

South Central Los Angeles Regional Center
for persons with developmental disabilities, inc.

2500 S. Western Ave., Los Angeles, CA 900018
(213) 744-7000 fax (213) 743-3026

RESIDENTIAL FACILITY MONITORING TOOL

Review Date:

Part Two of the Monitoring:

Vendor #:

Service Code:

Name:

Administrator:

Telephone #:

Name Of QA:

Address:

License:

Service Level:

Capacity:

Vacancy:

Adult:

Children:

Type of Visit:

Begin:

End:

Ambulatory #

Non-Ambulatory #

T17-56048 - The Regional Center shall complete a minimum of one monitoring visit, which may be unannounced, to each facility each year; in which it has a client in placement, to assure that the facility is providing care and services in accordance with the client's IPP and the admission agreement.

CLIENT'S RIGHTS

1. Clients are treated with respect, afforded dignity and privacy and free from intimidation. (T22-80072)
2. Clients rights to select a facility is honored. (T22-80072, T17-56016)
3. Clients rights are posted. (T22-80072c)
4. The denial of clients' rights and SIR's are properly documented. (T22-80072, T17-54327, T17-56027)

HEALTH AND SAFETY

5. Adequate and nutritious meals and snacks are served. (T22-80076)
6. Food supply is adequate and free from contamination and spoilage (T22-83076)
7. Residents with prescribed diets receive appropriate foods (T22-80076),(T17-56053)
8. Weight/height records are maintained for each client (T22-85075)
9. Medications are properly labeled, and administered; and are stored and locked in a central location. (T22-87575, T22-80087, T22-80075, T17-56038)
10. Medical and dental care is provided as appropriate, but at least annually. (T22-80075)
11. Complete First Aid supplies and manual are available. (T22-80075)
12. Toxic substances are safely stored (T22-83087.4, T22-80076)

13. Adaptive equipment and prosthetic devices are used when appropriate and are regularly maintained (T22-80075, T22-80076)
14. Sanitation practices are adequate (T22-80076, T17-56053-56054)
15. Staff and residents can participate in a documented and posted evacuation plan. (T22-80023, T17-56038)
16. Facility program design reflects procedures for restrictive health conditions

PROGRAM

17. Complete and current records are maintained for each client and are on-site (T17-800700, T17-56026)
18. L2/L3 facilities maintain written semi-annual progress reports; L4 maintain written quarterly reports (T17-856026, T17-56047)
19. Ongoing, written client notes are maintained (T17-56026)
20. Facility operator/staff participate in IPP/person-centered planning conference and know IPP Objectives for which they are responsible. (T17-56022)

FACILITY ADMINISTRATION

21. Administrator certification is on file (T22-85064)
22. Certificates and CEU'S are on file for each DSP (T17-56033 - 56040) (T22-80075)
23. Number of staff/consultant hours meet facility service level requirements (T22-80065, T17-56004)
24. Adult Supervision is provided whenever resident is in the facility except where properly documented in IPP. (T17-56053)
25. Facility implements and maintains a staff training plan. (T17-56036-56038)
26. Staff have appropriate statutory clearances, education, and/or experiences (T22-80065, T17-56038)
27. Number of clients does not exceed capacity as reflected on current license (T22-80010)

FACILITY PHYSICAL ENVIRONMENT

28. Facility is clean, safe, and sanitary e.g. operative security bars, 2 emergency exits for each room, and bodies of water secured (T22-80087, T17- 56053-54)
29. Room and water temperatures are comfortable and safe (T22-80088, T17 - 56053-54, T22-87576)
30. Fire Extinguishers (T22-80090, T22-80020, T22-87691)
31. Emergency exit plan posted (T22-80077)
32. Emergency phone numbers posted (T22-80075)
33. One bathroom for every six consumers (T22-85088)
34. Individual personal hygiene supplies available (T22-87577)
35. Provisions for modesty and privacy [doors & windows preclude observation from the outside] (T22-80072 & 85088)
36. Bedroom is single use room, not for storage, hallway, etc. (T22-85087, 87577)

RESIDENT MONIES (P&I)

37. The income, disbursements and expenditures for each resident are maintained in a record that shows current

balance. (T22-80026, T17-56054)

38. Receipts are maintained for purchase made for residents (T22-80026, T17-56054)

39. Residents funds are separate from facility funds (T22-80026, T17-56054)

40. Clients P.& I monies are not used for basic services (T22-80026, T17-56054)

QUALITY ENHANCEMENT:

COMMENTS:

Name of Kim Bowie Other

Supervisor:

If you are cited your signature below indicates your awareness of your appeal rights and acknowledgement of the meaning of these inadequacies. Corrections must be made within established time frame noted above. (56056)

QAS has reviewed documentation with vendor

SCLARC Facility Monitor Signature: _____

Date: _____

Telephone: _____

Facility Representative Signature: _____

Facility Representative Initials if received Appeal Process: _____