



South Central Los Angeles  
Regional Center  
*for persons with developmental disabilities, inc.*

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER**  
**Remote Zoom Meeting**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**March 22<sup>nd</sup>, 2022**  
**7:00pm – 9:00pm**

President, Jesus Murillo, opened the **March 22<sup>nd</sup>, 2022 Board of Directors Meeting** with roll call:

**Members Present:**

Ana Da Silva	Hazel Lozano	Raul Munoz
Ascary Navarro	Illona Hendrick	Sherita Rogers
Ashlei Sullivan	Jesus Murillo	Wanda Cathran
Cynthia Torres	Magali Ochoa	
Diana Huerta	Mayra Morales	

**Members Excused:**

**Staff Present:**

Armando Sanchez	Erika Anguiano	Kyla Lee
Cherylle Mallinson	Jenice Turner	Maricel Cruzat
Deanna Corbin	Jesse Rocha	Odulia Juarez
Dexter Henderson	Kiara Lopez	Sarai Cruz

**General**

**Board Action:**

**To approve Second Board Term for Raul Munoz and Hazel Lozano**  
**M/S/C: C. Torres/S. Rogers/Unanimous**

**Board Action:**

**To approve Resignation of Board Member Devon Rios**  
**M/S/C: A. Navarro/C. Torres/Unanimous**

Lauren Black is a School Psychologist working within the Los Angeles Unified School District at a K-8 school in the South Central region where she assesses students who have challenges accessing the educational environment. She also provides counseling to students that have social-emotional concerns or difficulties with social skills. Lauren's deep love for South Central Los Angeles and supporting families is the foundation of her interest for serving on SCLARC's Board.

**Board Action:**

**To approve New Board Member Lauren Black**  
**M/S/C: H. Lozano/A. DaSilva/Unanimous**

**Board Action:**

**To approve SCLARC Board Minutes of January 24<sup>th</sup>, 2022**  
**M/S/C: A. Navarro/C. Torres/Unanimous**

## ***Board Member Reports***

### **Supportive Services Committee – Raul Munoz**

Raul Munoz provided an overview of the Supportive Services Committee meeting held February 14<sup>th</sup>, 2022.

Dr. Robin Dobbs provided an overview of the findings highlighting individuals' various experiences during the height of the pandemic. The survey focused on adults served by SCLARC, ages 23 to 56, in the Los Angeles area and covered the period of December 2020 through March 2021.

*The SSC meeting is held the second Monday of every other month at 6:00 pm via virtual invitation.*

### **Vendor Advisory Committee – Illona Hendrick**

Illona Hendricks provided an overview of the Vendor Advisory Committee (VAC) meeting held February 9<sup>th</sup>, 2022 and March 9<sup>th</sup>, 2022.

February 9<sup>th</sup>, 2022:

Jenice Turner provided a brief update on Department Specialization. They are continuing to work dividing the departments into adult and an into children services. Service coordinators are being assigned by department. This will take some time, over the course of the year. SCLARC has not yet determined if there will be specialties under residential or independent living.

Maricel Cruzat presented SCLARC's current covid related numbers. Current stats include 1,196 covid positive cases. Positive cases have actually increased by 459 individuals since last month's reporting to the membership.

March 9<sup>th</sup>, 2022:

SCLARC management provided updates for vendors on DDS Directives, Rate Study Implementation, Mask Requirements & Vaccinations, Social Rec RFP, SCLARC reopening plan and Considerations for vendors returning to in-center/in-person services

*The VAC meets the second Wednesday of every month at 10:00am via virtual invitation.*

### **Advocate Advisory Committee – Ascary Navarro**

Ascary Navarro gave an overview of the Advocates Advisory Committee (AAC) meeting held February 28<sup>th</sup>, 2022.

Ms. Tami Summerville is the Interim Fair Hearing at Manager at SCLARC and she joined the AAC to advise individuals on legal concerns and how to resolve issues. Ms. Summerville presented on Conservatorship, and the different types; General Probate Conservatorship, Lanterman Petris Short Act and Limited Conservatorship.

*The AAC meeting is held on the fourth Monday of each month at 10:00am via virtual invitation.*

### **Self-Determination – Jesse Rocha**

Jenice Turner gave an overview of the Self-Determination Local Advisory Committee meeting held March 9<sup>th</sup>, 2022.

As of March 2022, the participant's status data shows we currently have completed 208 orientations, 91 person centered plans, 70 budgets have been certified, 58 spending plans have been completed and agreed upon, 58 individuals are currently receiving services under self-determination and we currently have seven individuals pending enrollment. SCLARC continues to offer monthly orientations in both English and Spanish.

### **Finance Committee – Ashlei Sullivan**

#### **Independent Audit Report and Form 990 – Harrington Group**

Ozzie Torres from the Harrington Group presented the higher points of the 2021 audit findings to the board. The audit is performed in accordance with auditing standards generally accepted in the United States, Government Auditing Standards and the Uniform guidance. He communicated to the Board that SCLARC has the required Whistleblower and Conflict of Interest policies as required by the Form 990. There were no significant deficiencies, material weaknesses or non-compliance issues to report. Most of the finances are relatively consistent year to year but there were some footnotes that are pertinent to potential funders and contributors:

1. Liquidity and Availability of resources (disclosing the assets available for one year)
2. Cash held for clients and unexpected client support
3. Contracts receivable/Contract advances
4. Employee Benefit Plan (Plan description and contributions to CalPers)

#### **Board Action:**

**To approve FY 2021 Independent Audit Report and Form 990**

**M/S/C: S. Rogers/A. Navarro/Unanimous**

**(Please see Budget Update and Finance Report below)**

*The Finance Committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.*

### **Directors and Staff Reports**

#### **Budget Update and Finance Report – Kyla Lee**

Kyla Lee presented to the Board the financial statements as of January 31<sup>st</sup>, 2022. Kyla Lee presented the Statement of Financial Position, Statement of Activities and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Financial Position as of January 31<sup>st</sup>, 2022 shows we have \$92,957,655 in cash compared to the same time last year when the agency had \$13,887,758 with an increase of roughly \$79 million. This is based off the timing we receive funding from DDS. Currently, Accounts Payable are at \$30,265,378 compared to last years \$29,960,459. With only seven months left in the Fiscal Year, DDS will begin reducing payments and the cash on hand will help sustain SCLARC.

The Statement of Activities Report shows SCLARC has spent \$22,994,810 on operations, or roughly 48% of our allocation, and are projected to spend the balance of the \$24 million allocation by the end of the fiscal year. SCLARC has spent \$232,549,709 million, or 41%, in POS dollars and are projected to spend another \$284 million by the end of the fiscal year.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures and how SCLARC projects to spend \$467 million between now and the end of the fiscal year taking into consideration late invoices and increases in services.

SCLARC B-4 Contract Amendment – SCLARC previously received a \$45,238 allocation in Operations for projects related to Early Start and \$5,053 allocation in Purchase of Services related to our CPP allocation. This final allocation brings the total allocation to \$537 million.

**Board Action:**

**To approve SCLARC B-4 Contract Amendment**

**M/S/C: A. Sullivan/C. Torres/Unanimous**

**SCLARC General Department Updates**

**Department of Adult Services & Department of Children Services – Jesse Rocha and Jenice Turner**

Effective July 1 the state legislature restored regional centers authority to fund the services, known as camping and associated travel expenses social recreational activities, educational services for children three to 17 and non-medical therapies, including but not limited to specialized recreation our dance and music. SCLARC developed a plan, provided the completed social rec policy to the Board and the board who approved the policy on January 25<sup>th</sup>, 2022 the policy was then translated and it was placed on SCLARC's website for the Community to review.

A community meeting was held March 10<sup>th</sup>, 2022 where the highlights of the educational services policy were shared. Community feedback and recommendations regarding the social REC policy were received and the team will be reviewing the said feedback and make any necessary changes. The policy will be presented at the upcoming Supportive Services Committee Meeting to be ready for Board approval.

As part of SCLARC's effort to notify individuals and families in the Community of the restored services is through outreach; Service coordinators will discuss the restored services during the IPP meetings and SCLARC will discuss the services during upcoming Community meetings. We are currently in the process of developing an educational services policy that will be shared with the Supportive Services Committee and then ultimately the Community through our website, parent groups and our social media.

**Office of Advancement – Kiara Lopez**

Kiara Lopez provided the Board with an update on the upcoming Grassroots day. It is scheduled to be held this year April 5<sup>th</sup>, and a briefing event will be held April 4<sup>th</sup> where all the participants will meet and go over the details of the event. Grassroots is a full day event where we meet with representatives from the Legislative offices that fall within SCLARC's catchment area. Participants advocate for different issues

and ask for their support in current or future initiatives to better support the individuals and families we serve.

**Executive Director – Dexter Henderson**

As of February 2022, SCLARC staff were informed there will be a two-step process on returning to the office. Beginning March 2022, it was indicated that staff will return on a staggered office work schedule that has been approved by their respective Department and Program Managers. As of April 2022, all staff are asked to return to their pre-pandemic schedules. For example; if you were working in the office 5 days before the pandemic, you are being asked to return to that schedule. If you had a 2-day telecommute before the pandemic, you are also being asked to return to that schedule. As of April 2022, SCLARC will remain closed to the general community but staff will be allowed to schedule in-office intake appointments.

We want to continue to have a safe environment within the organization, not only to protect our staff, but the vendors and the families that may come here as well, so we are still taking precautions and moving slowly into this back to the office plan.

**Adjournment:**

President, Jesus Murillo, adjourned the March 22<sup>nd</sup>, 2022 Board of Directors Meeting at 9:00pm.

**Next Meeting:**

The next SCLARC Board of Directors meeting will be held May 24<sup>th</sup>, 2022 via Zoom.

**Submitted by:**

\_\_\_\_\_  
Deanna Corbin  
Executive Assistant

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Date

**Approved by:**

\_\_\_\_\_  
Ascary Navarro  
Board Secretary

\_\_\_\_\_  
Date