



South Central Los Angeles  
Regional Center  
*for persons with developmental disabilities, inc.*

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER**  
**Remote Zoom Meeting**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
**May 24<sup>th</sup>, 2022**  
**7:00pm – 9:00pm**

President, Jesus Murillo, opened **May 24<sup>th</sup>, 2022 Board of Directors Meeting** with roll call:

**Members Present:**

Ascary Navarro	Illona Hendrick	Raul Munoz
Ashlei Sullivan	Jesus Murillo	Sherita Rogers
Cynthia Torres	Lauren Black	Wanda Cathran
Diana Huerta	Magali Ochoa	
Hazel Lozano	Mireya Romero	

**Members Excused:**

Ana Da Silva

**Staff Present:**

Armando Sanchez	Dexter Henderson	Maricel Cruzat
Cherylle Mallinson	Jenice Turner	Norma Ortiz
Crystal Smith	Jesse Rocha	Sarai Cruz
Deanna Corbin	Kiara Lopez	
Desiree Boykin	Kyla Lee	

**General**

**Board Action:**

**To approve SCLARC Board Minutes of January 24<sup>th</sup>, 2022**

***\*One (1) change requested, will amend and approve at the July 26th, 2022 Board Meeting.***

**Board Action:**

**To approve Resignation of Board Member Mayra Morales**

**M/S/C: C. Torres/M. Ochoa/Unanimous**

A public meeting was held to discuss and receive recommendations in regards to the Social Recreation and Educational Services Policy.

Jesse Rocha presented on the amendments made to the Social Recreation Policy on behalf of the recommendations from the public.

**Board Action:**

**To approve the Amended Social Recreation Policy**

**M/S/C: W. Cathran/C. Torres/Unanimous**

Jenice Turner presented the amendments made to the Educational Services Policy on behalf of the recommendations from the public.

**Board Action:**

**To approve the Educational Services Policy with Exception Policy Statement**

**M/S/C: M. Ochoa/S. Rogers/Unanimous**

***Board Member Reports***

**Executive Committee – Jesus Murillo**

Jesus Murillo provided an overview of the Executive Committee Meeting held May 19<sup>th</sup>, 2022.

**Supportive Services Committee – Raul Munoz**

Raul Munoz provided an overview of the Supportive Services Committee meeting held April 11<sup>th</sup>, 2022.

Diana Huerta, from the SCLARC Board of Directors, has volunteered to be the new Supportive Services Committee Secretary.

Kiara Lopez updated the committee on the SCLARC at a Glance portion of SCLARC's website, which includes a guide on the work and services SCLARC offers. Jesse Rocha and Jenice Turner provided an update on both the Social Recreational Policy and Educational Policy.

*The SSC meeting is held the second Monday of every other month at 6:00 pm via virtual invitation.*

**Vendor Advisory Committee – Illona Hendrick**

Illona Hendricks provided an overview of the Vendor Advisory Committee (VAC) meeting held April 13<sup>th</sup>, 2022 and May 11<sup>th</sup>, 2022.

April 13<sup>th</sup>, 2022:

An update was provided from Grassroots day, an annual advocacy event with legislators, which took place April 5<sup>th</sup>, 2022. Two items of importance to vendors are the core staffing formula and the acceleration of the rate study increases. SCLARC was advocating obtaining support to modernize the core formula, because it hasn't been updated in decades and it limits the regional center's ability to be competitive in the wages that they pay their service coordinators.

The committee also received an update from Jesse Rocha on the new and updated directives. Kyla Lee spoke on the rate study rate increases. SCLARC is starting to receive the final rates from DDS. The vendors are now receiving emails from SCLARC with the actual rate files that details what the new rates will be on April 1, 2022.

March 9<sup>th</sup>, 2022:

SCLARC management provided updates for vendors on DDS Directive extensions Rate Study Implementation (April 1<sup>st</sup> new rates) and the SCLARC reopening plan update.

*The VAC meets the second Wednesday of every month at 10:00am via virtual invitation.*

### **Advocate Advisory Committee – Desiree Boykin**

Desiree Boykin gave an overview of the Advocates Advisory Committee (AAC) meeting held April 25<sup>th</sup>, 2022.

Desiree Boykin provided an update on Grassroots day. A few talking points that were advocate for included the AB 2378 (Irwin) Adults with developmental disabilities seeking employment and the rates in hiring more Service Coordinators and Direct Support.

*The AAC meeting is held on the fourth Monday of each month at 10:00am via virtual invitation.*

### **Self-Determination – Jenice Turner**

The Self Determination Local Advisory Committee Meetings were cancelled for the months of April and May due to changes in Bagley Keene Statute. Since March 2020, Committee Meetings have been held virtual via Zoom due to the Covid-19 Pandemic and the suspension of Bagley Keene provisions. The suspension of Bagley Keene provisions ended April 1<sup>st</sup> of this year, meaning, Committee Meetings would need to resume to in-person meetings as they did pre-pandemic. This change in meeting format was discussed with the SCLARC Committee and members were not in support of resuming in person meetings due to concern in the rise of Covid-19 cases and the requirement under the Bagley Keene statute to include the address for each members' location on meeting notices to the public, when attending the Committee Meeting virtually, even if that location was the member's home address. There is a current pending Assembly Bill, [AB 1733](#), that would reinstate some of the virtual meeting rules for Bagley Keene that have been in effect during the pandemic, but that bill has not yet passed the legislature. While Committee Meetings have been on hold, SCLARC continues to move forward with enrolling individuals into Self Determination.

To date there are 60 individuals receiving services under Self Determination and 1 scheduled to begin on June 1<sup>st</sup>. Several individuals are ready to begin receiving services under Self-Determination; however, they cannot begin until the FMS clears identified providers. As of late, this has created a delay in the Self Determination Start Date for many individuals. As a result, SCLARC is recommending for individuals and families to identify providers at least 60 days prior to the date they wish to begin Self Determination and provide a copy of the Spending Plan to the FMS at that time as well, so there is time for the FMS to clear the provider.

Lastly, SCLARC is continuing to hold monthly Orientations in both English and Spanish. The next Orientation is scheduled for Thursday, June 16<sup>th</sup> from 9:30am-1:30pm. This session will be held in Spanish.

### **Finance Committee – Ashlei Sullivan**

Ashlei Sullivan gave an overview of the Finance Committee held May 18<sup>th</sup>, 2022.

There were four finding that were addressed via the Draft Audit for Fiscal years 2018-2019 and 2019-2020:

1. Duplicate Payments and Overlapping Authorizations
2. Credit Card Practices – Credit Card Procedures not Followed
3. Contracts of \$250,000 or more not Approved by the Board

4. Independent CPA Vendor Audit/Review Oversight

**(Please see Budget Update and Finance Report below)**

*The Finance Committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.*

***Directors and Staff Reports***

**Budget Update and Finance Report – Kyla Lee**

SCLARC has received two new allocations, the A-9 and C-3; Kyla Lee has requested Board approval.

1. A-9 allocation is for FY 2019-2020 with an amount of \$405,288,932.

**Board Action:**

**To approve the FY 2019-2020 A-9 allocation in the amount of \$405,288,932**

**M/S/C: C. Torres/M. Ochoa/Unanimous**

2. There were two C-3 allocations for the current Fiscal Year, one for Operations and one for POS. In operations, the amount in the C-3 is roughly \$2 million. DDS is beginning to fund for Access and Equity Disparities, Access and Cultural Competency, as well as more dollars in provider rate reform. POS received roughly \$1.1 million, with a total allocation of \$3.1 million bringing SCLARC's annual allocation to \$571,296,389.

**Board Action:**

**To approve the FY 2021-2022 C-3 allocation**

**M/S/C: A. Sullivan/W. Cathran/Unanimous**

Kyla Lee presented to the Board the financial statements as of March 31<sup>st</sup>, 2022. Kyla Lee presented the Statement of Financial Position, Statement of Activities and the POS Expenditure Projection (PEP) summary. The following financial highlights were reported to the board:

The Statement of Financial Position as of March 31<sup>st</sup>, 2022 shows we have \$94,633,504 in cash compared to the same time last year when the agency had \$37,819,476 with an increase of roughly \$56 million. Currently, Accounts Payable are at \$31,393,510 compared to last years \$33,543,028.

The Statement of Activities Report shows SCLARC has spent \$28,900,051 on operations, or roughly 60% of our allocation, and are projected to spend the balance of \$18 million by the end of the fiscal year. SCLARC has spent \$302,145,833 million in POS dollars and are projected to spend another \$207 million by the end of the fiscal year estimating to spend \$509 million of the total \$568 million allocation.

The POS Expenditure Projection (PEP) summary indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures and how SCLARC projects to spend \$509 million between now and the end of the fiscal year.

**Resolution of the Board of Directors - Line of Credit Renewal**

SCLARC has a line of credit with City National Bank in which if there is ever a delay in receiving allocated dollars there is a temporary funding SCLARC can obtain from, not exceeding \$50 million.

**Board Action:**

**To approve the FY 2022-2023 Line of Credit Renewal  
M/S/C: S. Rogers/D. Huerta/Unanimous**

**SCLARC General Department Updates**

**DDS Medicaid Waiver Audit Report FY 20-21 & 21-22 – Jenice Turner**

Jenice Turner highlighted some key items from the Medicaid Waiver Monitoring Review Results: The Medicaid Waiver Program offers services not otherwise available through the medical program to individuals that are served by SCLARC so they may remain in their own homes. DDS monitors Medicaid waiver cases through an audit that occurs every two years.

1. In 2020 there was one finding and that was the choice form (DS 2200) was signed after the initial enrollment date, receiving a score of 99%. There were no findings for 2022, receiving a preliminary result of 100%.
2. Vendor Records Review Results: There were two findings in 2020, receiving a score of 99%. First finding, there was not a physical description in the vendor consumer record and second, the admissions agreement was not signed. There were no findings for 2022, receiving a preliminary result of 100%.
3. Special Incident Reporting: Whenever a person served by the regional Center is involved in an unusual event, such as medication error, abuse, neglect, injury, death or if the person served is a victim of crime, it must be reported through an SIR. In 2020, SCLARC scored 100% in meeting timelines of reporting SIR's to DDS. As of 2022, there was one late reporting.

**Service Provider Contracts Over 250K – Cherylle Mallinson**

- Fiscal Year 2019-20 Project #2 – Integrated Treatment Services (\$250,000)
  - To develop a one (1) four (4) bed Enhanced Behavior Support Home (EBSH) for Adults.
- Fiscal Year 2019-20 Project #3 – Vernella Transition Home (\$250,00)
  - To develop a one (1) four (4) bed Enhanced Behavior Support Home (EBSH) for Teens who are transitioning from a locked setting.
- Fiscal Year 2020-21 Project #2 – Bailey's Place (\$300,000)
  - To develop one (1) four (4) bed Enhanced Behavior Support Home (EBSH) for Adults.
- Fiscal Year 2020-21 Project #3 – HEERA, Inc. (\$300,000)
  - To develop one (1) four (4) bed Enhanced Behavior Support Home (EBSH) for Adults.
- Fiscal Year 2020-21 Project #7 – Morning Glory (\$250,000)
  - To develop an Intermediate Care Facility/Developmental Disabilities-Nursing (ICF-DDN) to reduce the placement of non-ambulatory individuals in large facility settings.

**Board Action:**

**To approve the Service Provider Contracts Over 250K FY 2019-2020, 2020-2021  
M/S/C: C. Torres/M. Ochoa/W. Cathran, R. Munoz, A. Navarro, I. Hendrick Abstain/Motion  
Approved**

### **Performance Contract for 2023 & Prior Year 2021 - Cherylle Mallinson**

In 2020, new law was put in place that required the Regional Center Governing Board to hold one or more public meetings regarding its prior year's contract performance objectives and outcomes. Additionally, Regional Centers must inform DDS that a meeting has been scheduled at least 30 days prior to the meeting, posted on the website and sent to Regional Center individuals, families and stakeholders. To stay in compliance, the Recruitment and Training Committee are looking to present in the month of August. Notifications will be sent once the date has been confirmed.

### **McClaney Family Resource - Overview of Funded Programs – Crystal Smith**

Crystal Smith provided the Board with an Overview of the following funded programs:

1. Early Start Family Resource Center (\$200,032.00 – annual & ongoing): Assists with providing Parent to Parent mentoring, System navigation support for RC and generic services, Child find and developmental screenings, and more.
2. Navigator Program (450,000.00 FY 2022-2023 – Annual RFP): Assists with connecting existing and new consumers to RC funded services, System navigation education and support on multiple systems of care, Short-term case management for active navigation cases, Community partnership and education, and more.
3. Community Navigator Program (Year 1-\$220,987.; Year 2 & 3- \$243,306): Assists with connecting existing and new consumers to RC and generic services, System navigation education and support on multiple systems of care, Short-term case management for active community navigation cases
4. Family Empowerment Center (\$315,043.00 FY June 2022 – June 2023 - Annual RFP): Assists with supporting the development and Implementation of new and existing and IEP's/504 plans for students. Includes transition support for Part C to Part B and adult transition. Provides education, training and support on resources and services offered by LEA's. Partnerships and collaborations with LEA's, SELPA's to support students. Perform Alternative Dispute Resolution advocacy on behalf of students to obtain a FAPE in the LRE.

First 5 LA funded a Help Me Grow Pathways grant with the overall goal of developing and improving pathways of service connections for young children at birth to five and their families to the regional Center system and other vital programs that support the development of young children within the Community. Each recipient of the grant has their own approach on how to strengthen the pathways to get families connected with the Regional System as well as pathways for service providers to improve their ability to refer.

SCLARC'S approach is to develop an electronic web based portal that will allow a direct referral into our smart system charting or intake system. SCLARC will also enhance the process and experience of connecting families to additional services and resources should their young child not be found eligible for regional Center services by expanding on an existing electronic referral process that is currently being utilized.

**Notice/Reminder: Board Elections will be held July 26<sup>th</sup>, 2022**

**Adjournment:**

President, Jesus Murillo, adjourned the May 24th, 2022 Board of Directors Meeting at 9:00pm.

**Next Meeting:**

The next SCLARC Board of Directors meeting will be held July 26th, 2022 via Zoom.

**Submitted by:**

\_\_\_\_\_  
Deanna Corbin  
Executive Assistant

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Date

**Approved by:**

\_\_\_\_\_  
Ascary Navarro  
Board Secretary

\_\_\_\_\_  
Date