Vendor Information

Presented by:
Cherylle Mallinson
Director of Community Services &
Friends
Vendor Advisory Committee
September 9, 2026

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Insurance

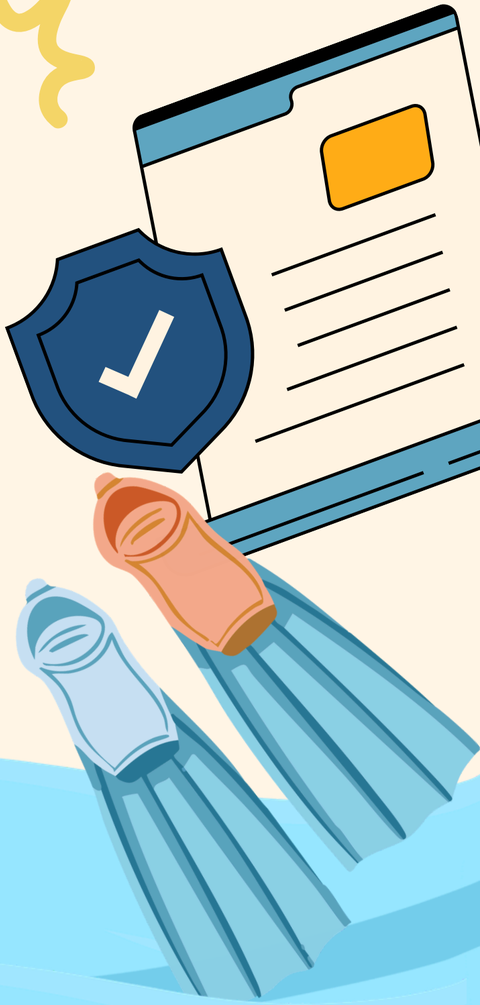












South Central Los Angeles Regional Center (SCLARC)
BOARD POLICY

Policy Title:	Service Provider Insurance Policy
Policy Number:	INS2023
Date Approved:	11/14/2023

BOARD COMMITTEE RESPONSIBLE FOR THIS POLICY:
The Executive Committee

PURPOSE:
The purpose of the Service Provider Insurance Policy is to protect both the interests of the center's consumers and their families to ensure a safe and healthy environment to all individuals with a developmental disability that are provided services by a vendor or service provider. The Service Provider Insurance Policy establishes the minimum insurance requirements for all service providers utilized by the center to serve consumers.

RESPONSIBILITY:
The Community Services & Family Support Department shall have the overall responsibility to monitor compliance with the Service Provider Insurance Policy. All service providers shall ensure that they comply with the Service Provider Insurance Policy as outlined below.

POLICY:
This policy applies to all service providers that provide direct services and supports as defined by Welfare & Institutions Code (WIC), section 4512(b), have access to consumer assets, transport consumers, or have hired one (1) or more employees.

A. All service providers shall obtain and maintain insurance coverage at the level established by the regional center to which the services are provided.

B. At minimum, all service providers shall obtain and maintain General Liability insurance with at least a $1 million limit of liability per occurrence, and name SCLARC as "additional insured."

C. All service providers who have hired one (1) or more employees shall maintain Worker's Compensation insurance for their employees.

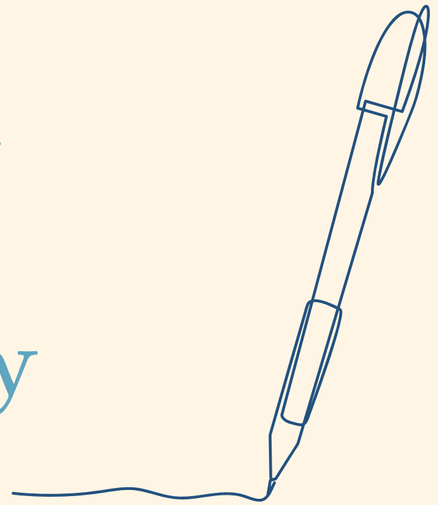
D. At minimum, all service providers that provide direct care services and support shall maintain Professional Liability insurance with at least a $1,000,000 limit of liability per claim and name SCLARC as "additional insured."

E. All service providers that provide direct care services and supports shall maintain Abuse & Molestation Liability insurance with at least a $1,000,000 limit of liability, and name SCLARC as "additional insured."

F. All service providers that have access to consumer assets shall maintain Bond insurance that provides sufficient coverage for the amount of the consumer's assets that the service provider has control over.

G. All service providers that own or use vehicles in the course of their operations shall maintain Auto insurance that complies with the state of California's financial responsibility law(s).

SCLARC Board Approved Policy requires service providers to carry insurance.





Submitting Insurance

COI

SCLARC will not accept providers' COI.
The COI must be sent to gsc.coir.sclarc@ajg.com or call (833)-862-8432

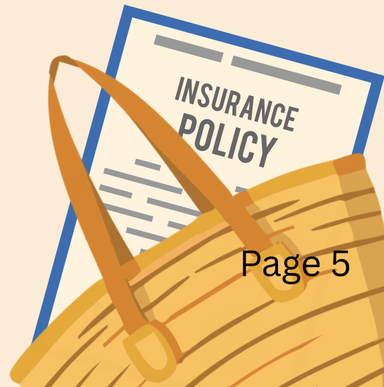


Compliancy



As of 09/08/2026
Compliant: 358 (includes waived issues such as accepting a higher deductible)
Non-Compliant: 239
Expired: 153

*****Notification letters are being sent out to providers without COI and/or expired COI**



SCLARC Insurance Criteria and Requirements
Updated 5/26/2026

Submitting Insurance Certificates
Gallagher Verify assists SCLARC with the collection, processing and tracking of insurance certificates. This system will verify insurance compliance according to SCLARC requirements, SCLARC Board Policy, your payment agreement, contract and/or rate letter contract. All certificates of insurance (COIs) and any related endorsements **should be e-mailed directly to** GSC.COIR.SCLARC@AJG.COM **for processing**. Please **do not** send e-mail or hard copy versions directly to SCLARC.

Type of Liability Insurance Required
All vendors, regardless of the type of service provided, must maintain **general liability**, **professional liability**, **and abuse and molestation insurance**. Each policy provides a different type of coverage, so you **must have all three to be fully insured.** All required endorsements must also appear on each individual policy.

Claims-Made vs. Per Occurrence Type of Insurance
You are required to have per occurrence commercial coverage. If unable to obtain "occurrence" please provide you insurance broker's marketing list and results showing the attempt was made to obtain "occurrence" and why it is unavailable. If you have per claims-made coverage and your current policy must be current and has not expired.

Per claim vs per occurrence: If the vendor currently has occurrence-based coverage and is now renewing with claims made, no additional action is required.

Endorsements
SCLARC is to be **named as additional insured on a primary and non-contributing basis**, **with a waiver of subrogation.** This wording must be printed on the insurance certificate and having the endorsement number and edition date added to the certificates along with primary, non-contributing and waiver of subrogation language. Specific regional center contact information must also be stated on the policy. Please have the insurance company write on the *endorsement documents*:

Cherylle Mallinson, Director CSFS CherylleM@sclarc.org and
Kyla Lee, Chief Operations Officer Kylal@sclarc.org
South Central Los Angeles Regional Center
2500 S. Western Ave
Los Angeles, CA 90018

Type of Auto Liability Required:

a. **When the vendor is the only person driving the vehicle (no individuals serve by SCLARC):** If your personal insurance policy does not have an exclusion for business operations, then your **Personal insurance policy** is adequate coverage.

b. **When a company vehicle is used:** If you own or lease the vehicles used in your business and your employees only transport consumers in company owned/leased vehicles, then you will need to have owned auto-only coverage.

c. **When the employees of a company transport consumers in their personal vehicles:** If you do not own the vehicles used in your company business and your employees transport consumers in their personal vehicles, then you will need hired autos and non-owned autos coverage.

Please note additional insurance requirements:
All certificates must be accompanied by insurance company-issued endorsements naming RC as additional insured on a primary, non-contributing basis with a waiver of subrogation for liability arising out of the named insured operations.

The vendor must endeavor to provide "occurrence" language but if not obtainable "claims made" will be accepted for professional liability and sexual abuse and molestation only.
All vendors fall under Risk Profile A unless written approval is obtained from the Director of Community Services.

General Liability (including Automobile Liability) Checklist:
- $1 million per occurrence/ $2 million annual aggregate
- A combined single limit of $1 million for any purchased auto liability coverage.
- All vendor locations to be covered on the policy
- On-going operations coverage.
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives;
- Policy to be written as *Commercial General Liability Policy* (Homeowner's policies are not acceptable);
- SCLARC to be named as additional insured with a copy of endorsement naming them as additionally insured on the general liability policy of the vendor.

Employee Theft of Client Property Checklist:
- Surety Bond required for Supported Living Services (SLS); and
- Highly Recommended to all service types who have access to client personal effects
- At minimum $5000 coverage

Sexual Abuse & Molestation (SAM) Liability Checklist:
- $1 million per abusive conduct/ $2 million annual aggregate
- Coverage to include all of the vendor's employees, officers & directors, volunteers, independent contractors, and representatives
- Policy to be written as Commercial General Liability Policy (Homeowner's policies are not acceptable);
- Professional Liability and Abuse and Molestation is commonly written on a claim made trigger of coverage and with the exception of mostly Philadelphia Insurance Company carriers are not offering anything other than claims made.
  - Most of the vendors will not be acceptable to Philadelphia Insurance Company who has basically pulled out of the California and specifically Southern California market for professional liability, abuse and molestation as standalones and almost completely from the market the vendors inhabit.
- SCLARC to be named as additional insured, on a primary and noncontributing basis with a waiver of subrogation; with a copy of endorsement naming them as additional insured.

Professional Liability Checklist:

- $1 million each Professional Incident Limit/ $2 million annual aggregate.
- Coverage to include all employees, directors & officers, volunteers, and independent contractors
- SCLARC to be named as additional insured with a copy of endorsement naming SCLARC as additional insured on vendor's policy.

Vendor Name: _____ **Vendor Number:** _____

Vendor Authorized Signature: _____

Date: _____

RISK PROFILE A

Covering Services Codes: 006, 008, 015, 017, 020, 026, 028, 029, 034, 051, 057, 058, 062, 072, 073, 074, 076, 077, 083, 084, 089, 090, 091, 093, 094, 096, 097, 099, 101, 102, 104, 106, 107, 108, 109, 110, 111, 113, 114, 116, 117, 163, 400, 405, 415, 420, 425, 455, 456, 457, 458, 459, 460, 465, 470, 475, 490, 491, 520, 525, 531, 532, 533, 605, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670 672, 674, 676, 678, 680, 691, 692, 693, 694, 702, 706, 707, 710, 715, 720, 741, 742, 743, 744, 745, 760, 772, 773, 775, 780, 785, 790, 793, 800, 805, 810, 850, 851, 854, 855, 856, 860, 862, 864, 868, 869, 875, 883, 885, 890, 891, 892, 893, 896, 899, 900, 901, 902, 903, 904, 905, 910, 915, 920, 925, 930, 935, 940, 950, 952, 954, 956 and 999. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	$1,000,000
	Abuse and Molestation Aggregate Limit	$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	$1,000,000
	All Owned Autos	
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
General Liability	Each Occurrence Limit GL	$1,000,000
	General Aggregate Limit	$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	$1,000,000
	Aggregate Limit PL	$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center

Employee Theft and/or Security Bond	**Limit (highly recommended for all and a requirement for SLS)**	$5,000
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	$1,000,000
	EL Each Employee Limit	$1,000,000
	EL Disease – Policy Limit	$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

RISK PROFILE B

Covering Services Codes: 17, 056, 93, 880, 882, 905, 910, 915, and 920. Codes for guidance only; profile assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	$1,000,000
	Abuse and Molestation Aggregate Limit	$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Auto Liability	Combined Single Limit	$1,000,000
	Hired Autos	
	Non-Owned Autos	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
General Liability	Each Occurrence Limit GL	$1,000,000
	General Aggregate Limit	$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	$1,000,000
	Aggregate Limit PL	$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
Employee Theft and/or Security Bond	**Limit (highly recommended for all and a requirement for SLS)**	$5,000
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	$1,000,000
	EL Each Employee Limit	$1,000,000
	EL Disease – Policy Limit	$1,000,000

RISK PROFILE C

Covering Services Codes: 001, 008, 009, 021, 022, 042, 089, 094, 100, 101, 104, 105, 112, 315, 317, 410, 525, 610, 627 655, 660, 700,725, 730, 735, 750, 755, 760, 765, 850, 851, and 895. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
General Liability	Each Occurrence Limit GL	$1,000,000
	General Aggregate Limit	$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Professional Liability	Each Occurrence Limit PL	$1,000,000
	Aggregate Limit PL	$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	Notify SCLARC vendorhelp@sclarc.org
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
Employee Theft and/or Security Bond	**Limit (highly recommended for all and a requirement for SLS)**	$5,000
Workers' Compensation & Employers Liability	Workers Compensation applies per statute	
	EL Each Accident Limit	$1,000,000
	EL Each Employee Limit	$1,000,000
	EL Disease – Policy Limit	$1,000,000
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	

RISK PROFILE D

Covering Service Codes: 17, 034, 056, 114, 116, 117, 612, 613, 615, 616, 620, 625, 630, 635, 642, 643, 644, 670, 672, 674, 676, 678, 680, 691, 692, 693, 694, 706, 707, 715, 720, 741, 742, 743, 744, 745, 772, 773, 775, 780, 785, 790, 793, 800, 810, 856, 860, 864, and 890. Codes provided for guidance only; profiles assigned at the discretion of SCLARC.

Coverage	Requirement	Details/Values
Abuse & Molestation	Abuse and Molestation Limit	$1,000,000
	Abuse and Molestation Aggregate Limit	$2,000,000
	Abuse & Molestation Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Auto Liability	Personal Auto Liability (with no exception for business use)	
General Liability	Each Occurrence Limit GL	$1,000,000
	General Aggregate Limit	$2,000,000
	General Liability - Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Attached Copy of Primary & Non-Contributory Endorsement (with policy no.)	
	Attached Copy of Waiver of Subrogation Endorsement (with policy no.)	
	Self-insured retention	
Professional Liability	Each Occurrence Limit PL	$1,000,000
	Aggregate Limit PL	$2,000,000
	Professional Liability Occurrence Basis	
	Attached Copy of Additional Insured Endorsement (with policy no.)	
	Self-insured retention	
Other COI Requirements	Cert Holder Name and Address	South Central Los Angeles Regional Center Cherylle Mallinson, Director CSFS Kyla Lee, CFO 2500 S. Western Avenue LOS ANGELES CA 90018 GSC.COIR.SCLARC@ajg.com
	Additional Insured Entities	South Central Los Angeles Regional Center
Employee Theft and/or Security Bond	**Limit (highly recommended for all and a requirement for SLS)**	$5,000

SCLARC will not accept providers' COI.

The COI must be sent to gsc.coir.sclarc@ajg.com or call (833)-862-8432



Service Type Information (STI)

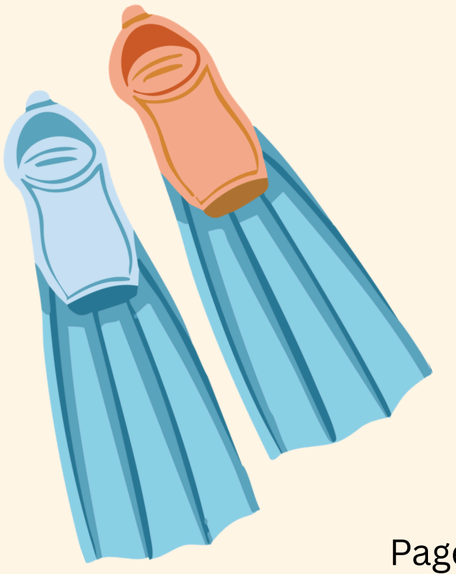












STI: DAY PROGRAM UPDATES FOR LENGTH OF DAY & CORRESPONDING BILLING

DDS
PETE CERVINKA
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF DEVELOPMENTAL SERVICES
1215 O Street, Sacramento, CA 95814 • www.dds.ca.gov

GAVIN NEWSOM
GOVERNOR

June 16, 2026 D-2026-Rate Reform-004

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DAY PROGRAM: UPDATES FOR LENGTH OF DAY AND CORRESPONDING BILLING

As part of rate reform implementation, this letter provides new billing guidance for Day Programs (service codes 531, 532, and 533). This guidance supersedes the billing information provided in D-2024 Rate Reform-008 as of the dates provided below.

Beginning July 1, 2026, rate models and rates for day services provided in hourly increments between four hours and eight hours per day will be posted on the Department website here. Regional centers then must work with day program providers to confirm the correct rate model based on the number of hours of service (excluding transportation) provided to individuals per the program design. Regional centers will have through December 31, 2026 to transition existing day program authorizations to the applicable daily rate.

Effective January 1, 2027, hourly billing units no longer will be permitted with the exception of day program services provided less than four hours per day. Programs providing services for less than four hours per day and programs that serve individuals who receive more than one service during the day, such as a combination of employment services and day program, will continue to bill hourly. Hours of service do not include hours individuals are not typically present.

Programs that provide a different increment length than an hour will bill to the nearest next hour rate model. If the program is at least 30 minutes longer than the previous hour, the next rate model would be billed (for example, a four and a half hour program will bill at the 5-hour rate). If less than 30 minutes longer than the previous hour, the lesser rate model would be billed (for example, a four and a quarter hour program will bill at the 4-hour rate). Current vendors wishing to modify their program designs to increase the number of service hours provided require prior regional center approval.

Individuals requiring authorizations for Remote Day Services will use Day Program-service code 531. Specialized programs (Behavioral Day Program, service code 532, and Medical Day Program, service code 533) are intended to support in-person specialized needs and cannot be used as an ongoing, remote routine day service.

Authorizations and billing should reflect the number of hours an individual is regularly scheduled to attend the program. For example, an individual who attends a non-specialized (service code 531) day program four hours of the day with a staffing ratio of 1:3 will be authorized using subcode 3X4. Billing does not change for occasional late arrivals or early departures. Attachment A provides all billing subcodes for all three service codes covered by this directive.

This letter must be shared with regional center employees and providers of these services. If providers have questions regarding this letter, they should contact their regional center. Questions from regional centers should be directed to ratesquestions@dds.ca.gov.

Sincerely,

Original Signed by:

DANA SIMON
Deputy Director
Waiver and Rates Division

Attachment

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

STI: DAY PROGRAM UPDATES FOR LENGTH OF DAY & CORRESPONDING BILLING...continues

1. Signing the acknowledgment does not constitute an agreement to maintain any day or hours per day through February 2027, nor does it waive the provider's ability to submit a future request for a Program Design modification.

2. The purpose of the acknowledgment is solely to confirm that, at this time, the program is not implementing changes that would modify the nature, scope, frequency, duration, or authorized hours of service currently reflected in participants' Individual Program Plans (IPPs). This acknowledgment is intended to address the administrative billing conversion and related reimbursement structure and is not intended to restrict or limit future programmatic requests.

3. As previously communicated, SCLARC anticipates reviewing Program Design modification requests beginning in February 2027. A service provider's execution of this acknowledgment should not be interpreted as a permanent acceptance of current service hours or as a waiver of the provider's right to request Program Design changes in the future.

STI: DAY PROGRAM UPDATES FOR LENGTH OF DAY & CORRESPONDING BILLING...continues

Effective January 1, 2027, hoursly billing units will no longer be permitted, with the exception of day program services provided for less than four (4) hours per day.

1. Information used for this acknowledgment form is based on the currently approved Program Design.
2. Service/Program Design Addendum: SCLARC will only consider approving changes to a Service and/or Program Design if:
    a. The proposed changes will not affect the type and/or amount of services provided to individuals; and/or
    b. The proposed changes will not require an update to or amendment of the Individual Program Plan (IPP).
3. There are eighty-five (85) Day Program service providers (Service Codes 531, 532, and 533; formerly Service Codes 055, 063, 510, and 515).
4. Three (3) of the eighty-five (85) providers have not yet signed their acknowledgment form.

STI: Generative Artificial Intelligence (AI)

Mandatory Pre-Implementation Review – Service providers may not implement any Generative Artificial Intelligence (GenAI) solution in connection with SCLARC-funded services without obtaining prior written approval from SCLARC.

Submission Documentation – To obtain approval, service providers ***must submit a GenAI Solution Review Request***. SCLARC's review is limited to the documentation provided and is conducted based on the service provider's binding attestations and supporting contractual documentation, including, but not limited to, Business Associate Agreements (BAAs), Terms of Service, and other applicable agreements. SCLARC relies on these submissions to assess compliance with DDS data protection, privacy, confidentiality, and security requirements.

Submit GenAI Solution Review Request to:

vendocs@sclarc.org

STI: Request to Increase Vendored Number of Beds

How SCLARC Determines the Number of Residential Beds to Be Purchased From a Vendor

SCLARC determines the number of residential beds to be purchased and authorized based on its statutory responsibilities, resource development objectives, contractual commitments, and identified community service needs. Factors considered include:

1. **DDS Performance Contract Commitments**

SCLARC's Performance Contract with the California Department of Developmental Services (DDS), including multi-year goals and annual updates, commits the regional center to developing residential resources that serve four (4) or fewer individuals and to reducing the use of shared bedrooms whenever feasible.

2. **State and Federal HCBS Requirements**

The development of smaller, community-based residential homes aligns with California's implementation of the federal Home and Community-Based Services (HCBS) Settings Rule. These requirements promote integrated, home-like environments that maximize individual choice, privacy, dignity, and opportunities for community participation, including an emphasis on single-occupancy bedrooms when appropriate.

STI: Request to Increase Vendored Number of Beds...continues

How SCLARC Determines the Number of Residential Beds to Be Purchased From a Vendor

3. **Community Placement Plan (CPP) and Community Resource Development Plan (CRDP)**

SCLARC utilizes its CPP, CRDP, and local resource development priorities to identify and support the creation of residential resources that best address the needs of individuals served. These plans generally prioritize smaller, community-integrated homes and specialized residential models rather than larger congregate living settings.

4. **Identified Service Needs and Resource Development Priorities**

SCLARC evaluates existing service gaps, consumer needs, utilization trends, and local resource development priorities when determining the type and capacity of residential resources needed within its service area.

5. **Purchasing Discretion**

Vendorization does not guarantee that SCLARC will purchase services at a particular capacity level. Decisions regarding the number of beds to be purchased are based on SCLARC's purchasing discretion, contractual obligations, funding considerations, service needs, and resource development priorities. Such decisions do not constitute a denial of vendorization but rather reflect SCLARC's determination of the services and capacity needed to meet regional center objectives and consumer needs.

STI: Request to Increase Vendored Number of Beds...continues

California Code, Welfare and Institutions Code - **WIC § 4648**

In order to achieve the stated objectives of a consumer's individual program plan, the regional center shall conduct activities, including, but not limited to, all of the following:

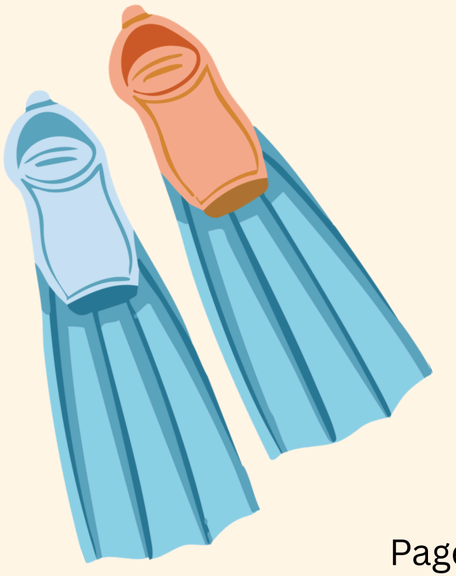
(a) Securing needed services and supports.

(3) A regional center may, pursuant to vendorization or a contract, purchase services or supports for a consumer from an individual or agency that the regional center and consumer or, if appropriate, the consumer's parents, legal guardian, or conservator, or authorized representatives, determines will best accomplish all or part of that consumer's program plan.

(D) A regional center may vendorize a licensed facility for exclusive services to persons with developmental disabilities at a capacity equal to or less than the facility's licensed capacity. A facility already licensed on January 1, 1999, shall continue to be vendorized at their full licensed capacity until the facility agrees to vendorization at a reduced capacity.

Ethics: Reminder for Service Providers





ETHICS REMINDER FOR SERVICE PROVIDERS

Maintaining Ethical Partnerships with SCLARC

SCLARC is committed to maintaining the highest ethical standards in all business relationships and expects the same from its vendored service providers.

Please remember:

- ❌ Do not offer cash gifts to SCLARC staff under any circumstances.
- ✅ Any non-cash gift or gift-in-kind must be valued at $25 or less.
- ⚠️ Gifts must not create, or appear to create, a conflict of interest.
- 🤝 Avoid any actions that could be perceived as favoritism, undue influence, or personal gain.
- 📋 Ensure all management and staff understand and comply with SCLARC's ethical expectations.

Maintaining professional, transparent, and ethical relationships helps preserve public trust and supports our shared commitment to serving individuals and families.

Thank you for your partnership and commitment to ethical business practices.

Thank you for your partnership and commitment to ethical business practices.

Code of Conduct

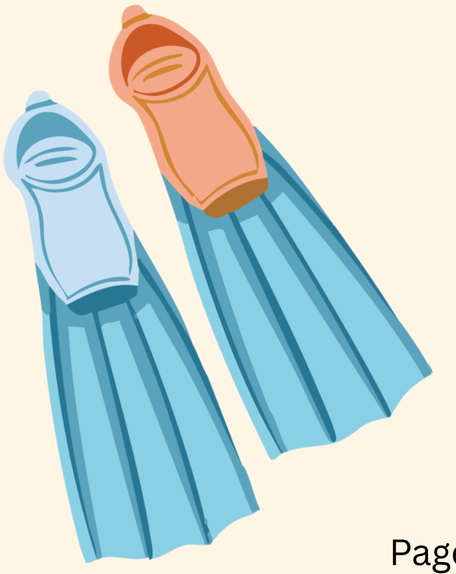












SCLARC
South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

COMMUNITY ENGAGEMENT CODE OF CONDUCT *(5/1/2026)*

South Central Los Angeles Regional Center (SCLARC), deeply values the relationships we have built with our community and remain committed to fostering collaborative communication grounded in respect, courtesy, and professionalism. These expectations apply to all forms of communication, including in-person interactions, phone conversations, and written correspondence such as email. We strive to provide high-quality support while ensuring that every individual is treated with compassion and dignity.

To maintain this standard, we ask that all interactions with SCLARC staff reflect the same level of professionalism we uphold. This includes communicating in a polite, constructive, and solution-focused manner. We recognize that challenges or disagreements may arise; however, concerns must be expressed respectfully and without hostility.

Conduct that compromises the safety, well-being, or security of our environment will not be tolerated. This includes, but is not limited to, harassment, discrimination, intimidation, threats, retaliation or the use of abusive or inappropriate language. Such behavior is inconsistent with our organizational values and may impede our ability to effectively provide services. If a respectful and productive dialogue cannot be maintained, communication may need to be temporarily paused and resumed at a later time.

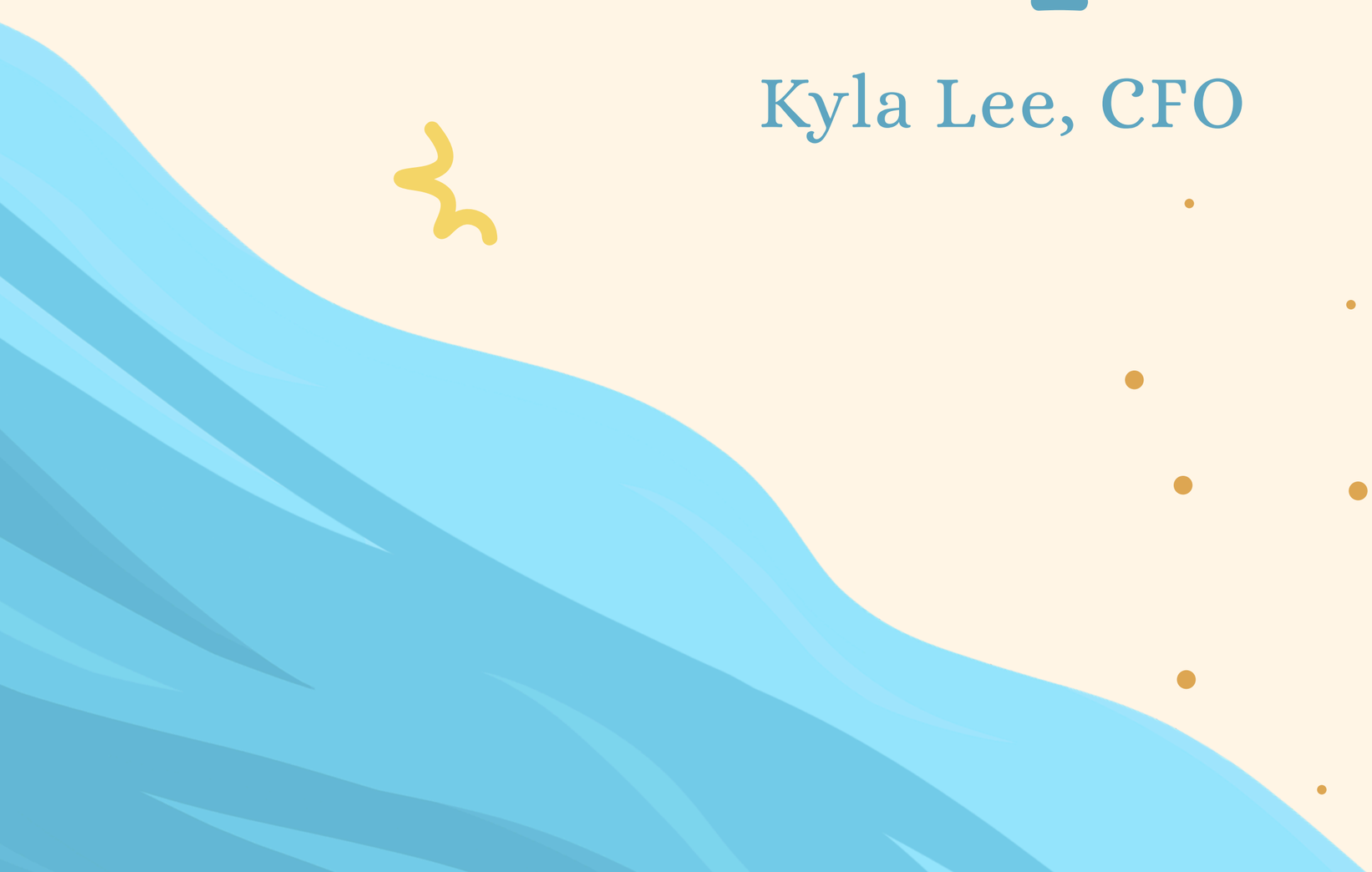
We encourage community members and employees to report interactions that do not align with these expectations. All reports will be taken seriously, reviewed promptly, and addressed appropriately. Conduct concerns can be reported to any member of SCLARC's Leadership team as listed below.

- Dexter A. Henderson, Chief Executive Officer – DexterH@sclarc.org
- Kyla Lee, Chief Financial Officer – KylaL@sclarc.org
- Jesse Rocha, Director of Adult Services – JesseR@sclarc.org
- Cherylle Mallinson, Director of Community Services & Family Support – CherylleM@sclarc.org
- Jenice Turner, Director of Children Services – JeniceT@sclarc.org
- Cesar Garcia, Director of Clinical Services – CesarG@sclarc.org

We appreciate the strong partnerships we share and your role in helping maintain a positive and productive environment. Through mutual respect and accountability, we can continue to support meaningful outcomes and adhere to the standards that guide SCLARC's mission.

Fiscal Department

Kyla Lee, CFO







Retro Payment Processing Update

RETRO PAYMENT PROGRESS	STATUS
Retro Payments Processed	**~$2.1M**
Vendors Processed	**~285**
Service Codes Processed	**062, 520, 862, 896**
Remaining Payments	Processing continues by service code
Next Steps	Additional payments over the next several weeks

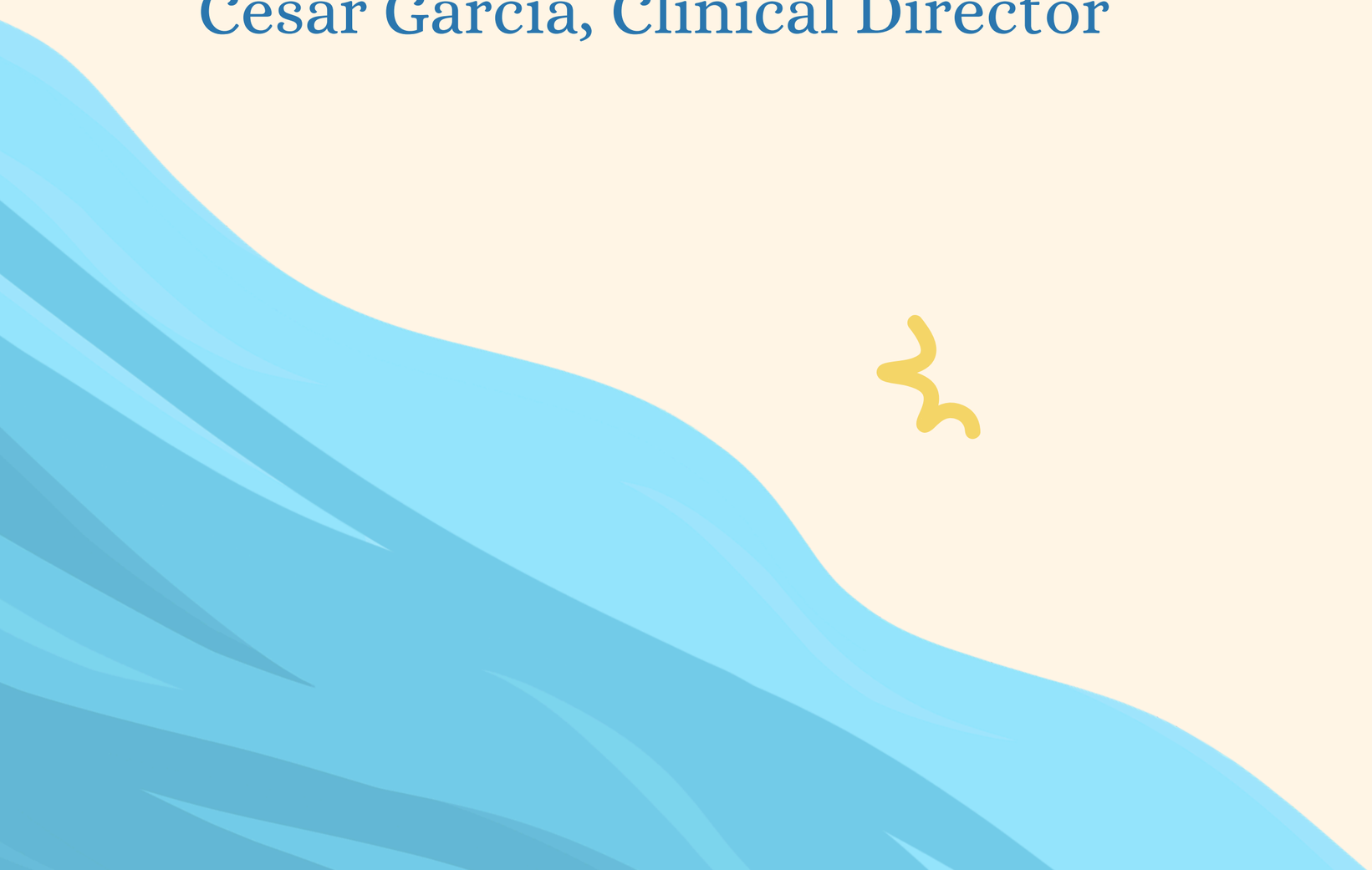
Updates will continue to be provided as additional retro payments are processed.

FY 2026-27 QIP #2

- DDS has published the second FY 2026–27 QIP List, effective September 1, 2026.
- SCLARC is currently reviewing the updated QIP list and working diligently to update applicable vendor rates (90%, 95% or 100%).
- Our goal is to have the rate updates completed before the September turnaround.

Clinical Department

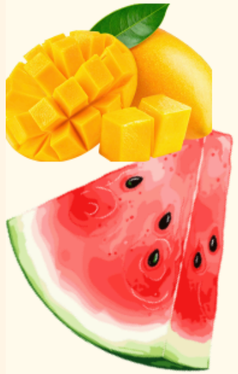
Cesar Garcia, Clinical Director





SCLARC

PLEASE JOIN US FOR A PRESENTATION ON



NUTRITION



Presented by:

Dr. Wilhelmina Hernandez





JOIN US VIA ZOOM

September 18, 2026

1:00pm-3:00pm

CLICK HERE TO REGISTER



SCAN ME

TO REGISTER

PARTICIPANTS MUST ATTEND FROM THEIR OWN DEVICE FOR AT LEAST 60 MINUTES TO RECEIVE A CEU CERTIFICATE.

Service Provider Trainings



FREE

SOCIAL SECURITY BENEFITS COUNSELING & TRAINING



Presented by Progressive Employment Concepts funded by ACRC, IRC, NLACRC, and SCLARC HCBS grant funds.

WHAT YOU'LL GET:

- Individualized training on how work impacts Social Security Benefits, specific to someone you support
- An individual benefits advisement tailored to someone you support or analysis of the impact of employment on benefits

HOW IT HELPS:

- Alleviate fears over working while receiving benefits
- Help you as a support staff talk to people about work and financial stability
- Provides resources for ongoing assistance and information

WHAT'S REQUIRED:

- Watching a webinar introducing Social Security Benefits- held live or recorded
- Working with a person who receives a benefit from Social Security
- Commitment of 4-7 hours of time spent meeting with your trainer to learn, discuss, and review

APPLY NOW

Progressive Employment Concepts

Application dates- now until 1/27/26. Training will occur throughout 2026.
Spots are limited and are not guaranteed. Apply early!

progressiveemployment.org kateb@progressiveemployment.org

Compassion @work



South Central Los Angeles Regional Center is excited to be collaborating with Helen Sanderson Associates to bring SCLARC service providers **Compassion@Work!**

During this practical program you will learn how to:

- Strengthen your professional skills and effectiveness
- Build more meaningful, effective relationships with colleagues
- Reduce stress and increase well-being
- Contribute to a more positive, productive work environment
- Listen and communicate in ways that honor what matters most to people while aligning with HCBS requirements

This series introduces 15 Compassion@Work Practices to strengthen self-compassion, compassionate communication, and the way we show up at work and beyond. When we care for ourselves and each other, our ability to provide meaningful, person-centered support grows stronger and the impact of our work deepens.

"C@W has provided our organization with a shared learning experience around navigating challenging professional situations with kindness and curiosity."

This training is open to SCLARC service providers and offers Continuing Education Units (CEUs) for ARF and GH Administrators*

SCLARC

Questions?
Holly@helensandersonassociates.com

Remote series 1 - (9am-12pm)
July 30, August 6, 13, 20, 27, 2026
CLICK HERE TO REGISTER

Remote series 2 - (9am-12pm)
Sept 15, 22, 29, Oct 6, Oct 13, 2026
CLICK HERE TO REGISTER

Please only register for one series.

Topics we will be covering:

Compassionate Communication
Explore what compassion is, and how it can change the way we communicate with others. Learn about the fundamental principles of compassionate communication and how to use them in everyday conversations.

Challenging Conversations
Discover how to prepare for and navigate challenging conversations with curiosity, empathy, and courage and explore self-compassionate practices that can help us care for our needs in difficult moments.

Digital and Written Communication
Explore compassion in the digital world, and look at practical ways to bring empathy into written communication and digital conversations, helping us connect more thoughtfully online.

Compassion and Teamwork
Discover what a compassionate culture can be within teams and organizations. Discuss practical ways to encourage compassionate leadership and team dynamics that promote respect, understanding, and support.

Moving Forward with Compassionate Practices
Focusing on cultivating a compassionate culture through feedback, coaching, and daily interactions, we learn how to integrate these compassionate strategies for lasting positive change in how we care for ourselves and others.

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson associates USA

You're invited

Community Connecting



Community Connecting is centered on fostering a sense of belonging and encouraging people to engage meaningfully within their community, which directly supports **HCBS Requirement #1: Access to Community**. Participants will learn and practice practical tools and skills that can be used immediately.

During this program participants will:

- Learn how to explore the persons gifts, interests and passions in the community context
- Explore ways to identify what is available in communities
- Learn how to support matching the person to the available options
- Practice evaluation tools and explore ways to increase the chances of successful and sustainable connections

This training is ideal for service providers, individuals with intellectual/developmental disabilities, family members, regional center staff, and any interested community members. This training is open to SCLARC service providers and offers Continuing Education Units (CEUs) for ARF and GH Administrators*

Three opportunities to get connecting in 2026

Held remotely over Zoom 9:00 am- 12:00 pm

July 29, August 5, 12, 19, 26 September 2, 2026	Learn more and register
August 27, September 3, 10, 17,24, October 1, 2026	Learn more and register
October 15, 22, 29, November 5, 12, 19, 2026	Learn more and register

Questions? Contact Holly@helensandersonassociates.com

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson associates USA

Online Training for FREE

Direct Support Professionals

Welcome to DSP Essentials! A flexible, engaging training series designed to strengthen your skills and provide practical resources for delivering meaningful, person-centered support. Each online course is self-paced, designed to fit into your busy schedule.

Topics include: Promoting Integration in Everyday Support, Supporting Decision Making-Tools for Everyday Empowerment, Empowering Opportunities-Strategies for Meaningful Support, Respecting Rights-Foundation for Dignity in Support.

Benefits of DSP Essentials

- **Mix & match courses**-complete 1 or all 8 courses at you convenience
- **Practical resources, toolkits, and activity guides** for personalized support
- **Time-efficient**-each online course is one hour or less
- **Side-by-Side Practice**-complete skills along side someone you support in real time
- **Immediate impact**-strengthen person-centered approaches in daily work
- **Continuing Education Units (CEUs)**-available for ARF and GH Administrators*

Flexible and self paced

Practical tips and tools

Side-by-side practice

Click or scan to learn more and register!

www.helensandersonassociates.com/sclarc-dsp-essentials

Question? Contact Julie@helensandersonassociates.com

*Continuing Education approved by CDSS for Administrators and provided by SCLARC DSS Vendor Number 2000486 2500 S. Western Ave., Los Angeles, CA, 90018

helen sanderson associates USA

Team 15: Person-Centered Approaches

Short. Practical. Sustainable. Ready when your team is.

A flexible, affordable, on-demand learning resource designed to help managers and teams confidently put person-centered thinking into daily practice.

What Is Team 15?

A ready-to-use coaching kit that helps teams strengthen and sustain person-centered skills — without adding hours to your schedule.

- 15 short videos
- 15 downloadable resources
- 15 practical activities
- Designed for 15-minute team sessions

Use the activities in any order, as often as you like. Integrate them into team meetings, supervision, or professional development time.

Why Team 15?

- Reinforces and sustains person-centered thinking
- Builds team confidence and practical skill
- Supports better outcomes for the people you serve
- Time-efficient and easy to implement
- Cost-effective and sustainable

With Team 15, you can "do more with less" — stretching your training budget while increasing real-world impact.

Who Is It For?

Managers, supervisors, professionals, and teams who want practical ways to strengthen person-centered approaches and move from theory to consistent practice.

Team 15 includes person-centered concepts and materials used with permission from The Learning Community for Person-Centered Practices.

Click here to sign-up

Use Coupon Code: SCLARCT15

Help? Hello@helensandersonassociates.com

helen sanderson associates USA



A Self-Paced Introduction to Person-Centered Practices

Ready to start (or strengthen) your person-centered journey?

This engaging e-learning course is a great first step for anyone who wants practical, real-world tools to support people in meaningful, person-centered ways—at work and in everyday life. Through short, interactive modules, you'll explore what it truly means to be person-centered and practice skills you can begin using right away.

Benefits

- On-demand, self-paced learning
- 12 core modules + reflection activities
- Accessible on computers, tablets, and mobile devices
- Ideal for staff at all levels, families, and community partners

What you'll learn

You'll be introduced to 12 essential person-centered thinking skills designed to help people have more choice, voice, and control in their lives. These tools offer practical ways to strengthen relationships, improve support, and focus on what truly matters to each person.

What is covered

- What Is Person-Centered Thinking
- Person-Centered Thinking Skills
- One-Page Profiles
- Good Days & Bad Days
- Relationship Circles
- Communication Charts
- Working / Not Working
- Community Mapping
- Perfect Week
- The Donut (Roles & Responsibilities)
- Matching Support
- Decision Making
- Learning Log
- 4 + 1 Questions

How to Use This Course

Work through the course from start to finish—or jump directly to the tools most relevant to you. The more you engage with the videos, activities, and reflections, the more value you'll gain. We also encourage you to share learning and questions with colleagues and supervisors.
Important Note: This course is an introductory experience and does not replace the full Person-Centered Thinking training offered by The Learning Community.

Click here to sign-up

Use Coupon Code: SCLARCPCT4E

Help? Hello@helensandersonassociates.com

helen sanderson associates USA

Q & A







Information Shared from Prior VAC Meetings:

https://sclarc.org/sclarcs-community/advisory-committees/vendor-advisory-committee-vac-formerly-contact-us/vac-minutes.php



