



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
Remote Zoom Meeting
MINUTES OF THE BOARD OF DIRECTORS MEETING
May 25th, 2021
7:00pm – 9:00pm

President, Wanda Cathran, opened the **May 25th, 2021 Board of Directors Meeting** with roll call:

Members Present:

Ana Da Silva	Hazel Lozano	Sherita Rogers
Ascary Navarro	Illona Hendrick	Stephanie Arlaud
Ashlei Sullivan	Jesus Murillo	Wanda Cathran
Cynthia Torres	Magali Ochoa	
Diana Huerta	Mayra Morales	

Members Excused:

Raul Munoz

Staff Present:

Deanna Corbin	Kim Bowie	Norma Ortiz
Dexter Henderson	Kimberly Arrington-White	Silvia Diaz
Eli Munguia	Kyla Lee	Ted Bilbao
Jesse Rocha	Maricel Cruzat	
Karmell Walker	Naomi Hagel	

General

Minutes Approved:

Board Action:

To approve SCLARC Board Minutes March 23rd, 2021

M/S/C: J. Murillo/A. Navarro/Unanimous

SCLARC 2021 Board Election

Ms. Cathran announced the members nominated for SCLARC's Board of Director officer positions. The board was asked to please review their ballots and make their corresponding choices. There were 14 members eligible to vote. Board Liaison, Deanna Corbin, VAC Chair, Illona Hendrick and Human Resources Director, Karmell Walker, were asked to review the ballots and return with the election results.

After the nominations were closed, Ms. Cathran asked the Board to approve the President, Vice President, and Treasurer by acclimation in view of the facts that each of these positions were not challenged.

Board Action:

Ms. Cathran announced SCLARC's new officers and Executive Committee.

President	Jesus Murillo
Vice President	Cynthia Torres
Secretary	Ascary Navarro
Treasurer	Ashlei Sullivan

Board Member Reports

Executive Committee Report – Wanda Cathran

Bylaws:

Wanda Cathran provided an overview of the Executive Committee Meetings held May 2021. Ms. Cathran asked the Board to approve the changes made to the SCLARC Board Bylaws.

Board Action:

To approve SCLARC Board Bylaw changes.

M/S/C: H. Lozano/A. Navarro/Unanimous

Human Resources Policies:

Karmell Walker presented the changes to the following Human Resources policies: (On two separate occasions, the Executive Committee reviewed all of the policies being considered and are now being presented to the full Board.)

1. SCLARC Employee Relationship Policy
2. SCLARC Grooming and Attire Standards Policy
3. SCLARC Nepotism Policy
4. SCLARC Sexual Harassment Policy and Complaint/Investigations Procedure
5. SCLARC Social Media Policy
6. SCLARC Workplace Safety Policy
7. Alternative Work Week Schedules

Ms. Cathran asked the Board to approve the changes made to the SCLARC Human Resources Personnel Manual.

Board Action:

To approve Human Resources Policy changes.

M/S/C: S. Arlaud/A. Navarro/Unanimous

Consumer Services Committee – Magali Ochoa

Magali Ochoa provided an overview of the Consumer Services Committee (CSC) meeting held April 12th, 2021.

Shantel Garcia, Fair Hearings/Governmental Affairs Manager presented information about how federal and state government decided to change the medical model to a person centered system focusing on the individual and services that can support them.

After the meeting, a vote was taken in support of a committee name change. The committee will now be named: Supportive Services Committee.

The CSC (now Support Services Committee or SSC) meeting is held the second Monday of every other month at 6:00 pm via virtual invitation.

Vendor Advisory Committee – Illona Hendrick

Illona Hendricks reported on the Vendor Advisory Committee (VAC) meeting held May 12th, 2021.

The VAC received updates by SCLARC Leadership on recent directives, the state budget, transportation (alternative services) along with Q&A time.

The VAC meets the second Wednesday of every month at 10:00am via virtual invitation.

Advocate Advisory Committee – Ascary Navarro

Ascary Navarro gave an overview of the Advocates Advisory Committee (CAC) meeting held April 2021.

Speaker, Dr. Ryeal Simms, discussed disability sexuality, interpersonal relationships and consent, especially during the COVID-19 era. Dr. Simms was also answered any questions by the committee.

The CAC meeting is held on the fourth Monday of each month at 10:00am via virtual invitation.

Self-Determination Advisory Committee – Naomi Hagel

Naomi Hagel gave an overview of the Self-Determination Advisory Committee meeting held March 10th, 2021.

As of today, SCLARC has completed 86 orientations, 31 person centered plans, 17 budget certifications, 13 budget certifications in process, 10 spending plan certifications and 70 cases have transitioned to a self-determination service coordinator. In June 2021, the Self-Determination program will be available to all individuals served by the regional center.

Finance Committee – Stephanie Arlaud

(Please see Budget Update and Finance Report below)

The Finance Committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

Directors and Staff Reports

Budget Update and Finance Report – Kyla Lee

Robert Johnson presented to the board the financial statements as of April 31st. Kyla Lee presented the Statement of Financial Position, Statement of Activities and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Financial Position as of April 31st, 2021 shows we have \$12,040,507 in cash compared to the same time last year when the agency had \$16,387,799. Currently, State Receivables are at \$119,567,595 compared to last years \$86,247,899. As of April 2021 the agency has a balanced budget.

The Statement of Activities Report shows SCLARC has spent \$30,704,277 from operations and is projected to spend the total allocation of \$43,210,074 between now and the end of the fiscal year.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$436,363,859 at a high.

The Board was presented with the SCLARC Replacement A-2 Contract Amendment.

Board Action:

To approve the SCLARC Replacement A-2 Contract Amendment, totaling \$481,265,339.

M/S/C: J. Murillo/S. Arlaud/Unanimous

Self-Determination –Naomi Hagel

Naomi Hagel provided a Self-Determination Program (SPD) Update.

Longer mandatory orientations required after selection by DDS and/or in order to begin the program after full roll-out, covering the various details of the program. 83 out of 86 Orientations have been completed.

Providing Person-Centered Planning outside, comprehensive plan that looks at all areas of an individual's life to identify strengths, challenges, needs, desires, likes, dislikes, resources, unmet needs, changes in circumstance, etc. 37 PCPs have been completed.

Budget Certification is the process in which the amount of funds to be available for a participant's SDP year is agreed upon. 25 budgets have been certified.

16 spending plans have been completed identifying how a participant's budget will be spent over the course of a year.

Agency Preliminary Return to the Office Transition Plan – Dexter Henderson

The SCLARC Leadership team has worked studiously to create and put in a place a plan for returning to a new normal within the organization. The plan focuses on the safety of the SCLARC community and staff, as well as making sure we haven't lost sight of the mission of the organization. Most of the Program Managers are back in the office and are working with their respective staff to create an individual work plan for each of them.

Public Input:

Silvia Diaz – Will the COVID-19 hours be approved?

Jesse Rocha – DCAS is currently approving covid hours. 19 Covid-19 hours were provided to families to assist with the remote learning process and will sunset on June 30th, 2021. After June 30th, 2021, if families are interest in receiving personal assistance we SCLARC will follow the personal assistance policy and provide services to the families ongoing.

Adjournment:

President, Wanda Cathran, adjourned the May 25th, 2021 Board of Directors Meeting at 9:00pm.

Next Meeting:

The next SCLARC Board of Directors meeting will be held July 27th, 2021 via Zoom.

Submitted by:

Deanna Corbin
Executive Assistant

Date

Approved by:

Ascary Navarro
Board Secretary

Date