



Vendor Information

Presented by:

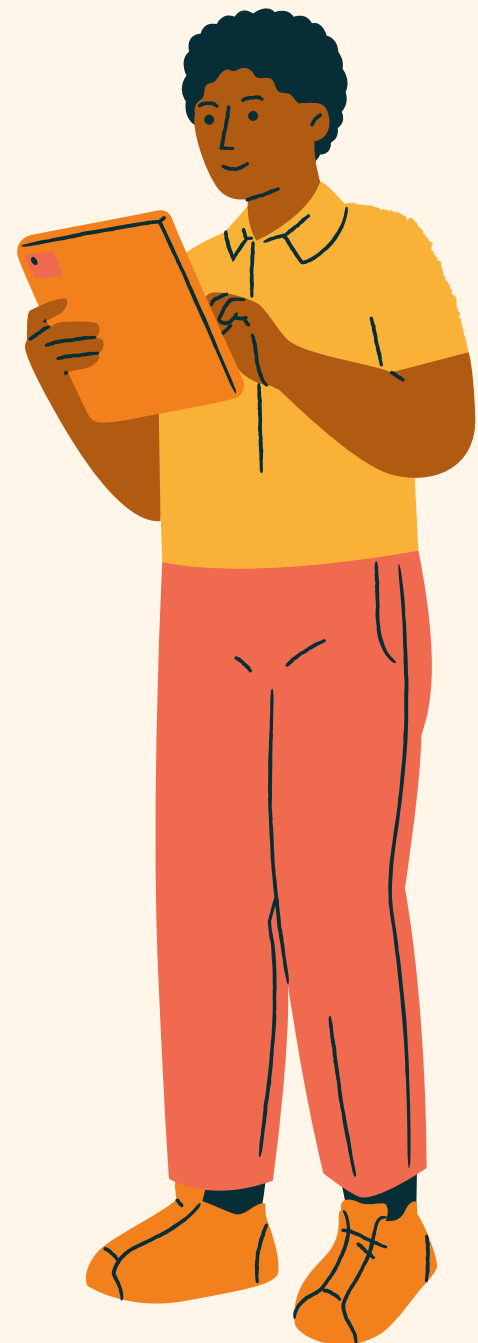
Evelyn Galindo- Resource Developer Manager,
Brittany Fair - Quality Assurance Manager, &
Friends

Vendor Advisory Committee
July 8, 2026



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

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Insurance



South Central Los Angeles Regional Center (SCLARC)
BOARD POLICY

Policy Title: Service Provider Insurance Policy

Policy Number: INS2023

Date Approved: 11/14/2023

BOARD COMMITTEE RESPONSIBLE FOR THIS POLICY:

The Executive Committee

PURPOSE:

The purpose of the Service Provider Insurance Policy is to protect both the interests of the center's consumers and their families to ensure a safe and healthy environment to all individuals with a developmental disability that are provided services by a vendor or service provider. The Service Provider Insurance Policy establishes the minimum insurance requirements for all service providers utilized by the center to serve consumers.

RESPONSIBILITY:

The Community Services & Family Support Department shall have the overall responsibility to monitor compliance with the Service Provider Insurance Policy. All service providers shall ensure that they comply with the Service Provider Insurance Policy as outlined below.

POLICY:

This policy applies to all service providers that provide direct services and supports as defined by Welfare & Institutions Code (WIC), section 4512(b), have access to consumer assets, transport consumers, or have hired one (1) or more employees.

A. All service providers shall obtain and maintain insurance coverage at the level established by the regional center to which the services are provided.

B. At minimum, all service providers shall obtain and maintain General Liability insurance with at least a \$1 million limit of liability per occurrence, and name SCLARC as "additional insured."

C. All service providers who have hired one (1) or more employees shall maintain Worker's Compensation insurance for their employees.

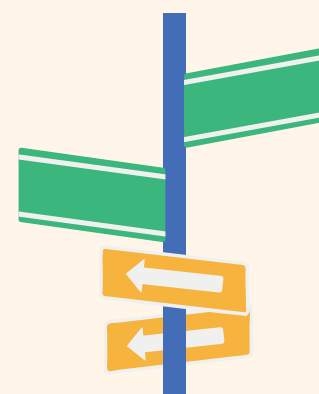
D. At minimum, all service providers that provide direct care services and support shall maintain Professional Liability insurance with at least a \$1,000,000 limit of liability per claim and name SCLARC as "additional insured."

E. All service providers that provide direct care services and supports shall maintain Abuse & Molestation Liability insurance with at least a \$1,000,000 limit of liability, and name SCLARC as "additional insured."

F. All service providers that have access to consumer assets shall maintain Bond insurance that provides sufficient coverage for the amount of the consumer's assets that the service provider has control over.

G. All service providers that own or use vehicles in the course of their operations shall maintain Auto insurance that complies with the state of California's financial responsibility law(s).

SCLARC Board
Approved Policy
requires service
providers to carry
insurance.



Submitting Insurance

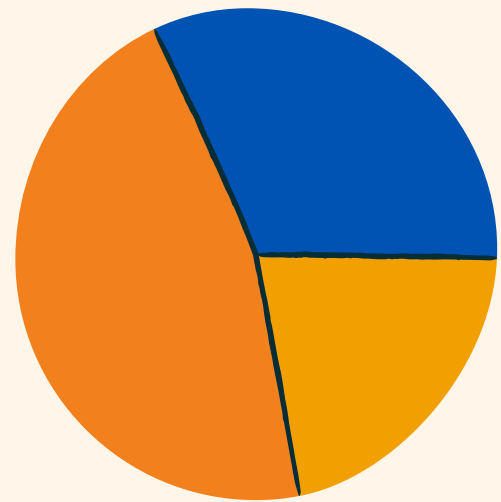
COI

SCLARC will not accept providers' COI.

The COI must be sent to
gsc.coir.sclarc@ajg.com
or
call (833)-862-8432

Compliance

As of 07/01/2026
Compliant: 338 (includes
waived issues such as
accepting a higher
deductible)
Non-Compliant: 238
Expired: 177



*** Notification letters are being sent out to providers without COI and/or expired COI





SCLARC Insurance Criteria and Requirements **Updated 5/26/2026**

Submitting Insurance Certificates

Gallagher Verify assists SCLARC with the collection, processing and tracking of insurance certificates. This system will verify insurance compliance according to SCLARC requirements, SCLARC Board Policy, your payment agreement, contract and/or rate letter contract. All certificates of insurance (COIs) and any related endorsements **should be e-mailed directly to GSC.COIR.SCLARC@AJG.COM for processing.** Please **do not** send e-mail or hard copy versions directly to SCLARC.

Type of Liability Insurance Required

All vendors, regardless of the type of service provided, must maintain **general liability, professional liability, and abuse and molestation insurance**. Each policy provides a different type of coverage, so you **must have all three to be fully insured**. All required endorsements must also appear on each individual policy.

Claims-Made vs. Per Occurrence Type of Insurance

You are required to have per occurrence commercial coverage. If unable to obtain "occurrence" please provide you insurance broker's marketing list and results showing the attempt was made to obtain "occurrence" and why it is unavailable. If you have per claims-made coverage and your current policy must be current and has not expired.

Per claim vs per occurrence: If the vendor currently has occurrence-based coverage and is now renewing with claims made, no additional action is required.

Endorsements

SCLARC is to be **named as additional insured on a primary and non-contributing basis, with a waiver of subrogation**. This wording must be printed on the insurance certificate and having the endorsement number and edition date added to the certificates along with primary, non-contributing and waiver of subrogation language. Specific regional center contact information must also be stated on the policy. Please have the insurance company write on the endorsement documents:

Cherylle Mallinson, Director CSFS CherylleM@sclarc.org and
Kyla Lee, Chief Operations Officer Kylal@sclarc.org
South Central Los Angeles Regional Center
2500 S. Western Ave
Los Angeles, CA 90018

Type of Auto Liability Required:

- When the vendor is the only person driving the vehicle (no individuals serve by SCLARC):** If your personal insurance policy does not have an exclusion for business operations, then your **Personal insurance policy** is adequate coverage.
- When a company vehicle is used:** If you own or lease the vehicles used in your business and your employees only transport consumers in company owned/leased vehicles, then you will need to have owned auto-only coverage.
- When the employees of a company transport consumers in their personal vehicles:** If you do not own the vehicles used in your company business and your employees transport consumers in their personal vehicles, then you will need hired autos and non-owned autos coverage.

Please note additional insurance requirements:

All certificates must be accompanied by insurance company-issued endorsements naming RC as additional insured on a primary, non-contributing basis with a waiver of subrogation for liability arising out of the named insured operations.

The vendor must endeavor to provide "occurrence" language but if not obtainable "claims made" will be accepted for professional liability and sexual abuse and molestation only.

All vendors fall under Risk Profile A unless written approval is obtained from the Director of Community Services.

General Liability (including Automobile Liability) Checklist:

- \$1 million per occurrence/ \$2 million annual aggregate
- A combined single limit of \$1 million for any purchased auto liability coverage.
- All vendor locations to be covered on the policy
- On-going operations coverage.
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives;
- Policy to be written as Commercial General Liability Policy (Homeowner's policies are not acceptable);
- SCLARC to be named as additional insured with a copy of endorsement naming them as additionally insured on the general liability policy of the vendor.

Employee Theft of Client Property Checklist:

- Surety Bond required for Supported Living Services (SLS); and
- Highly Recommended to all service types who have access to client personal effects
- At minimum \$5000 coverage

Sexual Abuse & Molestation (SAM) Liability Checklist:

- \$1 million per abusive conduct/ \$2 million annual aggregate
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives
- Policy to be written as Commercial General Liability Policy (Homeowner's policies are not acceptable);
- Professional Liability and Abuse and Molestation is commonly written on a claim made trigger of coverage and with the exception of mostly Philadelphia Insurance Company carriers are not offering anything other than claims made.
 - Most of the vendors will not be acceptable to Philadelphia Insurance Company who has basically pulled out of the California and specifically Southern California market for professional liability, abuse and molestation as standalones and almost completely from the market the vendors inhabit.
- SCLARC to be named as additional insured, on a primary and noncontributing basis with a waiver of subrogation; with a copy of endorsement naming them as additional insured.

Professional Liability Checklist:

- \$1 million each Professional Incident Limit/ \$2 million annual aggregate.
- Coverage to include all employees, directors & officers, volunteers, and independent contractors
- SCLARC to be named as additional insured with a copy of endorsement naming SCLARC as additional insured on vendor's policy.

Vendor Name: _____ Vendor Number: _____

Vendor Authorized Signature: _____

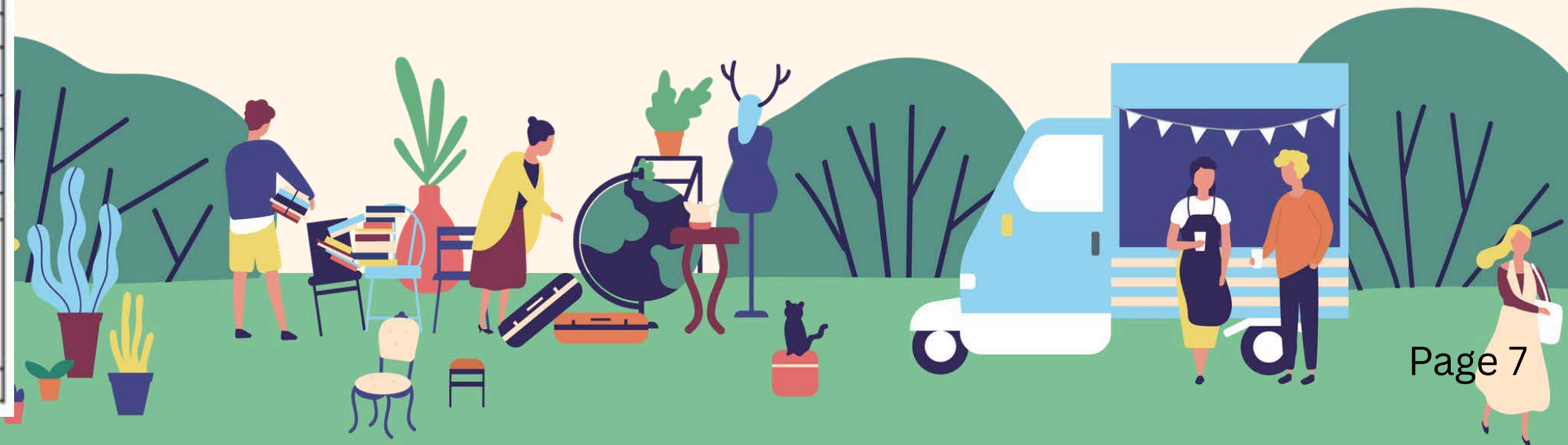
Date: _____

RISK PROFILE A

Covering Services Codes: 006, 008, 015, 017, 020, 026, 028, 029, 034, 051, 057, 058, 062, 072, 073, 074, 076, 077, 083, 084, 089, 090, 091, 093, 094, 096, 097, 099, 101, 102, 104, 106, 107, 108, 109, 110, 111, 113, 114, 116, 117, 163, 400, 405, 415, 420, 425, 455, 456, 457, 458, 459, 460, 465, 470, 475, 490, 491, 520, 525, 531, 532, 533, 605, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670 672, 674, 676, 678, 680, 691, 692, 693, 694, 702, 706, 707, 710, 715, 720, 741, 742, 743, 744, 745, 760, 772, 773, 775, 780, 785, 790, 793, 800, 805, 810, 850, 851, 854, 855, 856, 860, 862, 864, 868, 869, 875, 883, 885, 890, 891, 892, 893, 896, 899, 900, 901, 902, 903, 904, 905, 910, 915, 920, 925, 930, 935, 940, 950, 952, 954, 956 and 999. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	\$1,000,000
	All Owned Autos	
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylie Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@aig.com
	Additional Insured Entities	South Central Los Angeles Regional Center

Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)	\$5,000
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	



RISK PROFILE B

Covering Services Codes: 17, 056, 93, 880, 882, 905, 910, 915, and 920. Codes for guidance only; profile assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	\$1,000,000
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@aig.com
	Additional Insured Entities	South Central Los Angeles Regional Center
	Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS) \$5,000
	Workers' Compensation & Employers Liability	Workers Compensation applies per statute
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000

RISK PROFILE C

Covering Services Codes: 001, 008, 009, 021, 022, 042, 089, 094, 100, 101, 104, 105, 112, 315, 317, 410, 525, 610, 627 655, 660, 700,725, 730, 735, 750, 755, 760, 765, 850, 851, and 895. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@aig.com
	Additional Insured Entities	South Central Los Angeles Regional Center
	Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS) \$5,000
	Workers' Compensation & Employers Liability	Workers Compensation applies per statute
	EL Each Accident Limit	\$1,000,000
	EL Each Employee Limit	\$1,000,000
	EL Disease – Policy Limit	\$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

RISK PROFILE D

Covering Service Codes: 17, 034, 056, 114, 116, 117, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670, 672, 674, 676, 678, 680, 691, 692, 693, 694, 706, 707, 715, 720, 741, 742, 743, 744, 745, 772, 773, 775, 780, 785, 790, 793, 800, 810, 856, 860, 864, and 890. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	\$1,000,000
	Abuse and Molestation Aggregate Limit	\$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Auto Liability	Personal Auto Liability (with no exception for business use)	
General Liability	Each Occurrence Limit GL	\$1,000,000
	General Aggregate Limit	\$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Professional Liability	Each Occurrence Limit PL	\$1,000,000
	Aggregate Limit PL	\$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
Employee Theft and/or Security Bond	Limit (highly recommended for all and a requirement for SLS)	\$5,000

SCLARC will not accept providers' COI.

The COI must be sent to
gsc.coir.sclarc@ajg.com
or
call (833)-862-8432



June 9, 2026

Vendor Name
Vendor Address
Vendor Address
Vendor Email Address
Vendor Phone

RE: Notice of Insurance Compliance Deficiency and Immediate Demand for Cure

To the Authorized Representative of the Service Provider:

This correspondence serves as South Central Los Angeles Regional Center's (SCLARC) formal notice that your organization is in default of mandatory insurance compliance requirements applicable to service providers, as set forth in **Attachment 1** and previously reviewed during SCLARC's informational session on May 26, 2026.

SCLARC has not received a response, or has not received sufficient documentation to establish compliance, despite prior notice and opportunity to cure. This letter therefore constitutes SCLARC's formal demand for immediate cure of the deficiencies described below.

Your agreement with SCLARC is presently in material noncompliance with SCLARC Board Policy (**Attachment 2**) and California Code of Regulations, Title 17, section 54370(b)(1). Specifically, your organization has failed to provide documentation demonstrating full compliance with SCLARC's insurance requirements, including proof that SCLARC has been named as an additional insured.

If SCLARC does not receive sufficient documentation establishing full compliance **by July 10, 2026**, SCLARC will place the above-referenced vendor number and service code on Do Not Refer (DNR) status, effective immediately and without further notice. DNR status means SCLARC may suspend new referrals and take related administrative action under the applicable contract and policy requirements.

- Submit the insurance documentation identified in **Attachment 1**, including written confirmation that SCLARC has been added as an additional insured.
- Deliver the required documentation to both SCLARC (vendorhelp@sclarc.org) and Gallagher Verify (GSC.COIR.SCLARC@ajq.com) on or before **July 10, 2026**.
- Incomplete, deficient, or untimely submissions will not satisfy this demand and may result in the enforcement action described in this notice.

SCLARC expects your full and immediate cooperation in resolving this matter within the timeframe set forth above.

Respectfully,

Cherylle Mallinson
Director, Community Services & Family Support Services

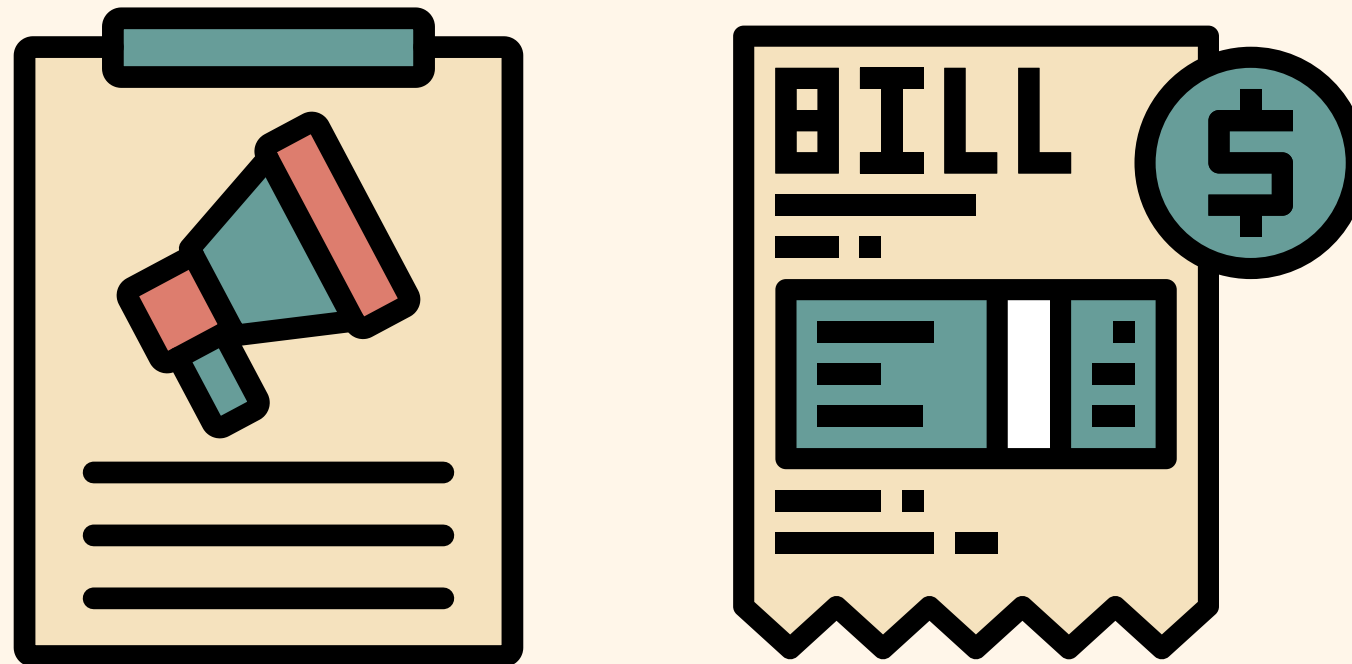
cc: Executive Leadership Distribution
Dexter A. Henderson, Executive Director
Kyla Lee, Chief Financial Officer
Jesse Rocha, Director of Consumer & Support Services (Adults)
Jenice Turner, Director of Consumer & Support Services (Children)
Cesar Garcia, Director of Clinical Services



Service Type Information (STI)



DAY PROGRAM UPDATES FOR LENGTH OF DAY & CORRESPONDING BILLING





June 16, 2026

D-2026-Rate Reform-004

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DAY PROGRAM: UPDATES FOR LENGTH OF DAY AND
CORRESPONDING BILLING

As part of rate reform [implementation](#), this letter provides new billing guidance for Day Programs (service codes 531, 532, and 533). This guidance supersedes the billing information provided in [D-2024 Rate Reform-008](#) as of the dates provided below.

Beginning July 1, 2026, rate models and rates for day services provided in hourly increments between four hours and eight hours per day will be posted on the Department website [here](#). Regional centers then must work with day program providers to confirm the correct rate model based on the number of hours of service (excluding transportation) provided to individuals per the program design. Regional centers will have through December 31, 2026 to transition existing day program authorizations to the applicable daily rate.

Effective January 1, 2027, hourly billing units no longer will be permitted with the exception of day program services provided less than four hours per day. Programs providing services for less than four hours per day and programs that serve individuals who receive more than one service during the day, such as a combination of employment services and day program, will continue to bill hourly. Hours of service do not include hours individuals are not typically present.

Programs that provide a different increment length than an hour will bill to the nearest next hour rate model. If the program is at least 30 minutes longer than the previous hour, the next rate model would be billed (for example, a four and a half hour program will bill at the 5-hour rate). If less than 30 minutes longer than the previous hour, the lesser rate model would be billed (for example, a four and a quarter hour program will bill at the 4-hour rate). Current vendors wishing to modify their program designs to increase the number of service hours provided require prior regional center approval.

Individuals requiring authorizations for Remote Day Services will use Day Program-service code 531. Specialized programs (Behavioral Day Program, service code 532, and Medical Day Program, service code 533) are intended to support in-person specialized needs and cannot be used as an ongoing, remote routine day service.

Authorizations and billing should reflect the number of hours an individual is regularly scheduled to attend the program. For example, an individual who attends a non-specialized (service code 531) day program four hours of the day with a staffing ratio of 1:3 will be authorized using subcode 3X4. Billing does not change for occasional late arrivals or early departures. Attachment A provides all billing subcodes for all three service codes covered by this directive.

This letter must be shared with regional center employees and providers of these services. If providers have questions regarding this letter, they should contact their regional center. Questions from regional centers should be directed to ratesquestions@dds.ca.gov.

Sincerely,

Original Signed by:

DANA SIMON
Deputy Director
Waiver and Rates Division

Attachment

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

Date: MM/DD/YYYY

Vendor Name: [Insert Vendor Name]

Program Name: [Insert Program Name]

Address: [Insert Address]

Vendor Email: [Insert Email Address]

RE: DAY PROGRAM UPDATES FOR LENGTH OF DAY AND CORRESPONDING BILLING

As part of the rate reform implementation, this letter provides updated billing guidance for Day Programs (service codes 531, 532, and 533). This guidance supersedes the billing information previously issued in the Department of Developmental Services (DDS) directive dated December 9, 2024: [DDS Directive Link](#).

Beginning July 1, 2026, rate models and rates for day services provided in hourly increments between four (4) and eight (8) hours per day will be posted on the DDS website: [DDS Rate Models Link](#).

To ensure compliance with DDS directives, the South Central Los Angeles Regional Center (SCLARC) requires service providers to complete the following actions:

1. Acknowledgement Form Submission

Service providers must complete and sign the Acknowledgement Form by **August 30, 2026**, confirming the appropriate rate model based on service hours and the current approved program design. **The Day Program owner(s) must sign the Acknowledgement Form.** Please note, service hours do not include hours for **Transportation** and **Tailored Day Services** hours. Tailored Day Services hours are not considered additional hours to a program's design. Instead, they are included within the approved program design hours. Because hours approved for Tailored Day Services are for fewer days or fewer hours than those authorized in the approved design, they do not constitute additional hours beyond the standard program design.

2. SCLARC Technical Assistance Workshops

To support this transition, SCLARC will host scheduled, in-person technical assistance workshops to help providers complete the Acknowledgement Form and confirm the correct rate model and subcode based on service hours and program ratios.

The SCLARC Resource Development team will contact vendors directly to schedule specific workshop appointments.

Attendance is **highly encouraged but optional**. Because only the Day Program owner(s) may complete and sign the form, **an owner must attend if your agency participates in a workshop.**

Workshops will be held **by appointment only** in the **SCLARC Auditorium at 2500 S. Western Ave., Los Angeles, CA 90018.**

Appointments will be available on the following dates:

- July 30, 2026, from 9 AM to 5 PM
- July 31, 2026, from 9 AM to 5 PM
- August 20, 2026, from 9 AM to 5 PM
- August 21, 2026, from 9 AM to 5 PM

Preparation Requirements: If you attend, please review your current POS and program design in advance to identify your program's scheduled hours. Bringing a device or laptop is highly recommended so that you can work on your forms during your appointment.

If you have questions about your appointment or need to identify the assigned Resource Developer assisting with this process, please contact Resource Development at **ADD RD NAME AND EMAIL HERE.**

3. Change to Billing Practices

Effective **January 1, 2027**, hourly billing units will no longer be permitted, except for day program services provided for less than four (4) hours per day.

4. Exceptions for Hourly Billing

Programs that meet the following criteria will continue to bill hourly:

- Provide services for less than four (4) hours per day, or
- Serve individuals receiving multiple services in a single day (e.g., a combination of employment services and a day program).

Please note: Billable hours do not include time when individuals are not typically present.

To promote system stability and avoid overburdening staff during this transition, SCLARC will begin reviewing program design revision requests in **February 2027**, after transition activities are completed.

For your reference, the new DDS directives for Day Programs and the subcode table are attached.

Day Services (Service Code 531)

Hourly options

Select	Billing Unit	Staffing Ratio	Subcode
☐	Hour	1:2	200
☐	Hour	1:3	300
☐	Hour	1:4	400
☐	Hour	1:5	500
☐	Hour	1:6	600
☐	Hour	1:7	700
☐	Hour	1:8	800
☐	Hour	1:9	900
☐	Hour	1:10	Z00

Daily rate options

Staffing Ratio	4 Hour Day	5 Hour Day	6 Hour Day	7 Hour Day	8 Hour Day	Notes
1:2	☐ 2X4	☐ 2X5	☐ 2X6	☐ 2X7	☐ 2X8	
1:3	☐ 3X4	☐ 3X5	☐ 3X6	☐ 3X7	☐ 3X8	
1:4	☐ 4X4	☐ 4X5	☐ 4X6	☐ 4X7	☐ 4X8	
1:5	☐ 5X4	☐ 5X5	☐ 5X6	☐ 5X7	☐ 5X8	
1:6	☐ 6X4	☐ 6X5	☐ 6X6	☐ 6X7	☐ 6X8	
1:7	☐ 7X4	☐ 7X5	☐ 7X6	☐ 7X7	☐ 7X8	
1:8	☐ 8X4	☐ 8X5	☐ 8X6	☐ 8X7	☐ 8X8	
1:9	☐ 9X4	☐ 9X5	☐ 9X6	☐ 9X7	☐ 9X8	
1:10	☐ ZX4	☐ ZX5	☐ ZX6	☐ ZX7	☐ ZX8	

Behavioral Day Services (Service Code 532)

Hourly options

Select	Billing Unit	Staffing Ratio	Subcode
☐	Hour	1:2	200
☐	Hour	1:3	300

Daily rate options

Staffing Ratio	4 Hour Day	5 Hour Day	6 Hour Day	7 Hour Day	8 Hour Day	Notes
1:2	☐ 2X4	☐ 2X5	☐ 2X6	☐ 2X7	☐ 2X8	
1:3	☐ 3X4	☐ 3X5	☐ 3X6	☐ 3X7	☐ 3X8	

Medical Day Services (Service Code 533)

Hourly options

Select	Billing Unit	Staffing Ratio	Subcode
☐	Hour	1:2	200
☐	Hour	1:3	300

Daily rate options

Staffing Ratio	4 Hour Day	5 Hour Day	6 Hour Day	7 Hour Day	8 Hour Day	Notes
1:2	☐ 2X4	☐ 2X5	☐ 2X6	☐ 2X7	☐ 2X8	
1:3	☐ 3X4	☐ 3X5	☐ 3X6	☐ 3X7	☐ 3X8	

STI: Day Service New Billing Directives Meeting



INFORMATIONAL MEETING

WEDNESDAY, JULY 29TH

10AM – 11AM

DAY PROGRAM

SERVICE ACKNOWLEDGEMENT

WORKSHOPS

MEETING ID: 165 972 1074

PASSCODE: 141597

ZOOMGOV LINK: <https://www.zoomgov.com/j/1659721074?pwd=b7SUIhbuST72mYq7buTCro1mUjpxD.1>

IN-PERSON WORKSHOP DATES:

7/30, 7/31, 8/20, 8/21

UPCOMING REQUESTS: AUDIT DOCUMENTATION TRAININGS

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
- Financial Audits / Reviews Fiscal Year 2024-2025 - ACRE Training 5/11 – 5/15	- Biennial Audit - Open Registration Residential Service Providers Training (RSOT) - Compassion @ Work Training 6/4 – 6/5 - DSP Documentation Training & Support 6/16, 6/18 - ACRE Certificate Supplemental Training 6/24	- RSOT Classes Begin - DSP Documentation Training & Support 7/14, 7/16 - Informational Meeting – Day Program Updates 7/29 - Compassion @ Work Training 7/30 - In-Person Workshop: Day Program Updates - Service Acknowledgement 7/30, 7/31	- Providers Leadership Summit 8/4, 8/6 - 8/7 - Compassion @ Work Training 8/6, 8/13, 8/20, 8/27 - ACRE Certificate Supplemental Training 8/5 - In-Person Workshop: Day Program Updates - Service Acknowledgement 8/20, 8/21	Compassion @ Work Training 9/15, 9/22, 9/29	- SLS Provider Training 10/22 @ 1:30PM - Non-Residential Provider Training - Compassion @ Work Training 10/13



IN – PERSON WORKSHOP

FOR DAY PROGRAM SERVICE ACKNOWLEDGEMENT

DAY PROGRAM

OPTIONAL TECHNICAL ASSISTANCE TO HELP SERVICE PROVIDERS ACCURATELY COMPLETE THE ACKNOWLEDGEMENT FORM AND CONFIRM THE CORRECT RATE MODEL AND SUBCODES

BE PREPARED

1. REVIEW CURRENT POS AND PROGRAM DESIGN
2. COPY OF PROGRAM DESIGN AMMENDMENT IF APPLICABLE
3. DEVICE / LAPTOP TO COMPLETE FORMS

APPOINTMENT ONLY

WORKSHOP DATES:

THURSDAY, JULY 30 | 9AM-5PM

FRIDAY, JULY 31 | 9AM-5PM

THURSDAY, AUGUST 20 | 9AM-5PM

FRIDAY, AUGUST 21 | 9AM-5PM

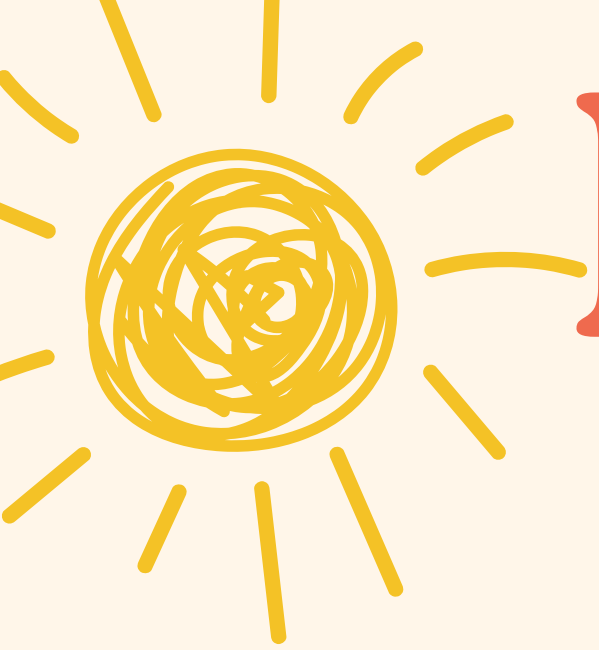
SCLARC - AUDITORIUM
2500 S. WESTERN AVENUE
LOS ANGELES, CA 90018

RESOURCE DEVELOPER WILL REACH OUT TO SCHEDULE APPOINTMENT

SUBMISSION / COMPLETION DEADLINE:

AUGUST 30, 2026





Department



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

of

Children

Services



Jenice Turner, Director of Children Services



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

Scan QR code to register:



SCAN ME
bit.ly/4uF29Do

PARTICIPANTS WILL RECEIVE:

CERTIFICATE OF COMPLETION
ISSUED BY THE LEARNING
COMMUNITY AND
CEU CERTIFICATE ISSUED BY SCLARC



TRAINING FROM CERTIFIED PCT
TRAINERS WITH REGIONAL
CENTER EXPERIENCE



INVITATIONS TO FUTURE PCT
SKILLS-BUILDING WORKSHOPS



*Limited to 2 attendees per
agency due to limited space*
Last day to register
July 15, 2026



IF YOU HAVE ANY
QUESTIONS CONTACT: | BERLINR@SCLARC.ORG | (213)519-9357

PERSON CENTERED THINKING

- FOUR DAY IN-PERSON TRAINING:**
- **MONDAY, JULY 20, 2026**
 - **WEDNESDAY, JULY 22, 2026**
 - **MONDAY, JULY 27, 2026**
 - **WEDNESDAY, JULY 29, 2026**
- 8:30AM TO 12:30PM**

**REGISTRATION OPEN FOR
VENDORS, PROVIDERS &
DSP STAFF**



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

Person-Centered Thinking training is an
overview and training on how to use
Person-Centered practices in the actual
planning process.

About this event:

- The sessions will be held from 8:30am to 12:30pm on July 20th, 22nd, 27th, and 29th of 2026.
- All sessions are conducted in-person.
- **Must provide proof of being a SCLARC vendor.**
- **In order to be accredited, the same attendee must attend all four-training sessions.**

This program will include:

- Learning and practicing the phases of Person-Centered Planning including Pre-planning, Discovery, Positive Change, Outcomes and Actions, and a Support Sequence.
- Developing a Person-Centered description and creating a Person-Centered Plan.

What you will learn:

- Person-Centered approaches in planning.
- Ways to gather meaningful information through a series of conversations.
- An overview of how to create a one-page profile as the beginning of a person-centered plan.
- How to turn ideas into action steps.
- Ways of organizing a plan summary and how to follow up and review progress.
- Tips for facilitating the planning process.



Self-Determination Local Advisory Committee



The Self-Determination Local Advisory Committee is a volunteer advisory group that provides guidance and recommendations regarding the implementation of the Self-Determination Program at SCLARC. Meetings of the Self-Determination Local Advisory Committee are open to the public and offer an opportunity to learn more about the Self-Determination program.

Next Meetings:

January 14, 2026

March 11, 2026

May 13, 2026

July 8, 2026

September 9, 2026

November 11, 2026



When: Bi-Monthly



Where: Zoom



Time: 6:00pm - 8:00pm



[CLICK HERE](#)

We are passionate about meeting the needs of our stakeholders, families, employees, vendors and community. Contact Us to learn more!



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Connecting with SCLARC

*(Contacting Your Service Coordinator, Information On Services,
Meetings, Trainings, and Events)*

2500 S. Western Avenue
Los Angeles, CA 90018

213-744-7000
www.sclarc.org

12226 Garfield Ave.
South Gate, CA 90280

Summary of Contents

Voicemail and Email Policy

Case Management Help Team

Self Determination Team

Family Portal App

IPP Survey

New Parent Orientation

SCLARC's Website

- Contact Form
- SCLARC at a Glance
- Community Calendar
- Transparency Portal

SCLARC's Social Media and Newsletter

Voicemail and Email Policy

- Please allow up to two hours for a response to urgent matters and up to two business days for non-urgent matters.
- Supervisor phone numbers and email contact information are included in staff voicemail greetings and email signatures.
- For staff who are on a leave of absence or no longer with the agency, voicemail and email messages are monitored in accordance with the policy above by a unit representative.



South Central Los Angeles Regional Center
for persons with developmental disabilities, Inc.

Case Management Help Team



If you are unable to connect with your Service Coordinator, please reach out to the Case Management Help Team for assistance.



The Case Management Help Team can be reached at CMHelp@sclarc.org or 833-725-2721.



The Case Management Help Team is available, Monday-Friday, excluding agency holidays, from 8:30am-5:00pm.

Self Determination Team



- To start the process for transition into the Self Determination Program please contact your Service Coordinator.
- If you are receiving services under the Self Determination Program and need assistance with a case matter, please contact your Service Coordinator.
- For general questions about the Self Determination Program, Orientation, Meetings, Trainings, or to join the mailing list, please email the Self Determination Team at SelfDetermination@sclarc.org.





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Family Portal App

- The Family Portal App provides the following information:
 - Service Coordinator and Program Manager phone number and email.
 - Option to send a message from the app to the Service Coordinator or Program Manager.
 - Access to the Individual Program Plan (IPP).
 - Access to the list of authorized services that the individual is receiving from the regional center.
 - Notices and information for upcoming meetings, trainings and events, both SCLARC and Community sponsored.
- Contact your Service Coordinator or the Case Management Help Team at CMHelp@sclarc.org or 833-725-2721 to sign up for the Family Portal App.

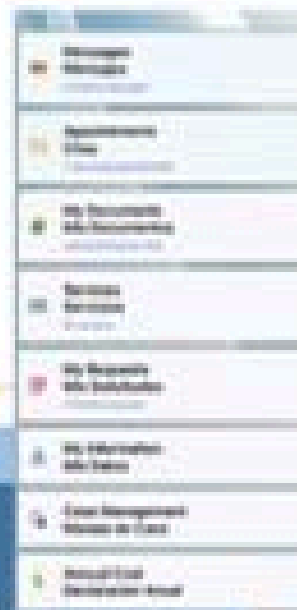


SCLARC's Family Portal App

Download SCLARC's New Family Portal App today!

Things you can do with SCLARC's Family Portal App

- Access your case record
- Download and print your current IFSP/ IPP and Annual Cost Statement
- Review authorized services
- View your upcoming IFSP/ IPP appointments with your Service Coordinator
- Request to update your address, phone number, and contact information
- Direct message your Service Coordinator
- Receive alerts and messages from the Regional Center
- View your SC and their Manager Contact Information
- <https://sclarc.org/family-portal.php>



If you are interested in using SCLARC's new Family Portal App contact your Service Coordinator.

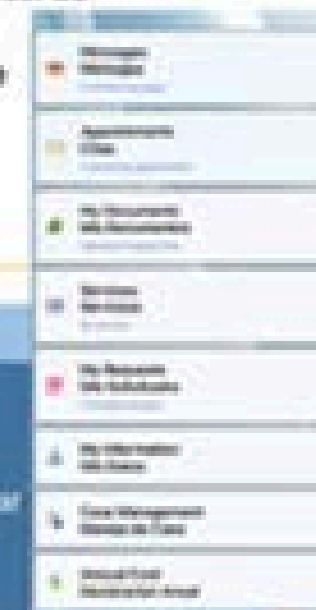
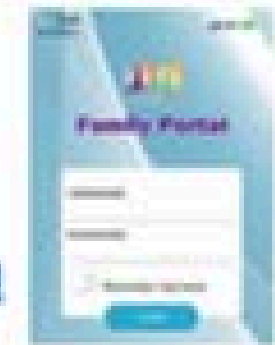


Aplicación del Portal Familiar de SCLARC

¡Descargue hoy mismo la nueva aplicación del portal familiar de SCLARC!

Cosas que puede hacer con la aplicación del Portal Familiar de SCLARC

- Acceso a su expediente de caso
- Descargue e imprima su IFSP/ IPP actual y su Declaración de costos anuales
- Revisar los servicios autorizados
- Vea sus próximas citas programadas de IFSP/IPP con su Coordinador de Servicios
- Solicite actualizar su dirección, número de teléfono e información de contacto
- Envíe un mensaje directo a su Coordinador(a) de Servicios
- Recibir alertas y mensajes del Centro Regional
- Ver la información de contacto de su SC y la de su supervisor(a)
- <https://sclarc.org/family-portal.php>



Si está interesado en obtener la nueva aplicación del Portal Familiar de SCLARC, comuníquese con su Coordinador(a) de Servicios.

Share Your Voice

Individual Program Plan (IPP) Survey

- The Individual Program Plan (IPP) Survey is a tool provided by the California Department of Developmental Services (DDS) to gather feedback and improve the IPP process.
- The survey is available upon completion of each IPP meeting.
- Survey answers will only be read by DDS.
- Your name is not required to complete the survey so you can be open and direct with your answers.



Ways to complete the survey:

- At the bottom of the Individual Program Plan Agreement and Signature Form - **Scan this QR code to take the survey.**

How to use the QR code and take the survey:

1. Open the camera app on your cell phone or tablet.
2. Hold your camera over the square QR code. Be sure you can see the QR code on the screen.
3. A link to the survey will pop up on your screen. Tap the link to open the survey.
4. Pick the answer that best matches what happened during your IPP meeting.
5. Press the “Done” button when you are finished.

Other ways to obtain a copy of the survey:

- DDS can **send you a paper copy in the mail.** You can call them at 833-421-0061 and press option 1 to make the request.
- You can also **email DDS at IPPSurvey@dds.ca.gov to request the survey.**



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

New Parent Orientation

- New Parent Orientation sessions are held monthly in a hybrid format, in-person and via zoom, in Spanish and English with interpretation services available.
- The following information is shared during the sessions:
 - Service Coordinator and Program Manager contact information
 - Overview of the regional center system and services
 - Individual Program Plan Process
 - Self Determination Program
 - Generic Services
 - Family Portal App
- For information on the New Parent Orientation, please reach out to your Service Coordinator or Case Management Help Team, CMHelp@sclarc.org or 833-725-2721.



South Central Los Angeles
Regional Center

for persons with developmental disabilities, Inc.

NEW PARENT ORIENTATION

New parents are required to attend an orientation to learn more about Regional Center systems and the partnership you will have with SCLARC staff.
Existing parents are welcomed to attend.

English Orientation
1st Tuesday of the Month
10:00 am - 12:00 pm

Scan QR code below to register your preferred orientation date.



bit.ly/NPO2026
New Parent Orientations are held via Zoom and in-person at our South LA location & South Gate.

Connect with us!
Like us on Facebook!
@SCLARC
Follow us on Instagram!
@south_central_la_rc

Orientation Dates & Locations

- January 6, 2026 - LA Office
- February 3, 2026 - South Gate
- March 3, 2026 - LA Office
- April 7, 2026 - South Gate
- May 5, 2026 - LA Office
- June 2, 2026 - South Gate
- July 7, 2026 - LA Office
- August 4, 2026 - South Gate
- September 1, 2026 - LA Office
- October 6, 2026 - South Gate
- November 3, 2026 - LA Office
- December 1, 2026 - South Gate

Please check in with receptionist upon arrival.
If you have not attended an orientation, please register for one of the upcoming sessions above, by scanning QR code.

Main Office: 2500 South Western Avenue, Los Angeles, CA 90018
South Gate Office: 12336 Garfield Avenue, South Gate, CA 90380

QUESTIONS OR MORE INFORMATION ON THE DETAILS OF THE UPCOMING ORIENTATIONS, EMAIL: NewParentOrientation@SCLARC.ORG OR CALL 1-855-725-3721



South Central Los Angeles
Regional Center

for persons with developmental disabilities, Inc.

ORIENTACION DE NUEVOS PADRES

Se requiere que los nuevos padres asistan a una orientación para obtener más información sobre el sistema del Centro Regional y la asociación que tendrá con el personal de SCLARC.
"Los padres que ya son parte del Centro Regional también son bienvenidos y pueden asistir."

Orientación en Español
3er Martes del Mes
10:00 am - 12:00 pm

Escanee el código QR o contáctenos para registrar su fecha de orientación preferida.



bit.ly/ONP2026
Las orientaciones para nuevos padres se llevan a cabo por Zoom y en persona en nuestra ubicación del sur centro de los Los Angeles y South Gate.

¡Conéctate con nosotros!
¡Síguenos en Facebook!
@SCLARC
¡Síguenos en Instagram!
@south_central_la_rc

Fechas Y Ubicación

- 10 de Enero 2026 - South Gate
- 17 de Febrero 2026 - Oficina Principal
- 17 de Marzo 2026 - South Gate
- 21 de Abril 2026 - Oficina Principal
- 19 de Mayo 2026 - South Gate
- 16 de Junio 2026 - Oficina Principal
- 21 de Julio 2026 - South Gate
- 18 de Agosto 2026 - Oficina Principal
- 15 de Septiembre 2026 - South Gate
- 10 de Octubre 2026 - Oficina Principal
- 17 de Noviembre 2026 - South Gate
- 15 de Diciembre 2026 - Oficina Principal

Por favor, de registrarse con la recepciónista a la hora de su llegada.
Si no ha asistido a una orientación, por favor regístrese para una de las próximas sesiones, escaneando el código QR.

Oficina Principal: 2500 South Western Avenue, Los Angeles, CA 90018
Oficina de South Gate: 12336 Garfield Avenue, South Gate, CA 90380

¿PREGUNTAS O MÁS INFORMACIÓN SOBRE LOS DETALLES DE LAS PRÓXIMAS ORIENTACIONES, MANDÉ UN CORREO ELECTRÓNICO A: NewParentOrientation@SCLARC.ORG O LLAME AL 1-855-725-3721

SCLARC's Website

Connect With Your Service Coordinator

www.SCLARC.org

- If you are unable to reach your Service Coordinator, SCLARC Website Home Page has a contact form you can complete and submit for assistance.
- Upon submitting the contact form, someone will reach out to you for assistance.
 - Please allow up to two hours for a response to urgent matters and up to two business days for non-urgent matters.
- You may also reach out to the Case Management Help Team at CMHelp@sclarc.org or 833-725-2721.

SCLARC WEBSITE CONTACT FORM

www.SCLARC.org

I Need Help

Contact Us

By providing your contact information you agree to be contacted by phone call, text, and/or email during business hours

First Name*

Last Name*

Email*

Phone*

☐

**Consent to
Receive Text
Messages**

By checking this box, you consent to receive text messages from South Central Los Angeles Regional Center regarding your request. In accordance with our Privacy Policy. You may opt-out at any time by replying STOP. For assistance, text HELP. Message and data rates apply. Messaging frequency may vary.

Choose One*

Message*

Submit

13

SCLARC At A Glance

Click below to read the *SCLARC at a Glance* book and learn more about SCLARC's services and mission

English / Español



For detailed information about our programs, services, and advisory committees check out our Program Book, ***SCLARC At A Glance***. This information is available on our website Home Page at www.sclarc.org.

SCLARC's Community Calendar

www.SCLARC.org



Information on upcoming meetings, trainings, and events is located on the SCLARC Community Calendar:

- IPP Information Sessions
- Self Determination Program Information Sessions
- How to become a Vendor Information Sessions
- Generic Resource Trainings
- Public Meetings

For Public and Townhall Meetings Only
(Board of Director, Purchase of Service, Caseload Ratio, National Core indicator, Performance Contract)

Click on this button at the top of SCLARC's website homepage.

Public Meetings



South Central Los Angeles Regional Center
for persons with developmental disabilities, Inc.



SCLARC values transparency and accountability to the community we serve and is committed to providing accurate, transparent reporting. For more information, please visit www.sclarc.org and click the yellow Transparency button at the top of the website homepage, www.SCLARC.org.

- California Public Records Act (CPRA)- Effective January 1, 2026, Regional Centers are subject to the requirements of the California Public Records Act. To request for records, please email your request to CPRA@sclarc.org.
- [Public Meetings, Governance](#) - Learn more about SCLARC's Board of Directors meetings and other important information
- [Reporting](#) - Here you'll find statistics and reports regarding services provided, DDS and Fiscal audits, Purchase of Service data and more.
- [Resources](#) - Links to external resources from DDS, Early Start, ARCA, and more.
- [Policies](#) - Learn more about various policies, including Purchase of Service (POS) regarding services and programs, appeals, zero tolerance, and more.
- [Contracts](#) - Learn more about SCLARC's contract awards, performance contracts, and other vendor contracts and information

THANK YOU!



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.



SCLARC's Social Media and Newsletter

(Community Meetings, Events, and Resource Information)



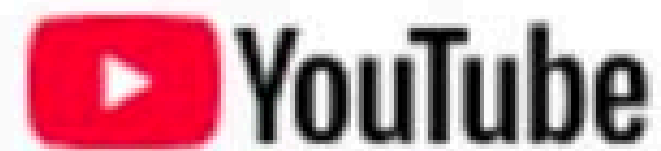
www.facebook.com/sclarc



https://www.instagram.com/south_central_la_rc/



[South Central Los Angeles Regional Center | LinkedIn](#)



[SCLARC LA - YouTube](#)



<https://sclarc.org/sclarcs-community/news-and-media.php>



South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Fiscal Department

Kyla Lee, CFO



Retro Payments Update

- Retro payment processing remains ongoing throughout the month for all eligible providers.

QIP Update

- DDS has published the final FY 2026–27 QIP eligibility list.
- Working to implement the new QIP rates for eligible providers prior to the July turnaround.

FY 2026-27 Rollover Excel Worksheets

- FY 2026–27 Rollover worksheets are scheduled to be sent to all service providers by Friday, July 10th.

E-BILLING TRAINING

FOR ALL SERVICE PROVIDERS

Join us for an informative session to
learn more about E-Billing!



RESERVE
NOW!



WEDNESDAY,
JULY 22ND



10:00 AM – 12:00 PM



HYBRID EVENT

In-Person & Zoom

Attend in-person or virtually
– the choice is yours!



WHAT TO EXPECT

- ✓ High level overview
- ✓ Payment history
- ✓ Reports
- ✓ Q&A



TRAINING WILL BE PRESENTED BY
SCLARC'S FISCAL DEPARTMENT



SCLARC
South Central Los Angeles
Regional Center



SEND EMAIL TO
KarenS@sclarc.org

Include the following in your email:

- ✓ Vendor # in the subject line
- ✓ If you will be attending in person or virtually
- ✓ How many members of your team will be attending





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Clinical Department

Cesar Garcia, Clinical Director





PLEASE JOIN US FOR A PRESENTATION ON

RESTRICTED HEALTH CARE PLANS AND WHAT TO DO
WHEN THE INDIVIDUAL YOU SERVE IS HOSPITALIZED



PRESENTED BY GALA FAIR
NURSE CONSULTANT



JOIN US VIA ZOOM

JULY 17, 2026

1PM-3PM

SCAN ME!



CEU'S PROVIDED TO THE
PARTICIPANTS

PARTICIPANTS MUST ATTEND FROM THEIR OWN DEVICE FOR AT LEAST 60 MIN TO
RECEIVE CEU CERTIFICATE





South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

Service Provider Trainings



Paid Internship Program Technical Assistance Training - Virtual

Through SCLARC HBCS grant funding, IRI will be providing this **FREE** training to SCLARC providers.



Each virtual series includes three trainings that build on one another. When you register, you are signing up for all three dates to ensure a complete, progressive learning experience.

[Click HERE to Register](#)

Training Description

• 1st Series 9am-11am (FULL)

- Tuesday June 2nd
- Tuesday June 9th
- Tuesday June 16th

• 2nd Series 11am-1pm

- Wednesday June 24th
- Wednesday July 1st
- Wednesday July 8th

• 3rd Series 11am-1pm

- Monday July 13th
- Monday July 20th
- Monday August 3rd

• 4th Series 9am-11am

- Thursday August 20th
- Thursday August 27th
- Thursday September 3rd



Paid Internship Program (PIP)

- This training provides an overview, best practices and practical strategies for implementing the Paid Internship Program efficiently, with tools and resources you can immediately use to support individuals gaining meaningful work experience.

Transition to Competitive Integrated Employment (CIE)

- This session offers guidance, tools, and system tips to help individuals move smoothly from pre-employment services into Competitive Integrated Employment, along with take-home resources to support implementation.

Best Practices in Employment Supports

- This training highlights proven person-centered approaches, efficiency strategies, and practical tips—with ready-to-use resources—to strengthen employment services and promote independence.

Questions? [Contact Us](#)

<https://www.iri-pec.org>



FREE

SOCIAL SECURITY BENEFITS COUNSELING & TRAINING

Presented by Progressive Employment Concepts
funded by ACRC, IRC, NLACRC, and SCLARC HCBS
grant funds.



WHAT YOU'LL GET:

- Individualized training on how work impacts Social Security Benefits, specific to someone you support
- An individual benefits advisement tailored to someone you support or analysis of the impact of employment on benefits



HOW IT HELPS:

- Alleviate fears over working while receiving benefits
- Help you as a support staff talk to people about work and financial stability
- Provides resources for ongoing assistance and information



WHAT'S REQUIRED:

- Watching a webinar introducing Social Security Benefits- held live or recorded
- Working with a person who receives a benefit from Social Security
- Commitment of 4-7 hours of time spent meeting with your trainer to learn, discuss, and review

APPLY NOW



Application dates- now until 1/27/26. Training will occur throughout 2026.
Spots are limited and are not guaranteed. Apply early!



progressiveemployment.org



kateb@progressiveemployment.org



PAPER TO PRACTICE: ACRE MENTORING

VIRTUAL MENTORSHIP FOR DISCOVERY AND CUSTOMIZED
EMPLOYMENT DEVELOPMENT

Funded by HCBS Grant funds from ACRC, IRC, SCLARC, & NLACRC

TRAINING CONSISTS OF:

- Virtual group discussions and classroom training tailored to each stage.
- Preparation and Debrief at regular intervals
- Individualized review and feedback on Records of Discovery
- Opportunities to earn gift cards for submitting timely Records of Discovery!

All training will focus on evidenced based fidelity. Deepen the knowledge you gained in ACRE and take it from Paper to Practice!

Only for service providers who already have their ACRE certificate

PARTICIPANTS WILL RECEIVE

Specialized training and mentorship throughout the Customized Employment process with a job seeker.

DATES FOR EACH PARTICIPATING REGIONAL CENTER:

Inland

- 6/1/26 1-4pm
- 6/22 1-4pm
- 8/3 1-4pm
- 9/28 1-4pm

SCLARC

- 5/27 1-4pm
- 6/24 1-4pm
- 8/5 1-4pm

Alta

- 5/26/26 1-4pm
- 6/23 1-4pm
- 8/4 1-4pm
- 9/29 1-4pm

NLACRC

- 5/28/26 1-4pm
- 6/25 1-4pm
- 8/6 1-4pm
- 10/1 1-4pm



Progressive
Employment
Concepts

QUESTIONS?

acre@progressiveemployment.org







DSP DOCUMENTATION TRAINING & SUPPORT

IN COMPLIANCE WITH HCBS FINAL RULE

REGISTER TODAY!

TRAINING DATES AND TIMES

June 16, 2026 – 10:00 AM – 2:00 PM (In-Person)*
June 18, 2026 – 1:00 PM – 4:00 PM (In-Person)
July 14, 2026 – 10:00 AM – 2:00 PM (In-Person)*
July 16, 2026 – 1:00 PM – 4:00 PM (In-Person)



SCAN ME

LOCATION

South Central Los Angeles Regional Center (SCLARC) Auditorium
2500 S. Western Avenue, Los Angeles, CA 90018

WHO SHOULD ATTEND?

- Direct Support Professionals (DSPs)
- Day Program DSPs
- Residential Facility DSPs
- Your Facility must be a registered vendor of SCLARC to attend

WHY ATTEND?

- Strengthen your documentation skills
- Ensure compliance with HCBS rules
- Protect clients & staff with accurate notes
- Promote dignity, choice, and empowerment

FREE LUNCH PROVIDED!
JUNE 16 & JULY 14

CEU CREDITS AVAILABLE

IN-PERSON TRAINING

CLICK HERE

Registration Link:
<https://form.jotform.com/252345199863165>

FOR MORE INFORMATION CONTACT US

April Carter
acarter@themerakisolutiongroup.org
310-901-2995





Person-Centered Leadership Summit

Get clear, focused, and productive.

Join us for a 3-day, in-person **Person-Centered Leadership Summit** designed to strengthen how teams and leaders connect, collaborate, and lead with purpose.

Through three practical modules **Positive and Productive Meetings, Person-Centered Teams, and Person-Centered Supervision** you'll gain tools to run effective meetings, build trust and clarity within teams, and lead meaningful coaching conversations that support growth and accountability.

Leave with approaches you can immediately apply to create more aligned, engaged, and high-performing teams.

[Learn more & Register](#)



Positive and Productive Meetings

Learn an innovative, practical meeting process that ensures that people can listen carefully, think clearly and therefore make effective decisions together.



Person-Centered Teams

During this workshop teams and leaders strengthen clarity, connection, trust, and performance.



Person-Centered Supervision

Build stronger relationships, foster growth, and increase accountability with structured coaching conversations.

When and Where

Day 1: August 4, 2026

Day 2: August 6, 2026

Day 3: August 7, 2026

9:00am - 4:00pm all days

Location: SCLARC Auditorium

2500 S Western Ave, Los Angeles, CA 90018





Compassion @work



South Central Los Angeles Regional Center is excited to be collaborating with Helen Sanderson Associates to bring SCLARC service providers **Compassion@Work!**

During this practical program you will learn how to:

- Strengthen your professional skills and effectiveness
- Build more meaningful, effective relationships with colleagues
- Reduce stress and increase well-being
- Contribute to a more positive, productive work environment
- Listen and communicate in ways that honor what matters most to people while aligning with HCBS requirements

This series introduces 15 Compassion@Work Practices to strengthen self-compassion, compassionate communication, and the way we show up at work and beyond. When we care for ourselves and each other, our ability to provide meaningful, person-centered support grows stronger and the impact of our work deepens.

"C@W has provided our organization with a shared learning experience around navigating challenging professional situations with kindness and curiosity."

This training is open to SCLARC service providers and offers Continuing Education Units (CEUs) for ARF and GH Administrators*



Questions?
Holly@helensandersonassociates.com

Remote series 1 - (9am-12pm)

July 30, August 6, 13, 20, 27, 2026

[CLICK HERE TO REGISTER](#)

Remote series 2 - (9am-12pm)

Sept 15, 22, 29, Oct 6, Oct 13, 2026

[CLICK HERE TO REGISTER](#)

Please only register for one series.

Topics we will be covering:

Compassionate Communication

Explore what compassion is, and how it can change the way we communicate with others. Learn about the fundamental principles of compassionate communication and how to use them in everyday conversations.

Challenging Conversations

Discover how to prepare for and navigate challenging conversations with curiosity, empathy, and courage and explore self-compassionate practices that can help us care for our needs in difficult moments.

Digital and Written Communication

Explore compassion in the digital world, and look at practical ways to bring empathy into written communication and digital conversations, helping us connect more thoughtfully online.

Compassion and Teamwork

Discover what a compassionate culture can be within teams and organizations. Discuss practical ways to encourage compassionate leadership and team dynamics that promote respect, understanding, and support.

Moving Forward with Compassionate Practices

Focusing on cultivating a compassionate culture through feedback, coaching, and daily interactions, we learn how to integrate these compassionate strategies for lasting positive change in how we care for ourselves and others.

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson
associates
USA



You're invited



Community Connecting



Community Connecting is centered on fostering a sense of belonging and encouraging people to engage meaningfully within their community, which directly supports **HCBS Requirement #1: Access to Community**. Participants will learn and practice practical tools and skills that can be used immediately.

During this program participants will:

- Learn how to explore the persons gifts, interests and passions in the community context
- Explore ways to identify what is available in communities
- Learn how to support matching the person to the available options
- Practice evaluation tools and explore ways to increase the chances of successful and sustainable connections

This training is ideal for service providers, individuals with intellectual/developmental disabilities, family members, regional center staff, and any interested community members.

Three opportunities to get connecting in 2026

Held remotely over Zoom 9:00 am- 12:00 pm

July 29, August 5, 12, 19, 26 September 2, 2026

August 27, September 3, 10, 17, 24, October 1, 2026

October 15, 22, 29, November 5, 12, 19, 2026

[Learn more and register](#)

[Learn more and register](#)

[Learn more and register](#)

Questions? Contact Holly@helensandersonassociates.com





Online Training for

FREE

Direct Support Professionals

Welcome to DSP Essentials! A flexible, engaging training series designed to strengthen your skills and provide practical resources for delivering meaningful, person-centered support. Each online course is self-paced, designed to fit into your busy schedule.

Topics include: Promoting Integration in Everyday Support, Supporting Decision Making-Tools for Everyday Empowerment, Empowering Opportunities-Strategies for Meaningful Support, Respecting Rights-Foundation for Dignity in Support.

Benefits of DSP Essentials

- **Mix & match courses**-complete 1 or all 8 courses at you convenience
- **Practical resources, toolkits, and activity guides** for personalized support
- **Time-efficient**-each online course is one hour or less
- **Side-by-Side Practice**-complete skills along side someone you support in real time
- **Immediate impact**-strengthen person-centered approaches in daily work
- **Continuing Education Units (CEUs)**-available for ARF and GH Administrators*

Flexible and
self paced

Practical tips
and tools

Side-by-side
practice



Click or scan to learn more and register!

www.helensandersonassociates.com/sclarc-dsp-essentials

Question? Contact Julie@helensandersonassociates.com

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associates
USA



Team 15: Person-Centered Approaches

Short. Practical. Sustainable. Ready when your team is.

A flexible, affordable, on-demand learning resource designed to help managers and teams confidently put person-centered thinking into daily practice.

What Is Team 15?

A ready-to-use coaching kit that helps teams strengthen and sustain person-centered skills — without adding hours to your schedule.

- 15 short videos
- 15 downloadable resources
- 15 practical activities
- Designed for 15-minute team sessions

Use the activities in any order, as often as you like. Integrate them into team meetings, supervision, or professional development time.

Why Team 15?

- Reinforces and sustains person-centered thinking
- Builds team confidence and practical skill
- Supports better outcomes for the people you serve
- Time-efficient and easy to implement
- Cost-effective and sustainable

With Team 15, you can “do more with less” — stretching your training budget while increasing real-world impact.

Who Is It For?

Managers, supervisors, professionals, and teams who want practical ways to strengthen person-centered approaches and move from theory to consistent practice.

Team 15 includes person-centered concepts and materials used with permission from The Learning Community for Person-Centered Practices.

[Click here to sign-up](#)

Use Coupon Code: **SCLARCT15**

Help? Hello@helensandersonassociates.com





A Self-Paced Introduction to Person-Centered Practices

Ready to start (or strengthen) your person-centered journey?

This engaging e-learning course is a great first step for anyone who wants practical, real-world tools to support people in meaningful, person-centered ways—at work and in everyday life. Through short, interactive modules, you'll explore what it truly means to be person-centered and practice skills you can begin using right away.

Benefits

- On-demand, self-paced learning
- 12 core modules + reflection activities
- Accessible on computers, tablets, and mobile devices
- Ideal for staff at all levels, families, and community partners

What you'll learn

You'll be introduced to 12 essential person-centered thinking skills designed to help people have more choice, voice, and control in their lives. These tools offer practical ways to strengthen relationships, improve support, and focus on what truly matters to each person.

What is covered

- What Is Person-Centered Thinking
- Person-Centered Thinking Skills
- One-Page Profiles
- Good Days & Bad Days
- Relationship Circles
- Communication Charts
- Working / Not Working
- Community Mapping
- Perfect Week
- The Donut (Roles & Responsibilities)
- Matching Support
- Decision Making
- Learning Log
- 4 + 1 Questions

How to Use This Course

Work through the course from start to finish—or jump directly to the tools most relevant to you. The more you engage with the videos, activities, and reflections, the more value you'll gain. We also encourage you to share learning and questions with colleagues and supervisors. Important Note: This course is an introductory experience and does not replace the full Person-Centered Thinking training offered by The Learning Community.

[Click here to sign-up](#)

Use Coupon Code: **SCLARCPCT4E**

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Q & A



Information Shared from Prior VAC Meetings:

[https://sclarc.org/sclarcs-community/advisory-
committees/vendor-advisory-committee-vac-formerly-
contact-us/vac-minutes.php](https://sclarc.org/sclarcs-community/advisory-committees/vendor-advisory-committee-vac-formerly-contact-us/vac-minutes.php)