



South Central Los Angeles  
Regional Center  
*for persons with developmental disabilities, inc.*

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER  
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**May 23, 2017**

**7:00pm – 9:00pm**

President, Veronica Moser opened the **May 23, 2017 Board Meeting** with roll call:

**Members Present:**

Veronica Moser  
Ramona Gallegos  
Alfredo Farfan  
DeShawn Kelly

Diana Ugalde  
Teyanna Williams  
Sherita Rogers  
Ascary Navarro

Irma Nunez  
Wanda Cathran  
Kristen Gozawa  
Stephanie Arlaud

**Members Absent:**

Mark Grimes

John Wagoner

**Staff Present:**

|                           |                  |                 |                |                |
|---------------------------|------------------|-----------------|----------------|----------------|
| Dexter Henderson          | Reuben Lee       | Marsha Mitchell | Maricel Cruzat | Roy Doronila   |
| Deanna Corbin             | Patricia Jimenez | Jesse Rocha     | Jenice Turner  | Maura Gibney   |
| Kimberly Bernardez        | Maria Figueroa   | Crystal Smith   | Mireya Romero  | Laschell Miles |
| Owen Fudim                | Daisie Flores    | Nirsia Gray     | Leah Chin      | Sharon Dixon   |
| Crystal Chavez Washington |                  | Ida Dacus       |                |                |

**Public:**

|                |                 |                   |                     |                |
|----------------|-----------------|-------------------|---------------------|----------------|
| Cesilia Ortiz  | Angela Robles   | Adriana Garcia    | Myra Mezquina       | Chris Arroyo   |
| Maria Moreno   | Roberto Mechaca | Maricela Donate   | Rubi Saldana        | Mayra Garcia   |
| Yadira Orona   | Sandra Maravel  | Beatriz Herrera   | Josefina Rodriguez  | Marta Alvarado |
| Paula Martinez | Javier Cortez   | Alicia Cortez     | Guadalupe Magdaleno |                |
| Karina Andrade | John Mechaca    | Denise Thornquest |                     |                |

President, Veronica Moser requested the approval of the Board Meeting Rules of conduct.

**BOARD ACTION:**

**To Approve SCLARC Board Meeting Rules of Conduct.**

**M/S/C: W. Cathran/ A. Farfan/Unanimous**

President, Veronica Moser requested the board's approval of the **March 28, 2017 Board Minutes** with corrections indicated.

**BOARD ACTION:**

**To Approve SCLARC Board Minutes of March 28, 2017 with corrections indicated.**

**M/S/C: I. Nunez/ A. Farfan/Unanimous**

**SCLARC BOARD MEMBERSHIP** - Dexter Henderson

Mr. Henderson asked the board to ratify the resignation of Sandra Casado our former board secretary and approve Stephanie Arlaud as interim secretary.

**BOARD ACTION:**

**To ratify the resignation of Sandra Casado and approve Stephanie Arlaud as interim board secretary.**

**M/S/C: I. Nunez/ A. Farfan/Unanimous**

Mr. Henderson also informed the board that the executive committee is currently reviewing four applications of individuals interested in joining the board. They will invite those four individuals to an interview and also invite them to our next board meeting.

**CONSUMER ADVISORY COMMITTEE** -Ascary Navarro

Mr. Navarro gave an update on two Consumer Advisory Committee (CAC) meetings held April 24, 2017 and May 22, 2017. He informed the board of an event the CAC will be hosting at SCLARC on July 28, 2017 named the Navigating Social Interaction. Additionally, he was happy to share that the CAC went to Harbor Cruise in San Pedro. He also announced that in June they have two outings, the first one at the Getty Museum on June 17 and the second one at Dave & Busters on June 26, 2017.

The next CAC meeting is scheduled for June 24, 2017. The CAC meeting is held on the fourth Monday of each month between 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor, Legacy Community Room 435. Meeting minutes from these three meetings are attached.

Mr. Navarro also shared that he attended the 22<sup>nd</sup> Annual Support of Life Conference in Sacramento. They discussed about joining a board and facilitating a meeting, he stated that he learned a lot and was happy to present his work to other people.

**CONSUMER SERVICES COMMITTEE** - Mark Grimes

The Finance report was tabled until July 25<sup>th</sup> board meeting since Mr. Grimes was not in attendance.

**FINANCE COMMITTEE**– Stephanie Arlaud

Ms. Arlaud gave a brief update on the Finance Committee meeting held May 17, 2017. The minutes of the committee meeting held November 30, 2016 were approved. She informed the board that the Finance Committee reviewed SCLARC responses to the DDS Draft Audit Report. Staff was instructed to start the process to select an independent auditor for FY 16-17. The next Finance Committee meeting will be held September 20, 2017. The finance committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

**SELF DETERMINATION**–Marsha Mitchell

Ms. Mitchell informed the board that the Self Determination Committee did not meet in May. The next Self Determination meeting is scheduled for June 12, 2017. The Self Determination meeting is held the second Wednesday of every other month between 6:00pm – 8:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor, Legacy Community Room 435.

**VENDOR ADVISORY COMMITTEE** – Karina Andrade

Ms. Andrade, VAC Secretary gave a brief update regarding the VAC meetings. She informed the board that the next VAC meeting is scheduled for June 14, 2017. Evelyn Galindo will give a presentation on the HCBS criteria and Joseph Velasquez on quality assurance. She also informed the board they are working on increasing board membership. The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

**EXECUTIVE COMMITTEE REPORT** – Veronica Moser

Ms. Moser reported that the executive committee had a conference call where they discussed the agenda for today's board meeting. They also discussed and finalized the Meeting Rules of Conduct.

**AGENCY DIRECTORS REPORTS**

**BUDGET UPDATE & FINANCE REPORT** – Roy Doronila

Roy Doronila presented the Statement of Revenue and Expenditures, the Balance Sheet, the POS Expenditure Projection Report. The following financial highlights were reported to the board:

The Statement of Revenue and Expenditure Report show the agency is projecting a balanced budget in operations as of March 2017. We are projecting a balanced budget in Operations. In POS we are projecting expenditures of \$189,612,269. In the same report we are projecting a deficit of \$2,522,269 with the reason being SCLARC has not received all of its allocation for the year.

The Balance Sheet as of March 2017 shows we have \$29,536,410 in cash compared to the same time last year when the agency had \$22,079,289.

The POS Expenditure Projection Report indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$189,612,269.

**COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT**– Marsha Mitchell

**Parent Advisory Committee Update** – Christopher Soto

Mr. Soto gave a brief update regarding the Parent Advisory Committee (PAC) meeting. They met on April 17, 2017 and in attendance were Reuben Lee and Jesse Rocha. Their next scheduled meeting will be July 17, 2017 and during that meeting they will discuss different things going on in the community and any other concerns they may have. In addition, they are having monthly meetings with United Families and Families without Limits. These meetings will be an ongoing activity to connect more with family groups and to create more communication. Outreach and Case Management staff will go out in teams to monthly meetings and log parent's concerns, issues and challenges regarding services. These logs will be presented to case management and services coordinators who will have a two-week window to investigate and address issues presented.

**Parent Focus Group**– Christopher Soto

Mr. Soto also provided a brief update in regards to the Parent Focus Groups. He advised the board that they have attended parent group meetings in continuing efforts to connect with the family groups. Some of the concerns they have been voicing are with our South Eastern catchment area and feeling of disconnect, vendor concerns and communication.

**Navigator Program Update** – Crystal Smith

Ms. Smith provided a brief update on the status of the Navigator Program. The navigators have been on board just under 2 months. They have completed 6-8 weeks of intensive training on different service systems as well as providing support. They are currently under intensive training so they've been assigned to two navigator specialist. They are helping families access and navigate the different service systems but with maximum support from the navigation specialist so they continue to receive the hands on training with the goal to wing them off to their own assigned cases. They are currently working on six cases which will be increasing to ten once they show competency and that they are able to manage these cases on their own. Additionally, as mentioned in the past we are working on our technology and being able to officially create a referral path for case management as well as documenting officially through electronic systems data tracking.

**CONSUMER AND SUPPORT SERVICES REPORT**– Jesse Rocha/Jenice Turner

Mr. Rocha and Ms. Turner presented the board SCLARC Caseload Ratios. They reported the following to the board:

- **5 categories : Caseload Averages**
  - Consumers enrolled in the Home and Community Based Services Waiver
  - Consumers under 3 years of age
  - Moved from a Developmental Center since 04/1993
  - Moved from a Developmental Center within the last 12 months
  - All others (consumers who have not moved out of a DC, not under the age of 3, and not on the Waiver program)

- **SCLARC did not meet the caseload ratios for the following three categories**
  - Consumers enrolled in the Home and Community-Based Services Waiver
  - Consumers who are under three years of age
  - All Others (consumers not enrolled in the waiver, have not moved out of a DC, and are over the age of 3)

| 2016           | Medicaid Waiver | Age 36 Mo. and Under | Moved from DC since 4/93 | Moved from DC Within Last 12 months | All Others |
|----------------|-----------------|----------------------|--------------------------|-------------------------------------|------------|
| Actual Ratio   | 84.55           | 74.46                | 38.10                    | 15.65                               | 88.37      |
| Required Ratio | 62              | 62                   | 62                       | 45                                  | 66         |

| 2017           | Medicaid Waiver | Age 36 Mo. and Under | Moved from DC since 4/93 | Moved from DC Within Last 12 months | All Others |
|----------------|-----------------|----------------------|--------------------------|-------------------------------------|------------|
| Actual Ratio   | 76.00           | 77.60                | 39.60                    | 17.2                                | 78.7       |
| Required Ratio | 62              | 62                   | 62                       | 45                                  | 66         |

- **Two factors that impact our caseload ratios are:**
  - Consumer Growth
  - Service Coordinator Turnover
- **Consumer Growth**
  - In 2014 SCLARC consumers grew by 816 (6.8%)
  - In 2015 SCLARC consumers grew by 354 consumers (2.9%)
  - In 2016 SCLARC consumers grew by 632 consumers (4.9%)
  - In 2017 SCLARC consumers grew by 1140 consumers (8%)

- **SC turnover**
  - In 2015 Hired 36 SCs lost 25; grew by 11 (6.9%)
  - In 2016 Hired 29 SCs lost 11; grew by 18 (10.1%)
  - In 2017 Hired 13 SCs lost 7 grew by 6 (3.2%)
  - Since 2015 have added 35 new Service Coordinators
  - Staff: obtain degrees, change jobs, move out of area, work closer to home, and move to higher paying job
  - Leave of Absences

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- **SCLARC's Plan**
  - SCLARC will continue the 2016 Job Fair Hiring Initiative; One job fair was held in April 2017 and identified 7 potential new SCs and 4 potential new managers
  - Have scheduled two additional job fairs for July 2017 and October 2017
  - Will conduct at least one day of SC interviews per month
  - As of July 1, 2017, RC will begin the process of hiring 32 new Service Coordinators
  - SCLARC will then hire an additional 30 new Service Coordinators by December 2017; account for people leaving the agency
  - This hiring goal accounts for consumer growth and allows SCLARC to reduce, maintain, and meet the mandated caseload ratios
  - New staff will participate in year round training to ensure that they are appropriately trained as they learn to navigate the regional center system

**EXECUTIVE DIRECTORREPORT** - Dexter Henderson

Mr. Henderson spoke briefly regarding parent group Latinos Strong Voice Families and a series of questions that they have submitted to SCLARC in writing and that we have responded to. A copy of the letter is attached.

**PUBLIC INPUT:**

**Comments and Concerns from Stakeholders:**

- Maria Lopez-  
 We have to work together to fix all of the issues we are currently having.  
 The parent left a list of problems that they are experiencing and that are urgent.
- Chris Arroyo-  
 Per the Lanterman bylaws the executive committee that have delegated authority have to be open to the public just like the board meetings.
- Cecilia Ortiz-  
 We can train other parents because we imagine how they feel. Please consider that it has to be a parent to parent training and someone that knows what they are experiencing.
- Martha Alvarado

I see a large quantity of services but it worries me that none of these services will directly go to my daughter who is 17 years old. Also, if respite hours increase at what point will parents be notified?

➤ Maira Garcia

I have a concern with service coordinators still giving misleading and wrong information to parents. I can provide more information to parents with my 16 years of parent experience than what these service coordinators can do.

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➤ Rubi Saldana

Another concern that we have amongst the community is that we have viewed all of the charts created in regards to disparity. All ethnics are being compared to the white ethnicity. And what worries me is that the white ethnic group does not have the services we need.

➤ GuadalupeMagadaleno

Is not only one group that is in need of the regional centers help. There are multiple families asking for help and that have not received services in years.

**ADJOURNMENT:** President, Veronica Moser adjourned the May 23, 2017 Board of Directors Meeting at 9:45pm.

**NEXT MEETING:**

The next SCLARC Board of Directors meeting will be held on July 25, 2017, at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Flr. Legacy Community Room

**Submitted by:**

\_\_\_\_\_  
Deanna Corbin  
Executive Secretary

\_\_\_\_\_  
Date

**Approved by:**

\_\_\_\_\_  
Stephanie Arlaud  
Board Secretary

\_\_\_\_\_  
Date