



South Central Los Angeles  
Regional Center  
*for persons with developmental disabilities, inc.*

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER  
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**July 25, 2017  
7:00pm – 9:00pm**

President, Veronica Moser opened the **July 25, 2017 Board Meeting** with roll call:

**Members Present:**

Veronica Moser	Irma Nunez	Stephanie Arlaud
Mark Grimes	Teyanna Williams	
Alfredo Farfan	Sherita Rogers	
John Wagoner	Ascary Navarro	

**Members Absent:**

Ramona Gallegos	Diana Ugalde	DeShawn Kelly
Wanda Cathran	Kristen Gozawa	

**Staff Present:**

Dexter Henderson	Reuben Lee	Marsha Mitchell	Maricel Cruzat	Roy Doronila
Deanna Corbin	Patricia Jimenez	Jesse Rocha	Jenice Turner	Maura Gibney
Kimberly Bernardez	Maria Figueroa	Crystal Smith	Mireya Romero	Laschell Miles
Owen Fudim	Daisie Flores	Nirsia Gray	Leah Chin	Sharon Dixon
Crystal Chavez Washington		Ida Dacus		

**Public:**

Cesilia Ortiz	Angela Robles	Adriana Garcia	Myra Mezquina	Chris Arroyo
Maria Moreno	Roberto Mechaca	Maricela Donate	Rubi Saldana	Mayra Garcia
Yadira Orona	Sandra Maravel	Beatriz Herrera	Josefina Rodriguez	Marta Alvarado
Paula Martinez	Javier Cortez	Alicia Cortez	Guadalupe Magdaleno	
Karina Andrade	John Mechaca	Denise Thornquest		

President, Veronica Moser requested the board’s approval of the May 23, 2017 Board Minutes as presented.

**BOARD ACTION:**

**To Approve SCLARC Board Minutes of May 23, 2017.**

**M/S/C: I. Nunez/ A. Farfan/Unanimous**

**FY 15-16 FINAL AUDIT REPORT PRESENTATION** - Ron Kulek

Ron Kulek, representative from Windes presented the board with a brief summary of SCLARC's Financial Statements from June 30, 2016 and 2015.

**THIRD RESTATEMENT OF SCLARC BYLAWS** – Dexter Henderson

Mr. Henderson briefly summarized key changes to the third restatement of SCLARC Bylaws. The Consumer Services Committee and the Executive Committee had an opportunity to review the third restatement of SCLARC Bylaws. A copy was also sent to the board and the public that is listed on our mailing list. All of the changes to our bylaws are Lanterman Act updates that were previously reviewed and approved by the board but never incorporated into the bylaws.

**BOARD ACTION:**

**To Approve the Third Restatement of SCLARC Bylaws.**

**M/S/C: A. Farfan/ M. Grimes/Unanimous**

**SCLARC BOARD MEMBERSHIP** – Mark Grimes

Mr. Grimes informed the board that approvals of potential board members will be deferred until September 26, 2017 to allow the board more time to review applications.

Mr. Grimes asked for the board's approval of one year term extension for President, Veronica Moser.

**BOARD ACTION:**

**To Approve a One Year Term Extension for President, Veronica Moser.**

**M/S/C: M. Grimes/ S. Arlaud/ Unanimous**

**CONSUMER ADVISORY COMMITTEE** - Ascary Navarro

Mr. Navarro gave an update on two Consumer Advisory Committee (CAC) meetings held June 24, 2017 and July 24, 2017. The CAC will be hosting an event entitled "Navigating Social Interaction." at SCLARC on July 28, 2017

The CAC meeting is held on the fourth Monday of each month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor, Legacy Community Room 435.

**CONSUMER SERVICES COMMITTEE** – Sherita Rogers

Sherita CSC Chair, spoke briefly regarding their meeting held March 2, 2017. She informed the board that the committee reviewed the POS Policies regarding respite and suggested they be presented to the full board.

**FINANCE COMMITTEE** – Stephanie Arlaud

Ms. Arlaud informed the board that the Finance Committee did not meet in the month of July.

The finance committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

**SELF DETERMINATION** – Marsha Mitchell

Ms. Mitchell presented the board with a brief update regarding the Self Determination waiver. There has been word that progress has been made but that we are unable to specify exactly what the progress has been made on. They are still moving in the right direction but no definitive date has been provided as to when the Self Determination Pilot plan will be rolling out.

The Self Determination meeting is held the second Wednesday of every other month from 6:00pm – 8:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor, Legacy Community Room 435.

**VENDOR ADVISORY COMMITTEE** – John Wagoner

Mr. Wagoner, VAC Chairperson gave a brief update regarding the VAC meeting held July 12, 2017. Dr. Bruce Williams provided the VAC with a presentation regarding Behavior Management.

The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

**EXECUTIVE COMMITTEE REPORT** – Veronica Moser

Ms. Moser reported that the executive committee has conducted interviews for potential board members. She informed the board that the process should be completed by our next board meeting.

**AGENCY DIRECTORS REPORTS**

**BUDGET UPDATE & FINANCE REPORT** – Roy Doronila

Roy Doronila presented the Statement of Revenue and Expenditures, the Balance Sheet and the POS Expenditure Projection Report. The following financial highlights were reported to the board:

The Statement of Revenue and Expenditure Report show the agency is projecting a balanced budget in operations as of June 2017. In POS we are projecting expenditures of \$188,339,705. In the same report we project a POS deficit of \$4,426,800 with the reason being SCLARC has not received all of its allocation for the year.

The Balance Sheet as of June 2017 shows we have \$8,007,492 in cash compared to the same time last year when the agency had \$7,275,491.

The POS Expenditure Projection Report indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$192,766,505.

Mr. Doronila advised the board that an Audit Committee will need to be formed to help with the selection of our new auditors. He suggested the audit committee be constituted from the Finance Committee.

## **COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT**

### **PARENT ADVISORY COMMITTEE UPDATE** – Christopher Soto

Mr. Soto gave a brief update regarding the Parent Advisory Committee (PAC) meeting. They met on July 17, 2017 and in attendance were Marsha Mitchell, Reuben Lee and Jesse Rocha. During that meeting Marsha, Reuben and Jesse gave updates regarding changes in State Policies and DDS policies regarding different programs. Many of those programs will be rolling out 2018. We are giving many of those parent groups an update on what's to come in the next 6 months to a year. Outside meetings were held with the parent groups in effort to reach out, rebuild the connection and rebuild the trust with SCLARC's parent groups.

### **EMPLOYMENT FIRST** – Marsha Mitchell

Employment First is a declaration of both philosophy and policy stating that employment is the first priority and preferred outcome of people with disabilities. In order to meet that mandate, SCLARC is in the process of implementing the following initiatives:

#### **Paid Internship Program**

##### **Purpose**

To give employers access to a pool of motivated individuals who bring fresh thinking and innovation to their workplaces and to encourage competitive integrated employment opportunities for individuals with developmental disabilities.

##### **Legacy Employment Assistance Program**

LEAP's focus is two-pronged: 1) pre-employment and job readiness training and 2) direct job placement on South Central Los Angeles Regional Center's Legacy Plaza campus. Pre-employment training will be time-limited and done both as a group activity and on individualized basis.

SCLARC with the assistance of its community and vendor partners— Banneker Career and Transition Center and Pathways-- will implement LEAP as a pilot program here on SCLARC's Legacy Plaza beginning August 15th.

### **Project SEARCH**

Project SEARCH is a business-led collaboration that enables young adults with disabilities to gain and maintain employment through training and career exploration. For the LAUSD Kaiser Program individuals are in their last year of high school and for the UCLA Medical Center program individuals are out of school (18 and older).

### **CONSUMER AND SUPPORT SERVICES REPORT** – Reuben Lee/Jesse Rocha

Mr. Lee provided the board with an overview of the Rental Assistance Program. He reported the following to the board:

The **Rental Assistance Program (RAP)** is designed to assist low-income consumers of South Central Los Angeles Regional Center for Developmentally Disabled Persons, Inc. (SCLARC) to afford decent, safe, and sanitary housing throughout its service area.

Participants are consumers who demonstrate a medical, behavioral, or psychiatric condition that presents a health and safety risk to themselves or others. Participants are free to choose any housing that meets their specific needs and complies with program requirements. Housing may include single-family homes, apartment units, or shared living arrangements, and is not limited to units located in subsidized housing projects or affordable housing developments.

RAP is administered through an authorized SCLARC service provider. The service provider receives funds directly from SCLARC to administer the program and provides assistance with housing placement, lease management activities, ongoing resident and unit support services. Additionally, the service provider assists with accessing waiting list(s) of local municipalities Section 8 Voucher Program(s), Low-Income Housing Tax Credit (LIHTC) projects, and other subsidized/affordable housing options.

Individuals eligible to receive housing assistance are responsible for finding a suitable housing unit of their choice which may include their current residence. All rental units must meet minimum standards of health and safety, as well as all owners must agree to and comply with the terms and conditions of the program guidelines.

Housing subsidies are paid to the landlord directly by the authorized SCLARC service provider on behalf of the participating individual. The individual then pays the difference between the actual rent charged by the landlord and the amount subsidized by the program.

### **PUBLIC INPUT:**

- Chris Arroyo-  
This is the first time I am seeing a program like the Rental Assistance Program and I think is a really big deal. One of the State Council has received are many comments from families through all LA County who have difficulties being able to maintain their housing and I think this policy will go a long way to assist them.

- Maria Lopez-  
Just how I have complained in the past, I am happy to say that I am glad we are working together as a team. I believe if we continue working like this we will see positive change soon.
- Rubi Saldana-  
Thank you for rolling the Rental Assistance Program out for our consumers and really making a change in our community.

Ms. Moser asked for the board's approval of the POS Policy for the Rental Assistance Program.

**BOARD ACTION:**

**To Approve the POS Policy for the Rental Assistance Program.**

**M/S/C: A. Farfan/ M. Grimes/Unanimous**

Mr. Rocha provided the board with an overview of the Personal Assistance and Specialized Supervision Program. He reported the following to the board:

SCLARC's goal is to support and ensure that consumers live in the least restrictive environment which is usually the home of a family member. SCLARC recognizes that consumers may require care and supervision in the absence of a caregiver and that parents/guardians/caregivers may have difficulty in providing constant ongoing care and supervision due to aging, declining health, and/or other mitigating factors. In such instances SCLARC may provide additional services when there are no other generic service to meet the consumer's need and providing the service will help keep the consumer in the home.

The funding of such services shall be decided on a case by case basis. SCLARC will assess the need, the extent to which other generic options might be available, and the personal circumstances of the family and situation.

Ms. Moser asked for the board's approval of the Personal Assistance Program and the Specialized Supervision Program.

**BOARD ACTION:**

**To Approve the Personal Assistance Program and the Specialized Supervision Program.**

**M/S/C: A. Farfan/ I. Nunez /Unanimous**

**EXECUTIVE DIRECTOR REPORT** - Dexter Henderson

The executive director's report was tabled until the next board meeting in September.

**PUBLIC INPUT:**

- Chris Arroyo-  
I noticed that in the past the board and staff worked on creating enough space to accommodate parents, creating enough packets and making sure that there is translation and I just want to say that these things have actually not gone unnoticed. I would like to thank the board for insuring that this is happening. I also

want to thank you for including in the packets the response letter for Strong Latino Family Voices.

➤ Rubi Saldana-

I just want to say thank you for listening to us and for taking the time to gather with the community and for listening to all of our concerns.

**ADJOURNMENT:** President, Veronica Moser adjourned the July 25, 2017 Board of Directors Meeting at 9:45pm.

**NEXT MEETING:**

The next SCLARC Board of Directors meeting will be held on September 26, 2017 at SCLARC, 2500 S. Western Avenue, GSM Auditorium.

**Submitted by:**

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Deanna Corbin  
Executive Secretary

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Date

**Approved by:**

\_\_\_\_\_  
Stephanie Arlaud  
Board Secretary

\_\_\_\_\_  
Date