



Instructions for Completing Rate Adjustment Reports

For

SC 108, 113, 115, 116, 117, 605, 805,
862, 864, 875, 880, 883

Presented on Thursday, January 6, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

Background

- The fiscal year 2021-22 budget included funding to begin a phased implementation of the rate models created as part of the vendor rate study conducted by the California Department of Developmental Services (DDS) and its contractor Burns & Associates, a division of Health Management Associates (HMA-Burns).
- In the first phase of implementation, effective April 1, 2022, vendors will receive a rate increase equal to 25 percent (25%) of the difference between their current rates (as of March 31, 2022) and the applicable rate model for the service they are delivering.
- To ensure that DDS and HMA-Burns have a complete and accurate listing of currently approved payment rates and the information needed to identify the appropriate benchmark rate model for calculating the rate increase for each vendorization, HMA-Burns has developed four reports for Regional Centers to review, revise, and return with the help of the providers.

Service Code Descriptions

Thursday, January 6, 2022 @ 10am

- 108 – Parenting Support Services
- 113 – DSS Licensed Residential Facility
- 115 – Specialized Therapeutic Services (Consumers 3 to 20)
- 116 – Early Start Specialized Therapeutic Services
- 117 – Specialized Therapeutic Services (Consumers 21 and Older)
- 605 – Adaptive Skills Trainer
- 805 – Infant Development Program
- 860 – Homemaker Services
- 862 – In-Home Respite Services
- 864 - In-Home Respite Worker
- 875 – Transportation Company
- 880 – Transportation-Additional Component
- 882 – Transportation-Assistant
- 883 – Transportation-Broker

All Service Codes

Column A:

Service Code – This field lists the service code and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										



Column B:

Regional Center – This field lists the Regional Center and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										



All Service Codes...continues

Column C and D:

Vendor ID and Vendor Name – These fields list the vendor and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										

Column E:

Subcode - This pre-populated information is obtained from the DDS Rates File and cannot be revised when populated.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										

All Service Codes...continues

Column F:

Rate – This pre-populated information is obtained from DDS Rates file and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1										
2	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
3										
4										
5										
6										
7										



Service Code 108

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours by Staff with Bachelor's
1	108	SCLARC	H12345	ABC	123	\$9.06	PARENTING SUPPT.SRVCS:**PERSONAL AS	STAFFING RATIO 1:3		Hour			
2													
3													
4													
5													
6													
7													

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours by Staff with Bachelor's
1	108	SCLARC	H12345	ABC	123	\$9.06	PARENTING SUPPT.SRVCS:**PERSONAL AS	STAFFING RATIO 1:3		Hour			
2													
3													
4													
5													
6													
7													

Service Code 108..continues

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours by Staff with Bachelor's
1	108	SCLARC	H12345	ABC	123	\$9.06	PARENTING SUPPT.SRVCS:**PERSONAL AS	STAFFING RATIO 1:3		Hour			
2													
3													
4													
5													
6													
7													



Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours by Staff with Bachelor's
1	108	SCLARC	H12345	ABC	123	\$9.06	PARENTING SUPPT.SRVCS:**PERSONAL AS	STAFFING RATIO 1:3		Hour			
2													
3													
4													
5													
6													
7													



Service Code 108..continues

Column M:

% of Hours by Staff with Bachelor's – Report percent of service hours delivered by staff with at least a bachelor’s degree in a public health or education field. For the purposes of this criterion, years of relevant experience can be substituted for years of education on a two-to-one basis. For example, the requirement will be deemed to be met if an individual has eight years of relevant experience without any higher education, or four years of relevant experience with two years of higher education.

	A	B	C	D	E	F	G	H	I	J	K	L	M
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours by Staff with Bachelor's
1													
2	108	SCLARC	H12345	ABC	123	\$9.06	PARENTING SUPPT.SRVCS:**PERSONAL AS STAFFING RATIO 1:3			Hour	////		
3													
4													
5													
6													
7													



DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

QUESTIONS?

SC 108

DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

Service Codes 113

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)		Yes	Month							
3									No								
4																	
5																	
6																	
7																	

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3										Week							
4										Month							
5										Quarter							
6										Season							
7										Per Item							
8										File							
9										One Way Trip							
10										Round Trip							



Service Codes 113...continues

Column K:

ARFPSHN – Use the drop-down list to indicate whether the home is licensed as an Adult Residential Facility for Persons with Special Health Care Needs [ARFPSHN] (indicate “Yes” if the home is an ARFPSHN).

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month	<input type="text" value="ARFPSHN"/>						
3											<input type="text" value="Yes"/>						
4																	
5																	
6																	
7																	



Column L:

Vendored Home Capacity – Report the number of residents for which the home is vendored.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



Service Codes 113...continues

Column M:

Number of Direct Care Staff Hours per Week – Report the typical number of direct care staff hours provided within the home on a weekly basis as determined by agreement between the vendor and the Regional Center. Do not include any hours provided and reimbursed under a separate service code (e.g., 109 for supplemental staffing).

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



Column N:

Home Administrator Qualifications – For ARFPSHNs only, use the drop-down list to indicate whether the home administrator is a registered nurse.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



Service Codes 113...continues

Column O:

Number of Annual Consultant Hours Provided to Home Residents – Report the total number of consultant hours provided to home residents on an annual basis. For the purposes of this question, “consultants” must meet the requirements of 17 CCR § 56040 (e.g., behavior analysts; occupational, physical, or speech therapists; dieticians; etc.). Do not include any hours provided and reimbursed under a separate service code.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



Column P:

Annual Rent/Mortgage Cost – Report the total annual mortgage (principal and interest) or rental expense for the home. Do not include any other costs such as insurance, property taxes, or maintenance.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



Service Codes 113...continues

Column Q:

Annual Property Taxes– Report the total annual property tax expense for the home.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SvcCd	Regional Center	Vendor ID	Vend or Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type	ARFPSHN	Vendored Home Capacity	Number of Direct Care Staff Hours per Week	Home Administrator Qualifications	Number of Annual Consultant	Annual Rent/ Mortgage Cost	Annual Property Taxes
2	113	SCLARC	HX12345	ABC	blank	\$8,402.82	SPECIALIZED RESIDENTIAL FACILITY (HABILITATION)			Month							
3																	
4																	
5																	
6																	
7																	



DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

QUESTIONS?

SC 113

DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

Service Codes 115, 116 & 117

	A	B	C	D	E	F	G	H	I	J
1										
2	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
3	115	SCLARC	12345	ABC		\$85.00	SPECIALIZED THERAPEUTIC SERVICES	NOT EXCEED 4HRS PER ASSES		Hour
4	115	SCLARC	12345	ABC		\$88.93	SPECIALIZED THERAPEUTIC SERVICES	EACH SRV DAY EQUAL TO 1HR		Day
5	116	SCLARC	12345	ABC		\$202.44	EARLY START THERAPEUTIC SERVICES	DEVELOP EVAL INCLU MILEAG		Non-Supportive
6	116	SCLARC	12345	ABC		\$250.43	EARLY START THERAPEUTIC SERVICES	DEVELOP EVAL INCLU MILEAG		Non-Supportive
7	117	SCLARC	12345	ABC		\$110.43	SPECIALIZED THERAPEUTIC SERV. *OCCUPATIONAL THERAPY	3HRS MAX OT ASSESSMENT		Hour
8	117	SCLARC	12345	ABC		\$138.45	SPECIALIZED THERAPEUTIC SERV. *OCCUPATIONAL THERAPY	RATE IS PER DAY (OT)		Day

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1								% of Services Delivered by					
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home!	Therapists/ Audiologists/ RNs!	Therapy Assistants/ Dieticians	Social Workers/ Family	Behavior Analysts	Assoc. Behavior Analysts!	Behavior Management Consultants	All Others with Master's Degree	All Others
3		Hour											
4	Yes	Day											
5	No	Non-Supportive											
6		Non-Supportive											
7		Hour											
8		Day											



Service Codes 115, 116 & 117...continues

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home?	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family	% of Services Delivered by			All Others with Master's Degree	All Others
2									Behavior Analysts	Assoc. Behavior Analysts/	Behavior Management Consultants		
3		Hour											
4		Hour											
5		Half-Day											
6		Day											
7		Week											
8		Month											
9		Quarter											
10		Semester											
		Per Item											

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home?	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family	% of Services Delivered by			All Others with Master's Degree	All Others
2									Behavior Analysts	Assoc. Behavior Analysts/	Behavior Management Consultants		
3		Hour											
4		Day											
5		Non-Supportive											
6		Non-Supportive											
7		Hour											
8		Day											

Service Codes 115, 116 & 117...continues

Column L:

Primary Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1			Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	Social Workers/Family Therapists	% of Services Delivered by				
2	Valid Rate	Unit Type							Behavior Analysts	Analysts/Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3		Hour											
4		Day		1:1 or more intensive									
5		Non-Supportive		1:2									
6		Hour		1:3									
7		Day		1:4 or more									



Column M:

% of Hours Provided in the Home/Community – Using the drop-down list, report the percentage (to the closest 10 percentage points) of service hours provided in individuals' homes or in the community (rather than in a clinic- or office-based environment).

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1			Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	Social Workers/Family Therapists	% of Services Delivered by				
2	Valid Rate	Unit Type							Behavior Analysts	Analysts/Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3		Hour											
4		Day			0%								
5		Non-Supportive			10%								
6		Hour			20%								
7		Day			30%								
8		Non-Supportive			40%								
9		Hour			50%								
10		Day			60%								
11		Non-Supportive			70%								



Service Codes 115, 116 & 117...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column N:

Therapists/Audiologists/RNs/Psychologist – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapist, Occupational Therapist or Speech Language Pathologist
- Individuals licensed as an Audiologist
- Individuals licensed as Registered Nurses
- Individuals licensed as a Psychologist

	J	K	L	M	N	O	P	Q	R	S	T	U
1					% of Services Delivered by							
2	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home/Community	Therapists/Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	Social Workers/Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3	Hour											
4	Day											
5	Non-Supportive											
6	Non-Supportive											
7	Hour											
8	Day											
9												



Service Codes 115, 116 & 117...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column O:

Therapy Assistants/Dieticians – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapy Assistant (PTA), Certified Occupational Therapy Assistant (COTA) or Speech Language Pathology Assistant (SLPA)
- Individuals registered as a Dietician

Column P:

Social Workers/Family Therapists– Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Social Worker
- Individuals registered as a Marriage and Family Therapist

	J	K	L	M	N	O	P	Q	R	S	T	U
1								% of Services Delivered by				
2	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home/Community	Therapists/Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	Social Workers/Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3	Hour	/										
4	Day											
5	Non-Supportive											
6	Non-Supportive											
7	Hour	/										
8	Day											
9												



Service Codes 115, 116 & 117...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column Q:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

Column R:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

Column S:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

	J	K	L	M	N	O	P	Q	R	S	T	U	
1								% of Services Delivered by					
2	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home/ Community	Therapists/ Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others	
3	Hour												
4	Day							↑	↑	↑			
5	Non-Supportive												
6	Non-Supportive												
7	Hour												
8	Day							↑	↑	↑			
9													

Service Codes 115, 116 & 117...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column T:

All Others with Master's Degree – Report the percentage of service hours provided by staff who have a master's degree, but who do not have any of the professional licenses/ certifications covered by the preceding categories.

Column U:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	J	K	L	M	N	O	P	Q	R	S	T	U
1	% of Services Delivered by											
2	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home/Community	Therapists/Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3	Hour											
4	Day											
5	Non-Supportive											
6	Non-Supportive										↑	↑
7	Hour											
8	Day											
9												

DUE DATE: FRIDAY, JANUARY 14, 2022

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QUESTIONS?

SC 115, 116 & 117

DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

Service Code 605...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/ Community	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
2													
3	Yes	Hour											
4	No	Hour											
5		Hour											
6		Hour											
7		Hour											

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/ Community	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
2													
3		Hour											
4		Hour											
5		Half-Day											
6		Day											
7		Week											
8		Month											
9		Quarter											
10		Session											
		Per Item											

Service Code 605...continues

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1			Average Hours per Unit	Primary Staffing Ratio	Provided in Home/ Community	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	% of Services Delivered by				
2	Valid Rate	Unit Type							Behavior Analysts	Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Other
13		Hour											
14		Hour											
15		Non-Supportive											
16		Hour											
17		Hour											

Column L:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.


	I	J	K	L	M	N	O	P	Q	R	S	T	U
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/ Community	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3		Hour											
4		Hour		1:1 or more intensive									
5		Hour		1:2									
6		Hour		1:3									
7		Hour		1:4 or more									

Service Code 605...continues

Column M:

% of Hours Provided in Home/Community – Using the drop-down list, report the percentage (to the closest 10 percentage points) of service hours provided in individuals' homes or in the community (rather than in a clinic- or office-based environment).

	I	J	K	L	M	N	O	P	Q	R	S	T	U
	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	All Others with Master's Degree	All Others
3		Hour			0%								
4		Hour			10%								
5		Hour			20%								
6		Hour			30%								
7		Hour			40%								
8		Hour			50%								
9		Hour			60%								
10		Hour			70%								



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Service Codes 605...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column N:

Therapists/Audiologists/RNs/Psychologist – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapist, Occupational Therapist or Speech Language Pathologist
- Individuals licensed as an Audiologist
- Individuals licensed as Registered Nurses
- Individuals licensed as a Psychologist

	I	J	K	L	M	N	O	P	Q	R	S	T	U
1									% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home!	Therapists/ Audiologists/ RNs!	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others with Master's Degree	All Others
13		Hour											
14		Hour											
15		Non-Supportive											
16		Hour											
17		Hour											
18		Hour											



Service Codes 605...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column O:

Therapy Assistants/Dieticians – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapy Assistant (PTA), Certified Occupational Therapy Assistant (COTA) or Speech Language Pathology Assistant (SLPA)
- Individuals registered as a Dietician

Column P:

Social Workers/Family Therapists– Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Social Worker
- Individuals registered as a Marriage and Family Therapist

	I	J	K	L	M	N	O	P	Q of Services Delivered by				S	T	U
1															
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home?	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others with Master's Degree	All Others		
13		Hour													
14		Hour													
15		Non-Supportive													
16		Hour													
17		Hour													
18		Hour													



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For persons with developmental disabilities, Inc.

Service Codes 605...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column Q:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

Column R:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

Column S:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

	I	J	K	L	M	N	O	P	Q of Services Delivered by			R	S	T	U
1										Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others with Master's Degree	All Others	
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home!	Therapists/ Audiologists/ RNs!	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists							
13		Hour													
14		Hour													
15		Non-Supportive													
16		Hour													
17		Hour													
18		Hour													
19		Hour													



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Service Codes 605...continues

% of Services Delivered by: (note the totals reported in Columns N through U should sum to 100 percent)

Column T:

All Others with Master's Degree – Report the percentage of service hours provided by staff who have a master's degree, but who do not have any of the professional licenses/ certifications covered by the preceding categories.

Column U:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1									% of Services Delivered by					
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home/	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others with Master's Degree	All Others	
13		Hour												
14		Hour												
15		Non-Supportive												
16		Hour												
17		Hour												
18		Hour												
19		Hour												



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QUESTIONS?

SC 605

DUE DATE: FRIDAY, JANUARY 14, 2022

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Service Code 805...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
			Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Early Intervention Specialists	Early Intervention Assistants	Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	% of Services Delivered by Social Workers/Family Therapists		Behavior Analysts/Behavior Mgmt.	Behavior Management Consultants	All Others
2	Valid Rate	Unit Type	Hour											
3	Yes	Hour												
4	No	Hour												
5		Hour												
6		Hour												
7		Hour												



Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
			Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Early Intervention Specialists	Early Intervention Assistants	Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	% of Services Delivered by Social Workers/Family Therapists		Behavior Analysts/Behavior Mgmt.	Behavior Management Consultants	All Others
2	Valid Rate	Unit Type	Hour											
3		Hour												
4		Hour												
5		Hour												
6		Hour												
7		Hour												
8		Hour												
9		Hour												
10		Hour												
11		Hour												



Service Code 805...continues

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
			Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home ^f	Early Intervention Specialists	Early Intervention Assistants	Therapists/ Audiologists/ RNs ^f	Therapy Assistants/ Dieticians	% of Services Delivered by				
	Valid Rate	Unit Type								Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
3		Month												
4		Hour												
5		Hour												
6		Hour												
7		Hour												
8		Hour												

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column L:

Primary Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
			Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home ^f	Early Intervention Specialists	Early Intervention Assistants	Therapists/ Audiologists/ RNs ^f	Therapy Assistants/ Dieticians	% of Services Delivered by				
	Valid Rate	Unit Type								Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
3		Hour												
4		Hour												
5		Hour												
6		Hour												
7		Hour												
8		Hour												

Service Code 805...continues

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column M:

% of Hours Provided in Home/Community – Using the drop-down list, report the percentage (to the closest 10 percentage points) of service hours provided in individuals' homes or in the community (rather than in a clinic- or office-based environment).

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
			Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home?	Early Intervention Specialists	Early Intervention Assistants	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
3	Valid Rate	Unit Type												
4		Hour			0%									
5		Hour			10%									
6		Hour			20%									
7		Hour			30%									
8		Hour			40%									
9		Hour			50%									
10		Hour			60%									

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Service Codes 805...continues

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column N:

Early Intervention Specialist – Report the percentage of service hours provided by an Early Intervention Specialist. For the purposes of this question, Early Intervention Specialists must meet one of the following:

- Possess a current California Educational Specialist Credential or Added Authorization in Early Childhood Special Education (ECSE) granted by the California Commission on Teacher Credentialing or a California University Certificate in Early Intervention.
- Have at least eight years of experience providing early intervention services.
- Possess a bachelor's degree in child development or a related field. For the purposes of this requirement, two years of early intervention experience can substitute for one year of education (for example, the requirement will be deemed to be met if an individual has two years of higher education and four years of relevant experience).

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
	% of Services Delivered by													
	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	% of Hours Provided in Home!	Early Intervention Specialists	Early Intervention Assistants	Therapists/ Audiologists/ RNs/	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
1														
2														
3		Hour												
4		Hour												
5		Hour												
6		Hour												
7		Hour												
8		Hour												



Service Code 805...continues

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column O:

Early Intervention Assistants – Report the percentage of service hours provided by an Early Intervention Assistants. For the purposes of this question, Early Intervention Assistants must meet one of the following:

- Possess a California Community College Early Intervention Assistant Certificate
- Equivalent of associate teacher California Child Development permit (12 units)
- Have at least four years of experience providing early intervention services.
- Possess an associate’s degree in child development or a related field. For the purposes of this requirement, two years of early intervention experience can substitute for one year of education (for example, the requirement will be deemed to be met if an individual has one years of higher education and two years of relevant experience).

Column P: Therapists/Audiologists/RNs/Psychologist – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapist, Occupational Therapist or Speech Language Pathologist
- Individuals licensed as an Audiologist
- Individuals licensed as Registered Nurses
- Individuals licensed as a Psychologist

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
	% of Services Delivered by													
1	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Early Intervention Specialists	Early Intervention Assistants	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
2		Hour												
3		Hour												
4		Hour												
5		Hour												
6		Hour												
7		Hour												

Service Code 805...continues

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column Q:

Therapy Assistants/Dieticians – Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Physical Therapy Assistant (PTA), Certified Occupational Therapy Assistant (COTA) or Speech Language Pathology Assistant (SLPA)
- Individuals registered as a Dietician

Column R:

Social Workers/Family Therapists– Report the percentage of service hours provided by any combination of the following:

- Individuals licensed as a Social Worker
- Individuals registered as a Marriage and Family Therapist

Column S:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
	% of Services Delivered by													
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Early Intervention Specialists	Early Intervention Assistants	Audiologists/ RNs/ Psychologists	Therapy Assistants/ Dieticians	Social Workers/ Family Therapists	Behavior Analysts	Behavior Analysts/ Behavior Mgmt.	Behavior Management Consultants	All Others
3		Hour												
4		Hour							↑	↑	↑			
5		Hour												
6		Hour												
7		Hour												

Service Code 805...continues

% of Services Delivered by: (note the totals reported in Columns L through Q should sum to 100 percent)

Column T:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

Column U:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

Column V:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	%													
2	Valid Rate	Unit Type	Average Hours per Unit	Primary Staffing Ratio	Provided in Home/Community	Early Intervention Specialists	Early Intervention Assistants	Audiologists/RNs/Psychologists	Therapy Assistants/Dieticians	Social Workers/Family Therapists	Behavior Analysts	Behavior Analysts/Behavior Mgmt.	Behavior Management Consultants	All Others
3		Hour												
4		Hour												
5		Hour												
6		Hour												
7		Hour												



QUESTIONS?

SC 805

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Service Code 860...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L
			Average Hours per Unit	Staffing Ratio
1	Valid Rate	Unit Type		
2	<input type="text"/>	Hour		
3	Yes	Hour		
4	No	Hour		
5		Hour		
6		Hour		
7		Hour		

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L
			Average Hours per Unit	Staffing Ratio
1	Valid Rate	Unit Type		
2		15-min		
3		15-min		
4		Hour		
5		Half-Day		
6		Day		
7		Week		
8		Month		
9		Quarter		
10		Session		
		Hour		
		Hour		

Service Code 860...continues

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	
1	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Note
2		15-min			
3		Half-Day			
4		Hour			
5		Hour			
6		Hour			
7		Hour			

A black arrow points upwards from the shaded area in column K (rows 4-7) towards the drop-down menu in column L (row 3). The drop-down menu is open, showing options: 1:1 or more intensive, 1:2, 1:3, and 1:4 or more.

Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	
1	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Note
2		15-min			
3		Half-Day			
4		Hour			
5		Hour			
6		Hour			
7		Hour			

A black arrow points from the shaded area in column K (rows 4-7) towards the drop-down menu in column L (row 3). The drop-down menu is open, showing options: 1:1 or more intensive, 1:2, 1:3, and 1:4 or more.

QUESTIONS?

SC 860

DUE DATE: FRIDAY, JANUARY 14, 2022

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Service Code 862...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours Provided Using EOR Service Delivery Model	% of Hours Provided Using Agency Service Delivery Model
2	<input type="text"/>	Hour				
3	Yes	Hour				
4	No	Hour				
5		Hour				
6		Hour				
7		Hour				

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours Provided Using EOR Service Delivery Model	% of Hours Provided Using Agency Service Delivery Model
2		Hour				
3		Hour				
4		Half-Day				
5		Day				
6		Week				
7		Month				
8		Quarter				
9		Session				
9		Per Item				
9		Hour				

Service Code 862...continues

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	M	N
	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours Provided Using EOR Service Delivery Model	% of Hours Provided Using Agency Service Delivery Model
1		Week				
2		Hour				
3		Hour				
4		Hour				
5		Hour				
6		Hour				
7		Hour				

Column L:

Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N
	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours Provided Using EOR Service Delivery Model	% of Hours Provided Using Agency Service Delivery Model
1		Week				
2		Hour				
3		Hour				
4		Hour				
5		Hour				
6		Hour				
7		Hour				

Service Code 862...continues

Column M:

% of Hours Provided Using EOR Service Delivery Model – Report the percentage of service hours delivered through an employer of record (EOR) model. If not otherwise defined in the applicable program design, for the purposes of this question, an EOR model is one in which the service participant or their family member is responsible for most employment-related functions, including selecting, scheduling, and supervising the worker while the agency is responsible for administrative tasks such as performing background checks, ensuring the worker has required training such as CPR and first aid, and managing payroll and withholdings. The totals reported in Columns M and N should sum to 100 percent.

Column N:

% of Hours Provided Using Agency Service Delivery Model – Report the percentage of service hours delivered through an agency model. For the purposes of this question, an agency model is one in which the agency is responsible for both employment-related functions and administrative tasks. The totals reported in Columns M and N should sum to 100 percent.

	I	J	K	L	M	N
	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	% of Hours Provided Using EOR Service Delivery Model	% of Hours Provided Using Agency Service Delivery Model
1						
2		Hour				
3		Hour				
4		Hour				
5		Hour				
6		Hour				
7		Hour				



QUESTIONS?

SC 862

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South Central Los Angeles
Regional Center

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Service Codes 875 & 880...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Units per Trip	Average Trips per Unit	% of Trips for Non-Ambulatory Service	% of Trips for Ambulatory Service
2	▼	Mile				
3	Yes	Month				
4	No	Mile				
5	▲	Month				
6		Day				
7		Day				

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Units per Trip	Average Trips per Unit	% of Trips for Non-Ambulatory Service	% of Trips for Ambulatory Service
2		Mile				
3		15-min				
4		Hour				
5		Half-Day				
6		Day				
7		Week				
8		Month				
9		Quarter				
10		Session				
11		Mile				
12		Day				
13		Day				

Service Codes 875 & 880...continues

Column K:

Average Units per Trip – For services that are billed based on 15-minute, hourly, or mileage rates, report the average number of units per trip. For example, if the vendorization has an hourly rate and the typical trip takes 15 minutes, you would report 0.25 (as the typical trip is a quarter-unit). A “trip” is defined as one-way transit for a single individual so if six individuals are transported on a route, six trips would be counted.

Column L:

Average Trips per Unit – For services that are not billed based on trip, 15-minute, hourly, or mileage rates, report the average number of trips per unit. For example, if the vendorization has a weekly rate and the vendor provides 10 trips per week, you would report 10. A “trip” is defined as one-way transit for a single individual so if three individuals are transported on a route, three trips would be counted.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Units per Trip	Average Trips per Unit	% of Trips for Non-Ambulatory Service	% of Trips for Ambulatory Service
2		Mile	↑	↑		
3		Month				
4		Mile				
5		Month				
6		Day				
7		Day				
8		Mile				

Service Codes 875 & 880...continues

Column M:

Report the percentage of trips provided to individuals who are non-ambulatory. For the purposes of this question, “non-ambulatory” means a person who requires physical assistance to enter or exit the vehicle. It includes, but is not limited to, those persons who depend upon mechanical aids such as crutches, walkers, and wheelchairs. The totals reported in Columns M and N should sum to 100 percent.

Column N:

Report the percentage of trips provided to individuals who do not meet the definition of non-ambulatory above. The totals reported in Columns M and N should sum to 100 percent.

	I	J	K	L	M	N
1	Valid Rate	Unit Type	Average Units per Trip	Average Trips per Unit	% of Trips for Non-Ambulatory Service	% of Trips for Ambulatory Service
2		Mile			↑	↑
3		Month				
4		Mile				
5		Month				
6		Day				
7		Day				
8		Mile				

QUESTIONS?

SC 875 & 880

DUE DATE: FRIDAY, JANUARY 14, 2022

QUESTIONS: PLEASE EMAIL DDSRATES@SCLARC.ORG

Service Codes 882...

Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K
1	Valid Rate	Unit Type	Average Hours per Unit
2		Day	
3	Yes	Day	
4	No	Day	
5		Day	
6		Day	
7		Day	

Column I

	I	J	K
1	Valid Rate	Unit Type	Average Hours per Unit
2		15-min	
3		15-min	
4		Hour	
5		Half-Day	
6		Day	
7		Week	
8		Month	
9		Quarter	
10		Session	

Column J & K

QUESTIONS?

SC 882

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