



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
Remote Zoom Meeting
MINUTES OF THE BOARD OF DIRECTORS MEETING
November 14th, 2023
7:00pm – 9:00pm

Vice President, opened the **November 14th, 2023, Board of Directors** Meeting via Zoom with roll call:

(Amendment Minutes – Added missing Board Members to The Board draft, indicating those who were present and Absent)

Member Present:

Jesus Murillo	Malcom Harris
Cynthia Torres	Caycee Ricketts
Lauren Black	Ascary Navarro
Illona Hendrick	Luz Curiel
Raul Muñoz	Shavon Spiller
Magali Ochoa	Teyanna Williams
Ana De Silva	Renard Stanford
Sherry Kidd	

Absent:

Sherita Rogers
Mireya Romero

Staff Present:

Dexter Henderson	Jesse Rocha
Jenice Turner	Kyla Lee
Cherylle Mallison	Maricel Cruzat
Kiara Lopez	Taz Hossian
Ingrid Oliva	Moses Shiferaw

I. General

Ingrid Oliva opened the November 14th, 2023, Board of Directors meeting with a welcome to SCLARC's board and the public.

A. Call to Order and Roll Call

The meeting was called to order at 7:30 pm by The President Jesus Murillo.

B. Public Input – None

C. Board Action:

Approval of BOD minutes – July 25, 2023, and September 14, 2023
M/S/C: President Murillo/ Ana DaSilva / Unanimous

D. New Board Member - Cedron McKnight

Recruitment Chair Ana DaSilva shared the BIO of Cedron McKnight. Ana recommended the approval of Cedron McKnight. President Murillo asked the Board Members to take a vote for Cedron McKnight to join the board.

Board Action:

Approval of Cedron McKnight as Board Member effective 12/1/23 – 12/1/26

M/S/C: President Murillo/ Ana DaSilva / Unanimous

II. Board Member Reports

A. Executive Committee – Jesus Murillo

- Reviewed and covered many documents, including the results of the Performance Evaluation Process, Contract Modification Goals, Whistleblower Survey, and the Crisis Response Project linked to UCI #7318435. Complaints related to SCLARC’s Vendorization Process for Graced Care ARF were also addressed. Along, with the Recruitment Plan, such as replacement of two board members Ascary Navarrow and Sherita Rogers, featuring Cedron McKnight. Reviewed the E-1 and D-3 Preliminary documents being presented today.

B. Supportive Services Committee – Raul Munoz

- We discussed the stress of recruiting more members, including a Co-chair and Secretary, in the SSC. SCLARC is hosting five 2-hour focus group on topics like Self Determination, Respite Hours, and Enhanced Case Management, with Children’s Hospital of Los Angeles aiding in participant recruitment. Pre-tests are given before these sessions, and CHLA is compiling the data. Workshops are also being organized to promote awareness and enrollment in the Family Portal App, with two more scheduled for 2023 and various outreach methods in place.

C. Vendor Advisory Committee – Illiona Hendrick

- In our last meeting, we reviewed the presentation on the EI3: Early Identification and Intervention for Infants Network, which was conducted by Association Professor at USC, Stacey C. Disting, PT, PhD, FAPTA.

D. Advocate Advisory Committee – Caycee Ricketts

- The committee reviewed and discussed the current AAC ground rules/Bylaws.

E. Self-Determination Advisory Committee – Jenice Turner

- The committee discussed SCLARC Self-Determination Program status date for November 2023 and introduced the Independent Facilitator Certification Training starting sometime in 2024, the importance of needing to attend a SDP orientation with SCLARC before joining. Additionally, we have a potential vendor who is interested in vendorization with SCLARC.

F. Recruitment & Training Committee – Ana DaSilva

- Ana DaSilva express that the Recruitment Committee has identified one potential candidate, and the Recruitment Committee will be reaching out to them shortly to determine their interest. The Recruitment Committee is working hard to fill the one vacant chair on the board.

G. Finance Commitee – Lauren Black

- The committee discussed the allocation for both the D3 2022-23/ E-1 for FY 2023-24. The main item (s) that need to be address are the D-3 \$1.6m reduction of the OPS allocation associated with the reduction caseload ratio for children 0-5 years old. The E-1 contained roughly \$14m for new staff to reduce caseload ratios to 1:40 for children 0-5 years old and SCLARC received \$2.3m for staff to assist with provisional eligibility ages 3 & 4 years old.

III. Staff Reports

A. Budget Update & Finance Report September 2023 – CFO Kyla Lee

- Committe reviewed the DDS contract allocations D-3 for FY 22-23 and the E-1 for FY 23-24 that were approved by the Executive Committee,. The AGT Auditors conducted an on-site visit to do an external Audit, to finalize a draft FY 22-23 audit report by December 31, 2023.
- The committe addressed the ongoing issues at the South Gate location and the need for additional office space due to the increase of staff, actively looking for new office in the South Gate área.
- The committees updated the final phase of DDS' Rate implementation, effective July 1st, 2024, involving the removal of certain services codes (e.g., 055 look-alike programs). SCLARC Will collaborate with vendors to facilitate their relocation into new services codes.
- Lastly, the committee was briefed on the ongoing modernization on Project for the Uniform Fiscal System (UFS) and Case Management Systems (CERMS), with DDS planning to replace both systems by 2026. The transition will involve extensive training for RC staff, vendors, and families.

B. Draft Insurance Policy – Board Action – Cherylle Mallinson

- For years, SCLARC has mandated that vendors conducting business with them must meet specific insurance requirements and furnish proof of coverage. Vendors are required to bear the cost of adequate insurance coverage, safeguarding both their own interests and those of SCLARC and the individuals it serves against various liabilities, including property damage and personal injury claims.

Board Action:

Draft Insurance Policy

M/S/C: President Murillo/ Sherry Kidd / Unanimous

- SCLARC currently lacks business associate agreements with SDP providers due to the direct selection and vetting of services by families and individuals. The organization will communicate with DDS to address and further discuss this matter.

C. DRAFT 2024 Performance Contract – Cherylle Mallinson

- Each year the board is presented a DRAFT Performance Contract for the coming year. Ms. Mallinson presented SCLARC's DRAFT 2024 Performance Contract. There are a few items different this year than prior years.
- The 2024 Performance Contract will be presented to the public on 11/28/2023 at 530pm to gather feedback and will be available until January 2024 Board of Directors Meeting. This will allow public ample time to provide the necessary feedback and comments, therefore the Board of Directors can approve it during the January 2024 Board of Director's meeting.

D. NCI Data Reports – Jesse Rocha

- SCLARC is providing a 30-Day Notification regarding SCLARC's NCI Surveys and at our next Board of Directors Meeting scheduled for January 23, 2024, a presentation will be made regarding the most current NCI dates.
- The NCI (National Core Indicators) is a nationwide survey used by California DDS and the Regional Centers to assess the quality of services for individuals with intellectual/developmental disabilities. It allows those served and their families to participate in surveys about regional centers and community services. The surveys, including the Child Family Survey, are conducted at various intervals.
 - The Adult Family Survey
 - The Family Guardian Survey
 - The Adult In- Person Survey
- Welfare and Institutions Code Section 4571(h)(1) requires that the regional center annually presents data collected from the NCI surveys at a public meeting of its governing board to assess the comparative performance of the regional center and identify the needed improvements in services for consumers, including but not limited to, case management services.

Jesse Rocha indicated that this would serve as SCLARC 30-day notification regarding SCLARC's NCI Surveys Presentation will be at our next **Board of Directors meeting scheduled for January 23, 2024.**

SCLARC plans to share information and highlights for the:

- FY 2017/2018 Adult-In Person Survey
- FY 2019/2020 Adult Family Survey
- FY 2019/2020 Family Guardian Survey
- FY 2020/2021 Adult-In Person Survey

SCLARC will also be conducting a second NCI Survey Presentation at the SCLARC's **Board of Directors meeting scheduled for March 26, 2024.**

- SCLARC plans to share information and highlights for the:
 - FY 2021/2022 Adult Family Survey
 - FY 2021/2022 Child Family Survey
 - FY 2021/2022 Family Guardian Survey

E. SDP Resources Fair – Jenice Turner

- During the SDP Committee meeting, several topics were discussed and updates on SCLARC participant status and review DDS directives updates. The allocation of SDP implementation funds for the year 2020-2021 was also a key focus.

F. First 5 LA – SCLARC Intake Portal – Kiara Lopez

- The First 5 LA portal offers internal support to families, the development and lifelong success of young children through developmental services. It facilitates referral pathways using technology, infrastructure, and practices.

Executive Director Report – None

IV. Other Matters

V. No CLOSED Board Session

VI. Supplemental Information

***Action Item**