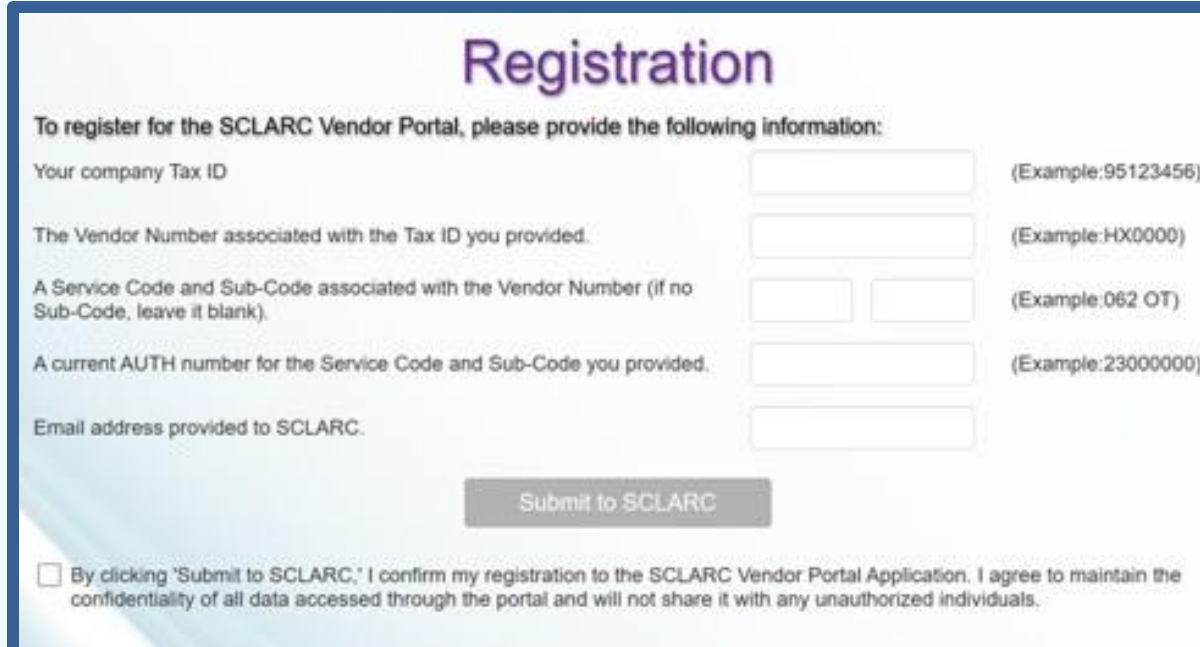
Vendor Registration page has been developed and uploaded to the online service. This link should be added to SCLARC web site to allow vendors to access it. The URL is:

<https://vendorportal.sclarc.org/registration.aspx>

A. **Provide Data:** vendors need to provide the verification information to confirm their status as SCLARC vendors. The required information includes:

1. Tax ID:
2. A vendor number and service code
3. A current AUTH number associated with the vendor number provided.
4. Vendor Email address registered with SCLARC.

B. **Send Request:** Vendors need to click “Submit to SCLARC” button to send their registration request to Smart Chart.



The screenshot shows a registration form titled "Registration" with the following fields and instructions:

- Your company Tax ID:** (Example: 95123456)
- The Vendor Number associated with the Tax ID you provided:** (Example: HX0000)
- A Service Code and Sub-Code associated with the Vendor Number (if no Sub-Code, leave it blank):** (Example: 062 OT)
- A current AUTH number for the Service Code and Sub-Code you provided:** (Example: 23000000)
- Email address provided to SCLARC:**

At the bottom of the form is a "Submit to SCLARC" button and a checkbox with the text: "By clicking 'Submit to SCLARC,' I confirm my registration to the SCLARC Vendor Portal Application. I agree to maintain the confidentiality of all data accessed through the portal and will not share it with any unauthorized individuals."



# SCLARC VENDOR PORTAL UPDATE...CONT.

## Vendor Data Verification:

Vendor's registration request will be transferred to Smart Chart. Smart Chart will compare the data provided by vendor with data in its system. If the data matches, Smart Chart will send an email containing the temporary password. The recipient email will be the one highlighted in the following image. Community Service staff can enter or edit the email address.



Vendor Portal Email must match what we have in the system.

## Access Vendor Portal:

Once the vendor receives the email and temporary password, they can access to Vendor Portal via the web URL or download the Vendor Portal APP on their mobile devices.

Vendor Portal web URL: <https://vendorportal.sclarc.org/login.aspx>

A screenshot of a web form titled "PHONE / EMAIL". The form contains several input fields for contact information. The "Work Phone" field is pre-filled with "( 310 ) 644 - 0164". The "Admin / Emerg" field is pre-filled with "( 0 )". The "Cell" and "Fax" fields are empty. The "SANDIS Email" field is highlighted in yellow. The "E-Billing Email" field is empty. The "Administrator Email" field is pre-filled with "johnkorocha@isocare.com". The "Supervisor Email" field is pre-filled with "aramirez@isocare.com". The "Staff Email" field is empty. The "Vendor Portal Email" field is highlighted in green and is currently empty.

The information is on 2 screens. 1<sup>st</sup> screen shows the invoice selected. 2<sup>nd</sup> screen is used to enter attendance.

**Service Provider Billing Details**

Invoice Number: 1482260    Service Code: 62 - PERSONAL ASSISTANCE    Service Month/Year: 12/2022  
 Invoice Date: 2023-04-10    Total Units Billed: 0.00    Total Amount Billed: 0.00

Consumer Billing Details

Line #	Consumer Name	UCI #	SVC Code	SVC Subcode	Auth #	Auth Date	Unit Type	Units Billed	Days Attend	Gross Amount	Net Amount	No Se	De
1	[REDACTED]	[REDACTED]	62	LEVL2	23961941	12/01/22 - 04/30/23	HD		0				

Invoice | Invoice History | Invoice XML Upload    User: [REDACTED]

**Unit Calendar Data Entry**   

Consumer Name: [REDACTED]    UCI #: [REDACTED]    Invoice #/Line #: 1482260 / 1  
 Authorization #: 23961941    Service Code: 62 - PERSONAL ASSISTANCE    Service Subcode: LEVL2  
 Auth Dates: 12/01/22 - 04/30/23    Units Type: HRS-DIR F/F ONLY/MO    Invoice Date: 2023-04-10

**December 2022**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
						3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Invoice Details**

No Service     Defer (Regenerate Invoice Line)  
 Last Month of Service?    Exit Date:

**Invoice Line Summary**

Total Units:   
 Unit Rate: 28.250  
 Gross Amount: \$

**Received Revenue Details**

-: 0.00  
 -: 0.00  
 -: 0.00  
 Total Received Revenue: 0.00  
 Net Amount: \$

# SCLARC VENDOR PORTAL UPDATE...CONT.

# SCLARC VENDOR PORTAL UPDATE...CONT.

IF YOU DO NOT RECEIVE A PURCHASE ORDER WITHIN 14 DAYS CONTACT THE SERVICE COORDINATOR

## AUTHORIZED SERVICE REQUEST SCLARC PURCHASE OF SERVICE

**AUTH Number**

Authorization:

25123456

FCPP: \_\_\_\_\_

Date: \_\_\_\_\_

UCI#: 8414289

Consumer: BOB SMITH

CM: George Romero (036)

DOB: 12/07/2000

Age: 24Yrs 2Mo

Med.Waiver: Y

Diagnosis:

**Vendor Number**

Vendor#: HX0000

Start Date: 07/01/2024

Service Code: \_\_\_\_\_ Until Revoked

End Date: 06/30/2025

Vendor: ALL CARE, INC

Svc Code: 065 SSP RESTORATION

Sub Code: SINGLE SSP/SSI RESTORATION:\*SINGLE

# SCLARC VENDOR PORTAL UPDATE...CONT.

DETAILS TO FOLLOW  
IN PERSON WORKSHOP – SCLARC Auditorium 2500  
S Western Avenue, Los Angeles, CA 90018

~~July 16 – 9am to 2pm~~

~~\*Aug 20 – 9am to 2pm~~

\* August sessions were cancelled  
due to technical difficulties.

Sep 17– 10am to 2pm

Oct 15– 10am to 2pm

Nov 5– 10am to 2pm



\* Owners/Managing Partners must be present and know TIN, email address used, Authorization, Vendor number, Phone, service code and/or subcodes

# SCLARC VENDOR PORTAL UPDATE...CONT.

## VIRTUAL WORKSHOP

~~July 22 – 9am to 2pm~~

~~\*Aug 26 – 9am to 2pm~~

\* August sessions were cancelled due to technical difficulties.

Sep 23 – 10am to 11:30 am

Oct 21 – 10am to 11:30 am

Nov 16 – 10am to 11:30 am

Dec 9 – 10am to 11:30 am

Jan 13 – 10am to 11:30 am



\* Owners/Managing Partners must participate and know TIN, email address used,

Authorization, Vendor number, Phone, service code and/or subcodes



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# SCLARC Vendor Portal Workshop

Service providers, did you know registration to the SCLARC Vendor Portal allows access to SC's names, IPPs, open authorization, and more!

## Join Us!

### In Person Workshop Dates:



- September 17
- October 15
- November 5

\*Walk-Ins Welcome

### Agenda: 10:00 am - 2:00 pm

- 10:00 am - 10:15 am: Sign-In
- 10:15 am - 11:00 am: PowerPoint Presentation
- 11:00 am - 12:00 pm: In-Person and Online Registration
- 12:00 pm - 12:30 pm: Break
- 12:30 pm - 2:00 pm: Continue In-Person and Online Registration

### Online Workshop Dates:

- September 23 • December 9
- October 21 • January 13
- November 16



### Zoom Meeting Details

ID: 898 1083 8535  
Passcode: 191720

10:00 am - 11:30 am

**NOT TO BE CONFUSED WITH THE DDS PROVIDER DIRECTORY PORTAL**



2500 S. Western Avenue  
Los Angeles, CA 90018  
GS - Auditorium

Have any questions about the vendor portal, email:  
sclarcvendorportal@gmail.com



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# CHANGE OF LOCATION, OWNERSHIP, AND/OR PROGRAM/SERVICE DESIGN

# BEFORE MAKING A CHANGE DID YOU KNOW?

[CCR Title 17, Section 54330, 54340 (a)(1)(A), 54302, 54306, 54308, 54310, 54312, 54314, 54316, 54318, 54319, 54320, 54322, 54324, 54326, 54327, 54327.1]

**Did you notify CCL & SCLARC of your change in Administrator?**

**Including Death?**

Section 54330 states that a vendor shall notify the vendoring regional center 30 days prior to any change in ownership, location, program design, and/or license. In such event, "A vendorization is valid during the effective period of any license [...] and that vendorization shall not continue if the required document is suspended or revoked." [Title 17, § 54322].

**Did you notify your insurance carrier of your change in location?**

**Vendorization will be terminated** at the end of the first working day following receipt of written notification from the vendoring regional center [Title 17, Section 54370(b)] if vendorization has been transferred to another person or entity.

Service Providers may have modified the program/service design by relocating the service and/or individuals [Title 17, Sections 54330(a)(2) and (b)(2)].

Contact information: [Vendorhelp@sclarc.org](mailto:Vendorhelp@sclarc.org)





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# SUBCONTRACTING OF SERVICES

# WHEN SUBCONTRACTOR AND/OR STAFFING AGENCIES ARE UTILIZED

- Subcontracting or the use of staffing agencies may violate CCR Title 17. Section 50607(j) states that subcontracting services for which the service provider is vendored *is not permitted*, except for contracts related to transportation services or community-based day program services pursuant to Title 17, Section 56710(b).

## Did you notify your insurance carrier of your subcontracting practice?



- The employees of the staffing agency may not be familiar with the individual.
- Possible increase in inappropriate CPI/ physical abuse.
- May not be familiar with the behavior plans that are in place and, at times, providing 1:1.

# TO REGISTER:

[https://us02web.zoom.us/webinar/register/WN\\_u\\_n6iWs6TR8irqkACUI8oSQ?ampDeviceId=c2d5cadf-20e0-4a24-82f0-2c8432f4c6d0&ampSessionId=1756134616375#/registration](https://us02web.zoom.us/webinar/register/WN_u_n6iWs6TR8irqkACUI8oSQ?ampDeviceId=c2d5cadf-20e0-4a24-82f0-2c8432f4c6d0&ampSessionId=1756134616375#/registration)



## DSP COLLABORATIVE KICKOFF WEBINAR

Hosted by LA County Regional Centers and Vendors

SEPTEMBER 23, 2025  
2-3PM  
VIA ZOOM

### 3 REASONS TO ATTEND

If you are a service provider who is looking to be more engaged in active workforce recruitment, then this event is for you!

- 01 Learn how the Collaborative can help service providers.
- 02 Meet and connect with local regional centers and service providers.
- 03 Stay informed on regional workforce opportunities.

### OVERVIEW

Join our webinar to kick off the DSP Collaborative in LA County! The Collaborative connects Direct Support Professionals (DSPs) with employment opportunities from participating regional centers and service providers in the entire county of Los Angeles.

We aim to strengthen the DSP workforce, promote inclusion, and support the unique needs of individuals and families with developmental disabilities.

### RSVP TODAY TO RESERVE YOUR SPOT!

Your participation will help address workforce shortages and ensure we can provide the services and supports that Californians with developmental disabilities deserve.

Questions? Contact Brendali Maldonado

📞 (626) 248-4963

✉ [bmaldonado@elarc.org](mailto:bmaldonado@elarc.org)





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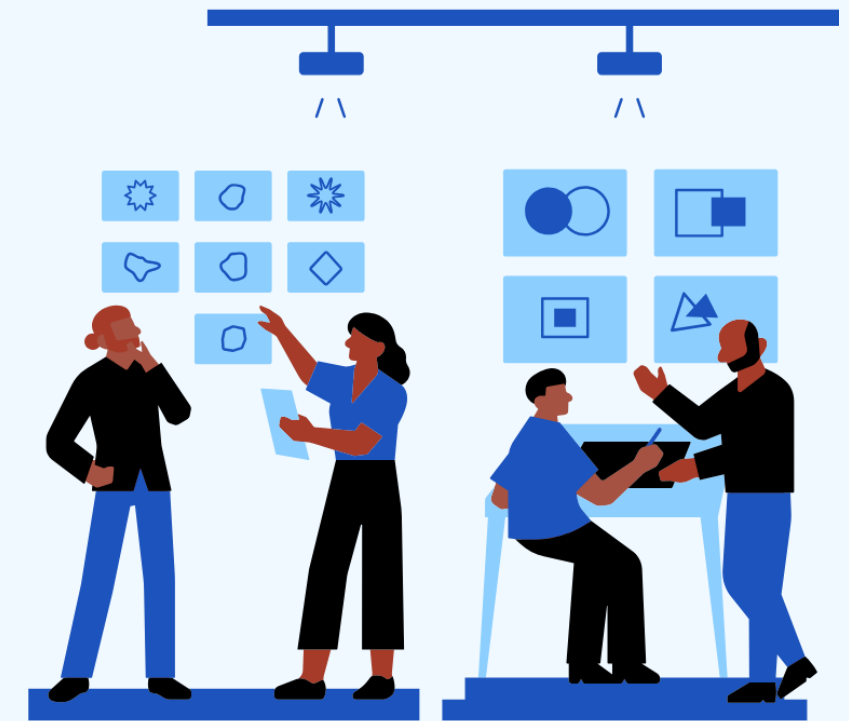


# FRANCHISE TAX BOARD (FTB) California SECRETARY OF STATE (SOC)

# WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED?

## IF YOUR BUSINESS IS SUSPENDED - YOU CANNOT:

1. Legally do business
2. Sell, transfer, or exchange real property
3. File with an automatic extension
4. Be issued a refund
5. Start or continue a protest
6. Legally close or dissolve your business
7. Bring an action or defend your business in court
8. File or maintain an appeal before the Office of Tax Appeals

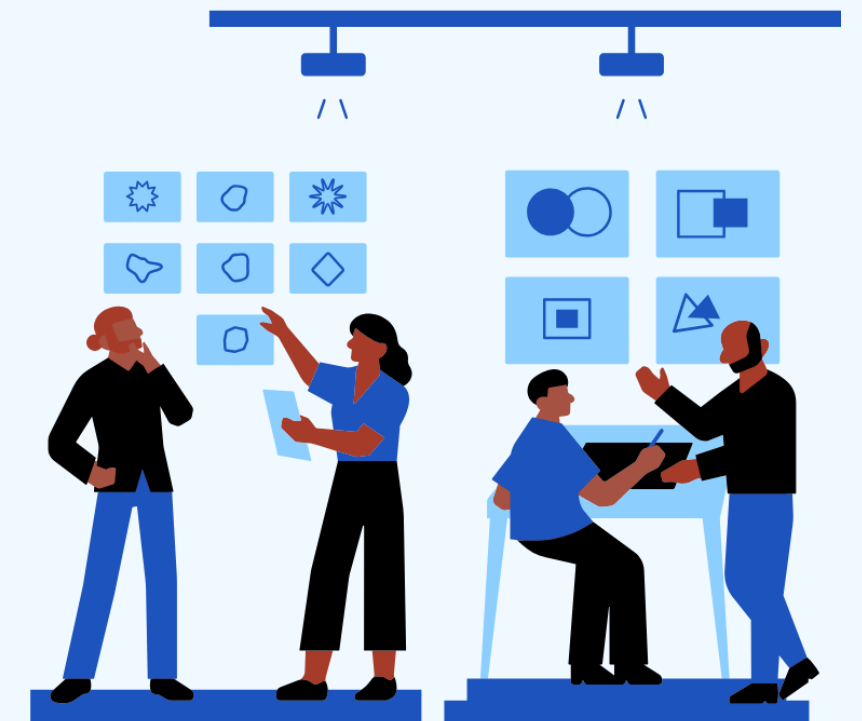


<https://www.ftb.ca.gov/help/business/my-business-is-suspended.html#Why-is-my-business-suspended>

# WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED? CONT.

## IF YOUR BUSINESS IS SUSPENDED - YOU CANNOT:

9. Maintain the right to use your business name
10. Secretary of State (SOS) will deny your revivor request if the entity name is no longer available.
11. SOS will require your business to choose a new name
12. Retain tax-exempt status.
13. We revoke an organization's tax-exempt status as of the suspension date.



**\*\*Your business may be subject to a \$2,000 penalty per tax year for failure to file missing tax returns within 60 days after receiving a written demand to do so.**

<https://www.ftb.ca.gov/help/business/my-business-is-suspended.html#Why-is-my-business-suspended>

# WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED? CONT.

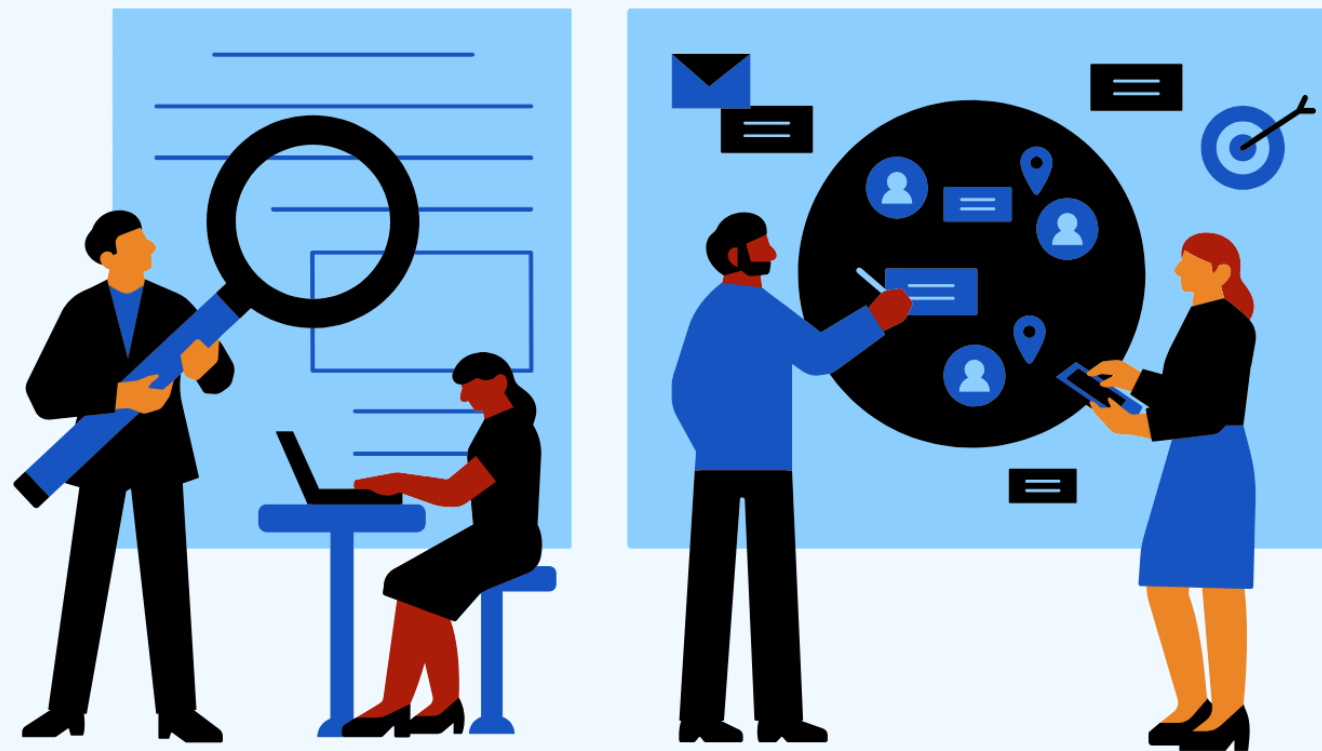
If your business is suspended:

**SCLARC will give you one (1) day notice to terminate vendorization.**





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# BIENNIAL ALL VENDOR FILES REVIEW REQUIREMENTS

## *Annual QA Monitoring \**

**\*\*Staff will no longer provide you with the safe forms to complete. Rather, they will check the Biennial database to see what needs to be completed. This will eliminate the yearly completion of the same forms.**

DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 8-30  
Sacramento, CA 95814  
TTY: 711  
(833) 421-0063



November 2, 2022

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: REQUIREMENTS FOR REGIONAL CENTER BIENNIAL VENDOR FILE REVIEWS

***This supersedes the October 27, 2022, correspondence regarding this subject.***

The purpose of this correspondence is to remind regional centers about their responsibilities pursuant to California Code of Regulations (CCR), Title 17 Section 54332(b).

CCR, Title 17 Section 54332(b) states:

- “(b) Regional centers shall review, at least biennially or sooner upon notification by the Department of Developmental Services, Department of Health Care Services, or any governing licensing or certification board or entity, all vendor files maintained by the regional center to determine that:
 
  - (1) The information required for vendorization is current, completed and accurate;*
  - (2) At least one consumer has been provided services by the vendor within the last 24 months;*
  - (3) The service currently provided by the vendor is the same service approved for vendorization;**

- (4) Vendors meet the minimum program standards as specified in Sections 56710 through 56802 of these regulations, if applicable;*
- (5) The vendor has signed the Home and Community Based Services Provider Agreement (6/99), if applicable; and*
- (6) The vendor is not in violation of the requirement stated in Section 54314(a)(7).”*

CCR, Title 17 Section 54314(a)(7) specifies individuals or entities who shall not be vendored or can no longer be vendored:

*“(7) Any applicant that has been determined to be an excluded individual or entity as defined in Section 54302(b)(1).”*

**“Building Partnerships, Supporting Choices”**

Regional Center Executive Directors  
November 2, 2022  
Page two

Lastly, CCR, Title 17 Section 54332(c) specifies the actions that a regional center must take if the regional center identifies a vendored service that has not been provided to any consumer within the last 24 months:

*“(c) If, after a review of the vendor files, the vendoring regional center determines that the vendored service has not been provided to any consumer within the last 24 months, the vendoring regional center shall:*

- (1) Send the vendor a written notice stating that vendorization will be terminated in 30 days unless the vendoring regional center receives notification from the vendor expressing an interest to continue as a vendor; and*
- (2) Make the changes to the statewide vendor panel required by Section 54334(d) of these regulations if the vendor does not respond in accordance with (c)(1) above.”*

The Department of Developmental Services (Department) is requiring regional centers to have a process, that is documented in a written procedure, for meeting the regulatory requirements for biennial vendor file reviews. The Department will be monitoring regional centers for compliance with these regulatory requirements.

If you have questions regarding this correspondence, please contact Aaron Christian, Assistant Deputy Director, Office of Community Operations, at [aaron.christian@dds.ca.gov](mailto:aaron.christian@dds.ca.gov) or (916) 879-6960.

Sincerely,

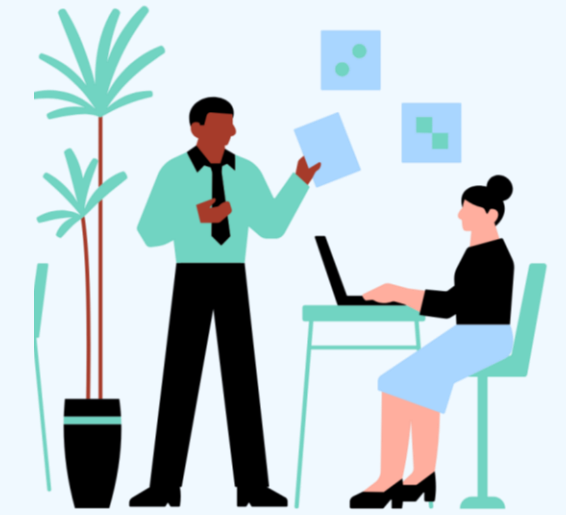


ERNIE CRUZ  
Deputy Director

# ALL VENDOR FILE REVIEW [CCR Title 17, SECTION 54332]

## DID YOU KNOW?

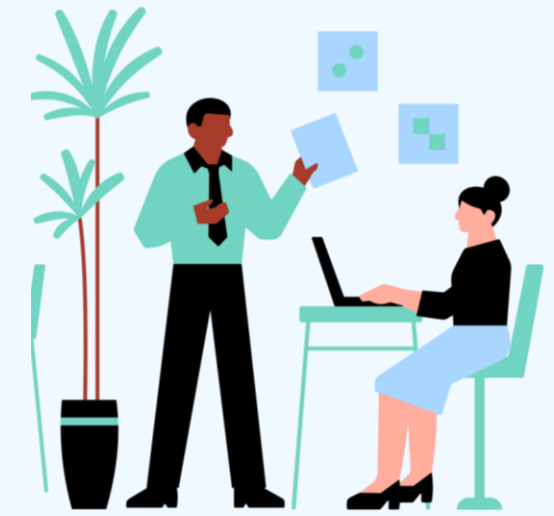
Section 54330 requires Regional Centers to review all vendor files maintained by the regional center at least biennially, or sooner if notified by the Department of Developmental Services, the Department of Health Care Services, or any governing licensing or certification board or entity, to ensure that:



- 1 The information required for vendorization is current, completed and accurate;
- 2 At least one consumer has been provided services by the vendor within the last 24 months;
- 3 The service currently provided by the vendor is the same service approved for vendorization;
- 4 Vendors meet the minimum program standards as specified in Sections 56710 through 56802 of these regulations, if applicable;
- 5 The vendor has signed the Home and Community Based Services Provider Agreement (6/99), if applicable.
- 6 The vendor is not in violation of the requirement stated in Section 54314(a)(7).

# ALL VENDOR FILE REVIEW [CCR Title 17, SECTION 54332] CONT.

**DID YOU KNOW?**



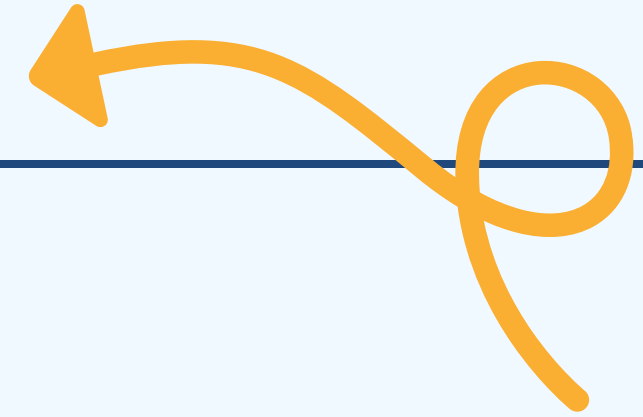
If, after a review of the vendor files, the vendoring regional center determines that the vendored service has not been provided to any consumer within the last 24 months, the vendoring regional center shall:

- A** Send the vendor a written notice stating that vendorization will be terminated in 30 days unless the vendoring regional center receives notification from the vendor expressing an interest to continue as a vendor; and
- B** Make the changes to the statewide vendor panel required by Section 54334(d) of these regulations if the vendor does not respond in accordance with (c)(1) above.

# PROVIDER REQUIREMENTS

1. Providers complete the forms using seamless doc link

<https://sclarc.seamlessdocs.com/f/dk0q7r1kprkl>



**DO NOT SEND ANY PDFS OR EMAILS**

2. The following forms need to be completed using the provided link above:

1. HIPPA Compliance Form
2. Conflict of Interest Disclosure
3. Whistleblower Policy Acknowledgement
4. Zero-tolerance Policy Acknowledgement
5. Application Vendor Disclosure
6. Ownership Statement
7. Vendor Information
8. Attestation Form
9. SCLARC Insurance Criteria and Requirements

FISCAL YEAR 2022



3. Questions and Extensions providers must email to [vendocs@sclarc.org](mailto:vendocs@sclarc.org)



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# RATE MODEL REFORM

# WHAT IS RATE REFORM?

In 2019, the California Legislature received a study of the rates for services provided for people with intellectual and developmental disabilities. This study looked at the amount paid for most services and in different areas of California, as well as the quality of those services. The study led to what is known as “[Rate Reform](#)”. Rate Reform has been implemented in phases, until its full implementation that will be effective January 1, 2025.

Rate Reform includes the [Quality Incentive Program \(QIP\)](#). Through QIP, providers can earn up to 10 percent of their rate based on the quality of the service(s) they provide. The QIP has several different measures, each related to different types of services. The following areas for QIP measures were determined through the QIP’s public workgroup process: Prevention and Wellness; Employment; Informed Choice and Satisfaction; Workforce Capacity; Early Intervention; and Service Access.



# WHAT IS RATE REFORM? CONT.

A new foundational measure, called the [Provider Directory](#), has been added to the QIP.

The Provider Directory will compile and provide accurate statewide information for the first time about service providers. Participation in the Provider Directory is the only QIP measure that will be used in 2024-25 and 2025-26 for establishing whether a provider will receive the 10 percent quality incentive portion of the rate model for their service(s). Other measures are planned to continue evolving toward individual-level outcome measures.



# SCLARC Process

## 1. First Phase: Service Acknowledgement Form (SAF)/Attestations

- 99.5% Completed the SAF/attestation by 05/30/2025
- Four (4) Service providers completed after 05/30/2025

## 2. Second Phase: 90%, 100%, or Frozen

In this phase the rates for the provider's old service and subcodes were updated to the 90%, 100%, or their rates were frozen if they met the Hold Harmless criteria as directed by DDS and their contractor H&S Burns. We currently making these rate adjustments for providers rates who were at 90% to the 100% based on effective date DDS has approved their QIP Eligibility.

## 3. Third Phase: Post Transition

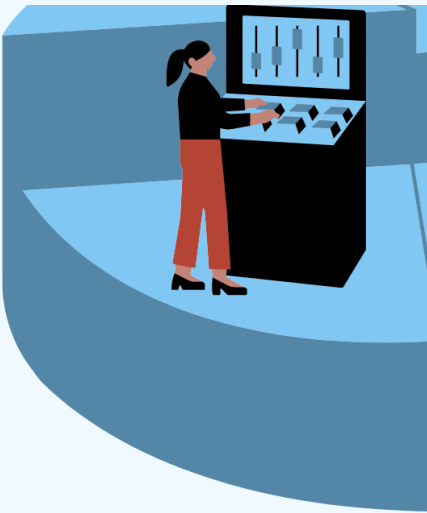
In this phase service providers and their vendoring regional centers worked together to determine the best new service code/subcode that met their service and completed the service acknowledgement form (SAF) by 5/30/2025. Each of our SAF forms had an effective date that the new service code/subcode was effective (always the first of a month). This phase eco phase 1 given that we find providers are not completing the SAF correctly.



# SCLARC Process .. Continues

We are now working on updating SCLARC's providers that are now eligible for the 100% benchmark rate based on the effective date DDS has approved their QIP Eligibility. Due to the processes needed to end FY 24/25 and start 25/26, we will not be able to update our providers' rates until December 2025.

We are currently processing all retroactive payments. Please note that this will take some time to complete for everyone



For shared (courtesy) vendors, we haven't begun our process. The steps that need to happen are:

1. Collecting SAF and rate information from the vendoring regional center.
2. For the Transition phase mentioned above:
  - a. If the rate provided by the vendoring RC has not already been updated to the 90% or 100% benchmark the rate will be updated retro back to the date DDS has determined their eligibility for the QIP. ***The effective date for your eligibility can be found on DDS website at Provider Directory : CA Department of Developmental Services.***

# SCLARC Process .. Continues

- b. Providers that have submitted claims and been paid will receive a difference payment retro back to the DDS approved date. For the Post Transition Phase mentioned above we will set up the new service codes and subcodes provided by the vendoring RC.
  
- c. We will make that effective date the first of a month (October through December) and then work with SC's to stop the authorizations for the old service code and subcodes and create new ones the new service codes and subcodes.

We appreciate your patience and understanding





# DDS UPDATES as of 09/05/2025

1. Transportation Broker 883 presentation invites have been sent out for next week.

2. 875 Retro Calculator:

In transportation workgroup meetings, it was noted that some providers have asked why they may not qualify for a retro payment and whether being held harmless makes them eligible. The retroactive calculator compares what a provider was paid under their old billing unit to what they would have received under the 1/1/25 benchmark rate for mileage. If the old billing unit is lower, the difference is paid as a lump sum. Providers already held harmless (paid above the benchmark) are not eligible for retro payments, as they've already been receiving higher rates.

**Additionally, please note RCs should only use the calculator for the months the old rate structure was used.**

**For example:** If a provider received the old billing unit from 1/1/25- 6/30/25, then moved to the 1/1/25 benchmark rate as of 7/1/25, you would use the retro calculator to calculate the difference in total POS sum from 1/1/25-6/30/25. Once the provider has transition to the 1/1/25 benchmark rate there is no need for retro payments.

# DDS UPDATES as of 09/05/2025 ...Continues

## 3. Rates Only and Rate Models posted:

Rates Only files have been updated on the DDS website. Also, the Transportation Company 875 Rate Models by RC and Excess Mileage Rate Model by RC were also posted.

[Complete Rate Models by Regional Center : CA Department of Developmental Services.](#)

## 4. DDS Provider Directory:

Since 06/06/2025, DDS continues to provide SCLARC a list of service providers that may **lose their QIP portion, be suspended e-billing and/or subject to termination of vendorization for noncompliance** on or *after* 07/01/2025.

SCLARC continues to receive a list through the DDS Provider Directory Portal of providers billing but not part of the DDS Provider Directory. So far SCLARC has been able to resolve these issues. However, we are checking back with DDS when “new” vendors are added when is the provider and SCLARC are notified before the 45 days.

- To access the DDS Provider Directory if vendors had signed in prior go to

<https://caddsprod.servicenowservices.com/spd>

- To get help with the DDS Provider Directory email

[ProviderDirectory@dds.ca.gov](mailto:ProviderDirectory@dds.ca.gov) or call 844-469-9022.

# DDS UPDATES as of 09/05/2025 ...Continues

## Rate Reform, QIP, & Provider Directory Highlights

Right-click or tap and hold here to download pictures or help with text.

We appreciate everyone's ongoing partnership in improving the infrastructure and future of California's developmental disabilities services system. Below are the latest information and action items supporting the progress of Rate Reform, the Quality Incentive Program (QIP), and the Provider Directory.

All previous editions of these updates can be read on the [rate reform directive and updates webpage](#).

### Rate Reform Update:

- As part of the 2025 Budget Act, the end date for "hold harmless" rates was moved from June 30, 2026, to February 28, 2026. The "hold harmless" rates let providers keep their pre-rate-reform rates that may have been higher than the new rate model rates. Beginning March 1, 2026, all providers will receive the posted rate model rates, which will standardize vendor rates across each service area.
- The customizable rate worksheets for Adult Residential Facilities for Persons with Special Health Care Needs (ARFPSHN) have been updated and finalized for providers and regional centers to determine current rates. These worksheets are used by regional centers and providers to determine rates.
- Work is being done with Specialized Residential Service providers (SRF) to address cost components in their workbooks, which may need to be updated due to specific needs of the homes in this service level.

- The Transportation Company (875) rate model has been updated to reflect the current cost components. These updated rate models will be effective November 1, 2025. The recording for the August 12, 2025 webinar that describes these updates is available on the [rate reform archived meeting webpage](#). The rate model effective date in the training information was originally identified as October 1, 2025, and subsequently has been updated to November 1, 2025, to allow time for both providers and regional centers to transition into the new billing.
- The Department soon will release a directive on excess mileage reimbursement that will be used for Early Start, Specialized Therapeutic Services and Respite to reimburse providers that travel over and above the mileage assumptions within the rate models. This new mileage reimbursement rate will be effective for billing beginning November 1, 2025.
- The rate model for Transportation Broker (883) has been reviewed and revised to better align with the services being provided. This rate model will replace the previous rate study model. A directive and training will be released in early September.
- The Department continues to work through service code exemption requests for services that do not align with any of the current rate reform rate models. Of the 380 exception requests filed, only 45 remain pending a decision, 6 of which have been received in the past 2 weeks. The majority of service categories with approved exemptions include Project Search and similar employment programs, one-on-one services, social recreation, Career to College programs, and medical management services.

# DDS UPDATES as of 09/05/2025 ...Continues

## Quality Incentive Program (QIP) Update:

- Beginning Fall 2025, the Department will collect data from [Quality Incentive Program \(QIP\)](#) eligible service providers. Data collected from eligible service providers through surveys will fall under three reporting measures related to provider capacity, preventative health and wellness, and employment. The data collected through these surveys will be used to support further program and measure development. By participating in these QIP data collection efforts, eligible service providers will earn the QIP portion of their rate effective July 1, 2026, through June 30, 2027. Service providers also will need to complete the requirements listed below to participate in the QIP, and to earn the quality incentive portion (10 percent) of the rate model:

1. *QIP Provider Incentives:* The Department will determine eligibility to participate in the data collection surveys based on both:

- Service Codes:* Existing service providers with FY 2024-25 purchase of service (POS) authorizations for QIP-eligible service codes will be eligible to participate in the data collection surveys for provider capacity, preventative health and wellness, and employment.
- Provider Directory:* **Existing service providers must be registered in the [Provider Directory](#) by September 30, 2025**, to be included in the data collection activities for purposes of survey distribution.

2. *Requirements for Provider QIP Eligibility:* **Beginning in FY 2026-27, service providers must be compliant with electronic visit verification (EVV), home and community-based services (HCBS) rules, and annual fiscal reviews and audit requirements to be eligible for the QIP component of rate models.** This results from a [new law enacted with the most recent State Budget](#). To receive the QIP portion of the rate starting July 1, 2026, service providers must be compliant with all these requirements no later than February 26, 2026.

- The next quarterly QIP Workgroup meeting will be on September 15, 2025 from 2 p.m. to 4 p.m.** The meeting will include information about the Fall 2025 QIP reporting measures, which will be used for calculating service provider rates in FY 2026-27. The meeting also will include information about potential QIP measures for Fall 2026, which will affect service provider rates in FY 2027-28. A meeting registration link is posted on the [Department's Stakeholder Events webpage](#) for workgroup members and the public.
- The QIP [Employment Access](#) and [Employment Capacity](#) one-time incentive measures submission deadline has been extended until September 15, 2025. **There are only two weeks left!** Employment service providers operating in QIP eligible service codes are encouraged to take advantage of this [limited time incentive](#).
- Focus groups will continue convening as needed to gather input from community partners on current and future measures. Please respond to this [focus group interest survey](#) to be considered for future participation.
- The Department continues to issue QIP one-time incentive payments with instructions to regional centers. Regional centers have 90 days to issue authorized payments. The table at the bottom of this email provides an updated schedule.

# DDS UPDATES as of 09/05/2025 ...Continues

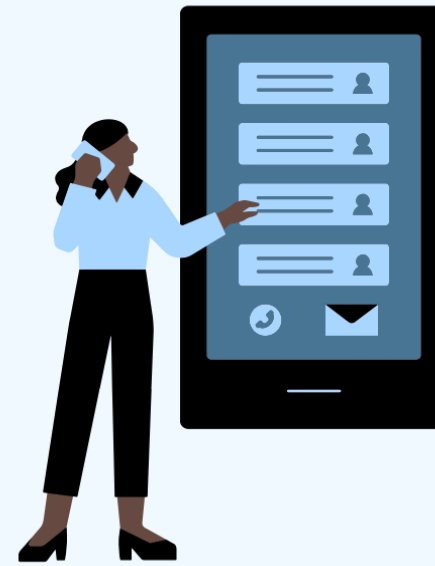
<https://www.dds.ca.gov/rc/vendor-provider/standardization-and-modernization/>

## Provider Directory Update: **NEW!** Standardized Vendorization

- Phase 2 of the Provider Directory includes a [Senate Bill 138 Initiative](#) called standardized vendorization. This next phase will reduce variation in how providers become vendored across regional centers and will increase consistency, efficiency, and transparency in the vendorization process.
- By the end of calendar year 2025, regional centers will transition to an online portal within the Provider Directory for all vendorizations. It will have built-in digital tools including automated email notifications, reminders for timelines, ability to view history of communication, and integrated services, such as address validation and Adobe DocuSign for vendor applications.
- The standardized vendorization workflow was finalized prior to the law's June 30, 2025 deadline. [Four stages of the vendorization process](#) were established as follows:
  - Profile (Intake)
  - Requirements (Review)
  - Submission (Packet)
  - Decision (Approval/Denial & Vendor# Issuance)
- A forthcoming directive will provide details on the updated process and requirements for vendorization. Until then, a new [Standardization and Modernization](#) webpage includes FAQs and additional information on the steps and stages of vendorization.

# DDS UPDATES as of 09/05/2025 ...Continues

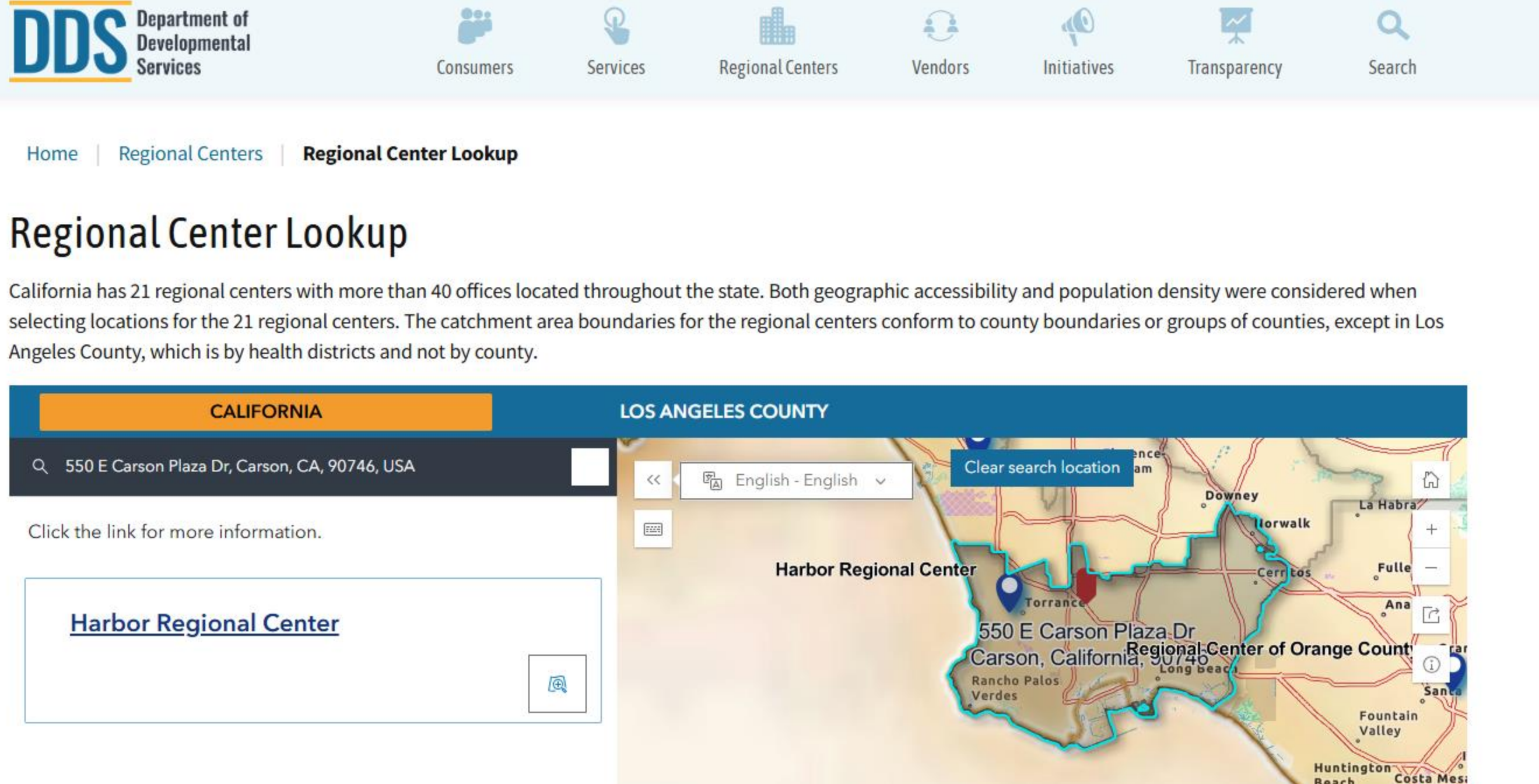
## An update of the SCLARC EVV Registration:



- Out of the initial 85 providers, **84** are confirmed (as of 0908/2025) to be either registered or exempt. The DDS SharePoint has been updated to reflect this.
- The 1 outstanding vendor is assigned to a QA who is continually following up with that provider on registration.
- DDS held their last EVV office hour on 08/21/2025 and shared that the 08/22/2025 due date would be extended to correlate with the QIP team's due date, which hasn't been announced yet. DDS shared that an email will be sent out next week to all RCs extending the EVV due date to **August 29th or the 31st** to allow for RCs to at least "make contact" with providers to confirm exemption status or request they register.
- Lastly, the department shared RC's can expect correspondence around October or November 2025 regarding the next steps in the EVV requirement including requesting RC's to host DDS for in person workshops for vendors or families on the benefits of EVV and getting the most out of the platform.

# NEED TO KNOW

1. Effective 07/01/2025: Carson, CA is no longer part of SCLARC catchment area.



**DDS** Department of Developmental Services

Consumers Services Regional Centers Vendors Initiatives Transparency Search

Home | Regional Centers | **Regional Center Lookup**

## Regional Center Lookup

California has 21 regional centers with more than 40 offices located throughout the state. Both geographic accessibility and population density were considered when selecting locations for the 21 regional centers. The catchment area boundaries for the regional centers conform to county boundaries or groups of counties, except in Los Angeles County, which is by health districts and not by county.

**CALIFORNIA** **LOS ANGELES COUNTY**

550 E Carson Plaza Dr, Carson, CA, 90746, USA

English - English

Clear search location

Click the link for more information.

[Harbor Regional Center](#)

Harbor Regional Center

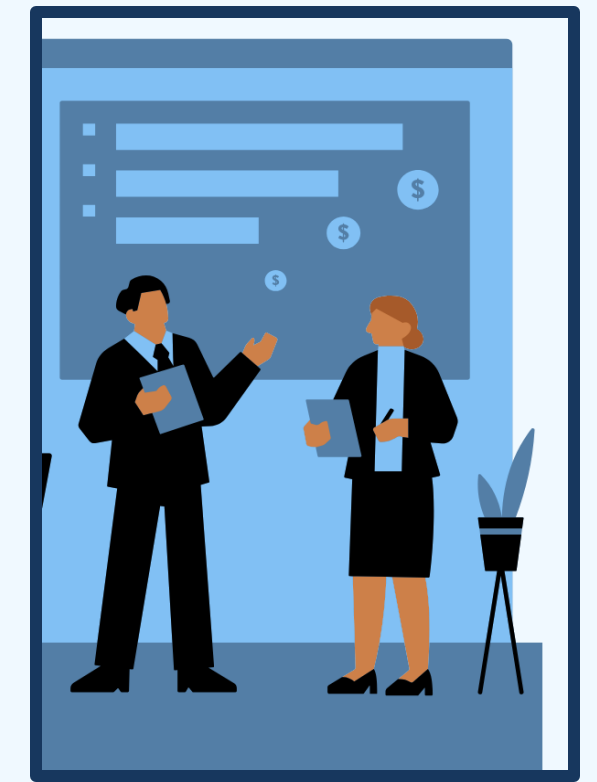
550 E Carson Plaza Dr  
Carson, California, 90746

Regional Center of Orange County

Map labels: Downey, Torrance, Cerritos, La Habra, Fullerton, Anaheim, Santa Ana, Fountain Valley, Huntington Beach, Costa Mesa, Rancho Palos Verdes, Long Beach.



# NEED TO KNOW...continues



2. SCLARC Vendor Portal is Mandatory as part of doing business with SCLARC.

3. Since June 2025 until December 2025, SCLARC will send service providers:

\* Program Design Amendment and/or Addendum via DocuSign.

\* Updated contract and agreement that will reflect the rate model reform, insurance requirements, and SCLARC Vendor Portal.

4. The DDS's Provider Directory support team will continue to load service providers to the Provider Directory weekly and updated lists can be found on the Department's dedicated provider directory page: <https://www.dds.ca.gov/initiatives/provider-directory/>.

5. Requirements for Provider QIP Eligibility: Beginning in FY 2026-27, service providers must be compliant with electronic visit verification (EVV), home and community-based services (HCBS) rules, and annual fiscal reviews and audit requirements to be eligible for the QIP component of rate models

# NEED TO KNOW...continues

## 6. Rate Reform Changes:

- \* Hours of Support – ILS (520)

- \* Operator and Staff Qualification – Day Services (531, 532, 533)

- \* Qualifications for Direct Services – Parenting Services (108)

- \* Services Delivered under SC 805, 116 and 117 Requires crosswalk to qualified staff providing direct services and/or alignment to the correct service code.

## 7. Early Start Service Provider *Mandatory* Meeting:

When: Monday 10/06/2025

Time: 10am to 12pm

Where: SCLARC Auditorium, 2500 S. Western Avenue, Los Angeles, CA 90018



# Office Space

- On June 30, 2025, SCLARC opened the 24th Street Office (8100 sqft) located at 2221 S. Western Ave, Los Angeles, CA 90018 for SCLARC staff.
- The new office is designated exclusively for Service Coordinator (SC) growth and is not open to the public.
- The Legacy office will remain accessible to the public and will continue to host scheduled meetings with SCLARC staff.
- The new location currently accommodates 90 telecommuting Service Coordinators, 3 support staff, 2 Team Leaders, 3 Managers, and 1 Chief of Case Management.
- The facility includes 12 hoteling stations, 2 conference rooms, and multiple additional workspaces throughout the office.
- Convenient parking is available adjacent to the building.
- Staff feedback has been overwhelmingly positive, and the modern office environment has been well-received



# Latest DDS Directives 09/05/2025



State of California—Health and Human Services Agency  
**Department of Developmental Services**  
1215 O Street, Sacramento, CA 95814  
[www.dds.ca.gov](http://www.dds.ca.gov)



September 5, 2025

D-2025-Rate Reform-007

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: RATE REFORM GUIDANCE: EXCESSIVE MILEAGE RATE MODELS

As part of continued rate reform efforts, and pursuant to the rate implementation timeline in [Welfare and Institutions \(W&I\) Code section 4519.10](#), this directive outlines the use of an additional payment for vendors using service codes 116, 117, 805, and 862 that document actual mileage which exceeds the mileage assumptions in the respective rate models. These service codes are for Early Start Specialized Therapeutic Services and Specialized Therapeutic Services, Infant Development Program, and In-home Respite Agency services, respectively.

Beginning November 1, 2025, these vendors may bill a per-mile rate inclusive of overall costs, including staff time, vehicle costs and agency overhead. The determination of excessive miles will be made at the vendor level for a given category of staff by comparing the number of miles funded through paid claims for services delivered by the staff within a category (based on the applicable rate model assumption) to the actual miles driven by staff in that category employed by the vendor. For example, if an 805 vendor employs early intervention specialists and early intervention assistants, there will be one determination for potential excessive mileage for all the vendor's early intervention specialists and a separate determination for all the vendor's early intervention assistants. These models can be found [here](#). For additional service codes not posted, the Department of Developmental Services (Department) will consider additional service code rate models based on documented necessity.

The Department will give regional centers the Excessive Mileage Cost Calculator worksheet. Regional centers will give this worksheet to providers who meet the criteria specified in this directive for excessive travel and will verify the data before making payments. Providers who seek reimbursement for excessive mileage will need to collect the following information to complete the worksheet:

- Vendor number
- Regional center
- Service code
- Discipline (area of practice, such as Speech and Language Pathologist)
- Month and year in which the excess miles were accumulated
- Number of billed service hours across all workers within a practitioner group
- Actual miles driven by all workers to provide the service.

D-2025-Rate Reform-007  
Page 2

The worksheet will compare the number of funded miles to the reported actual miles. If the actual miles exceed the funded miles, the worksheet will calculate the payment amount based on the applicable per-mile rate which the regional center will pay out in single monthly payment based on service and subcode.

### Billing Components

- *Early Start Specialized Therapeutic Services and Specialized Therapeutic Services (service codes 116 and 117).* Providers will bill by either the Professional or supervised Assistant, and the ratio of employee to supported individuals, with second position of the subcode replaced by "T."
- *Infant Development Program (service code 805).* Providers will bill based on services delivered by an Early Intervention Specialist, Early Intervention Assistant, Early Intervention Technician, Professional or supervised Assistant and the ratio of employee to supported individuals, with second position of the subcode replaced by "T."
- *In-Home Respite Agency (service code 862).* Providers will bill based on the ratio of employee to supported individuals with the second position of the subcode replaced by "T."

Please share this directive with involved regional center staff and your provider network. If providers, individuals and/or their families have questions regarding this directive, they should contact their vendoring regional center. Questions from regional centers should be directed to [ratesquestions@dds.ca.gov](mailto:ratesquestions@dds.ca.gov).

Sincerely,

*Original Signed by:*

DANA SIMON  
Deputy Director  
Waiver and Rates Division

cc: Regional Center Administrators  
Regional Center Directors of Consumer Services  
Regional Center Community Services Directors  
Association of Regional Center Agencies

# INFORMATION AND RESOURCES



South Central Los Angeles Regional Center  
for persons with developmental disabilities, inc.

## ABOUT DAY PROGRAMS:

<https://www.dds.ca.gov/wp-content/uploads/2024/02/Rate-Reform-Highlights-Issue-1-Feb.-2024.pdf>

## ABOUT WAGES AND RATIOS BY REGIONAL CENTER BY SERVICE CODE/RATE MODEL TYPE:

<https://www.dds.ca.gov/rc/vendor-provider/rate-study-implementation/direct-care-staff-benchmark-rate-dashboard/>

## FAQ

<https://www.dds.ca.gov/rc/vendor-provider/rate-study-implementation/rate-model-implementation-frequently-asked-questions/>





South Central Los Angeles Regional Center  
for persons with developmental disabilities, inc.

# Q & A

