



Instructions for Completing Rate  
Adjustment Reports  
For  
SC 048, 612, 615, 620, 635 & 904

Presented on Tuesday, January 11, 2022

QUESTIONS: PLEASE EMAIL [DDSRATES@SCLARC.ORG](mailto:DDSRATES@SCLARC.ORG)

# Background

- The fiscal year 2021-22 budget included funding to begin a phased implementation of the rate models created as part of the vendor rate study conducted by the California Department of Developmental Services (DDS) and its contractor Burns & Associates, a division of Health Management Associates (HMA-Burns).
- In the first phase of implementation, effective April 1, 2022, vendors will receive a rate increase equal to 25 percent (25%) of the difference between their current rates (as of March 31, 2022) and the applicable rate model for the service they are delivering.
- To ensure that DDS and HMA-Burns have a complete and accurate listing of currently approved payment rates and the information needed to identify the appropriate benchmark rate model for calculating the rate increase for each vendorization, HMA-Burns has developed four reports for Regional Centers to review, revise, and return with the help of the providers.

# Service Code Descriptions

**Tuesday, January 11, 2022 @ 10am**

- 048 – Client/ Parent Support Intervention Training
- 612 – Behavior Analyst
- 615 – Behavior Management Assistant
- 620 – Behavior Management Consultant
- 635 – Independent Living Specialists
- 904 – Family Home Agency

# All Service Codes

## Column A:

**Service Code** – This field lists the service code and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										



## Column B:

**Regional Center** – This field lists the Regional Center and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										



# All Service Codes...continues

## Column C and D:

Vendor ID and Vendor Name – These fields list the vendor and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										

## Column E:

Subcode - This pre-populated information is obtained from the DDS Rates File and cannot be revised when populated.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
2										
3										
4										
5										
6										
7										

# All Service Codes...continues

## Column F:

**Rate** – This pre-populated information is obtained from DDS Rates file and cannot be revised.

	A	B	C	D	E	F	G	H	I	J
	SvcCd	Regional Center	Vendor ID	Vendor Name	Subcode	Rate	Description	Comments	Valid Rate	Unit Type
1										
2	805	SCLARC	HX12345	ABC	blank	\$40.01	INFANT DEVELOPMENT PROG-CENTER BASED	STAFFING RATIO 1:3		Hour
3										
4										
5										
6										
7										



# Service Code 048

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

## Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

	I	J	K	L	M	N	O	P	Q	
1							% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	Notes/Comments
3										
4	↑	↑	↑							
5										
6										
7										



# Service Code 048...continues

*% of Services Delivered by: (note the totals reported in Columns M through Q should sum to 100 percent)*

## Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

## Column M:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

## Column N:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

	I	J	K	L	M	N	O	P	Q	
1					% of Services Delivered by					
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	Notes/Comments
3										
4				↑	↑	↑				
5										
6										
7										





# Service Code 048...continues

*% of Services Delivered by: (note the totals reported in Columns M through Q should sum to 100 percent)*

## Column O:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

## Column P:

Behavior Technician-Paraprofessional – Report the percentage of service hours provided by staff who meet the qualifications outlined at 17 CCR § 54342: a high school diploma with 30 hours of competency-based training designed by a certified behavior analyst and six months experience working with individuals with I/DD OR an associate’s degree in a relevant field and six months experience working with individuals with I/DD.

## Column Q:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q	
1					% of Services Delivered by					
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	Notes/Comments
3										
4							↑	↑	↑	
5										
6										
7										

# QUESTIONS?

SC 048

DUE DATE: WEDNESDAY, JANUARY 19, 2022

QUESTIONS: PLEASE EMAIL [DDSRATES@SCLARC.ORG](mailto:DDSRATES@SCLARC.ORG)



South Central Los Angeles  
Regional Center

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# Service Code 612

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	
1						% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3	Yes	Non-Supportive								
4	No	Hour								
5		Hour								
6		Hour								
7		Hour								
8		Hour								
9		Hour								
10										

## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	
1						% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3		Non-Supportive								
4		Hour								
5		Hour								
6		Hour								
7		Half-Day								
8		Day								
9		Week								
10		Month								
11		Quarter								
12		Session								
13		Per Item								

# Service Code 612...continues

## Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

## Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N	O	P	Q
1					% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Non-Supportive							
4		Hour		1:1 or more intensive					
5		Day		1:2					
6		Month		1:3					
7		Week		1:4 or more					
8		Session							
9		Per Item							
10									
11									



# Service Code 612...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior analysts, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column M:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

## Column N:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

	I	J	K	L	M	N	O	P	Q
1						% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Non-Supportive							
4		Hour							
5		Hour							
6		Hour			↑	↑			
7		Hour							
8		Hour							
9		Hour							
10									
11									
12									
13									

# Service Code 612...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior analysts, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column O:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

## Column P:

Behavior Technician-Paraprofessional – Report the percentage of service hours provided by staff who meet the qualifications outlined at 17 CCR § 54342: a high school diploma with 30 hours of competency-based training designed by a certified behavior analyst and six months experience working with individuals with I/DD OR an associate's degree in a relevant field and six months experience working with individuals with I/DD.

	I	J	K	L	M	N	O	P	Q
1						% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Non-Supportive							
4		Hour							
5		Hour							
6		Hour							
7		Hour							
8		Hour							
9		Hour							
10									



# Service Code 612...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior analysts, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column Q:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q
1						% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Non-Supportive							
4		Hour							
5		Hour							
6		Hour							
7		Hour							
8		Hour							
9		Hour							
10									
11									
12									
13									



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# QUESTIONS?

SC 612

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# Service Code 615

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	
1							% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3	Yes	Hour								
4	Yes	Hour								
5	No	Non-Supportive								
6		Hour								
7		Hour								
8		Hour								
9	Yes	Hour								
10		Hour								

## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	
1							% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3	Yes	Hour								
4	Yes	Hour								
5	Yes	Half-Day								
6	No	Day								
7	Yes	Week								
8	Yes	Month								
9	Yes	Quarter								
10	Yes	Session								
11		Per Item								

# Service Code 615...continues

## Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

## Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N	O	P	Q
1					% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3	Yes	Hour							
4	Yes	Half-Day							
5	Yes	Non-Supportive							
6	No	Day							
7	Yes	Day							
8	Yes	Month							
9	Yes	Week							
10		Hour							



1:1 or more intensive  
 1:2  
 1:3  
 1:4 or more

# Service Code 615...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management assistants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column M:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

## Column N:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

	I	J	K	L	M	N	O	P	Q
1						% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3	Yes	Hour							
4	Yes	Half-Day							
5	Yes	Non-Supportive							
6	No	Day							
7	Yes	Day							
8	Yes	Month							
9	Yes	Week							
10		Hour							



# Service Code 615...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management assistants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column O:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

## Column P:

Behavior Technician-Paraprofessional – Report the percentage of service hours provided by staff who meet the qualifications outlined at 17 CCR § 54342: a high school diploma with 30 hours of competency-based training designed by a certified behavior analyst and six months experience working with individuals with I/DD OR an associate's degree in a relevant field and six months experience working with individuals with I/DD.

	I	J	K	L	M	N	O	P	Q
1							% of Services Delivered by		
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3	Yes	Hour							
4	Yes	Half-Day							
5	Yes	Non-Supportive							
6	No	Day							
7	Yes	Day							
8	Yes	Month							
9	Yes	Week							
10		Hour							



# Service Code 615...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management assistants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column Q:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q
1							% of Services Delivered by		
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3	Yes	Hour							
4	Yes	Half-Day							
5	Yes	Non-Supportive							
6	No	Day							
7	Yes	Day							
8	Yes	Month							
9	Yes	Week							
10		Hour							



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# QUESTIONS?

SC 615

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# Service Code 620...

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M	N	O	P	Q	
1							% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3	Yes	Hour								
4	No	Hour								
5		Hour								
6		Hour								
7		Hour								

## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M	N	O	P	Q	
1							% of Services Delivered by			
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3		Hour								
4		Hour								
5		Half-Day								
6		Day								
7		Week								
8		Month								
9		Quarter								
10		Session								
11		Per Item								

# Service Code 620...continues

## Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

## Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M	N	O	P	Q	
1						% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others	
3		Hour								
4		Half-Day		1:1 or more intensive						
5		Day		1:2						
6		Week		1:3						
7		Month		1:4 or more						
8		Quarter								
9		Session								





# Service Code 620...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management consultants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column M:

Behavior Analysts – Report the percentage of service hours provided by behavior analysts.

## Column N:

Associate Behavior Analysts/ Behavior Management Assistants – Report the percentage of service hours provided by any combination of the following:

- Associate Behavior Analysts
- Behavior Management Assistants

	I	J	K	L	M	N	O	P	Q
1					% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Hour							
4		Half-Day			↑	↑			
5		Day							
6		Week							
7		Month							
8		Quarter							
9		Session							

# Service Code 620...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management consultants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column O:

Behavior Management Consultants – Report the percentage of service hours provided by behavior management consultants.

## Column P:

Behavior Technician-Paraprofessional – Report the percentage of service hours provided by staff who meet the qualifications outlined at 17 CCR § 54342: a high school diploma with 30 hours of competency-based training designed by a certified behavior analyst and six months experience working with individuals with I/DD OR an associate’s degree in a relevant field and six months experience working with individuals with I/DD.

	I	J	K	L	M	N	O	P	Q
1							% of Services Delivered by		
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Hour							
4		Half-Day							
5		Day					↑	↑	
6		Week							
7		Month							
8		Quarter							

# Service Code 620...continues

*% of Services Delivered by: (note: although all billed services should be provided by behavior management consultants, it has been stated that may not occur in all instances so these fields provide an opportunity to report who is providing services; the totals reported in Columns M through Q should sum to 100 percent)*

## Column Q:

All Others – Report the percentage of service hours provided by staff not covered by any of the preceding categories.

	I	J	K	L	M	N	O	P	Q
1					% of Services Delivered by				
2	Valid Rate	Unit Type	Average Hours per Unit	Staffing Ratio	Behavior Analysts	Assoc. Behavior Analysts/ Behavior Mgmt. Assistants	Behavior Management Consultants	Behavior Technician-Paraprofessionals	All Others
3		Hour							
4		Half-Day							
5		Day							
6		Week							
7		Month							
8		Quarter							



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# QUESTIONS?

SC 620

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South Central Los Angeles  
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# Service Code 635...

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.


	I	J	K	L
			Average Hours	
1	Valid Rate	Unit Type	per Unit	Staffing Ratio
2	Yes	Hour		
3	Yes	Hour		
4	No	Hour		
5		Hour		
6		Hour		
7		Hour		



## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L
			Average Hours	
1	Valid Rate	Unit Type	per Unit	Staffing Ratio
2	Yes	Hour		
3	No	Hour		
4	Yes	Half-Day		
5	No	Day		
6	No	Week		
7	No	Month		
8	Yes	Quarter		
9	Yes	Session		
9	No	Per Item		



# Service Code 635...continues

## Column K:

Average Hours per Unit – For services that are not billed on a 15-minute or hourly basis, report the typical number of hours provided per member per unit. For example, if the billing unit is daily, report the average number of hours of service that a participant receives per day.

## Column L:

Staffing Ratio – Use the drop-down list to report the typical staff-to-participant ratio.

	I	J	K	L	M
			Average Hours		
1	Valid Rate	Unit Type	per Unit	Staffing Ratio	Notes/Comments
2	Yes	Hour			
3	No	Day	↑	1:1 or more intensive	
4	Yes	Half-Day		1:2	
5	No	Week		1:3	
6	No	Month		1:4 or more	
7	Yes	Quarter			
8	Yes	Per Item			
9	No	Hour			
10	Yes	Hour			
11	No	Hour			

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**QUESTIONS: PLEASE EMAIL [DDSRATES@SCLARC.ORG](mailto:DDSRATES@SCLARC.ORG)**

# QUESTIONS?

SC 635

DUE DATE: WEDNESDAY, JANUARY 19, 2022

QUESTIONS: PLEASE EMAIL [DDSRATES@SCLARC.ORG](mailto:DDSRATES@SCLARC.ORG)

# Service Code 904...

## Column I:

Valid Rate – Using the drop-down list, report whether the vendor will continue to bill for services using the subcode in column E after April 1, 2022. If “No” is selected, no further data entry is required for this record as no rate will be calculated for this vendor-subcode combination. If “Yes” is selected, complete the remaining columns.

	I	J	K	L	M
1	Valid Rate	Unit Type	Payment to Family Home Provider	Direct Staff Hours	Number of Annual Consultant Hours Provided to Home Residents
2	Yes	Month			
3	Yes	Month			
4	No	Month			
5		Month			
6		Month			
7		Month			



## Column J:

Unit Type – Use the drop-down list to select the appropriate billing unit of service.

	I	J	K	L	M
1	Valid Rate	Unit Type	Payment to Family Home Provider	Direct Staff Hours	Number of Annual Consultant Hours Provided to Home Residents
2	Yes	Month			
3	Yes	Month			
4		Month			
5		Month			
6		Month			
7		Month			





# Service Code 904...continues

## Column K:

Payment to Family Home Provider – Report the expected monthly payment to the Family Home Provider.

## Column L:

Direct Staff Hours – Report the typical number of direct care staff hours provided by the agency to support the family home provider on a monthly basis.

## Column M:

Number of Annual Consultant Hours Provided to Home Residents – Report the total number of consultant hours provided to home residents on an annual basis. For the purposes of this question, “consultants” must meet the requirements of 17 CCR § 56040 (e.g., behavior analysts; occupational, physical, or speech therapists; dieticians; etc.). Do not include any hours provided and reimbursed under a separate service code.

	I	J	K	L	M
			Payment to Family Home Provider	Direct Staff Hours	Number of Annual Consultant Hours Provided to Home Residents
1	Valid Rate	Unit Type			
2	Yes	Month			
3	Yes	Month	↑	↑	↑
4		Month			
5		Month			
6		Month			
7		Month			

**DUE DATE: WEDNESDAY, JANUARY 19, 2022**

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# QUESTIONS?

SC 904

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South Central Los Angeles  
Regional Center

For persons with developmental disabilities, we