



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
MINUTES OF THE BOARD OF DIRECTORS MEETING
March 24th, 2020
7:00pm – 9:00pm

President, Wanda Cathran, opened the **March 24th, 2020 Board of Directors Meeting** with roll call:

Members Present:

Ascary Navarro	Illona Hendricks	Sherita Rogers
Ashlei Sullivan	Jesus Murillo	Stephanie Arlaud
Diana Ugalde-Lara	Mayra Morales	Wanda Cathran
Hazel Lozano	Raul Munoz	

Staff Present:

Deanna Corbin	Kimberly Arrington-White	Sarai Cruz
Dexter Henderson	Kyla Lee	Ted Bilbao
Eli Munguia	Maricel Cruzat	Yewhala Hailemariam
Jesse Rocha	Naomi Hagel	
Kim Bowie	Norma Ortiz	

Public:

Claudia Velasquez	Job Quesada	Odulia Juarez
Claus B.	Magali Ochoa	Silvia Diaz
Diana Sandoval	Marha Arriaga	Sofia Cervantes
Georgina Mendoza	Mercedes M.	Teyanna Williams
Jenny Hostert	Nikisia Simmons	

General

Board Action:

To approve SCLARC Board Minutes of January 28th, 2020
M/S/C: S. Arlaud/J. Murillo/Unanimous

Board Action:

To approve potential Board Member, Magali Ochoa
M/S/C: S. Arlaud/A. Navarro/Unanimous

Board Action:

To accept Board Member, Haiza Martinez, resignation
M/S/C: S. Arlaud/J. Murillo/Unanimous

Board Action:

**To approve SCLARC Advisory Committee Members Teyanna Williams and Veronica Moser
M/S/C: J. Murillo/S. Arlaud/Unanimous**

Board Member Reports

Executive Committee Report - Wanda Cathran

Wanda Cathran gave an overview of the Executive Committee Meeting held January 16th, 2020.

Consumer Services Committee - Raul Munoz

Raul Munoz gave an overview of the Consumer Services Committee (CSC) meeting held February 10th, 2020

The committee received a detailed update on the MHSA Adult Project by Dr. Cynthia Davis, Lead Coordinator. MHSA is a 3-year grant awarded to SCLARC by DDS, ending June 30th, 2020. Objectives were met to increase access to mental health services to the individuals we serve and establish community partnerships.

On February 8th, SCLARC hosted a Self-Determination Resource Fair, with 29 families and those we serve in attendance. 14 vendors such as Person Centered Planners (PCP), Independent Facilitators, and Fiscal Management Services presented their services.

The CSC meeting is held the second Monday of every other month from 6:00pm - 7:30pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Vendor Advisory Committee - Illona Hendricks

Illona Hendricks reported on the Vendor Advisory Committee (VAC) meetings held February and March 2020.

A representative joined the February 12th, 2020 VAC Meeting to share information concerning the Labor law and Employment issues for vendors.

Maura Gibney joined the March 11th, 2020 VAC Meeting to share information on the Census.

The VAC meets the second Wednesday of every month from 10:00am - 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Advocate Advisory Committee - Ascary Navarro

Ascary Navarro gave an overview of the Advocates Advisory Committee (CAC) meeting held March 23rd, 2020.

Advocate, Wesley Witherspoon, attended the Advocate Advisory Committee to discuss the importance of relationships.

The CAC meeting is held on the fourth Monday of each month from 10:00am - 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Finance Committee – Kyla Lee

Stephanie Arlaud gave an overview of the Finance Committee meeting held March 23rd, 2020.
(Please see Budget Update and Finance Report below)

The Finance Committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

Directors and Staff Reports

Budget Update and Finance Report – Kyla Lee

Kyla Lee presented to the board the financial statements as of February 29th, 2020. Kyla Lee presented the Statement of Financial Position, Statement of Activities and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Financial Position as of February 29th, 2020 shows we have \$16,387,799 in cash compared to the same time last year when the agency had \$33,068,379. Currently, State Receivables are at \$86,247,899 compared to last years \$53,562,726. More money from the state was received this time last year, than what was received this year. As of today, cash equivalents are at roughly \$30 million. Accounts Payable has \$25,376,713 versus \$20,411,253 this time last year. The \$4,965,461 difference is primarily due to the growth in SCLARC's programs and vendor rate increases. As of February 29th, the agency has a balanced/healthy budget with no cash flow issues

The Statement of Activities Report shows the agency has been allocated \$40,980,074 for Operations and is on target to spend those dollars by the end of the Fiscal Year. SCLARC has spent \$23,616,218 from operations and is projected to spend \$17,363,856 between now and the end of the fiscal year. SCLARC has, to date, received the following allocations: Preliminary, A1, A2, A3 and A4. If the A4 is approved the total allocation to SCLARC will be \$333,658,991.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$308,931,226 at a high.

Board Action:

To approve FY 2019-2020 A4 Allocation totaling, \$417,788

M/S/C: S. Arlaud/J. Murillo/Unanimous

Joe Quesada, Audit partner with The Harrington Group, presented to the Board on the Fiscal Year 18-19 Audit Financial Reports. The report of Financial Statements comprises of the Statement of Financial Position as of June 30th, 2019 and the related Statement of Activities, Functional Expenses, and Cash flows for the year ended. As of June 30th, 2019 it is in the Auditors "opinion" the changes in Net Assets and its cash flows for the year 2018-2019 ended in accordance with accounting principles generally accepted in the US. There are no issues to report.

In the Form 990 there are two requirements, the Whistleblower and Conflict of Interest Policy, and it is mandatory that these policies be in place.

Board Action:

To approve FY 18-19 Annual Audit and Form 990

M/S/C: S. Arlaud/I. Hendrick/Unanimous

COVID-19 Update

Dexter Henderson, Kyla Lee, Maura Gibney, Maricel Cruzat, Jesse Rocha, and Kim Bowie presented an update on the changes SCLARC and each of its departments has made since the start of COVID-19. The following are a few of the changes and actions taken:

1. Service support meetings for all staff, vendors and consultants.
2. Nonessential business travel has been discontinued until further notice.
3. Increased utilization of web based video conferencing (GoToMeeting) or phone conference.
4. Strict enforcement of social distancing
5. Janitorial support has been significantly increased in both office locations to help sterilize the building more frequently and to ensure the building is cleaned as thoroughly as possible.

Adjournment:

President, Wanda Cathran, adjourned the March 24th, 2020 Board of Directors Meeting at 9:00pm.

Next Meeting:

The next SCLARC Board of Directors meeting will be held May 26th, 2020 via GoToMeeting.

Submitted by:

Deanna Corbin
Executive Assistant

Date

Approved by:

Ascary Navarro
Board Secretary

Date