



**Self-Determination Local Advisory
Committee Minutes**
Online Meeting Through Go To Webinar due to COVID-19
June 24, 2020
6:00pm – 7:30pm

Present:

Sherry Johnson – SD-LAC Co-Chair
Terrence Payne – SD-LAC Co-Chair
Antwan Jones – SD-LAC Member
Diana Ugalde – SD-LAC Member
Alberta Moore – SD-LAC Member
Alnita Dunn – SD-LAC Member
Sofia Cervantes – State Council
Naomi Hagel – Program Manager (Staff)
Jenice Turner – Assistant Director (Staff)
Teodoro Bilbao – Chief of Case Management (Staff)
Odulia Juarez – Diversity Specialist (Staff)
Eduardo Kogan – English/Spanish Interpreter

Absent:

Jose Gudino – SD-LAC Member
Luz Hdez Gutierrez – SD-LAC Member
Stephanie Arlaud – SD-LAC Member
Lorena Morales – SD-LAC Member
Megan Buckles – SD-LAC Member

Public in attendance:

Shelia Jordan Jones
Caycee Rickett
Claudia Wenger
Ofelia
Sandra McElwee
Uvence Martinez
Cheryl Jonhson

Meeting Start Time: 6:13 pm

I. Welcome / Introductions

- After overcoming a few technological difficulties, the meeting started welcoming everyone presented.

II. SCLARC's Allocation of Funds from DDS for SDP

- DDS allocated \$65,000 to SCLARC for the Self-Determination Program, and the purpose of this meeting is to finalize this allocation. The deadline is June 30, 2020.
- There was an attempt to get an extension to explain the fund allocation, but the DDS response was that SCLARC has to encumber these funds at the time of this SDP Special Meeting.
- Encumber means to explain the future use for these funds and set aside, and SCLARC can continue using them until March of 2022 for various enlisted needs of the SDP.
- The Committee received an Excel Spreadsheet with a breakdown, and details of each of the suggestions for this allocation.
- Taking into account the committee's concerns, SCLARC presented new initiatives to help the participants move forward and through the path of SDP. These are:
 - An email was created especially for Self-Determination. It is self-determination@sclarc.org participants can send their messages in English and Spanish.
 - The Self-Determination Program Manager will help coordinate the SDP on one-on-one basics who need this assistance with translation if needed.
 - The Program Manager knows where every participant is in the process of SDP; so, if she doesn't see that individual moving forward, she calls to check on participants to offer assistance.
 - Also, the SCLARC first participant in SDP and her Person-Centered Planner offered to do a question-and-answer session with SCLARC participants. The invitation will be sent out soon to all of our participants.
 - SCLARC will have its Summer 2020 Self-Determination Training Series. It is scheduled for July seven; invitations will be out soon. It is a series of training on how to break the entire SD process into more manageable segments. This is a direct result of SDP-LAC input.
- *Committee Inquiry:* Is there any wiggle room for another type of expense? For instance, for

another Resource Fair or anything that might come up for the future? Is there any molding room for these line items?

- *Staff Response:* SCLARC tried to build some wiggle room in the budget. For example, in the interpretation budget, there are some extra funds for unforeseen meetings if we have them. However, for another Resource Fair, we would have to create a line item. Although the categories are broad, the purchases need to fit the category. The presented items are only suggestions to meet the deadline, so modifications are possible.

- *Committee Inquiry:* There was the e-mail sent out by the Statewide Self-Determination Advisory Committee, where the Chair and the Co-Chair request each of the 21 regional centers allocate \$3,000 to the Committee for future meetings, materials, and to meet more often, as a committee. It's also requesting to meet with DDS to keep the work-flow and distribute information before the program rolls out next year. This topic needs to be considered tonight.

- After an effective discussion, the Committee and SCLARC agreed that those \$3,000 should come from the technology suggestion.

- The Committee added two new topics for training that are Effective Advocacy Skills, and How to Increase The Individual Budget; What Falls Under Unmet Needs.

- Co-Chair called for a motion to agree with the allocation of funds for SDP from DDS. The Committee agreed unanimously. Noting that \$3,000 will be subtracted from the Technology Line for the Committee to assist with the State Advisory Committee. The hopes are that the stay-home order will be lifted soon.

II. Committee Attendance Policy Discussion/Flyer Approval

- It was a suggestion to adopt an attendance policy for committee members. Several members have not attended in a long time, and their absences keep the committee from reaching its full potential.

- SCLARC will let Ms. Lorena Morales know that she is no longer eligible to serve on the committee. Her case has been transferred to another regional center. The guidelines state that the committee must be representative of its regional center.

- An example of an attendance policy is the following. A member has two consecutive absences without notifying anyone, then the Chair or Vice-Chair can call or e-mail them. After contacting them and they are absent, the committee would send a letter by mail. The committee can request removal with five to six consecutive absences based on a lack of attendance. The Regional Center and the State Council does still have the removal power.

- For the committee to have a quorum, it needs to have half the number of members plus one.

- The Committee agreed to write an attendance policy. Co-Chair volunteered to survey other attendance policies from other regional centers before writing the SCLARC SDP-LAC Attendance Policy.

- SCLARC has developed the flyers to advertise the SDP meeting and training events for the 2020 – 2021 fiscal year, so it needs the committee's approval on them.

- The first flyer is about SDP Informational Session. DDS requires these sessions at least throughout the soft rollout period, It's in English and Spanish, and during the pandemic, the meetings will be virtual.

- The Orientation Flyer has the same requirements and specifics than the one just described. Due to the lack of technology, SCLARC starts to offering participants the opportunity to come into the Regional Center to view the presentation as it's given virtually. This opportunity would be having social distance, but no one has seemed interested yet.

- Lastly, the SDP-LAC Flyer is also in both languages. Again, for now, all meetings are online because of COVID-19, so there is not a location specified on these flyers.

- The Committee accepted the flyers for the fiscal year 2020 – 2021.

III. Discuss Agenda for July 8th, 2020 SDPLAC Meeting

- The Committee accepted the suggestion to put fewer items on future agenda.
 - Another item that needs discussion is presenting the issue regarding the non-federally reimbursable services at the statewide advocacy committee.
 - As of now, services that are not federally reimbursable cannot be purchased through Self-Determination. It prevents the purchase of certain items that can be purchased under traditional services by exceptions to the law.
- This item was first brought up back in April. However, the committee agreed to put it in the hold because it needs in-depth discussion and questions.
- The Committee agreed on items, which are welcome / meeting minutes review, SCLARC update, update on participants, the report from State Advisory Council meeting, and statewide Advocacy for non federally reimbursable services.

IV. Public Comment/Questions

- *Public Comment:* I'm on the Westside meeting at the same time, and they were discussing training. I mentioned what you were having, so you may get a call. That's a way for the regional centers to work together!
- *Staff Response:* Lanterman is already planning on attending some of ours as well. So, they won't be the only ones. Everyone is welcome!
- *Note:* the Chief of Case Management will contact (the next day) the mother who had difficulties throughout this meeting. He will help her and answer all of her questions.

V. Closing The Meeting

- The Co-Chair thanked the presenter for the valuable information. The meeting was adjourned at 7:24 pm