



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

SCLARC

VENDOR INFORMATION

Presented by Isaac Curtis and
Susana Herмосillo on behalf of the
Department of Community Services
& Family Support
Vendor Advisory Committee (VAC)

July 9, 2025





INSURANCE



SUBMITTING INSURANCE

SCLARC will not accept provider COI.

The COI must be sent to

GSC.COIR.SCLARC@ajg.com



2025-26 Performance Contract Community Feedback

SURVEY

SCLARC is developing its proposed 2025-2026 Performance Contract and would welcome input from the community, stakeholders, families and individuals, regarding activities that would help us achieve the goals we are targeted to reach during the 2025-2026 fiscal year.

Please assist us by taking a few minutes to complete this survey. We value your input and appreciate your assistance with this project.

SURVEY LINK: <https://www.surveymonkey.com/r/JW6B5XG>

Please complete the survey by 06/30/2025

To view the full performance contract please go to: https://sclarc.org/wp-content/uploads/2025/05/2025_26-Draft-Perf-Contract_5.20.25_English.pdf



How To Be A SCLARC Vendor



BECOMING A SCLARC PROVIDER 2025



Every 3rd Wednesday of the month
2:00pm - 3:00pm
(No meetings held in July & Dec.)

Join Zoom Meeting:
Meeting ID: 835 5221 1029
Passcode: 191169

Registration is not required



Questions?? Please email:
TBDvendors@sclarc.org

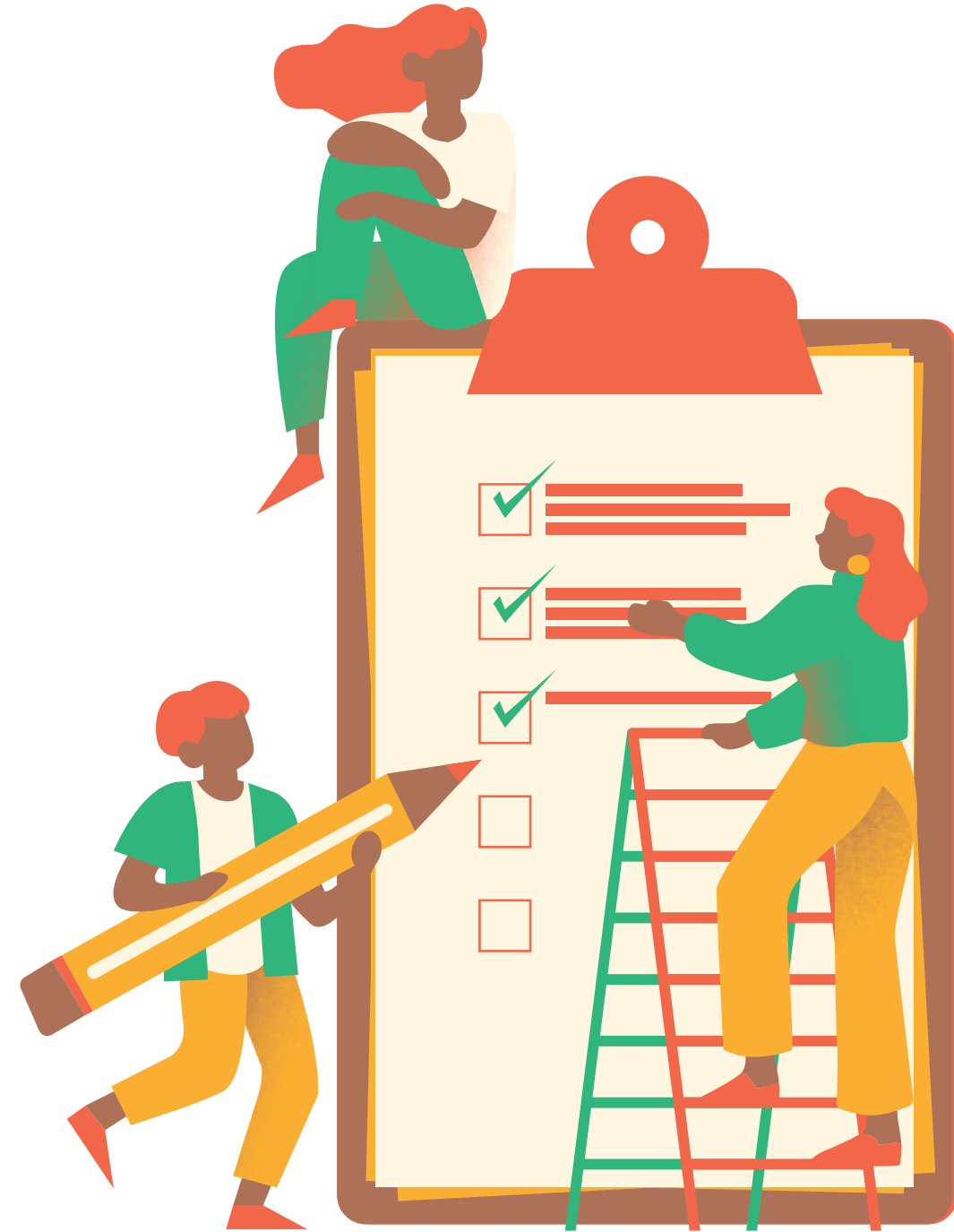
Please visit our website
at
www.sclarc.org



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



****Goes dark in July
Resumes again in August**



531 Day Services Program Design Addendum



**531 Day Services
Program Design Addendum**

Vendor Name	
Vendor Number	
Vendor Address	
Contact Number	
Service Code	

Beginning January 1, 2025, the service descriptions in directive D-2024-Rate Reform-008 apply to all vendors of these services, along with the associated service and subcode combinations, rate models and billing units. Vendors continue to be responsible for the requirements stated in Welfare and Institutions Code (WIC) and Title 17 of the California Code of Regulations (CCR). However, this directive supersedes any conflict regarding service descriptions and rate-setting in those other sources.

Effective as of January 1, 2025, this addendum agreement holds true between the South-Central Los Angeles Regional Center and the stated entity, here on after referring to as vendor, have mutually agreed to amend the terms of the original program design. For the items listed below, this addendum supersedes the previous approved Program Design.

Under service code 531, the vendor has attested to provide Day Services that offer a range of services to help individuals develop skills and integrate into the community. The Day Service program (service code 531) is not designed to meet the needs of individuals with significant behavioral or medical needs. Therefore, the program aligns with each individual's IPP objectives and utilizes a staffing ratio listed below.

PROGRAM RATIO

Ratio of staff to individuals served: _____
(Services are provided with staffing ratios of employee to individuals served ranging from 1:2 to 1:10)

PROGRAM SUPPORT

If a participant requires additional staffing, supplemental support through service code 110 will be requested via case management. This request will be made through a Planning Team meeting or the Individual Program Plan (IPP) and must be approved by case management.

CERTIFICATION:

The vendor will continue to meet the requirements, standards, and qualifications outlined in Title 17, Article 2 for Standards for All Community-Based Day Programs, Article 3 for Additional Standards for Adult Day Programs, and the new service components.

The vendor certifies the facility complies with Title 17 of the California Code of Regulations (CCR), and the Health and Safety Code Sections 1500-1569.87, as well as any new components from the DDS Directive.

The vendor certifies that this Program Design Addendum will be in effect on the signature date of the SAF/Attestation form.

The vendor certifies they are the authorized representative to sign on behalf of this service.

Vendor Signature:

Printed Name	
Signature	
Title of Authorized Representative	
Attestation (SAF) Date	

SCLARC Approval:

Printed Name	
Signature	
Date	

***Every vendor that submitted an attestation has an assigned Resource Developer.**

***Program Design Addendums will be sent to providers via DocuSign**





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



SCLARC VENDOR PORTAL: MANDATORY ENROLLMENT

SCLARC VENDOR PORTAL UPDATE

Launch Date: 03/12/2025 - Vendor Registration:

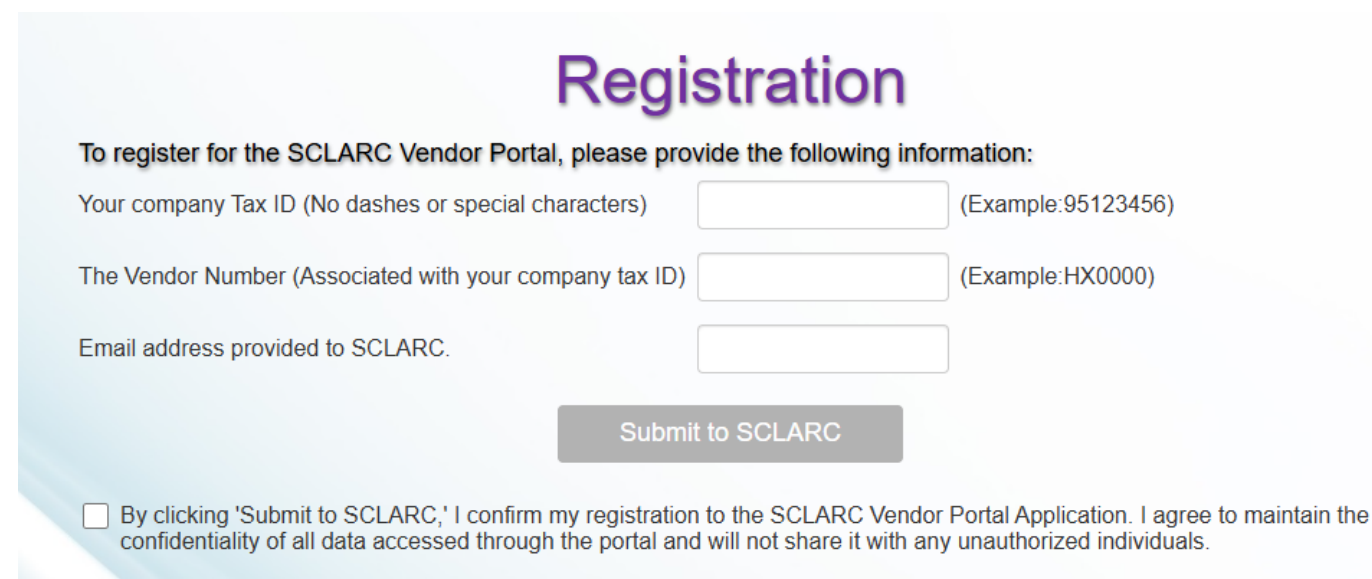
Vendor Registration page has been developed and uploaded to the online service. This link should be added to SCLARC web site to allow vendors to access it. The URL is:

<http://vendorportal.b6b3f2ehfkfbggcx.westus2.azurecontainer.io/registration.aspx>

A. **Provide Data:** vendors need to provide the verification information to confirm their status as SCLARC vendors. The required information includes:

1. Tax ID:
2. A vendor number
3. Vendor Email address registered with SCLARC.

B. **Send Request:** Vendors need to click “Submit to SCLARC” button to send their registration request to Smart Chart.



The screenshot shows a registration form titled "Registration" in purple. Below the title, it says "To register for the SCLARC Vendor Portal, please provide the following information:". There are three input fields: "Your company Tax ID (No dashes or special characters)" with an example of "95123456", "The Vendor Number (Associated with your company tax ID)" with an example of "HX0000", and "Email address provided to SCLARC.". Below the fields is a grey button labeled "Submit to SCLARC". At the bottom, there is a checkbox and a line of text: "By clicking 'Submit to SCLARC,' I confirm my registration to the SCLARC Vendor Portal Application. I agree to maintain the confidentiality of all data accessed through the portal and will not share it with any unauthorized individuals."

Vendor Data Verification:

Vendor's registration request will be transferred to Smart Chart. Smart Chart will compare the data provided by vendor with data in its system. If the data matches, Smart Chart will send an email containing the temporary password. The recipient email will be the one highlighted in the following image. Community Service staff can enter or edit the email address.

PHONE / EMAIL			
Work Phone	(310)	644	- 0164
Admin / Emerg	(0)	[redacted]	- [redacted]
Cell	([redacted])	[redacted]	- [redacted]
Fax	(0)	[redacted]	- [redacted]
SANDIS Email	[redacted]		
E-Billing Email	[redacted]		
Administrator Email	johnkorocha@isocare.com		
Supervisor Email	aramirez@isocare.com		
Staff Email	[redacted]		
Vendor Portal Email	[redacted]		

Vendor Portal Email must match what we have in the system.

Access Vendor Portal:

Once the vendor receives the email and temporary password, they can access to Vendor Portal via the web URL or download the Vendor Portal APP on their mobile devices.

Vendor Portal web URL:

<http://vendorportal.b6b3f2ehfkfbggcx.westus2.azurecontainer.io/Login.aspx>

The information is on 2 screens. 1st screen shows the invoice selected. 2nd screen is used to enter attendance.

Service Provider Billing Details

Invoice Number: 1482260 Service Code: 62 - PERSONAL ASSISTANCE Service Month/Year: 12/2022
 Invoice Date: 2023-04-10 Total Units Billed: 0.00 Total Amount Billed: 0.00

Consumer Billing Details

Line #	Consumer Name	UCI #	SVC Code	SVC Subcode	Auth #	Auth Date	Unit Type	Units Billed	Days Attend	Gross Amount	Net Amount	No Se	De
1	[REDACTED]	[REDACTED]	62	LEVL2	23961941	12/01/22 - 04/30/23	HD		0				

Invoice | Invoice History | Invoice XML Upload User: [REDACTED]

Unit Calendar Data Entry

Consumer Name: [REDACTED] UCI #: [REDACTED] Invoice #/Line #: 1482260 / 1
 Authorization #: 23961941 Service Code: 62 - PERSONAL ASSISTANCE Service Subcode: LEVL2
 Auth Dates: 12/01/22 - 04/30/23 Units Type: HRS-DIR F/F ONLY/MO Invoice Date: 2023-04-10

December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Invoice Details

No Service Defer (Regenerate Invoice Line)
 Last Month of Service? Exit Date:

Invoice Line Summary

Total Units:
 Unit Rate: 28.250
 Gross Amount: \$

Received Revenue Details

:- 0.00
 :- 0.00
 :- 0.00
 Total Received Revenue: 0.00
 Net Amount: \$

SCLARC VENDOR PORTAL UPDATE...CONT.



SCLARC VENDOR PORTAL UPDATE...CONT.

IF YOU DO NOT RECEIVE A PURCHASE ORDER WITHIN 14 DAYS CONTACT THE SERVICE COORDINATOR

AUTHORIZED SERVICE REQUEST SCLARC PURCHASE OF SERVICE

AUTH Number

Authorization:

25123456

FCPP: _____

Date: _____

UCI#: 8414289

Consumer: BOB SMITH

CM: George Romero (036)

DOB: 12/07/2000

Age: 24Yrs 2Mo

Med.Waiver: Y

Diagnosis:

Vendor Number

Vendor#: HX0000

Start Date: 07/01/2024 Service Code: [] Until Revoked End Date: 06/30/2025

Vendor: ALL CARE, INC

Svc Code: 065 SSP RESTORATION

Sub Code: SINGLE SSP/SSI RESTORATION:*SINGLE

SCLARC VENDOR PORTAL UPDATE...CONT.

**IN PERSON WORKSHOP – SCLARC Auditorium
2500 S Western Avenue, Los Angeles, CA 90018**

July 16 – 9am to 2pm

Aug 20 – 9am to 2pm

Sep 17– 9am to 2pm

Oct 15– 9am to 2pm

Nov 5– 9am to 2pm



* Owners/Managing Partners must be present and know TIN, email address used, Vendor number, Phone, service code and/or subcodes

****Have any questions about the vendor portal, email: sclarcvendorportal@gmail.com**

SCLARC VENDOR PORTAL UPDATE...CONT.

VIRTUAL WORKSHOP

July 22– 10am to 11:30am

Aug 26– 9am to 2pm

Sep 23– 9am to 2pm

Oct 21– 9am to 2pm

Nov 13– 9am to 2pm

Dec 9– 9am to 2pm

Jan 13- 9am to 2pm

- Owners/Managing Partners must participate and know TIN, email address used, Vendor number, Phone, service code and/or subcodes

****Have any questions about the vendor portal, email: sclarcvendorportal@gmail.com**



Zoom Meeting ID:
898 1083 8535
Passcode: 19172





**CHANGE OF LOCATION,
OWNERSHIP, AND/OR
PROGRAM/SERVICE
DESIGN**

BEFORE MAKING A CHANGE DID YOU KNOW?

[CCR Title 17, Section 54330, 54340 (a)(1)(A), 54302, 54306, 54308, 54310, 54312, 54314, 54316, 54318, 54319, 54320, 54322, 54324, 54326, 54327, 54327.1]

» Section 54330 states that a vendor shall notify the vendoring regional center 30 days prior to any change in **ownership, location, program design**, and/or **license**. In such event, "A vendorization is valid during the effective period of any license [...] and that vendorization shall not continue if the required document is suspended or revoked." [Title 17, § 54322].

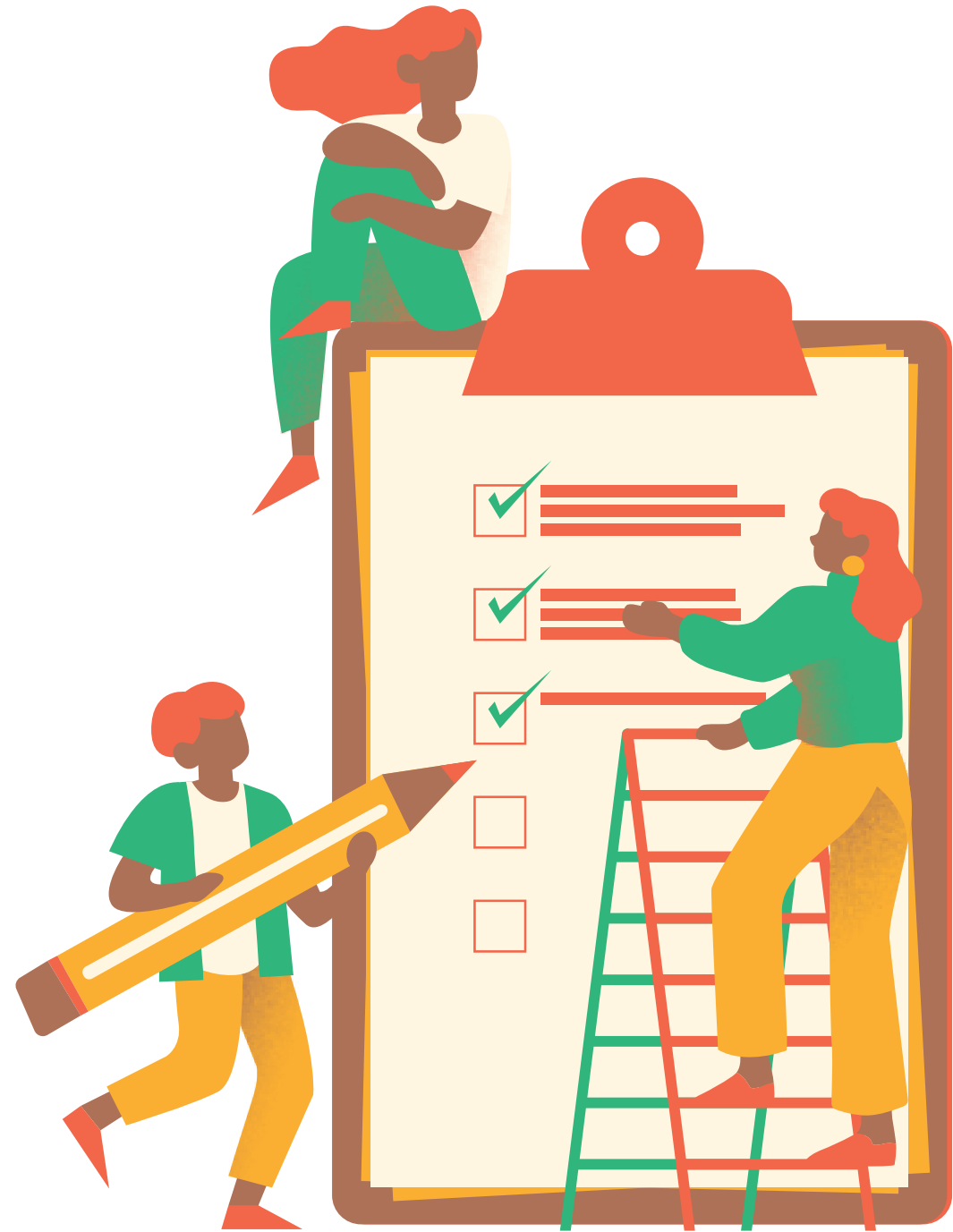
Did you notify your insurance carrier of your change in location?

» **Vendorization will be terminated** at the end of the first working day following receipt of written notification from the vendoring regional center [Title 17, Section 54370(b)] if vendorization has been transferred to another person or entity.

» Service Providers may have modified the program/service design by relocating the service and/or individuals [Title 17, Sections 54330(a)(2) and (b)(2)].

» Contact information: Vendorhelp@sclarc.org





SUBCONTRACTING OF SERVICES

WHEN SUBCONTRACTOR AND/OR STAFFING AGENCIES ARE UTILIZED

Did you notify your insurance carrier of your subcontracting practice?



- 1 Subcontracting or the use of staffing agencies may violate CCR Title 17. Section 50607(j) states that subcontracting services for which the service provider is vendored ***is not permitted***, except for contracts related to transportation services or community-based day program services pursuant to Title 17, Section 56710(b).
- 2 The employees of the staffing agency may not be familiar with the individual.
- 3 Possible increase in inappropriate CPI/physical abuse.
- 4 May not be familiar with the behavior plans that are in place and, at times, providing 1:1.



FRANCHISE TAX BOARD (FTB) California SECRETARY OF STATE (SOC)

WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED?

IF YOUR BUSINESS IS SUSPENDED – YOU CANNOT:

1. Legally do business
2. Sell, transfer, or exchange real property
3. File with an automatic extension
4. Be issued a refund
5. Start or continue a protest
6. Legally close or dissolve your business
7. Bring an action or defend your business in court
8. File or maintain an appeal before the Office of Tax Appeals



WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED? CONT.

IF YOUR BUSINESS IS SUSPENDED – YOU CANNOT:

9. Maintain the right to use your business name
10. Secretary of State (SOS) will deny your revivor request if the entity name is no longer available.
11. SOS will require your business to choose a new name
12. Retain tax-exempt status.
13. We revoke an organization's tax-exempt status as of the suspension date.



****Your business may be subject to a \$2,000 penalty per tax year for failure to file missing tax returns within 60 days after receiving a written demand to do so.**

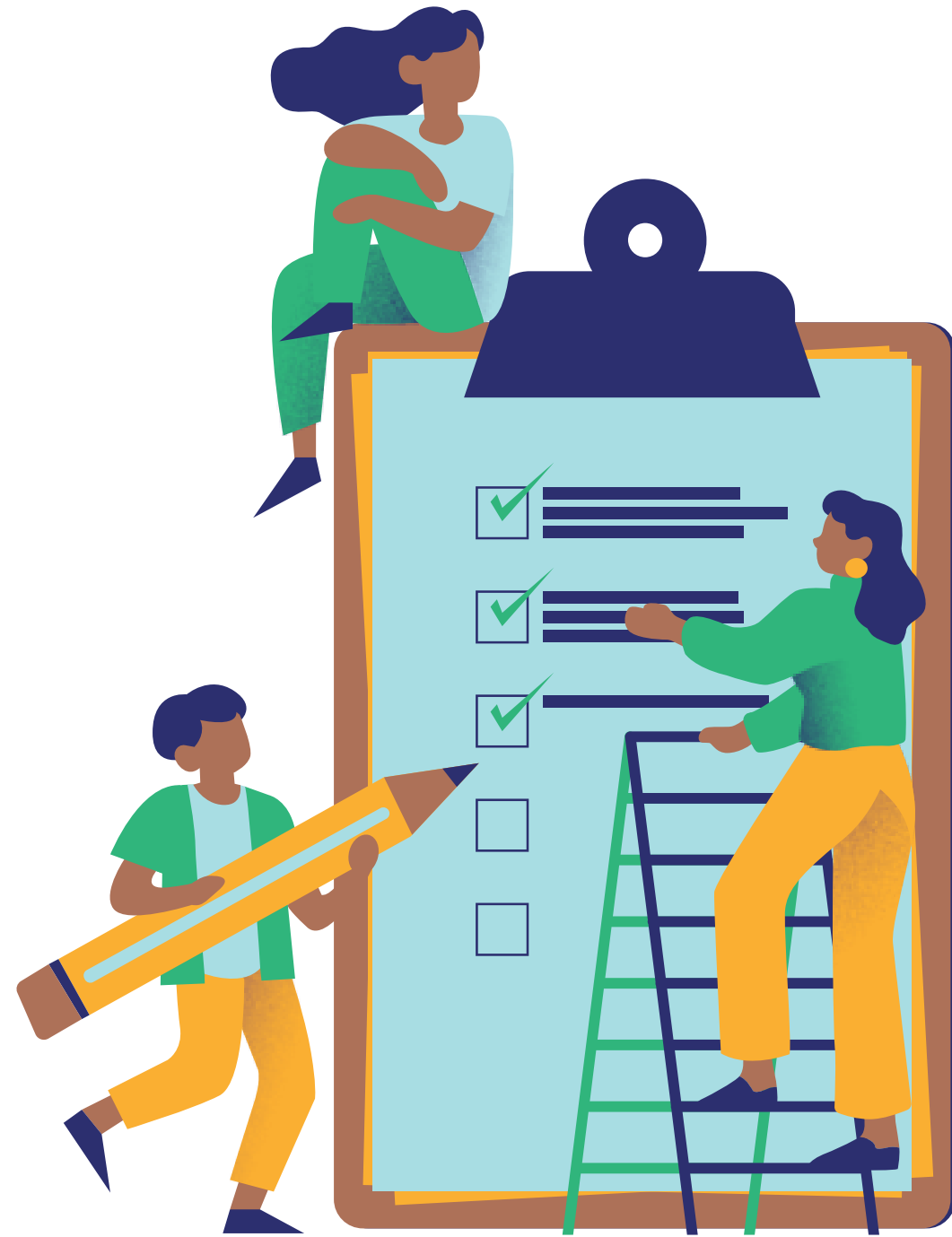
<https://www.ftb.ca.gov/help/business/my-business-is-suspended.html#Why-is-my-business-suspended>

WHAT HAPPENS WHEN A CALIFORNIA CORPORATION IS SUSPENDED AND/OR TERMINATED? CONT.

If your business is suspended:

SCLARC will give you one (1) day notice to terminate vendorization.





BIENNIAL ALL VENDOR FILES REVIEW REQUIREMENTS

DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 8-30
 Sacramento, CA 95814
 TTY: 711
 (833) 421-0063



November 2, 2022

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: REQUIREMENTS FOR REGIONAL CENTER BIENNIAL VENDOR FILE REVIEWS

This supersedes the October 27, 2022, correspondence regarding this subject.

The purpose of this correspondence is to remind regional centers about their responsibilities pursuant to California Code of Regulations (CCR), Title 17 Section 54332(b).

CCR, Title 17 Section 54332(b) states:

“(b) Regional centers shall review, at least biennially or sooner upon notification by the Department of Developmental Services, Department of Health Care Services, or any governing licensing or certification board or entity, all vendor files maintained by the regional center to determine that:

- (1) The information required for vendorization is current, completed and accurate;*
- (2) At least one consumer has been provided services by the vendor within the last 24 months;*
- (3) The service currently provided by the vendor is the same service approved for vendorization;*

- (4) Vendors meet the minimum program standards as specified in Sections 56710 through 56802 of these regulations, if applicable;*
- (5) The vendor has signed the Home and Community Based Services Provider Agreement (6/99), if applicable; and*
- (6) The vendor is not in violation of the requirement stated in Section 54314(a)(7).”*

CCR, Title 17 Section 54314(a)(7) specifies individuals or entities who shall not be vendored or can no longer be vendored:

“(7) Any applicant that has been determined to be an excluded individual or entity as defined in Section 54302(b)(1).”

“Building Partnerships, Supporting Choices”

Regional Center Executive Directors
November 2, 2022
Page two

Lastly, CCR, Title 17 Section 54332(c) specifies the actions that a regional center must take if the regional center identifies a vendored service that has not been provided to any consumer within the last 24 months:

“(c) If, after a review of the vendor files, the vendoring regional center determines that the vendored service has not been provided to any consumer within the last 24 months, the vendoring regional center shall:

- (1) Send the vendor a written notice stating that vendorization will be terminated in 30 days unless the vendoring regional center receives notification from the vendor expressing an interest to continue as a vendor; and*
- (2) Make the changes to the statewide vendor panel required by Section 54334(d) of these regulations if the vendor does not respond in accordance with (c)(1) above.”*

The Department of Developmental Services (Department) is requiring regional centers to have a process, that is documented in a written procedure, for meeting the regulatory requirements for biennial vendor file reviews. The Department will be monitoring regional centers for compliance with these regulatory requirements.

If you have questions regarding this correspondence, please contact Aaron Christian, Assistant Deputy Director, Office of Community Operations, at aaron.christian@dds.ca.gov or (916) 879-6960.

Sincerely,



ERNIE CRUZ
Deputy Director

ALL VENDOR FILE REVIEW [CCR TITLE 17, SECTION 54332]

DID YOU KNOW?

Section 54330 requires Regional Centers to review all vendor files maintained by the regional center at least biennially, or sooner if notified by the Department of Developmental Services, the Department of Health Care Services, or any governing licensing or certification board or entity, to ensure that:



- 1 The information required for vendorization is current, completed and accurate;
- 2 At least one consumer has been provided services by the vendor within the last 24 months;
- 3 The service currently provided by the vendor is the same service approved for vendorization;
- 4 Vendors meet the minimum program standards as specified in Sections 56710 through 56802 of these regulations, if applicable;
- 5 The vendor has signed the Home and Community Based Services Provider Agreement (6/99), if applicable.
- 6 The vendor is not in violation of the requirement stated in Section 54314(a)(7).

ALL VENDOR FILE REVIEW [CCR TITLE 17, SECTION 54332] CONT.

**DID YOU
KNOW?**

If, after a review of the vendor files, the vendoring regional center determines that the vendored service has not been provided to any consumer within the last 24 months, the vendoring regional center shall:



- A** Send the vendor a written notice stating that vendorization will be terminated in 30 days unless the vendoring regional center receives notification from the vendor expressing an interest to continue as a vendor; and
- B** Make the changes to the statewide vendor panel required by Section 54334(d) of these regulations if the vendor does not respond in accordance with (c)(1) above.


PROVIDER REQUIREMENTS

1. Providers complete the forms using seamless doc link

<https://sclarc.seamlessdocs.com/f/dk0q7r1kprkl>

DO NOT SEND ANY PDFS OR EMAILS

2. The following forms need to be completed using the provided link above:

- 
1. HIPPA Compliance Form
 2. Conflict of Interest Disclosure
 3. Whistleblower Policy Acknowledgement
 4. Zero-tolerance Policy Acknowledgement
 5. Application Vendor Disclosure
 6. Ownership Statement
 7. Vendor Information
 8. Attestation Form
 9. SCLARC Insurance Criteria and Requirements

3. Questions and Extensions providers must email to vendocs@sclarc.org



RATE MODEL REFORM

WHAT IS RATE REFORM?

In 2019, the California Legislature received a study of the rates for services provided for people with intellectual and developmental disabilities. This study looked at the amount paid for most services and in different areas of California, as well as the quality of those services. The study led to what is known as “[Rate Reform](#)”. Rate Reform has been implemented in phases, until its full implementation that will be effective January 1, 2025.

Rate Reform includes the [Quality Incentive Program \(QIP\)](#). Through QIP, providers can earn up to 10 percent of their rate based on the quality of the service(s) they provide. The QIP has several different measures, each related to different types of services. The following areas for QIP measures were determined through the QIP’s public workgroup process: Prevention and Wellness; Employment; Informed Choice and Satisfaction; Workforce Capacity; Early Intervention; and Service Access.



WHAT IS RATE REFORM? CONT.

A new foundational measure, called the [Provider Directory](#), has been added to the QIP.

The Provider Directory will compile and provide accurate statewide information for the first time about service providers. Participation in the Provider Directory is the only QIP measure that will be used in 2024-25 and 2025-26 for establishing whether a provider will receive the 10 percent quality incentive portion of the rate model for their service(s). Other measures are planned to continue evolving toward individual-level outcome measures.



UPDATES

1. Service Acknowledgement Form (SAF)/Attestations:

- 99.5% Completed the SAF/attestation by 05/30/2025
- Four (4) Service providers completed after 05/30/2025

2. DDS Provider Directory: As of 06/06/2025, DDS provided SCLARC a list of service providers that may **lose their QIP portion, be suspended e-billing and/or subject to termination of vendorization for noncompliance** on or after 07/01/2025. The list consist of 63 businesses. SCLARC is reviewing the list for accuracy and following up with DDS for additional clarification. For example, some of the names will be closed, have been closed, and/or inactivated.

To access the DDS Provider Directory if vendors had signed in prior go to <https://caddsprod.servicenowservices.com/spd>

- To get help with the DDS Provider Directory email ProviderDirectory@dds.ca.gov or call **844-469-9022**.



LESSON LEARNED

- **Change of Location:**
 - Out of area
 - Not licensed
 - No insurance coverage

- **Change of Ownership:**
 - Additional/new partnership
 - LLC to Corp
 - Tax Identification Number (TIN) change

- **Change of Business Information:**
 - Phone numbers
 - Emails
 - Managers/Administrators

- **No longer in Business.**



NEED TO KNOW

1. Effective 07/01/2025: Carson, CA is no longer part of SCLARC catchment area.

DDS Department of Developmental Services

Consumers Services Regional Centers Vendors Initiatives Transparency Search

Home | Regional Centers | **Regional Center Lookup**

Regional Center Lookup

California has 21 regional centers with more than 40 offices located throughout the state. Both geographic accessibility and population density were considered when selecting locations for the 21 regional centers. The catchment area boundaries for the regional centers conform to county boundaries or groups of counties, except in Los Angeles County, which is by health districts and not by county.

CALIFORNIA **LOS ANGELES COUNTY**

550 E Carson Plaza Dr, Carson, CA, 90746, USA

Click the link for more information.

[Harbor Regional Center](#)

Harbor Regional Center

550 E Carson Plaza Dr
Carson, California, 90746

Map showing regional centers: Harbor Regional Center, Regional Center of Orange County, etc.

NEED TO KNOW...continues

- 2. SCLARC Vendor Portal is Mandatory as part of doing business with SCLARC.**
- 3. Between now and December 2025, SCLARC will send service providers:**
 - * Program Design Amendment and/or Addendum via DocuSign.**
 - * Updated contract and agreement that will reflect the rate model reform, insurance requirements, and SCLARC Vendor Portal.**
- 4. DDS Directives [D-2025-Rate Reform-004] dated 06/09/2025 highlights:**
 - * Service providers who did not meet the May 30, 2025 deadline to complete the SAF and Provider Directory activities are subject to suspension of billing starting July 1, 2025, and possible termination of vendorization for noncompliance.**
 - *Service providers that did not meet the May 30, 2025 deadline for the Provider Directory activities are not eligible for the Quality Incentive Program (QIP) portion of their rate and will have their billing suspended until they become compliant.**
- 5. The DDS's Provider Directory support team will continue to load service providers to the Provider Directory weekly and updated lists can be found on the Department's dedicated provider directory page: <https://www.dds.ca.gov/initiatives/provider-directory/>.**

Latest DDS Directives 05/07/2025

 D-2025-Rate Reform-004
 Page 2

June 9, 2025

D-2025-Rate Reform-004

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: ENFORCEMENT OF SERVICE ACKNOWLEDGEMENT FORM AND PROVIDER DIRECTORY REQUIREMENTS

This directive provides next steps for enforcing completion of the Service Acknowledgment Form (SAF) and Provider Directory activities described in the Department of Developmental Services (Department) directive [D-2025- Rate Reform-001](#). Service providers who did not meet the May 30, 2025 deadline to complete the SAF and Provider Directory activities are subject to suspension of billing starting July 1, 2025, and possible termination of vendorization for noncompliance, as detailed below. Additionally, service providers that did not meet the May 30, 2025 deadline for the Provider Directory activities are not eligible for the Quality Incentive Program (QIP) portion of their rate and will have their billing suspended until they become compliant.

Loss of QIP Portion of the Rate:

As outlined in the April 1, 2025 directive [D-2025-Rate Reform-001](#), service providers who failed to complete the Provider Directory activities by the May 30, 2025 deadline no longer are eligible for the QIP portion of their rate for each vendorization that was incomplete. Unless held harmless as explained on page 2 of the [September 19, 2024 directive](#), service providers will have their rates for each incomplete vendorization set at the base rate listed in their rate workbook, effective July 1, 2025. Those incomplete vendorizations also are ineligible to receive the QIP portion of the rate until they earn the QIP portion of the rate for the 2026-27 fiscal year which begins on July 1, 2026. The Department will post on the [rate reform update website](#) by June 20, 2025 a list of service providers, by vendor number, who failed to timely complete this activity.

Billing Suspension:

Service providers are required to complete the SAF and Provider Directory activities as a condition of their vendorizations(s), regardless of QIP eligibility. This must be completed by June 30, 2025. After that date, any service provider still not compliant with the SAF or Provider Directory activities will not be able to bill for services until they become compliant. The Department will issue a list of impacted service providers as soon as possible after July 1, 2025.

The application of billing suspension does not apply to any billing or payments for share of cost for residential placements which should proceed uninterrupted. Regional centers and all providers are reminded that Welfare and Institutions Code section [4641.5](#) requires use of the e-billing system. Regional centers must use this opportunity to cease the use of paper or other billing outside of that system.

Service Provider Engagement:

Service providers that do not sign the SAF will be considered noncompliant and subject to potential termination under California Code of Regulations Title 17 section 54370 (c). Regional centers should continue outreach efforts to impacted providers to gather the SAF and/or Provider Directory validation. On a weekly basis, regional centers must report progress on the SAF and collect the needed information from service providers who are active and not loaded in the Provider Directory (Attachment B). The Department's Provider Directory support team will continue to load service providers to the Provider Directory weekly and updated lists can be found on the Department's dedicated provider directory page: <https://www.dds.ca.gov/initiatives/provider-directory/>.

Timeline of Events:

Activity:	Deadline:
Deadline to submit SAF and Provider Directory activities	May 30, 2025
Updated QIP Ineligible List	Before June 20, 2025
Late SAF or Provider Directory activities	June 1-30, 2025
Billing Suspension	July 1, 2025

Providers, individuals, and/or their families should contact their regional center with any questions. Questions from regional centers may be directed to ratesquestions@dds.ca.gov.

Sincerely,

Original Signed by:

DANA SIMON
 Deputy Director
 Waiver and Rates Division

Latest DDS Directive June 20, 2025

In response to the ICE raids and the fear and uncertainty in the community, a DDS Directive Letter was shared on June 20 2025, titled “D-2025-Case Management-009 Operational and Service Provision Flexibilities.”

- **The directive follows the Department’s June 2025 Message to the Community and provides guidance for regional centers to continue services and protections for individuals and families affected by fear of family separation, including direction and flexibility for regional centers and service providers in supporting individuals when circumstances may result in individuals needing or choosing to remain at home.**
- **The directive is based on individual cases and only for those individuals who are directly impacted by the ICE raids.**
- **The directive for regional centers includes updating the IPP with identified needs, remote IPP meetings if needed, and provision of temporary housing, food, or transportation needs identified by the planning team.**
- **For regional centers and service providers the use of remote services is allowed only for those directly impacted by the ICE raids.**

Latest DDS Directive June 20, 2025

The **Remote services** provided during and after the COVID-19 pandemic have maintained service access and continuity and often have an important role in protecting an individual's welfare.

Regional centers therefore are reminded that the Department's March 6, 2025 directive, [D-2025-Community Services Division-003](#), **remains in effect through December 31, 2026**, for the services listed below, and should be offered proactively when an individual is impacted and chooses or needs to remain at home. **Coordinated Family Support Services also may be provided remotely through December 31, 2026.**

- o Day programs
 - o Look-a-like day programs
 - o Independent living services
 - o Behavioral therapy services
 - o Clinical assessment activities for Lanterman Act eligibility
-
- If remote service are being requested by the individual, the SC will confirm with the individual/family, will discuss with their Manager and update the IPP to reflect the change to remote services.
 - Funding of the services will continue to be billed as normal if an individual participates in the service.

Latest DDS Directive June 20, 2025

Regional centers and service providers are legally required to protect the information of all clients who receive services. Information may be shared only when written authorization is obtained from the clients or their authorized or legal representative(s), a federal or state law requires that information to be disclosed, or under the limited circumstances listed in the Department's Notice of Privacy Practices: DS-5310 Consumer Notice of Privacy Practices 20230905.docx. Regional centers and service providers may review information about privacy rights and the laws in the Privacy Protections Fact Sheet and the Privacy Bulletin shared in the Department's newsletter.

- Prior to granting access, regional centers and service providers first must ask the requesting party for their name, agency or organization, identification (e.g., badge number or business card)
- Purpose of the request for access, and any document or information the requesting party claims entitles them to access.
- Regional centers and service providers must obtain legal review before granting access in response to any non-routine requests.
- If a service provider does not have access to legal counsel, management of the service provider must review the request for access before granting access.

INFORMATION AND RESOURCES

ABOUT DAY PROGRAMS:

<https://www.dds.ca.gov/wp-content/uploads/2024/02/Rate-Reform-Highlights-Issue-1-Feb.-2024.pdf>

ABOUT WAGES AND RATIOS BY REGIONAL CENTER BY SERVICE CODE/RATE MODEL TYPE:

<https://www.dds.ca.gov/rc/vendor-provider/rate-study-implementation/direct-care-staff-benchmark-rate-dashboard/>

FAQ

<https://www.dds.ca.gov/rc/vendor-provider/rate-study-implementation/rate-model-implementation-frequently-asked-questions/>





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Q & A

