



REIMBURSEMENT FOR EARLY START PROVIDER TRAINING

Section 2014(a) of the American Rescue Plan Act of 2021 (ARPA) provided a one – time supplemental grant funds to the Individuals with Disabilities Education Act (IDEA) Part C Grants for Infants and Families, to help recover from the impacts of the pandemic. The Department of Developmental Services allocated from the ARPA Part C funds to regional centers to reimburse early intervention service providers for the cost of training fees and staff time to attend the trainings. To receive these funds, please follow the steps below:

The link to get the **LIST OF TRAININGS APPROVED FOR REIMBURSEMENT FOR EARLY START SERVICE PROVIDERS** is: <https://earlystartneighborhood.org/professional-development/list-of-trainings/>. If the professional development training you are considering is not listed, you will come across the form that you can submit for reimbursement consideration on this weblink. WestEd will review the training details that you submitted and will notify you of their decision.

*** PLEASE NOTE: You must submit **one form for each staff** attending the approved training to receive reimbursement.

- ✦ This is the link you will use to **REQUEST THE TRAINING** : <https://seam.ly/GzPV3Yz0> (**EARLY START PROVIDER TRAINING REQUEST FORM- this is Enclosure B mentioned in the DDS directive**). Early intervention service providers must submit this request for funding to SCLARC at least 30 days before the scheduled training. Once received, SCLARC staff will review the request to ensure the training requested by the vendor is an approved training. SCLARC will inform the vendor of the approval/denial of the request for training. If approved, the vendor will have 30 days to complete the training and will need to submit a verification of attendance to SCLARC to request reimbursement.
- ✦ After the training, this is the link you will use to **VERIFY TRAINING ATTENDANCE**: <https://seam.ly/na4MP0lr> (**EARLY INTERVENTION PROVIDER TRAINING VERIFICATION FORM – this is Enclosure C mentioned in the DDS Directive**). SCLARC will review the verification form and if approved will process the request for reimbursement.

If you have any questions or require assistance, please do not hesitate to contact Maricel Cruzat, Director of Clinical Services, at 213-765-3891 or email her at maricelc@sclarc.org. You may also contact, Claudia Torres, Administrative Assistant, at 213-744-7073 or send her an email at claudiat@sclarc.org.