



South Central Los Angeles  
Regional Center  
*for persons with developmental disabilities, inc.*

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER  
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**March 26<sup>th</sup>, 2019  
7:00pm – 9:00pm**

President, Alfredo Farfan opened the **March 26<sup>th</sup>, 2019 Board of Directors Meeting** with roll call:

**Members Present:**

Alfredo Farfan	Irma Nunez	Jesus Murillo	Sherita Rogers
Ascary Navarro	Javier Cortez	Raul Munoz	Wanda Cathran

**Members Absent:**

DeShawn Kelly	John Wagoner	Mark Grimes	Stephanie Arlaud
Diana Ugalde	Kristen Gozawa	Ramona Gallegos	Teyanna Williams

**Staff Present:**

Chris Soto	Ida Dacus	Karmell Walker	Maricel Cruzat
Cresha Pree	Jesse Rocha	Kelly Bryant	Marsha Mitchell
Deanna Corbin	John Probst	Kim Bowie	Sarai Cruz
Desiree Boykin	Joseph Velasquez	Kimberly Bernardez	Teodoro Bilbao
Dexter Henderson	Karina Andrade	Kyla Lee	Valeria Salceda

**Public: (From sign in sheet)**

Martha Rodriguez			
Kelli Marsh	Carolina Pineda	Herlinda Rodriguez	Ana Pineda
	Dora Vasquez	Sara Martinez	Magali Ochoa

**Approval of BOD Meeting Minutes**

President Alfredo Farfan apologized for his absence at the November 11<sup>th</sup>, 2018 Board Meeting.

**Board Action:**

Javier Cortez made a motion to approve the January 22<sup>nd</sup>, 2019 Board Minutes. Irma Nunez seconded, motion unanimously approved.

**SCLARC Board Membership/Issues**

Mr. Farfan introduced new Board Member, Hazel Lozano.

Hazel Lozano was referred to the Board by Wanda Cathran and is excited to be a part of the team.

**Board Action:**

Wanda Cathran made a motion to approve Hazel Lozano as a board member. Javier Cortez seconded, motion unanimously approved.

**Board Action:**

Jesus Murillo made a motion to approve a second term for Board members Wanda Cathran, Stephanie Arlaud, Irma Nunez, Ascary Navarro, Sherita Rogers, DeShawn Kelly and Ramona Gallegos. Irma Nunez seconded, motion unanimously approved.

**Board Action:**

Sherita Rogers made a motion to approve the end of term of Alfredo Farfan and removal of Mark Grimes and Kristin Gozawa from the Board. Wanda Cathran seconded, motion unanimously approved.

Every Regional Center is mandated to establish a Vendor Advisory Committee that would meet on a regular basis in regards to issues impacting vendors and service providers. Bylaws state there could be a maximum of 11-15 members, with one being a representative that sits on the Board of Directors.

**Board Action:**

Sherita Rogers made a motion to approve Brandi Brooks, Ilona Hendrick, Tina Scruggs, Pedro Travieso, Leonard Turner, Marvin Espinoza and Imelda Ochoa onto the Vendor Advisory Committee. Ascary Navarro seconded, motion unanimously approved.

Alfredo Farfan tabled the establishment of a SCLARC Board Advisory Committee for a future meeting.

Board elections will be held May 28<sup>th</sup>, 2019. Alfredo Farfan recommended Jesus Murillo to join the Executive Board. Part of the responsibilities of the board is recognizing when someone is a good fit to join and approaching them to ask if they are interested.

**Executive Committee Report** – Alfredo Farfan

No report.

**Consumer Advisory Committee – Ascary Navarro**

Ascary Navarro gave an overview of the Consumer Advisory Committee (CAC) meeting held in February.

*The CAC meeting is held on the fourth Monday of each month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor; Legacy Community Room 435.*

**Consumer Services Committee – Wanda Cathran**

Wanda Cathran would like to acknowledge that the agenda does not have the approved March 11<sup>th</sup>, 2019 minutes, but will be included in the next board packet. Ms. Cathran announced Sherita Rogers will be stepping down as co-chair of the Consumer Services Committee. If interested in the position, Ms. Cathran asks that your letter of interest be sent via email.

Kelly Bryant, Speech and Language Pathologist Consultant, gave an overview of her Research Proposal Presentation made at the March CSC Meeting. The purpose of the proposal would be to compare behavior intervention and floor time treatment outcomes in children nearing diagnosis age.

**Board Action:**

Alfredo Farfan made a motion to approve Kelly Bryant's Research Proposal. Ascary Navarro seconded, motion unanimously approved.

*The CSC meeting is held the second Monday of each month from 6:00pm – 7:30pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor; Legacy Community Room 435.*

**Finance Committee – Stephanie Arlaud**

Kyla Lee, CFO, gave an overview of the Finance Committee meeting held on March 20<sup>th</sup>, 2019. The finance committee reported on the January financial statements, FY 17-18 Audit Report from the Harrington Group, and the draft DDS audit from FY 13-14 and 14-15. On April 29<sup>th</sup>, DDS will be auditing the Regional Center for FY 15-16 and 16-17.

*The finance committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.*

**Vendor Advisory Committee – John Wagoner**

Karina Andrade reported on the Vendor Advisory Committee (VAC) meeting held on March 13<sup>th</sup>, 2019. The members discussed what the Rate Study was and the assumptions of the Rate Study. DDS currently has a window to submit comments and the vendors are working on compiling them to submit to the Department.

The next meeting will be held on April 10<sup>th</sup>, with the topic being "Preparing in this Life for the End of Life"

*The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4<sup>th</sup> Floor; Legacy Community Room 435.*

**Self-Determination Committee – Marsha Mitchell-Bray**

Marsha Mitchell-Bray reported on the March 8<sup>th</sup> Self-Determination Committee Meeting. SCLARC, alongside DDS, conducted a Train-the-Trainer meeting for 100+ participants, including Regional Center staff as well as their local Advisory Committee members. The training consisted of information that must be incorporated in all orientations, such as the principles of self-determination, the role of the financial management services provider and independent facilitator, person-centered planning and development of the individual budget. Prior to implementing the program, all Regional Centers must conduct parent orientations. After the training, SCLARC now has 60 days to hold their 1<sup>st</sup> mandatory parent orientation. There are currently 13 slots open for consumers/families to join the program, and are currently searching for a way to let the public know.

Self-Determination is a pilot program that involves 2,500 consumers and families who were selected to participate. After 3 years, anyone who wishes to participate is able to.

## **Agency Directors Reports**

### **Budget Update and Finance Report – Kyla Lee**

Kyla Lee presented to the board the January 2019 financial statements. Kyla Lee presented the Statement of Revenue and Expenditures, Statement of Financial Position and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Revenue and Expenditure Report shows the agency is projecting a balanced budget in operations as of January 31<sup>st</sup>, 2019. In POS we are projecting expenditures of \$247,721,676. In the same report we project a POS deficit of \$12,130,737.

The Statement of Financial Position as of January 31<sup>st</sup>, 2019 shows we have \$37,160,625 in cash compared to the same time last year when the agency had \$30,238,544.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$247,721,676.

### **Community Services – Marsha Mitchell-Bray**

Marsha Mitchell-Bray gave an overview of the briefing held by DDS to share the results of the Vendor Rate Study. This briefing was condensed and an overview was presented at the March 13<sup>th</sup> Vendor Advisory Committee giving vendors the opportunity to provide their comments with the hope that the department will take them into consideration, modifying where necessary before presenting to the legislator. Regional Centers have until April 20<sup>th</sup> to submit their comments.

### **Children and Adult Services – Jesse Rocha**

Jesse Rocha gave an update on the Personal Assistance, Respite, Social Skills and Adaptive Skills Policies. As of January 15<sup>th</sup>, 2019, DDS has approved these policies and SCLARC is now using them as part of the normal case management PoS policy.

The Personal Assistance policy promotes community integration and inclusion. It allows us to assist working parents, provide support during school breaks for families, provide hours of programming while consumer and family identifies a suitable program, as well all provides support for consumers attending college.

Respite policy allows anyone in the household to provide respite (not including the parents), increased the number of respite hours on a monthly basis, and included an exception policy looked at on a case by case basis to determine the number of respite hours.

Social Skills Policy promotes the development of interpersonal and communications skills in the home and community settings, teaches critical elements that includes making friends, initiating and maintaining a conversation, and developing cooperative and meaningful social interactions.

Adaptive Skills Policy focuses on the developmental skills used in everyday living situations such as self-care, communication, mobility, independent living, and economic self-sufficiency.

### **Clinical Services – Maricel Cruzat**

Maricel Cruzat gave an update on the completed February 6<sup>th</sup> – 10<sup>th</sup>, 2017 Early Start DDS Audit Findings. DDS reviewed 35 case records from case management and 35 transition records in which they found 5 areas that need Plan of Correction. Three of those items were in compliance as of the December 2017 and December 2018. In the audit scheduled for April 2019, DDS will be reviewing the two remaining items to verify they are in compliance. They will verify that the initial assessment is done during intake and that services are provided in a natural environment.

Ms. Cruzat reported on the newly identified office space in the South East portion of SCLARC's catchment area, located at: 12222 Garfield Ave, South Gate, CA. Currently, the building is undergoing improvements, and have only opened a portion of the office space located at: 12132 Garfield Ave South Gate, CA.

In the future, the building will include office spaces for our intake unit comprising of Early Start and Lanterman, one early start case management, two DCAS case management, a Family Resource Center, conference rooms, interview rooms for psychological evaluations, psycho social assessments and possibly IPP meetings.

### **Executive Office – Maura Gibney**

Maura Gibney gave an update on the various disparity projects that have been implemented over the past two years. In FY 16-17 SCLARC applied for \$1.3 million in programs, and received approval from DDS for \$690,571 in funding for the following 8 projects:

- **Navigator program** – Decreases disparities in POS through the commission of educational support from regional center services to parent caregivers and consumers.
- **Early Start Outreach position** – One Coordinator works very closely with the Family Resource Center, youth and navigator program and the Early Developmental screening program. She has provided professionals in the community with education about early start eligibility, services and processes. 44 new consumers have joined early start as a result of her work.
- **Development of new service providers** - Funding for new service provider programs offering culturally relevant day, work, therapeutic or other services, with a focus on communities with high Latino, Spanish-speaking families.
- **Staff capacity building trainings** – Cultural Competency Training and Motivational Interviewing training to provide staff with a person-centered method for facilitating and engaging with consumers and families during meetings.
- **Outreach campaign** - Both the English and Spanish Family Services Handbook were revised, reformatted, printed, and are currently being distributed to consumers and families.
- **Community provider education** - Increases community professional and paraprofessional understanding of child development so that they can better identify and refer children in need of Early Start services.
- **SPARK Parent coaching** - Implements parent coaching model to support Latino, Spanish speaking, and African-American parents of children in Early Start, and build capacity of professionals for parent coaching.
- **Early start vendor capacity building training** - Contracted with USC UCEDD provide capacity building training to staff at Infant Development Programs including, Cultural Competency & Sensitivity, supporting dual language learners, the impact of culture on social emotional development, building collaborative relationships with families; and the impact of culture on parenting styles

**Executive Directors Report – Dexter Henderson**

No Report

**Public Input**

➤ Magali Ochoa:

Ms. Ochoa asked that the Navigator program as well as any other available programs be advertised a lot more. When she brought her son to SCLARC for the first time she was not made aware of any of the programs available to him. This seems to be an issue across the board. Ms. Ochoa also emphasized that she has not seen any progress in her son and is starting to feel as though the vendor she is with is more like a daycare instead of assisting in the progression of her son and would like the Regional Center to review their policies. Ms. Ochoa thanked the Regional Center for their part in helping her during this process.

**Adjournment:**

President, Alfredo Farfan adjourned the March 26<sup>th</sup>, 2019 Board of Directors Meeting at 9:00pm.

**Next Meeting:**

The next SCLARC Board of Directors meeting will be held on May 28<sup>th</sup>, 2019 at Bell Community Center, 6250 Pine Ave, Bell, CA 90201.

**Submitted by:**

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Deanna Corbin  
Executive Assistant

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Date

**Approved by:**

\_\_\_\_\_  
Irma Nunez  
Board Secretary

\_\_\_\_\_  
Date