



**Self-Determination Local Advisory
Committee Minutes**
Online Meeting Through Zoom due to COVID-19
November 15, 2021
6:00pm – 7:00pm

Present:

Sherry Johnson – SD-LAC Co-Chair
Terrence Payne – SD-LAC Co-Chair
Diana Ugalde – SD-LAC Member
Guadalupe Barrera – SD-LAC Member
Alberta Moore – SD-LAC Member
Armida Ochoa – SD-LAC Member
Sangita Prasad – FRC Representative
Bhumit Shah – OCRA Representative
Naomi Hagel – SD Program Manager
Odulia Juarez – Program Manager

Present:

Erika Anguiano – Diversity Case Mgmt.
Specialist
Eduardo Kogan – Eng/Span Interpreter

Absent:

Sofia Cervantes – State Council
Alnita Dunn – SD-LAC Member
Antwan Jones – SD-LAC Member
Raul Muñoz – SD-LAC Member
Luz Hernandez – SD-LAC Member

Public in attendance:

Shelia J. Jones Pia
Hernandez Santiago
Villalobos Linda
Andron Debra
Lobel
Martha Gaston
Sara Martinez
Lorena Valdez
and more

Meeting Start Time: 6:04 pm

I. Welcome/Introductions

- The Co-Chair welcomed the public. The explanation of the Spanish interpretation on Zoom followed.
- This meeting was to reallocate funds from the 2019-2020 SDP State Budget for implementation. The Committee requested a spreadsheet to have a visual sense of the totals to reallocate.

II. 2019-2020 Self-Determination Program (SDP) Allocation

- Some categories became unnecessary as the program developed over the years; therefore, the funds in those categories need reallocation.
 - The 2019-2020 allocation needs spending by March 2022
 - The second allocation from 2020-2021 needs to be spent by March 2023
 - The third allocation from 2021-2022 needs to zero balance by March 2024
- If funds don't have expenses, DDS will take these funds back.
- DDS will send funds annually to improve SDP
- This meeting focus only on the category adjournment of funds

Purpose of Allocations

- Supporting SDP implementation needs, including orientations, independent facilitator training, and cost of speakers, to mention some.
- SCLARC is not asking the Committee to pay for everything, but a minimum portion of the cost.
- The Committee was encouraged to allocate more funds to translation in future allocations. Although SCLARC has no translation for orientations, the interpretation needs still exist in other areas.

- Support to transition to SDP is also a purpose of allocations.

Previous Encumberments and Status

- In June 2020, the Committee categorized the funds to implement the stage of the program at that time. These are the categories:
 - Meeting/training implementation services – all funds spent.
 - Resource fair – all funds spent.
 - Guidebook – all funds spent plus more.
 - Translation equipment – pending purchase – there is no need at this time.
 - Document translation – spent in full.
 - Technology – needs reallocation – experiences showed enough equipment to implement and help the community.
 - Person-Centered Thinking Trainer Training – in process
 - Piloted Parent Person-Centered Thinking Training in English and Spanish.

Guidebook Change

- There was an allocation for the guidebook, but the printing quality was low. A higher-quality book would be more beneficial for the SDP participants; thus, the price increased. SCLARC requests the Committee to allocate more funds to cover the difference.

Document Translation Change

- When this allocation took place, it was for flyers' purpose. The guidebook brought a new meaning to the document translation. It had to be adjusted to SCLARC policies and translated; therefore, additional funds are in need to cover the cost.

Technology Changes

- Trying to overcome barriers to the orientation, the wrongful thought of the lack of audience in orientation sessions was due to internet access. Based on this thought, a suggestion was to allocate funds to buy equipment for people to use in the building while orientation and training were held online. Time showed that the technology allocation was unnecessary; thus, reallocation is in need.
- The funds are in need for a two-year subscription to canva.com, which is a graphic design website for flyer creation. The SDP needs appealing flyers for outreach and awareness.

Independent Facilitator (IF) Change

- SCLARC Community must have well-trained IFs who are culturally sensitive and bilingual. Thus, SCLARC had an IF trainer who would do the training session, but the trainer stopped communicating; the contract was unsinged.
- Due to deadlines, SCLARC recommends that the funding for this category be removed and put to better use before March, which is the deadline to spend it. However, the Committee is strongly encouraged to keep this category for future allocations.

Proposed Changes Overall

Purpose	Previous Amount	New Proposed	Change
Meeting/Training Interpretation Services	\$13,800.00	\$14,409.26	Increase of \$609.26
Resource Fair	\$482.36	\$482.36	N/A
Guidebook & printing	\$5,999.43	\$6,492.18	Increase of \$495.75
Translation equipment	\$17,804.00	\$17,804.00	N/A
Document translation	\$278.00	\$6,132.60	Increase of \$5,854.00

Person-Centered Trainer Credentialing	\$17,075.00	\$17,075.00	N/A
Statewide SD Advisory Committee	\$3,000.00	\$3,000.00	N/A
Technology	\$4,999.52	\$275.60	Decrease of \$4,520.92
Independent Facilitator Training	\$2,435.09	\$0.00	Decrease of \$2,435.09

Questions Regarding the Changes

- *Committee Inquiry:* Can we consider having another Resource Fair?
- *Staff Response:* It is not a realistic event because of the pandemic. However, the Committee can plan one for future allocations.
- *Committee Inquiry:* To verify, is it just the technology and IF categories we need to reallocate by March, correct?
- *Staff Response:* This particular allocation needs to be spent by March 2022.
- *Committee Inquiry:* I propose to have a survey to get the community's input on how to spend this funding.
- *Staff Response:* It's a great idea, but there is a time limit to spend these funds. The Committee is encouraged to create surveys but for other allocations where there is time.
- *Committee Inquiry:* When will the guidebook be ready?
- *Staff Response:* They will be ready by the end of the year.
- *Committee Inquiry:* Will the guidebook be a one-time or reoccurring expense?
- *Staff Response:* It's a committee decision. There will be a PDF version on SCLARC's website.

III. Public Comment

- There was no public comment

IV. Moving The Action Item

- Ms. Johnson put the motion to approve the reallocation as presented. Ms. Ugalde seconded it, and the motion passed.

V. Meeting Adjournment

- The meeting adjourned at 6:54 PM. SCLARC thanked the Committee for its dedication through the year, and wished happy holidays! The next meeting is on January 12 from 6 PM to 8 PM.