

2500

SCLARC

South Central Los Angeles
Regional Center

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South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

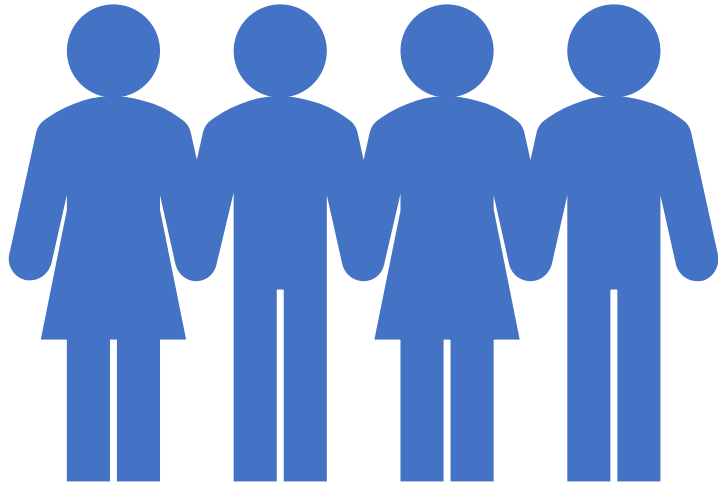
Becoming a “Vendored” Service Provider

Acceptance. Inclusion. Support.

“Becoming a SCLARC vendor is not solely a business decision, rather it’s a decision to invest in the lives of the individuals that we serve.”

Resource Development
Community Services

Overview



- What is SCLARC?
- Intro to Community Services
- What is Vendorization?
- Steps to Becoming a Vendor
- Important Things to Note
- Helpful Information
- Important Resources
- Questions?

What is SCLARC?

SCLARC (South Central Los Angeles Regional Center) is a nonprofit organization that is funded by the State Department of Developmental Services (DDS).

SCLARC coordinates a variety of supportive services for individuals of all ages with developmental disabilities.

- Autism
- Cerebral Palsy
- Epilepsy
- Intellectual Disabilities



We provide intake, assessment, diagnosis and lifelong service coordination.

SCLARC's Goal

SCLARC's goal is to provide services and supports that allow individuals with developmental disabilities to live productive lives as welcomed members of their community.

BECAUSE...

We believe disabilities are only one aspect of the identities of the diverse individuals SCLARC serves.



Intro to Community Services

Resource Development

- Assess needed resources and review identified unmet need referrals on an ongoing basis.
- Evaluate tools for residential and nonresidential programs as needed based upon working knowledge of Title17 regulations and best practices in the field.

Quality Assurance

- Coordinate and conducts quality assurance evaluations on facilities and community programs including drafting evaluations reports, conducting follow-up visits, and providing ongoing monitoring.

Resource Development Mission Statement

We are dedicated to cultivating strong partnerships, *creating innovative solutions*, and leveraging available resources to drive sustainable growth and maximize impact for services.

We do this by *fostering collaboration*, delivering exceptional results, and embracing continuous improvement. We strive to make a lasting difference in our organization and the communities we serve.

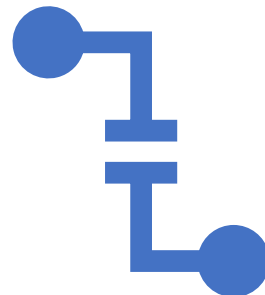
Together, we are committed to *creating a brighter future* and unlocking the potential within every opportunity.

Our Department's mission is to *empower and inspire positive change* through strategic resource development.



What is Vendorization?

- Vendorization is a process which consists of a detailed application process to ensure potential service providers possess the appropriate requirements and meet the standards specified in regulations set forth by the State of California (Title 17 & Title 22).
- Applicants who meet the specified requirements are assigned a service code and a unique vendor identification number.

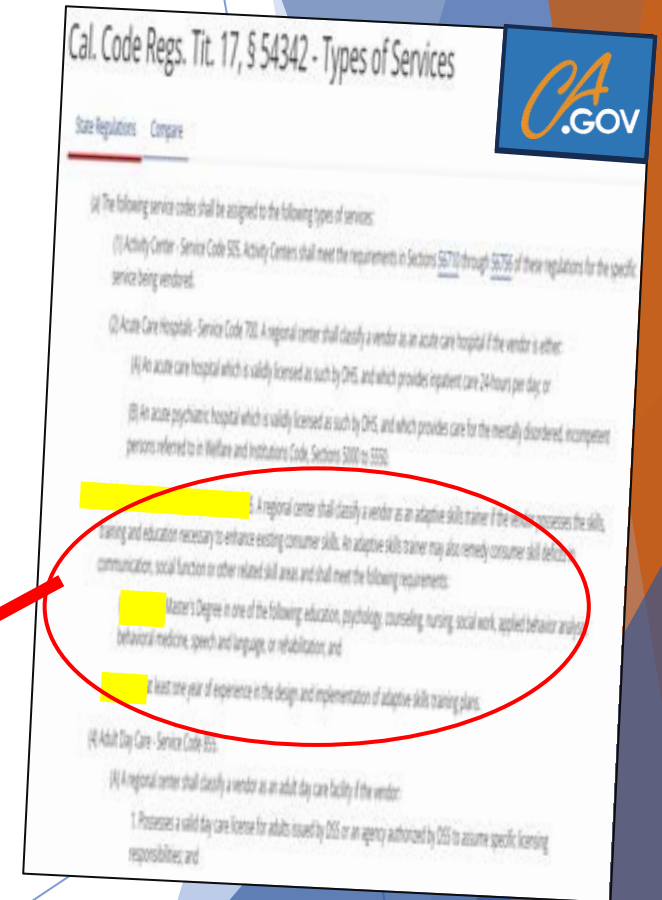


Steps to Becoming a Vendor

1 Select Type of Service

- Review **California Code of Regulations, Title 17, Section 54342 (CCR 17)** to determine a **type of service** you would like to offer.
 - Example: If you are developing an Adaptive Skills program, you would select Service Code (SC) 605. The section of the regulation also outlines the qualifications.*

(3) Adaptive Skills Trainer - Service Code 605. A regional center shall classify a vendor as an adaptive skills trainer if the vendor possesses the skills, training and education necessary to enhance existing consumer skills. An adaptive skills trainer may also remedy consumer skill deficits in communication, social function or other related skill areas and shall meet the following requirements:
(A) Possess a Master's Degree in one of the following: education, psychology, counseling, nursing, social work, applied behavior analysis, behavioral medicine, speech and language, or rehabilitation; and
(B) Have at least one year of experience in the design and implementation of adaptive skills training plans.



2

Confirm Qualifications and Requirements

- Review **California Code of Regulations, Title 17, Section 54310 (CCR 17)** to understand the vendor application requirements.
 - *Vendor Application Requirements include financial strength, qualifications, licenses, accreditations, certificates, business licenses, insurance, registration, permits, academic degrees, completion of a DS1891 and a business address within the catchment area of the vendoring regional center.*



Example: CCR 17, Section 54310



Cal. Code Regs. Tit. 17, § 54310 - Vendor Application Requirements



State Regulations Compare

(a) An applicant who desires to be vendored shall submit Form DS 1890 (7/2011), entitled Vendor Application, and the information specified in (1) through (10) below, to the vendoring regional center.

(1) Applicant's name, including the name of any governing body or management organization;

(2) Applicant's Social Security Number, Federal Tax ID number, or a copy of any document accepted by the federal government which establishes identity of applicant;

(3) Applicant's mailing address;

(4) Address of service, if applicable;

(5) Name of family member, owner or executive director, as applicable;

(6) Types of service to be provided;

(7) Telephone number;

(8) Facility capacity, if applicable;

(9) Identification of the type of consultants, subcontractors and community resources to be used by the vendor as part of its service.

(10) Copies of:

(A) Any license, credential, registration, certificate or permit required for the performance or operation of the service, or proof of application for such document;

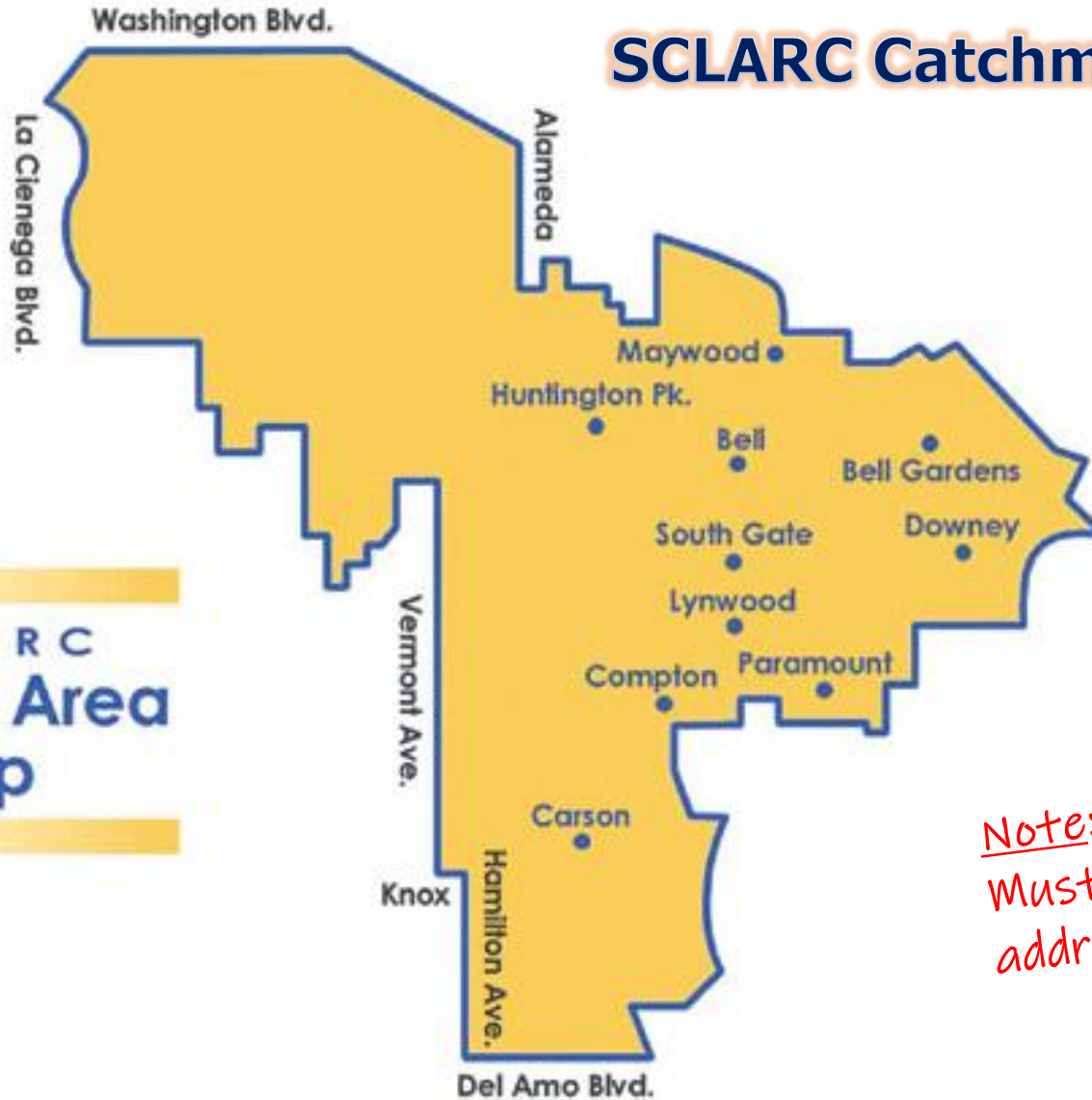
(B) Any academic degree required for performance or operation of the service;

(C) Any waiver from licensure, registration, certification, credential, or permit from the responsible controlling agency;

(D) The proposed or existing program design as required in Sections 56712 and 56762 of these regulations, if applicable, for applicants seeking vendorization as community-based day programs;

SCLARC Catchment Area

SCLARC Service Area Map



SCLARC serves the cities of:

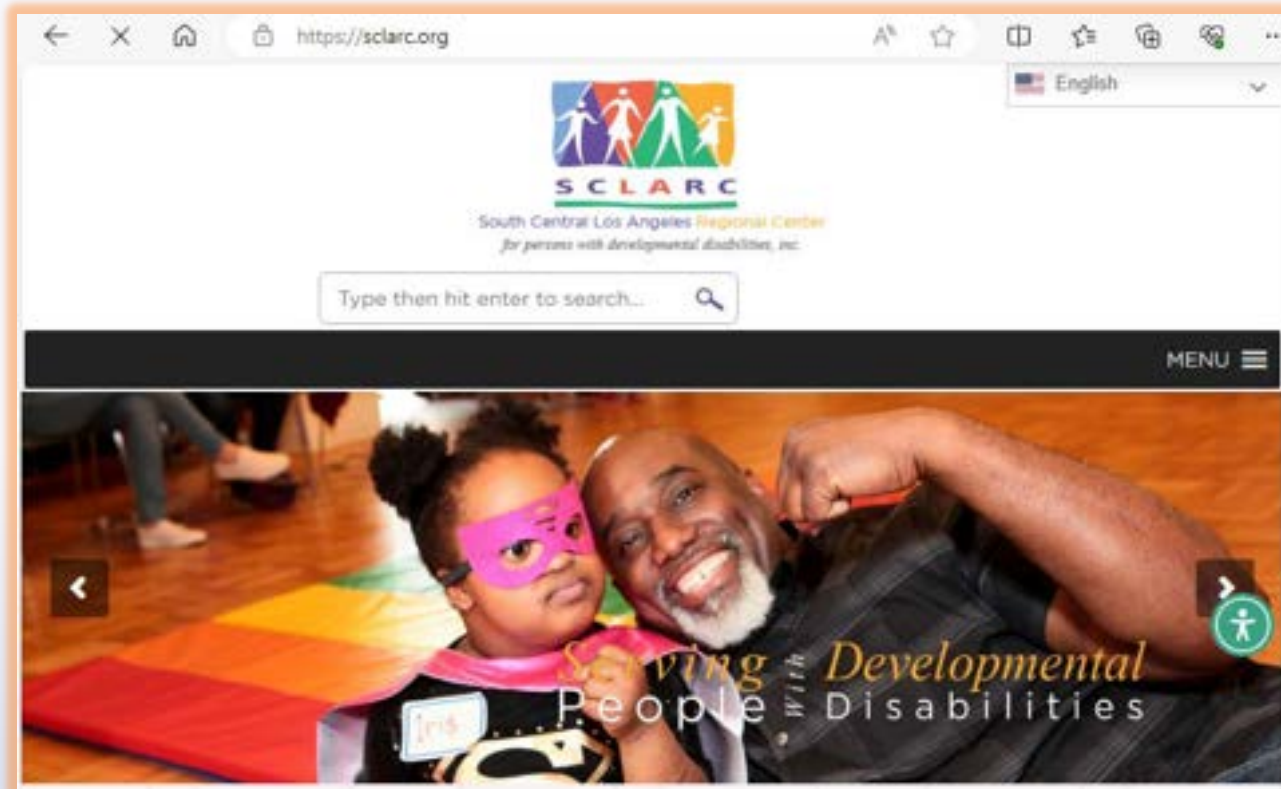
- Bell
- Bell Gardens
- Maywood
- Paramount
- Cudahy
- Downey
- Huntington Park
- South Gate
- Compton
- Lynwood
- Gardena
- Vernon
- Carson
- South Los Angeles
 - Watts
 - Crenshaw
 - Hyde Park
 - Leimert Park
 - View Park
 - Baldwin Hills

*Note:
Must have a business
address in the area...*

3

Search for Request for Proposal (RFP)

- Visit www.SCLARC.org



Welfare & Institutions Code Section (WIC) 4648.11

Request for Proposal (RFP)

- A **Request for Proposal (RFP)** is an open request for a proposal that is prepared by a Regional Center for consumer services and supports according to [Welfare & Institutions Code Section (WIC) 4648.11].

The screenshot displays the California Legislative Information website. The page title is "WELFARE AND INSTITUTIONS CODE - WIC". The main content area shows the following text:

WELFARE AND INSTITUTIONS CODE - WIC
DIVISION 4.5. SERVICES FOR THE DEVELOPMENTALLY DISABLED [4600 - 4886] (Division 4.5 added by Stats. 1977, Ch. 1252.)
CHAPTER 5. Regional Centers for Persons With Developmental Disabilities [4620 - 4669.75] (Chapter 5 added by Stats. 1977, Ch. 1252.)

ARTICLE 2. Regional Center Responsibilities [4640 - 4659.2] (Article 2 added by Stats. 1977, Ch. 1252.)

4648. In order to achieve the stated objectives of a consumer's individual program plan, the regional center shall conduct activities, including, but not limited to, all of the following:

(a) Securing needed services and supports.

(1) It is the intent of the Legislature that services and supports assist individuals with developmental disabilities to achieve the greatest self-sufficiency possible and to exercise personal choices. The regional center shall secure services and supports that meet the needs of the consumer, as determined in the consumer's individual program plan, and within the context of the individual program plan, the planning team shall give highest preference to those services and supports that would allow minors with developmental disabilities to live with their families, adult persons with developmental disabilities to live as independently as possible in the community, and that allow all consumers to interact with persons without disabilities in positive, meaningful ways.

(2) In implementing individual program plans, regional centers, through the planning team, shall first consider services and supports in natural community, home, work, and recreational settings. Services and supports shall be flexible and individually tailored to the consumer and, if appropriate, the consumer's family.

(3) A regional center may, pursuant to vendorization or a contract, purchase services or supports for a consumer from an individual or agency that the regional center and consumer or, if appropriate, the consumer's parents, legal guardian, or conservator, or authorized representatives, determines will best accomplish all or part of that consumer's program plan.

(A) Vendorization or contracting is the process for identification, selection, and utilization of service vendors or contractors, based on the qualifications and other requirements necessary in order to provide the service.

Equity and Diversity Matters

The Welfare & Institutions Code Section (WIC) 4648.11 states:

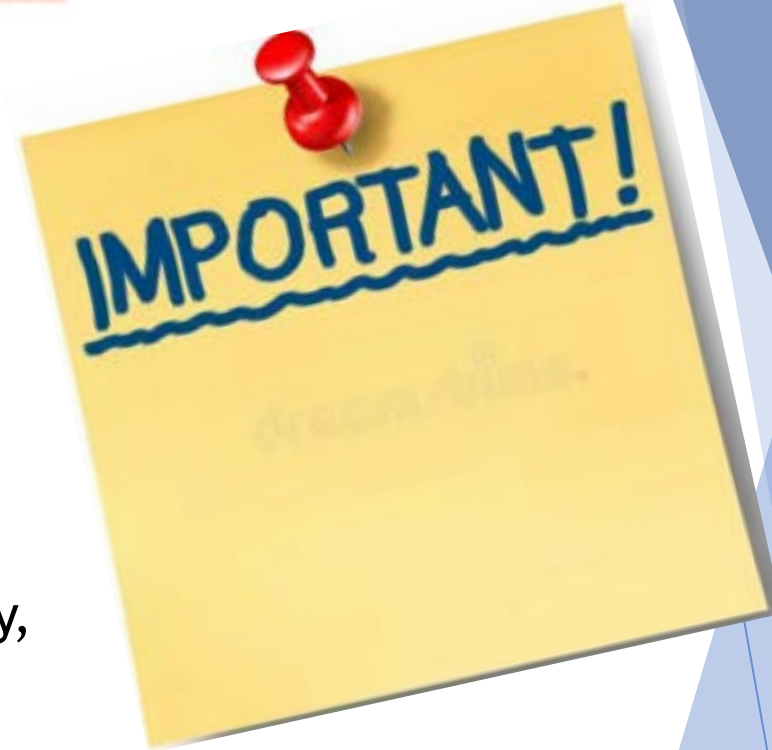
(a)(1) Except as provided in subdivision (b), a request for proposals that is prepared by a regional center for consumer services and supports shall include a section on issues of equity and diversity.

RFP's include:

- A statement outlining the applicant's plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations.
- Examples of the applicant's commitment to addressing the needs of those diverse populations.
- Any additional information that the applicant deems relevant to issues of equity and diversity.
- A request for proposals that applies only to specifically identified consumers is required only to request information on how the applicant plans to provide culturally and linguistically competent services and supports to those specific consumers.”
- RFP's may or may not offer funding for a Community Placement Plan (CPP) and/or Community Resource Development Plan (CRDP).

Important Things to Note...

- Request for Proposals (RFP) are posted according to need. SCLARC will publish, e-blast, and/or use SCLARC's website to announce the type of resources needed.
- It is highly recommended that you check [SCLARC.ORG](https://www.sclarc.org) for RFP's and other needs.
- Work with SCLARC closely prior to buying property, engaging individuals, or providing a letter of interest to understand what is needed because **vendorization does not guarantee referrals.**
- SCLARC recommends attending at least one (1) monthly information session with SCLARC via Zoom regarding vendorization.



Helpful Information

- **Department of Developmental Services (DDS)**- Under the Lanterman Developmental Disabilities Services Act, DDS is responsible for overseeing the coordination and delivery of services and supports to more than 360,000 Californians with developmental disabilities including cerebral palsy, intellectual disability, autism, epilepsy and related conditions. The state's service system is designed to meet the needs and choices of individuals at each stage of their lives, and, to the extent possible, serve them in their home communities, providing choices that are reflective of lifestyle, cultural and linguistic backgrounds. DDS contracts with 21 regional centers across California.
- **Community Care Licensing (CCL)**- Under the division of California Department of Social Services. CCL is responsible for licensing adult, child, and family day and/or care homes. CCL regulates the number of children or adult to be cared for as well as the number of adult caregivers. Licensing sets staff and caregiver qualifications that are based on education and experience. The caregiver or center must meet specific health, nutrition, maintenance, and safety.
- **California Code of Regulations (CCR)**- The official compilation and publication of the regulations adopted, amended or repealed by state agencies pursuant to the Administrative Procedure Act (APA). Properly adopted regulations that have been filed with the Secretary of State have the force of law. Regional Centers will utilize but not limited CCR, Title 17 and CCR Title 22.
- **Welfare and Institutions Code (WIC)**- “Law of the Land.” The range of issues addressed in this Code includes services relating to welfare, dependent children, mental health, handicapped, elderly, delinquency, foster care, Medi-Cal, food stamps, rehabilitation, and long-term care, just to name a few.

Important Resources

- Department of Developmental Services (DDS)- General website
 - <https://www.dds.ca.gov/>
- Department of Developmental Services (DDS)- FAQ
 - <https://www.dds.ca.gov/rc/vendor-provider/vendorization-process/vendorization-rates-frequently-asked-questions/>
- Community Care Licensing (CCL)- Website
 - <https://www.cdss.ca.gov/inforesources/community-care-licensing>
- Westlaw California Code of Regulations (CCR)
 - <https://govt.westlaw.com/calregs/Search/Index>
- Lanterman Act & Related Laws
 - <https://www.dds.ca.gov/transparency/laws-regulations/lanterman-act-and-related-laws/>

QUESTIONS?

TBDVendors@sclarc.org



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**We look forward to
working with you...**

Thank you.



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BECOMING A SCLARC PROVIDER

Third Wednesday of every month*
2:00pm - 3:00pm

Join Zoom Meeting:
Meeting ID: 835 5221 1029
Passcode: 191169

Registration is not required
**no meeting July and December*

Questions?? Please email: TBDvendors@sclarc.org

Please visit our
website at
www.sclarc.org