



**SCLARC'S DRAFT PERFORMANCE CONTRACT FISCAL YEAR 2022-2023
OUTCOMES, MEASURES, AND ACTIONS**

Regional Center **South Central Los Angeles Regional Center**

Fiscal Year(s) **2022 to 2023 covering 18 month period
from 01/01/2023 to June 30, 2024**

Enclosure A. Regional Center Performance Measures

Focus Area	Measure	Measure Description	Incentive Type
Early Start	Child Find and Identification	1. RC submits a Child Find Plan and will work with DDS to establish a reporting structure that will be used by all RCs to report on measures and the types of outreach/child find activities supported by RC staff or funding 2. Number of children identified* in proportion to the total number of 0-2 year-old children in the county, or zip code, reported by language, race and ethnicity.	<ul style="list-style-type: none"> SCLARC was recognize by DDS to have successfully met this measure
	Timely Access to Early Start Services	Rate of Individual Family Service Plan (IFSPs) completed within the federally required 45-day timeframe from receipt of referral.	<ul style="list-style-type: none"> SCLARC was recognized by DDS to have successfully met this measure
Employment	Participation in Competitive Integrated Employment (CIE)	Number of consumers who participate in competitive integrated employment (CIE) for at least 30 days during the reporting period stratified by: <ul style="list-style-type: none"> Students enrolled in or attending secondary education Adults who are no longer enrolled in or attending secondary education 	<ul style="list-style-type: none"> PENDING information from DDS
	Data Points and Reporting for CIE	RCs will work with DDS to establish data points and reporting in SANDIS regarding interest in or actively participating in CIE	<ul style="list-style-type: none"> PENDING information from DDS

Equity and Cultural Competency	Linguistic Diversity	1. Number of bilingual Service Coordinators (SCs) including intake staff and first line supervisors for each language. 2. Language distribution across people receiving RC services.	<ul style="list-style-type: none"> SCLARC was awarded for completion of bilingual staff survey.
	Language Access	Number of requests for translated IPP documents and length of time to complete request.	<ul style="list-style-type: none"> PENDING information from DDS. Since not all RCs use SANDIS to complete the IPP.
Individual and Family Experience and Satisfaction	Consumer /Family Satisfaction with Regional Center Services	RCs will work with DDS to establish annual feedback from individuals receiving RC services and family members, with eight or more common components agreed upon across all 21 RCs	<ul style="list-style-type: none"> PENDING information from DDS
Person-Centered Services Planning	Service Plans Demonstrate Person-Centered Criteria	RCs commit to the development and use of a consistent person-centered service plan document.	<ul style="list-style-type: none"> SCLARC was awarded by DDS in the development and use of a consistent person-centered service plan document
	Service Coordinator Facilitation Skills	Number of certified Person-Centered Plan Facilitation Trainers employed by the RC and qualified to deliver plan facilitation training	<ul style="list-style-type: none"> SCLARC has one certified Person-Centered Plan Facilitation Trainer for every 10,000 people on RC average monthly caseload SCLARC 6 person centered trainer on staff, and continues to increase the number of trainers.

Service Coordination and Regional Center Operations	Choice of Services within Regional Center	Number of vendors for each service type within the RC catchment area, reported by zip code	<ul style="list-style-type: none"> • PENDING information from DDS
	Timely Service Authorizations	Number of days between annual individual program plan (IPP) review and service authorization, reported as an average and range.	<ul style="list-style-type: none"> • PENDING information from DDS
	Service Coordinator Competency	<ol style="list-style-type: none"> 1. Develop a set of Service Coordinator (SC) training standards and competencies approved by DDS for use statewide 2. Establish data elements for reporting on number of SCs who completed all requirements within the standards 	<ul style="list-style-type: none"> • PENDING information from DDS
	Intake Process	RCs agree to develop and utilize a standard intake process that includes core elements articulated by DDS, focused on customer service.	<ul style="list-style-type: none"> • PENDING information from DDS

Enclosure B (Page 1): Public Policy and Compliance Measures

	Goal	Outcome Measure	Baseline Data July 2023	Activities Regional Center will Employ to Achieve Outcome
1.	Reduce the number of individuals residing in a State Developmental Center (DC).	Number and percent of RC caseload in DC.	26 individuals reside in a State Developmental Center. This is 0.13% of all individuals served. The statewide average is 0.05%.	<ul style="list-style-type: none"> • Continue to develop and implement the Community Placement Plan. <ul style="list-style-type: none"> ○ Transition and placement activities will continue for hard-to-serve individuals and those moving from PDC and Canyon Springs. • CPP 2019-20, and 2020-21 resource development in progress includes: <ul style="list-style-type: none"> ○ Enhanced Behavioral Support Homes for Adults. ○ Specialized Day Program for adults with profound mental health challenges. ○ Intermediate Care Facility/Developmental Disabilities-Nursing (ICF/DD-N). • CPP 2021-22 resource development in progress includes: <ul style="list-style-type: none"> ○ Intermediate Care Facility/Developmental Disabilities-Healthcare (ICF/DD-N). • Develop an HDO that is located and focus within the communities of SCLARC. • Continue to deflect placements from the DC and IMDs for all individuals except those with mandated court placements.

	Goal	Outcome Measure	Baseline Data July 2023	Activities Regional Center will Employ to Achieve Outcome
2.	Increase the number of minors residing with families.	Number and percent of minors residing with families	11,962 children reside in their own homes or in foster homes. This is 99.77% of all children served. The statewide average is 99.64%.	<ul style="list-style-type: none"> • Continue to develop and provide the services and supports needed to assist families in keeping their children at home. • Continue to contract with agencies that provide after-hours crisis response services. • Provide training to parents on various topics, including behavior intervention. • Maintain the agency's MOU with community agencies such as the Department of Children and Family Services, California Children Services, and LA County Mental Health in conjunction with other regional centers.
3.	Increase the number of individuals residing in independent living.	Number and percent of adults residing in independent living.	266 SCLARC individuals receive independent living services. This is 3.11% of all adult individuals living in home settings. The statewide average is 9.22%.	<ul style="list-style-type: none"> • Continue to provide independent living training to individuals interested in becoming more self-reliant in specific areas.
4.	Increase the number of individuals residing in supported living.	Number and percent of adults residing in supported living	600 SCLARC individuals reside in supported living. This is 7.02% of all adult individuals living in home settings. The statewide average is 4.85%.	<ul style="list-style-type: none"> • Continue to increase the number of supported living opportunities for individuals. • Increased involvement with affordable housing coalitions and with governmental agencies involved with housing. • Continue efforts to access financing to make it possible for individuals to own their own homes.
5.	Increase the number of individuals residing in FHA-certified homes.	Number and percent of adults residing in FHA homes.	32 individuals reside in FHA-certified homes. This is 0.37% of all adult individuals living in home settings. The statewide average is 0.77%.	<ul style="list-style-type: none"> • Encourage existing FHAs to recruit additional family homes. • Increase the number of individuals placed in FHA-certified family homes.

	Goal	Outcome Measure	Baseline Data July 2023	Activities Regional Center will Employ to Achieve Outcome
6.	Increase the number of adult individuals residing in family homes (home of parent or guardian).	Number and percent of adults residing in family homes (home of parent or guardian).	6,338 adult individuals reside in family homes (home of parent or guardian). This is 74.14% of all adult individuals living in home settings. The statewide average is 68.52%.	<ul style="list-style-type: none"> • Advocate for the increased use of In-Home Support Services (IHSS) for individuals and families. • Assist families in securing SSI benefits as soon as possible when an individual becomes an adult. • Continue to contract with agencies that provide after-hours crisis response services. • Provide families with information regarding caregiver support, in-home support services, hospice care, and senior resources.
7.	Increase the number of adult individuals residing in home settings.	Number and percent of adults residing in home settings.	7,236 individuals reside in home settings. This is 84.64% of all individuals residing in home settings. The statewide average is 83.35%.	<ul style="list-style-type: none"> • Continue to carry out activities specified in outcomes 2 through 6.
8.	Reduce the number of minors residing in residential facilities with 6 or more beds.	Number and percent of minors living in facilities serving less than 6 .	<p>3 minors reside in community care facilities with 6 or more beds. This is 0.03% of all children served. The statewide average is 0.03%.</p> <p>There is 1 child residing in intermediate care facilities with 6 or more beds. This is 0.01% of all children served. The statewide average is 0.02%.</p> <p>There is 1 child residing in a community care facility with 6 or more beds. This is 0.01% of all children served. The statewide average is 0.01%.</p> <p>There is 1 child residing in a nursing facility with 6 or more beds. This is 0.01% of all children served. The statewide average is 0%.</p>	<ul style="list-style-type: none"> • Develop new residential resources that serve four or less and/or reduce the number of shared rooms. • Identify children at risk of institutional placement and develop local community resources to meet their identified needs.

	Goal	Outcome Measure	Baseline Data July 2023	Activities Regional Center will Employ to Achieve Outcome
9.	Reduce the number of adults living in facilities with 6 or more beds.	Number and percent of adults living in facilities serving less than 6	<p>160 adults reside in community care facilities with 6 or more beds. This is 1.87% of all adults served. The statewide average is 1.58%.</p> <p>52 adults residing in intermediate care facilities with 6 or more beds. This is 0.61% of all adults served. The statewide average is 0.38%.</p> <p>52 adults reside in a community care facility with 6 or more beds. This is 0.61% of all adults served. The statewide average is 0.70%.</p> <p>56 adults reside in nursing facilities with 6 or more beds. This is 0.66% of all adults served. The statewide average is 0.50%.</p>	<ul style="list-style-type: none"> Continue to develop new residential resources that serve 4 or less, and/or reduce the number of shared rooms. Increase the development of 4-bed residential facilities that can meet the service needs of non-ambulatory individuals with chronic, yet stable medical issues. Continue to disseminate, educate and actively discuss living options for adults such as FHA, SLS, and small residential facilities as alternatives to large group living arrangements with individuals and their families. Develop 4 to 6-bed ICFs for individuals with ongoing nursing needs. Develop 5 bed ARFPSHNs for individuals with ongoing nursing needs.

Enclosure B (Page 2-3): Public Policy and Compliance Measures – Employment

	Goal	Outcome Measure*	Jan through Dec 2020	Jan through Dec 2021	Activities Regional Center will Employ to Achieve Outcome
1.	Increase the <u>number and percentage</u> of individuals, age 16-64 with earned income.	Employment Development Department (EDD) data and Bureau of Labor Statistic February 24, 2022.	<p>SCLARC: 915 (10.43%)</p> <p>CA: 28,989 (15.22%)</p>	<p>SCLARC: 944 (10.37%)</p> <p>CA: 27,180 (13.88%)</p>	<ul style="list-style-type: none"> SCLARC will collaborate with vendors and local businesses to increase the number of competitive, integrated employment opportunities for individuals. SCLARC will conduct an outreach campaign to promote the value, talent, and skills that people with intellectual disabilities bring to the workforce.

	Goal	Outcome Measure*	Jan through Dec 2020	Jan through Dec 2021	Activities Regional Center will Employ to Achieve Outcome
2.	Increase in the <u>average annual wages</u> for individuals ages 16-64.	Employment Development Department (EDD) data	SCLARC: \$8,525 CA: \$8,949	SCLARC: \$10,504 CA: \$11,888	<ul style="list-style-type: none"> SCLARC will collaborate with vendors and local businesses to increase the number of competitive, integrated employment opportunities that pay wages that are at minimum wage or above. SCLARC will conduct an outreach campaign to promote the value, talent and skills that people with intellectual disabilities bring to the workforce.
3.	Increase in <u>annual earnings</u> of individuals ages 16-64 compared to people with all disabilities <u>in CA</u> .	American Community Survey, five-year estimate	2020 \$26,794	2021 \$30,783	<ul style="list-style-type: none"> SCLARC will collaborate with vendors and local businesses to increase the number of competitive, integrated employment opportunities that pay wages that are at minimum wage or above. SCLARC will conduct an outreach campaign to promote the value, talent, and skills that people with intellectual disabilities bring to the workforce.
4.	Increase in <u>number</u> of adults who were placed in competitive, integrated employment following participation in a paid internship program.	Paid Internship Program Survey	SCLARC: 1 CA: 6	No Data	<ul style="list-style-type: none"> SCLARC will work to increase the number of vendored resources that will work to secure paid internship opportunities for individuals. SCLARC will encourage employment and day program vendors to seek paid internship opportunities that will most likely lead to competitive, integrated employment.
5.	Increase in the <u>percentage</u> of adults who were placed in competitive, integrated employment following participation in a paid internship program.	Paid Internship Program Survey	SCLARC: 1% CA: 14%	No Data	<ul style="list-style-type: none"> SCLARC will collaborate with vendors and local businesses to increase the number of competitive, integrated employment opportunities that pay wages that are at minimum wage or above. SCLARC will conduct an outreach campaign to promote the value, talent and skills that people with intellectual disabilities bring to the workforce.

	Goal	Outcome Measure*	Jan through Dec 2020	Jan through Dec 2021	Activities Regional Center will Employ to Achieve Outcome
6.	Increase in the average <u>hourly or salaried wages and hours worked per week</u> for adults who participated in a Paid Internship Program during the prior fiscal year.	Paid Internship Program Survey	SCLARC: \$14.04 (17 hours) CA: \$14.25 (17 hours)	No Data	<ul style="list-style-type: none"> SCLARC will encourage vendored resources to seek paid internship opportunities for individuals that pay above minimum wage and allow individuals to work as many hours per week as possible.
7.	Increase in the average <u>wages and hours worked</u> for adults <u>engaged</u> in competitive, integrated employment, on behalf of those for whom incentive payments have been made.	Competitive Integrated Employment (CIE) Incentive Program Survey	SCLARC: \$14.88 (25.35 hours) CA: \$14.81 (23 hours)	No Data.	<ul style="list-style-type: none"> SCLARC will promote incentive payment opportunities to vendors and encourage employment and day program vendors to work to secure competitive, integrated employment for individuals. SCLARC to increase the number of vendored resources that will work to secure competitive, integrated employment opportunities.
	Goal	Outcome Measure	2020-21	2021-22	Activities Regional Center will Employ to Achieve Outcome
8.	Increase the total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year.	CIE Incentive Program Survey	12-month \$1,500/\$3,000 SCLARC: 14 CA: 14	SCLARC: 15 CA: 25	<ul style="list-style-type: none"> SCLARC will promote the incentive program and encourage all types of vendors to assist individuals with finding integrated employment and maintaining the job once hired.
		6-month \$1,250/\$2,500 SCLARC: 20 CA: 19	SCLARC: 26 CA: 42		
		30-day \$1,000/\$2,000 SCLARC: 32 CA: 33	SCLARC: 30 CA: 50		

	Goal	Outcome Measure	2020-21	2021-22	Activities Regional Center will Employ to Achieve Outcome
9.	Increase the percentage of adults who report having integrated employment as a goal in their IPP.	Nation Core Indicator (NCI) Survey question indicated that the individual has community employment as a goal in his/her IPP.	July 2017 to June 2018 SCLARC: 21% CA: 29%	July 2020 to June 2021 SCLARC: 33% CA: 35%	<ul style="list-style-type: none"> SCLARC’s service coordinators will discuss and encourage individuals to seek integrated employment during the person-centered planning and IPP development process. SCLARC’s service coordinators and employment specialists will work with vendored day services and employment programs to assist individuals with finding and securing integrated employment.

Enclosure B (Page 4): Public Policy and Compliance Measures – Reducing Disparities and Improving Equity in Purchase of Service Expenditures

	Goal	Outcome Measure	Baseline Data Fiscal Year 2020/2021 and 2021/2022	Activities Regional Center will Employ to Achieve Outcome
1.	Per Capita purchase of service expenditures by individual’s <u>primary language</u> .	Prior fiscal years purchase of service data and CMF.	Fiscal Year 2020/2021 Per Capita Authorized Services- All Ages: <ul style="list-style-type: none"> English- \$22,397 Spanish- \$17,119 Fiscal Year 2021/2022 Per Capita Expenditures – All Ages: <ul style="list-style-type: none"> English- \$18,948 Spanish- \$11,998 	<ul style="list-style-type: none"> Continue to work with the parent advisory committee to build stronger relationships with Spanish-speaking parents and increase communication regarding service needs. Continue language-focused support groups that provide training and information to Spanish-speaking families. Continue language-focused individual and family orientations for stakeholders new to the regional center system; thereby making them aware of regional center services and generic resources.

	Goal	Outcome Measure	Baseline Data Fiscal Year 2020/2021 and 2021/2022	Activities Regional Center will Employ to Achieve Outcome
2.	<p>Increase in <u>percentage</u> of total annual purchase of service <u>expenditures</u> by individual's ethnicity and age:</p> <ul style="list-style-type: none"> • Birth to age 2, inclusive • Age 3 to 21, inclusive • Age 22 and older. 	<p>Prior fiscal year purchase of service data and CMF.</p>	<p>The difference between fiscal year 2020/2021 and 2021/2022 annual per capita total expenditures by ethnicity and age were:</p> <p>Birth to age 2, inclusive:</p> <ul style="list-style-type: none"> • American Indian or Alaska Native – 2020/2021- 0%; 2021/2022- \$5,614 (63.3% utilized) • Asian- 2020/2021- \$73,147 (52.9% utilized); 2021/2022 – \$68,265 (57.4% utilized) • African American- 2020/2021- \$2,670,450 (54.9% utilized); 2021/2022 - \$2,902.014 (57.2% utilized) • Hispanic- 2020/2021- \$18,080,159 (60.1% utilized); 2021/2022- \$21,209,483 (63.7% utilized) • Native Hawaiian or other Pacific Islander- 2020/2021- \$26,011 (65.2% utilized); 2021/2022- \$19,693 (41.9% utilized) • Other Ethnicity- 2020/2021- \$1,438,475 (53.7% utilized); 2021/2022- \$2,196,371 (59.4% utilized) • White- 2020/2021- \$138,647 (61.9% utilized); 2021/2022- \$238,099 (63.7% utilized) 	<ul style="list-style-type: none"> • Continue to work with the parent advisory committee to build stronger relationships with monolingual parents and increase communication regarding service needs. • Continue language focused support groups that provide training and information to monolingual families. • Continue language focused individual and family orientations for stakeholders new to the regional center system; thereby making them aware of regional center services and generic resources.

Age 3 to 21, inclusive:

- American Indian or Alaska Native –
2020/2021- \$166,585 (62.5% utilized); 2021/2022- \$55,271 (86.6% utilized)
- Asian-
2020/2021- \$934,891 (49.6% utilized); 2021/2022- \$626,573 (64.5% utilized)
- African American-
2020/2021- \$24,131,586 (56.2% utilized); 2021/2022- \$13,994,472 (62.8% utilized)
- Hispanic-
2020/2021- \$105,449,640 (59.5% utilized); 2021/2022- \$54,322,982 (65.2% utilized)
- Native Hawaiian or other Pacific Islander-
2020/2021- \$46,986 (28.6% utilized); 2021/2022- \$20,673 (70.8% utilized)
- Other Ethnicity-
2020/2021- \$4,699,243 (53.2% utilized); 2021/2022- \$2,308,844 (67.0% utilized)
- White-
2020/2021- \$1,342,004 (30.7% utilized); 2021/2022- \$1,209,474 (72.5% utilized)

Age 22 and older:

- American Indian or Alaska Native –
2020/2021- \$504,372 (74.7% utilized); 2021/2022 - \$445,013 (69.4% utilized)

- Asian-
2020/2021- \$5,888,161 (71.2% utilized); 2021/2022- \$5,380,040 (68.0% utilized)
- African American-
2020/2021- \$133,967,646 (65.4% utilized); 2021/2022- \$135,778,785 (65.0% utilized)
- Hispanic-
2020/2021- \$13,545,141 (60.8% utilized); 2021/2022- \$114,762,130 (58.2% utilized)
- Native Hawaiian or other Pacific Islander-
2020/2021- \$767,500 (74.3% utilized); \$640,246 (60.8% utilized)
- Other Ethnicity-
2020/2021- \$8,120,468 (63.2% utilized); \$8,848,540 (67.6% utilized)
- White-
2020/2021- \$27,623,132 (63.2% utilized); 2021/2022- \$26,951,492 (69.2% utilized)

Enclosure B (Page 6): Compliance Measures

	Goal	Outcome Measure	Baseline Data December 2022	Activities Regional Center will Employ to Achieve Outcome
1.	Unqualified independent audit with no material finding(s)	Unqualified independent audit with no material finding(s)	During the last reporting period, no material findings were issued during the independent audit.	<ul style="list-style-type: none"> • Achieve unqualified independent audits with no material finding(s).
2.	Substantial compliance with DDS fiscal audit	Substantial compliance with DDS fiscal audit	During the last reporting period, SCLARC was in compliance with the DDS fiscal audit.	<ul style="list-style-type: none"> • Achieve substantial compliance with DDS fiscal audits.
3.	Operates within OPS budget	Operates within OPS budget	During the last reporting period, SCLARC was found to be operating within its operations budget.	<ul style="list-style-type: none"> • Continue to operate within OPS budget.
4.	Certified to participate in Home and Community-Based Services Waiver	Certified to participate in Waiver	SCLARC was certified to participate in the Waiver program during the last reporting period.	<ul style="list-style-type: none"> • Continue to be certified to participate in Waiver.
5.	Compliance with Vendor Audit Requirements per contract, Article III, Section 10	Compliance with Vendor Audit Requirements per contract, Article III, Section 10	During the last reporting period, SCLARC met its vendor audit requirements pursuant to Article III, Section 10.	<ul style="list-style-type: none"> • Continue compliance with vendor audit requirements per contract, Article III, Section 10.
6.	Current CDER/ESR Reports	CDER/ESR Currency	16,651 individuals have current CDERs. This is 98.80% of the individuals served. The statewide average is 97.42%. The baseline for this objective was July 2023 data.	<ul style="list-style-type: none"> • Continue to produce current CDER/ESR reports.
7.	Intake/assessment and IFSP timelines (0-2) completed within appropriate timelines	Intake/assessment and IFSP timelines (0-2)	97.31% based on 2022 year-end data.	<ul style="list-style-type: none"> • Completion of intake/assessment and IFSP for children 0-2 within the appropriate timelines.

	Goal	Outcome Measure	Baseline Data December 2022	Activities Regional Center will Employ to Achieve Outcome
8.	Intake/assessment timelines for individuals ages 3 and above completed within 142 days	Intake/assessment timelines for individuals ages 3 and above	889 individuals completed the intake process within 142 days. This is 94.98% of all individuals participating in the intake process. The statewide average is 81.60%. 41 individuals completed the intake process between 143 and 240 days. This is 4.68% of all individuals participating in the intake process. The statewide average is 13.30%. It took more than 240 days for 6 individuals to complete the intake process. This is 0.64% of all individuals participating in the intake process. The statewide average is 5.10%. The baseline for this objective is July 2023 data.	<ul style="list-style-type: none"> Completion of intake/assessment timelines for individuals ages 3 and above within 142 days.
9.	Comply with WIC requirements when completing IPP development for waiver individuals.	IPP Development (WIC requirements)	100% based on the 2022 year-end data.	<ul style="list-style-type: none"> Continue to comply with WIC requirements when completing IPPs for waiver individuals.
10.	Comply with Title 17 requirements when completing IFSP development for children (0-3).	IFSP Development (Title 17 requirements)	96.2% based on the 2022 year-end data.	<ul style="list-style-type: none"> Continue to complete IFSP development for children (0-3) within appropriate timelines.

Enclosure C
STATEMENT OF ASSURANCES

This is to assure that South Central Los Angeles Regional Center's (SCLARC) 2023-2024 Performance Contract was developed in accordance with the requirements specified in Welfare & Institutions (W&I) Code section 4629 and the Department of Developmental Services' Year **2023-2024** Performance Contract Guidelines.

The performance contract was developed through a public process which included:

- Providing information, in an understandable form, to the community about regional center services and supports, including budget information and baseline data on services and supports and regional center operations [W&I Code section 4629 (c)(B)(i)];
- Conducting a public meeting where participants can provide input on performance objectives and using focus groups or surveys to collect information from the community [W&I Code section 4629 (c)(B)(ii)];
- Providing at least ten calendar days advance public notice of the date of the public meeting (guidelines); and,
- Circulating a draft of the performance objectives to the community for input prior to presentation at a regional center board meeting where additional public input will be taken and considered before adoption of the objectives [W&I Code section 4629 (c)(B)(iii)].
- The regional center governing board conducting one or more public meetings regarding its prior year's contract performance objectives and outcomes. Provide notification to the Department, consumers, families, and individual stakeholders at least 30 days prior to the meeting. Providing meeting and meeting materials with language access and scheduling meetings at times and locations that promoted attendance by the public. Consideration was given to strategies to promote opportunities for public comment by diverse language, racial and ethnic communities [W&I Code section 4629 (f)].

Regional Center: _____
Dexter A. Henderson, Executive Director

Date: _____