



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

DRAFT

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**July 28, 2015
7:00pm – 9:00pm**

President, Ana Da Silva opened the **July 28, 2015 Board Meeting** with roll call and introductions:

Members Present:

Diana Ugalde	Mireya Romero
Ana DaSilva	Alyssa Jackson
Sandra Casado	Veronica Moser

Members Absent:

Michelle Rappino	Mark Grimes	Teyanna Williams
Lisa M. Sanchez	Karen Washington	Dora Evans
Lara Okunubi	Alfredo Farfan	

Staff Present:

Dexter Henderson	Reuben Lee	Roy Doronila
Marsha Mitchell	Deanna Corbin	Maria Figueroa
Monique Watts	Kim Bowie	Desiree Boykin

Public:

John Menchaca ELARCA	Michelle McBernie (ILS Support)
ELARCA Staff	Denise Thornquest (DDS Liaison)
Christine Tolbert (State Council for Developmental Disabilities)	

President, Ana Da Silva requested the board's approval of the **March 24, 2015 Board Minutes** as presented.

BOARD ACTION:

**To Approve SCLARC Board Minutes of March 24, 2015 with (2) Corrections to be made.
M/S/C: M. Romero/ V. Moser/ Unanimous**

SCLARC BOARD MEMBERSHIP - Dexter Henderson

2015 Annual Board Member Conflict of Interest Statements

Mr. Henderson reminded the board that the annual 2015 Conflict of Interest Statement are due to the Department of Developmental Services for this year. Blank Conflict of Interest statements are in your packets to be completed only if you currently have a conflict. Deanna Corbin

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took the liberty of completing your 2015 COI statements based on your prior 2014 statement reporting no conflict. She did this to save you and the board time of completing in the meeting however, we will have to come back to the signing of the statements later in the meeting primarily because I don't think we have enough board members present to expedite this tonight and I believe Deanna we had a printing issue and was not able to have them available for you at this time.

Executive Directors Performance Evaluation – Ana Da Silva

Board President Ana Da Silva brought to the board's attention that the performance evaluation for the Executive Director was forwarded via email to all members for completion and return. She mentioned that she did receive some of the evaluations back but, the majority was still outstanding. Ana requested that those members who did not complete and return the evaluation must do so and forward to Vice President, Veronica Moser as soon as possible.

ARCA Report – Ana Da Silva

Ana Da Silva attended the ARCA Board of Directors meeting June 18-19, 2015.

She reported that Senator Beall gave a presentation regarding his request and commitment to the Governor to increase the 10% raise across the board. Senator Beall wrote all the regional center directors to actually have vendors in their catchment areas to invite their Governor to come see what we are doing with our families and consumers. Most of the RC directors agreed to identify two or three vendors who would be open and willing to share their programs with the Governor.

There is also talk of a task force that is being put together to look at certain issues such as service providers rates, the regional center operations medical/ dental and employment as well as self-determination and how that is going to play out and be put through. There is a conference call scheduled for December 14, and 15 at 2pm to begin the blueprint. Self-determination as well as the waiver that has to include how we are going to meet with the community and set regulations on how we will be incorporating these processes.

There is also going to be new trailer bill language attached to our DDS contract and we don't know what that will look like at this point however, it will have to do with the disparity issues.

The Special Olympic were here and we participated in the opening ceremonies. Thank you SCLARC for your part in supporting us attending. It was awesome and we truly enjoyed it.

AGENCY DIRECTORS REPORTS

BUDGET UPDATE & FINANCE REPORT – Roy Doronila

Roy Doronila welcomed the board to the first meeting of FY 15-16. Roy presented the **POS Expenditure Projection Report**, the **Statement of Revenue and Expenditures**, and the **Balance Sheet**. The following financial 15-16 budget highlights were reported to the board:

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The POS Expenditure Projection Report indicates the agency has maintained its projections of total POS in the amount of \$148,672,098. This estimate is \$1,378,826 higher than the previous month.

The Statement of Revenue and Expenditure Report shows the agency spent 106.2% of our allocation in POS and 85% in Operations within 100% of the year. SCLARC is projecting a deficit of \$10,347,245 mainly due to not receiving all of our allocation for the fiscal year. As for CPP we are projecting a \$73,779 deficit for the same reason. On the other hand, we are projecting a balance budget in Operations, in which we are projecting to spend a total \$25,536,927.

The Balance Sheet shows that as of June 30, 2015 the agency has \$6,558,485 in cash balance. We expect this balance to be adequate to finish the year and should the cash advance for the new fiscal year is delayed, we have a standby line of credit.

BOARD ACTION:

To Approve SCLARC's Financial Reports as of June 2015

M/S/C: M. Romero/ S. Casado/ Unanimous

BOARD ACTION:

To Approve DDS/ SCLARC's Standard B1-Agreement Amendment FY 15/16

M/S/C: A. Jackson/ V. Moser/ Unanimous

COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT – Marsha Mitchell

Self-Determination- SCLARC held its first mandated meeting of the SDP Committee by June 30, 2015 as requested by the Department of Developmental Services. The State Council of Developmental Disabilities selected 5 members for this committee and SCLARC selected five members. Additionally, a member from Disability Rights California and SCDD are also members of the SDP-LAC. Our first meeting was an acquainting meeting to get to know each other. We do not have a chair as of yet but we will be moving forward with filling that role at the next meeting will take place August 13th. The Self-determination Advisory Committee will meet monthly. The meetings will be open to the public. The waiver for this program is still being reviewed by the federal government. However, as we wait for the waiver to be signed, members of the committee will participate in trainings, like the facilitators training that will take place in July 30th. This training will be given by Inclusion, Inc. at the California Endowment.

Performance Contract- Dr. Kim Bowie walked the board through the outcomes, measures, and actions regarding SCLARC's 2016 Proposed Performance Contract. (handout attached)

BOARD ACTION:

To Approve SCLARC's 2016 Performance Contract

M/S/C: V. Moser/ M. Romero/ Unanimous

PRRS - Monique Watts, FRC Manager, reported that the 3 year PRRS grant concluded last month. PRRS stands for Prevention Resource Reporting Service. This program monitored high-risk children with disabilities. FRC staff members contacted families approximately every three months. We followed their children's milestones and advise them on trainings. The program will be revamped under another name, Early Start Plus for another three years. At the time of this report, there isn't a lot of information available regarding the details but DDS says Family Resource Center's should have the information shortly.

Consumer Services Committee -Mireya Romero gave an update on the Consumer Services Committee. This board sub-committee addressed the need for program development, resources and supports as well as parent issues and care givers' concerns. Currently committee members are focusing on service delivery and customer satisfaction. SCLARC's Parent Advisory Committee (PAC) issues have been at the top of our agenda lately, which was derived from SCLARC's 2013 town hall meetings. We have been working for the 18 months to create communication access points, facilitate training for PAC parent members, provide support with SCLARC's legislators, create new programs and vendor existing partners who are partnering so that SCLARC can offer the services needed in our Southern portion of our catchment.

CONSUMER AND SUPPORT SERVICES REPORT – Reuben Lee

Mr. Lee explained trailer bill language Senate Bill 82 to the board. The new bill will require RC staff to develop and translate our IPPs in the threshold language within 45 days. We will have to notify the department if we provide an IPP in a language other than the threshold and it take 60 days or more.

- Requires DDS and IMDs to report annually to the contractor for clients rights services info regarding consumer admissions.
- Requires RC to develop methods of measuring progress in reducing disparities and improving equity in POS expenditures in the annual performance objectives.
- IMDs are required to inform regional centers of all placement of recent consumers from another entity. RC will then be required to complete an assessment.
- Authorizes the Department of finance to approve an increase in the number of consumers served by the SDP before the end of the three-year pilot program.
- Allows the lease of developmental center land and the use of that money to support consumers including subsidizing rent.

Mr. Lee updated the Board on SCLARC's Case Load Ratio's. As of March 1, 2015, SCLARC did not meet the required average caseload ratio in three categories: "Age 36 months and under" and "All Others", these columns are shaded in the figures below.

There are a total of five categories requiring varying caseload ratios. SCLARC met three of the five categories as mandated by Welfare & Institutions Code (WIC) Section 4640.6(c). The following figures reflect the actual and required ratios for SCLARC as of March 1, 2015.

	Medicaid Waiver	Age 36 Mo. and Under	Moved from DC since 4/14/93	Moved from DC Within Last 12	All Others
Actual Ratio	62.00	76.50	38.28	14.84	151.71
Required Ratio	62	62	62	45	66

SCLARC’s Caseload Ratio Plan of Correction

The cause for non-compliance with the two above categories is due to insufficient funds allocated to the Operations budget. A proposal promoted by the Lanterman Coalition to adjust operations funding by a 10% increase in the 2015-‘16 Fiscal Year budget is needed to hire additional service coordinators

VENDOR ADVISORY COMMITTEE REPORT - Lara Okunubi

Lara Okunubi was not present to give the VAC report.

CONSUMER ADVISORY COMMITTEE REPORT - Alyssa Jackson

Alyssa gave the board an overview of last two Consumer Advisory Meetings. May and June’s monthly meeting took place at the SCLARC offices. The Consumer Advisory Committee (CAC) was called to order by CAC President Alyssa. Alyssa gave reports from May - June 2015.

May 2015 CAC Meeting:

The Consumer Advisory Committee (CAC) was called to order by CAC President Alyssa at 4:00pm at the Pasta Roma’s restaurant. The CAC members signed in. CAC President Alyssa J read the April minutes and SCLARC CAC rules.

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For the May meeting, the CAC speaker was Monique Rembert SCLARC Service Coordinator. She presented on Personal Hygiene and You. Ms. Rembert gave a brief overview of each section of the power point presentation. The CAC learned how important it is to take care of yourself. Ms. Rembert remind all CAC members how important it is to go to get your annual physical, dental and vision check every year on your birthday. How important it is to wash your hands. Get a physical every year preferable in your birthday month. Ms. Rembert went over the importance of wearing sunscreen to protect your self from skin cancer. The CAC welcomes prospective new member Michael P. He works for the Goodwill Industries.

The next meeting will be June 22, 2015 in the Legacy Plaza 2500 S. Western Avenue Los Angeles CA 90018.

June 2015 CAC Meeting:

The Consumer Advisory Committee (CAC) was called to order by CAC by Consumer Advocate Desiree B. The CAC members signed in. CAC President Alyssa read the May minutes and the SCLARC CAC rules.

For June's monthly meeting, the CAC speakers were President Alyssa Jackson, and Diana Ugalde. Alyssa J. and Diana U. presented on budgeting and gave examples with the assistance of a power point presentation. The CAC learned how important it is to prepare and stick to a budget every month. Ms. Jackson explained to the CAC members why it's important to budget your money. She told them you must pay your bills first, then food and personal items for the month. Ms. Jackson gave many different examples on how to save money. All the CAC members participated in coming up with ideas on how to save their money if they work or are on SSI. She also handed out a worksheet so everyone can see how much they spend while they are out in their communities.

The CAC welcomed prospective new members Carol E. and William A. Carol currently works at Options for Life. William A. is currently looking for employment and likes to plays videos and watches his favorite basketball team, the Lakers. The next CAC meeting will be July 20, 2015 in the SCLARC Legacy Plaza, located at 2500 S. Western Avenue Los Angeles CA 90018, from 4:00 to 5:30 p.m.

ARCA Consumer Advisory Report – Desiree Boykin

The ARCA CAC launched it's own Like page and a photo was taken for the social media website Facebook on July 17, 2015. The ARCA CAC like page now has 71 like thus far.

There have been rallies all across the state in support of the 10% increase to the DDS system. The group decided to discuss Senator Beall's Bill, SBX-21. There was a discussion on how this bill supports to 10 % increase.

SSAN Report -SSAN will develop an MOU to work with another organization. The group elected a new vice chair, named Regina.

The SSAN is inviting organizational representatives to their next meeting to discuss their work in the September meeting.

Executive Directors Report - Dexter Henderson

Mr. Henderson did not give his Executive Directors report due to time.

PUBLIC INPUT: None

ADJOURNMENT:

President, Ana Da Silva then adjourned the July 28, 2015 Board of Directors Meeting at 9:00pm.

NEXT MEETING:

The next SCLARC Board of Directors meeting will be held on September 22, 2015, at **SCLARC, 2500 South Western Avenue, 4th Flr. Legacy Community Room**

Submitted by:

Deanna Corbin
Executive Secretary

Date

Approved by:

Mark Grimes
Board Secretary

Date