



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

SOUTH CENTRAL LOS ANGELES REGIONAL CENTER

MINUTES OF THE BOARD OF DIRECTORS MEETING

May 26th, 2020

7:00pm – 9:00pm

President, Wanda Cathran, opened the **May 26th, 2020 Board of Directors Meeting** with roll call:

Members Present:

Ascary Navarro	Illona Hendricks	Raul Munoz
Ashlei Sullivan	Jesus Murillo	Sherita Rogers
Diana Ugalde-Lara	Magali Ochoa	Stephanie Arlaud
Hazel Lozano	Mayra Morales	Wanda Cathran

Staff Present:

Deanna Corbin	Karmell Walker	Norma Ortiz
Dexter Henderson	Kim Bowie	Sarai Cruz
Eli Munguia	Kimberly Arrington-White	Ted Bilbao
Jenice Turner	Maura Gibney	
Jesse Rocha	Naomi Hagel	

Public:

Ana Da Silva	Hope Mago	Renee Faulkner
Brandi Brooks	Imelda Ochoa	Rubi Saldana
Charlotte McKoy	Karen Chavez	Silvia Diaz
Denice Torrey	Karina Andrade	Sofia Cervantes
Dora Vasquez	Leonor Dimas	Tatiana Gomez
Dorrie Woods	Martha Gascon	Teyanna Williams
elli Marsh	Marvin Cofer	Tina Scruggs-tate
Gladys Lizarraga	Nikisia Simmons	Veronica Moser
Herlina Rodriguez	Odulia Juarez	Wendy Carroll Marta Alvarado

General

Board Action:

To approve SCLARC Board Minutes from March 24th, 2020
M/S/C: S. Arlaud/R. Munoz/Unanimous

Board Membership

The SCLARC Board of Directors acknowledged the Board resignation of DeShawn Kelly, as well as the Board Term Ending of Diana Ugalde.

A short video was made by Ms. Ugalde to thank SCLARC for the opportunity to serve on the Board of Directors.

Board Action:

To approve potential Board Member, Ana DaSilva

M/S/C: S. Arlaud/A. Navarro/Unanimous

Board Action:

To approve Alfredo Farfan to the SCLARC Board Advisory Committee

HOLD approval until Alfredo Farfan is in attendance.

Board Member Reports

Executive Committee Report – Wanda Cathran

Wanda Cathran gave an overview of the Executive Committee Meeting held April 23rd, 2020.

Consumer Services Committee – Raul Munoz

Raul Munoz gave an overview of the Consumer Services Committee (CSC) meeting held April 13th, 2020

The committee received a detailed updates by SCLARC Jesse Rocha, Maricel Cruzat and Maura Gibney on how SCLARC is handling business in response to the COVID-19 crisis.

The CSC meeting is held the second Monday of every other month from 6:00pm – 7:30pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Vendor Advisory Committee – Illona Hendricks

Illona Hendricks reported on the Vendor Advisory Committee (VAC) meetings held April 8th and May 13th, 2020.

The SCLARC team joined the April 8th VAC Meeting to provide vendors with updates and information on how to proceed during the COVID-19 crisis.

The SCLARC team joined the May 13th VAC meeting to provide information on what vendors should consider as COVID-19 restrictions are slowly being lifted and what might providing in-person services look like in the future.

The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Advocate Advisory Committee – Ascary Navarro

Ascary Navarro gave an overview of the Advocates Advisory Committee (CAC) meeting held April 27th, 2020.

Guest speakers, Joe Conti and April Dick, from Lyft, joined the April AAC meeting to discuss the WAY Program and how it helps us as self-advocates know there is access to transportation.

The CAC meeting is held on the fourth Monday of each month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor; Legacy Community Room 435.

Finance Committee – Kyla Lee

Stephanie Arlaud gave an overview of the Finance Committee meeting held May 20th, 2020.

(Please see Budget Update and Finance Report below)

The Finance Committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

Directors and Staff Reports

Budget Update and Finance Report – Kyla Lee

Kyla Lee presented to the board the financial statements as of April 30th, 2020. Kyla Lee presented the Statement of Financial Position, Statement of Activities and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Financial Position as of April 30th, 2020 shows we have \$32,675,014 in cash compared to the same time last year when the agency had \$30,176,096. Currently, State Receivables are at \$71,466,793 compared to last years \$57,790,988. As of today, cash equivalents are at roughly \$74 million. Accounts Payable has \$26,759,682 versus \$22,039,176 this time last year.

The Statement of Activities Report shows the agency has been allocated \$40,980,074 for Operations and is on target to spend those dollars by the end of the Fiscal Year. SCLARC has spent \$23,616,218 from operations and is projected to spend \$17,363,856 between now and the end of the fiscal year. SCLARC has, to date, received the following allocations: Preliminary, A1, A2, A3 and A4. If the A4 is approved the total allocation to SCLARC will be \$333,658,991.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$308,931,226 at a high.

Board Action:

To approve FY 2019-2020 A5 Allocation totaling, \$22,189,643 and FY 2017-2018 D5 Allocation totaling \$1,114,000

M/S/C: S. Arlaud/J. Murillo/Unanimous

Joe Quesada, Audit partner with The Harrington Group, presented to the Board on the Fiscal Year 18-19 Audit Financial Reports. The report of Financial Statements comprises of the Statement of Financial Position as of June 30th, 2019 and the related Statement of Activities, Functional Expenses, and Cash flows for the year ended. As of June 30th, 2019 it is in the Auditors "opinion" the changes in Net Assets and its cash flows for the year 2018-2019 ended in accordance with accounting principles generally accepted in the US. There are no issues to report.

In the Form 990 there are two requirements, the Whistleblower and Conflict of Interest Policy, and it is mandatory that these policies be in place.

Board Action:

To approve FY 18-19 Annual Audit and Form 990

M/S/C: S. Arlaud/I. Hendrick/Unanimous

COVID-19 Update

Dexter Henderson, Kyla Lee, Maura Gibney, Maricel Cruzat, Jesse Rocha, and Kim Bowie presented an update on the changes SCLARC and each of its departments has made since the start of COVID-19. The following are a few of the changes and actions taken:

1. Service support meetings for all staff, vendors and consultants.
2. Nonessential business travel has been discontinued until further notice.
3. Increased utilization of web based video conferencing (GoToMeeting) or phone conference.
4. Strict enforcement of social distancing
5. Janitorial support has been significantly increased in both office locations to help sterilize the building more frequently and to ensure the building is cleaned as thoroughly as possible.

Adjournment:

President, Wanda Cathran, adjourned the March 24th, 2020 Board of Directors Meeting at 9:00pm.

Next Meeting:

The next SCLARC Board of Directors meeting will be held May 26th, 2020 via GoToMeeting.

Submitted by:

Deanna Corbin
Executive Assistant

Date

Approved by:

Ascary Navarro
Board Secretary

Date